



AGENDA

The Board of Trustees of Edmonton School Division
One Kingsway
Edmonton, Alberta

CFE McCauley Chambers
Tuesday, September 12, 2023
2 p.m.

Board Meeting

- A. O Canada
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Approval of the Minutes
 - 1. DRAFT – Board Minutes – June 20, 2023
 - 2. DRAFT – Organizational Board Minutes – June 20, 2023
- G. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 12 p.m. on Monday, September 11, 2023, to speak under this item.)
- H. Reports
 - 3. Recognition of School Name Honouree
(Information) *(No Enclosure)*
 - 4. Actions Taken Under the Delegation of Authority – 2023 Summer Recess
(Information)
 - 5. Report #01 of the Special Caucus Committee (From the meeting held on September 6, 2022)
(Information)
 - 6. Report #05 of the Caucus Committee (From the meeting held on December 13, 2022)
(Information)
 - 7. 2022-2023 Superintendent of Schools’ Evaluation Summary
(Information)
 - 8. Bereavement
(Information)
- I. Other Committee, Board Representative and Trustee Reports
- J. Trustees and Board Requests for Information
- K. Notices of Motion
- L. Meeting Dates
- M. Adjournment

BOARD OF
TRUSTEES

Trisha Estabrooks
Board Chair

Julie Kusiek
Board Vice-Chair

Dawn Hancock
Marcia Hole
Marsha Nelson
Sherri O’Keefe
Jan Sawyer
Saadiq Sumar

MINUTE BOOK**Board Meeting**

Minutes of the meeting of the Board of Trustees of Edmonton School Division of Alberta held in the Centre for Education McCauley Chambers on Tuesday, June 20, 2023, at 2 p.m.

Present:**Trustees**

Trisha Estabrooks
Dawn Hancock
Marcia Hole

Julie Kusiek
Marsha Nelson

Sherri O'Keefe
Jan Sawyer
Saadiq Sumar

Officials

Angela Anderson
Todd Burnstad
Grace Cooke
Andrea Cooper

Karen Mills
Kathy Muhlethaler
Kent Pharis
Nancy Petersen

Cliff Richard
Carrie Rosa
Ron Thompson
Liz Yule

Board Chair: Trisha Estabrooks

Recording Secretary: Catherine Angeles

Tân'si, tungasugit. Greetings in Cree and Inuktitut. The Board Chair called the meeting to order with recognition that we are here meeting on Treaty 6 Territory of which amiskwaciwâskahikan or Edmonton or Beaver Hills House is a part of. This land has and continues to be inspirational and important to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. She ended the land acknowledgement recognizing that we are in fact all Treaty people.

**A. O Canada
Recognition of National Indigenous Peoples Day**

Ms. Sheila Williams, a consultant with the Division, sang O Canada in Cree.

Mr. Shaun Lafferty, Supervisor with Curriculum and Learning Supports, spoke and shared two videos. One video highlighted the significance of offering protocol in Indigenous culture and the second video shared an Indigenous coyote story.

B. Roll Call: 2:02 p.m.

Assistant Superintendent Muhlethaler advised that she was acting for Superintendent Robertson and that all Trustees were present.

MINUTE BOOK**C. Approval of the Agenda****MOVED BY Trustee Sumar:**

**“That the agenda for the June 20, 2023, Board meeting be approved as printed.”
(UNANIMOUSLY CARRIED)**

D. Communications from the Board Chair

The Board recognized that Wednesday is National Indigenous Peoples Day which falls on June 21, the summer solstice, the day with the most daylight in the year. This is a day to celebrate and honour Indigenous heritage, diversity, culture and languages of First Nations, Inuit and Metis peoples. Ahead of this important day, Canada Post unveiled a stamp with one of our school’s namesakes, Metis educator and former senator Thelma Chalifoux, late last week.

The Board Chair shared that many of our students are attending the National Indigenous Peoples Day school event for K–12 students at Fort Edmonton Park today. The day includes cultural and educational activities, games, land-based learning, crafts and performances with representation by many diverse First Nations, Inuit, and Métis peoples. This day of Indigenous learning is a collaboration between the City of Edmonton, Edmonton Public Schools, Edmonton Catholic Schools, Fort Edmonton and MacEwan University.

The Board Chair expressed thanks to everyone who helped make the official opening of Joey Moss School such an amazing celebration. It was a great evening hearing stories about Joey Moss and all that he did to inspire so many Edmontonians. She thanked Principal Marshall, and the staff and students at Joey Moss School for the warm welcome and for hosting an event that Joey himself would have loved.

The Board Chair recognized that June is Pride Month and although Pride Week was held earlier this month for Edmonton Public Schools, she wished a happy Pride Month to everyone. This is a month dedicated to uplifting, celebrating and supporting the rights of the 2SLGBTQIA+ community. She said that when we all feel welcome, safe and included we all benefit.

The Board Chair thanked the new Minister of Education, Demetrios Nicolaidis, for reaching out to her and Superintendent Robertson. They had a good meeting and appreciated the time and the questions that the Minister had for them. The Board Chair said they talked about working together collaboratively in support of students.

On behalf of the Board, the Board Chair thanked all staff and Superintendent Robertson for putting their heart and soul into serving students and their families this past school year. She said that as we emerge from a once in a lifetime global pandemic, she is so grateful to serve with a school division that cares so deeply about students and works tirelessly to enhance pathways for student success. On behalf of the Board, she wished everyone a wonderful and well-deserved summer break.

MINUTE BOOK**E. Communications from the Assistant Superintendent of Instructional and Strategic Division Supports**

Assistant Superintendent Muhlethaler shared that this past year has been a complex year coming off the pandemic. It has been a heavy year where we've addressed so much loss in the Division, whether it's our students, our parents or colleagues. She said that one thing she can say, on why she has been with the Division for so long is because the Division cares so much about each other. When we have staff that are impacted by loss in their school community, our colleagues surround them, embrace them, and support them however they can, to get them through what they're dealing with. She said that this is why she can say that she's very proud to be a member of the Division.

Assistant Superintendent Muhlethaler said that it's been a tough budget year as well. She commended Division leaders for working on the budget and ensuring that our students have the supports that they need.

Assistant Superintendent Muhlethaler stated that the Division accomplished a lot this year, with the work around anti-racism, reconciliation and equity, and the growth that the Division has seen from the Equity Achievement Project. The student growth has been just phenomenal and we've had the first ever demographic survey. Our Division is grounded in our cornerstone values, in collaboration you see that everywhere and it's the work that we do together that we can do the work that we do. We're committed to kindness and we have a drive to ensure that everyone in our school division feels that sense of belonging.

Assistant Superintendent Muhlethaler thanked the Board for their steadfast support of public education and the Division. She expressed hope that all the Trustees take the time as well this summer to decompress, reenergize and enjoy their summer with their loved ones.

Assistant Superintendent Muhlethaler shared that the Division is looking forward to next year and will welcome 114,000 students in the fall. She expressed well wishes, on behalf of Superintendent Robertson, a wonderful summer break for all families, students, staff, Trustees and Division leaders.

F. Approval of the Minutes

1. Board Meeting – June 6, 2023

MOVED BY Trustee Hancock:

**"That the minutes of Board Meeting held June 6, 2023, be approved as printed."
(UNANIMOUSLY CARRIED)**

G. Comments from the Public and Staff Group Representatives

There were no registered speakers for this item.

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H. Reports

2. Report #11 of the Special Caucus Committee (From the meeting held April 25, 2023)

Information was provided regarding actions taken at the April 25, 2023, Special Caucus Committee meeting.

3. Report #12 of the Caucus Committee (From the meeting held May 2, 2023)

Information was provided regarding actions taken at the May 2, 2023, Caucus Committee meeting.

4. Report #13 of the Special Caucus Committee (From the meeting held May 30, 2023)

Information was provided regarding actions taken at the May 30, 2023, Special Caucus Committee meeting.

5. Report #14 of the Caucus Committee (From the meeting held June 6, 2023)

Information was provided regarding actions taken at the June 6, 2023, Caucus Committee meeting.

6. Strategic Plan Update Report: Well-being and Mental Health

The update report provided an overview of the Division’s comprehensive approach in support of student and staff well-being and mental health in support of Priority Three of the 2022-2026 Strategic Plan.

There was a short break in the meeting.

7. Locally Developed Courses

MOVED BY Trustee Hole:

“That the following elementary, junior and senior high school locally developed courses be approved for use in Edmonton Public Schools:”

Senior High School LDCs

Course Name	Course Codes	Version	Approval Period
Advanced Acting/Touring Theatre 15 Advanced Acting/Touring Theatre 25 Advanced Acting/Touring Theatre 35	LDC1975 LDC2975 LDC3975	3 and 5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Applied Graphic Arts 15 Applied Graphic Arts 25 Applied Graphic Arts 35	LDC1857 LDC2857 LDC3857	3 and 5 Credits (2023–2027)	September 1, 2023 – August 31, 2027

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Course Name	Course Codes	Version	Approval Period
Audio 15 Audio 25 Audio 35	LDC1471 LDC2471 LDC3471	3 and 5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Aviation - Flight 15 Aviation - Flight 25 Aviation - Flight 35	LDC1351 LDC2351 LDC3841	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Ballet 15 Ballet 25 Ballet 35	LDC1412 LDC2412 LDC3412	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Ballet (Six-Year) 15 Ballet (Six-Year) 25 Ballet (Six-Year) 35	LDC1028 LDC2028 LDC3028	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Biology (Higher) 25	LDC2428	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Braided Journeys 15 Braided Journeys 25 Braided Journeys 35	LDC1803 LDC2803 LDC3803	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Chemistry (Extension) 25	LDC2350	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Contemporary Dance 25 Contemporary Dance 35	LDC2467 LDC3467	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Creative Writing and Publishing 15 Creative Writing and Publishing 25 Creative Writing and Publishing 35	LDC1269 LDC2269 LDC3269	3 and 5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Dance (Six-Year) 15 Dance (Six-Year) 25 Dance (Six-Year) 35	LDC1029 LDC2029 LDC3029	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
ESL Introduction to Canadian Studies 15 ESL Introduction to Canadian Studies 25	LDC1212 LDC2212	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
ESL Introduction to Science 15 ESL Introduction to Science 25	LDC1213 LDC2213	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Fire Rescue Services 15	LDC1004	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Jazz Dance 25 Jazz Dance 35	LDC2469 LDC3469	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027

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Course Name	Course Codes	Version	Approval Period
Journalism 15 Journalism 25 Journalism 35	LDC1696 LDC2696 LDC3696	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Orientation and Mobility 15 Orientation and Mobility 25	LDC1013 LDC2013	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Painting 15 Painting 25 Painting 35	LDC1871 LDC2871 LDC3871	5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Performing Arts 15 Performing Arts 25 Performing Arts 35	LDC1944 LDC2944 LDC3944	3 and 5 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Physics (Extension) 25	LDC2338	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Religious Studies - Christian Studies 15 Religious Studies - Christian Studies 25 Religious Studies - Christian Studies 35	LDC1775 LDC2775 LDC3775	3 Credits (2023–2027)	September 1, 2023 – August 31, 2027
Yoga 15 Yoga 25 Yoga 35	LDC1449 LDC2449 LDC3449	3 and 5 Credits (2023–2027)	September 1, 2023 – August 31, 2027

Elementary and Junior High School LDCs

Course Name	Course Codes	Approval Period
Ballet (Six-Year) 7 Ballet (Six-Year) 8 Ballet (Six-Year) 9	JHS7031 JHS8031 JHS9031	September 1, 2023–August 31, 2027
Creative Movement 1 Creative Movement 2 Creative Movement 3 Creative Movement 4 Creative Movement 5 Creative Movement 6	ELM1560 ELM2560 ELM3560 ELM4560 ELM5560 ELM6560	September 1, 2023–August 31, 2025
Dance (Six-Year) 7 Dance (Six-Year) 8 Dance (Six-Year) 9	JHS7032 JHS8032 JHS9032	September 1, 2023–August 31, 2027
ESL Accelerated English 7 ESL Accelerated English 8 ESL Accelerated English 9	JHS7033 JHS8033 JHS9033	September 1, 2023–August 31, 2024

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Course Name	Course Codes	Approval Period
Geometry 7 Geometry 8 Geometry 9	JHS7050 JHS8050 JHS9050	September 1, 2023–August 31, 2027
World History 7 World History 8 World History 9	JHS7015 JHS8015 JHS9015	September 1, 2023–August 31, 2027

(UNANIMOUSLY CARRIED)

8. Trustee Representation for Ward H

MOVED BY Trustee Nelson:

“1. That the Board select one Trustee to represent Ward H until the municipal election on October 2025.”

MOVED BY Board Chair Estabrooks that the motion #1 be amended:

“1. That the Board select **Trustee Sawyer ~~one Trustee~~ to represent Ward H until the municipal election on October 2025.”**

Trustee Sawyer excused herself from the meeting at 3:47 p.m.

The Board Chair called the question to the amendment to motion #1.

(UNANIMOUSLY CARRIED)

The Board Chair called the question to the amended motion #1.

(UNANIMOUSLY CARRIED)

MOVED BY Trustee Nelson:

“2. That the Board approve additional remuneration for the Trustee representing Ward H until the municipal election on October 2025.”

MOVED BY Trustee Kusiek that the motion #2 be amended:

“That the Board approve additional remuneration for ~~the~~ Trustee **Sawyer representing Ward H in **the amount of one-third of the regular remuneration for a Trustee** until the municipal election on October 2025.”**

The Board Chair called the question to the amendment to motion #2.

IN FAVOUR: Trustees Estabrooks, Hancock, Hole, Kusiek, Nelson and O’Keefe

OPPOSED: Trustee Sumar

(CARRIED)

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MOVED BY Trustee Kusiek that the amended motion #2 be further amended:

“That the Board approve additional remuneration for ~~the~~ Trustee Sawyer representing Ward H in the amount of one-third of the regular remuneration for a Trustee until the municipal election on October 2025. This additional remuneration will be retroactive to when Trustee Sawyer began representing Ward H.”

The Board Chair called the question to the amendment to motion #2.
(UNANIMOUSLY CARRIED)

The Board Chair called the question to the amended motion #2.
IN FAVOUR: Trustees Estabrooks, Hancock, Hole, Kusiek, Nelson and O’Keefe
OPPOSED: Trustee Sumar
(CARRIED)

Trustee Sawyer returned to the meeting at 4:17 p.m.

9. Second, third and final reading of Board Policies HC.BP Resident Student Enrolment and HEC.BP Non-Resident Student Admission and Enrolment

MOVED BY Trustee Sawyer:

“1. That Board Policy HC.BP Resident Student Enrolment be read for a second, third and final time and be approved.”
(UNANIMOUSLY CARRIED)

“2. That Board Policy HEC.BP Non-Resident Student Enrolment be read for a second, third and final time and be approved.”
(UNANIMOUSLY CARRIED)

10. Delegation of Authority – 2023 Summer Recess

MOVED BY Trustee O’Keefe:

“1. That in accordance with Section 3 of the *Education Act* Board Procedures Regulation, any special Board meetings during the 2023 summer recess be at the call of the Board Chair or in their absence, the Board Vice-Chair.”
(UNANIMOUSLY CARRIED)

“2. That in accordance with Section 52(1) of the *Education Act*, effective immediately following the June 20, 2023, Organizational Board meeting, delegation of authority to the Superintendent of Schools to make decisions during the 2023 summer recess on behalf of the Board be approved.”
(UNANIMOUSLY CARRIED)

“3. That a report of all such decisions be brought to the first public Board meeting in the fall 2023.”
(UNANIMOUSLY CARRIED)

MINUTE BOOK**I. Comments from the Public and Staff Group Representatives – 5 p.m.**

There were no registered speakers for this item.

J. Other Committee, Board Representatives and Trustee Reports

Trustee Nelson congratulated students, staff and families in the Balwin community who competed in a competition with schools across Canada and the US. They received the most votes and won the \$20,000 prize to create a new, welcoming, safe and inclusive outdoor space, which will be enjoyed by community members and the school community.

Trustee Kusiek shared a quick note of gratitude to the staff, students, parent volunteers and the school community for all that they do. She shared that she has been out to schools in Ward F more than 50 times this year. She expressed thanks for sharing their school days with her and said it's the best part of the job of Trustee. Her appreciation to everyone else who also worked hard for kids every day, including the central staff and wider community. She said it has been great to get out to these events of celebration as well, and thanked everyone for the excellent work they do.

Trustee O'Keefe shared an Edmonton Public Schools Foundation (Foundation) update. The Foundation's Reading for Life Read-A-Thon wrapped up on May 31. Thanks to all of those who enjoyed a good book (or many good books!) over the course of the month. The Foundation staff are excited to share that our community tracked having read more than 16,000 books. The schools across the Division came together to raise an incredible \$31,000. The Foundation is so grateful for everyone's support of this important fundraiser - especially the continued support of both Jayman BUILT and EPCOR who made this year's fundraiser event even bigger and better than last year. They can't wait to read with everyone again during next year's Reading for Life Read-A-Thon - May 2024, mark your calendars.

Trustee O'Keefe thanked all those who attended the PSAA's 32nd annual Bids for Kids event last month and last week's annual golf tournament. Those two events raised more than \$12,000 to benefit the Foundation. Next year's Bids for Kids event is scheduled for May 3, 2024.

Trustee O'Keefe shared that on June 1, the Foundation launched the expansion of the Fresh Hoops program at Delton School. A huge thank you to the Delton Dragons for being such amazing hosts. Not only did they celebrate the opening of their incredible new outdoor basketball court with a ribbon cutting, popsicles and some one-on-one basketball with the Edmonton Stingers, they also announced a generous donation that will revitalize these important community spaces across Edmonton. The Foundation is so grateful and proud to share that local company, Go Auto, has donated an initial \$500,000 to kick-start work on our courts right away, AND an additional \$500,000 to match community donations that come in for Fresh Hoops between now and August 2025. If successful, the potential total donation of \$1.5 million would enable us to revitalize approximately 75 courts across Edmonton Public Schools - serving not only our students, but community members across the city. It truly takes a village to make a community-driven project like this come together, but the Foundation would like to extend a very special thank you to:

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- Go Auto
- The Edmonton Stingers
- Artist Josh Harnack
- Delton School
- Janis Irwin, MLA for Edmonton-Highlands-Norwood
- Royal Treats
- Edmonton Public Schools Communications and Infrastructure teams

If anyone wishes to contribute, just visit the Foundation's website foundation.epsb.ca. The Foundation invites anyone to take a basketball down to Delton and check out not only the Fresh Nets, but the incredible mural - it's truly a vibrant space for our Delton Dragons! They can't wait for more Fresh Hoops to pop across our Edmonton Public Schools - they're just getting started!

The Foundation Team would also like to extend a huge thank you to its Board of Directors, as their last meeting for the 2022-23 school year was on May 31. This dedicated group of volunteers donates countless hours and endless energy to the Foundation through not only providing counsel and guidance, but through supporting their programs through advocacy, volunteering their time, and donating their own resources. Again, thank you to those incredible folks who step up to champion the Foundation.

Trustee Hancock shared that the Alberta School Boards Association (ASBA) held their Spring General Meeting on Monday, June 5, 2023. She thanked her colleagues Trustees Estabrooks, Sawyer and Sumar for attending with her. She shared that during the business portion of the meeting, three emergent position statements were presented to members for discussion and voting. Those that are approved, ASBA will submit as advocacy to the provincial government on behalf of the members. Trustee Hancock reported back on each statement and the results.

Position Statements

1. Equitable Funding for Displaced Students, Refugee Students, and Refugee Claimants
 - Sponsored by EPSB
 - Trustee Sumar introduced the position statement
 - A friendly amendment adding the words “at a minimum” preceding 5 years of funding was recommended
 - With the amendment the motion was carried.
 - The final version of the position statement is as follows:

BE IT RESOLVED THAT, the Alberta School Boards Association advocate to the Provincial government:

1. That all students who are identified as “refugee students”, “students claiming refugee status”, “Canada-Ukraine Authorization for Emergency Travel (CUAET) displaced students”, and “non-CUAET displaced students” have access to equitable funding based on their need and not on country of origin.
2. That students who are identified as “refugee students” receive the second count date and prorated funding equal to that of those defined as “CUAET displaced students” in addition to

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continuing to have access to, at a minimum, five years of Refugee or English as an Additional Language funding.

3. That students who are identified as “students claiming refugee status” receive all funding equal to that of those defined as “refugee students”, and the second count date and prorated funding equal to that of those defined as “CUAET displaced students”.
 4. That all students who are identified as “CUAET displaced students” be eligible for, at a minimum, five years of funding equal to that of those defined as “refugee students”.
 5. That students who are identified as “non-CUAET displaced students” receive all funding equal to that of those defined as “refugee students”, and the second count date and prorated funding equal to that of those defined as “CUAET displaced students”.
2. Per Student Per Subject Curriculum Implementation Funding
 - Sponsored by Black Gold School Division
 - EPSB voted in favour of this position statement.
 - The motion was carried.
 - The final version of the position statement is as follows:

BE IT RESOLVED THAT, the Alberta School Boards Association advocates for the Government of Alberta to shift to per student per subject funding for Curriculum Implementation Resource funding based on actual student enrollments beginning in September 2023, and moving forward, for teaching and learning resources required to implement the new Curriculum, thereby ensuring equity of resource funding for all students and encouraging more optional implementation.

3. Curriculum Advocacy
 - Sponsored by Zone 2/3
 - EPSB submitted an amendment to this position statement to include the word “meaningful” to consultation and collaboration, and that both stakeholders and school boards would be consulted on curriculum implementation and on further development.
 - With the amendment, the motion was carried.
 - The final version of the position statement is as follows:

BE IT RESOLVED THAT, The Alberta School Boards Association advocates for the Government of Alberta to continue meaningful consultation and collaboration with stakeholders and school boards on curriculum implementation and on any further curriculum development. Further, that the Government of Alberta advance curriculum implementation one grade at a time effective the 2023/24 school year.

11. Infrastructure Committee Update

A summary was provided on the work accomplished by the Infrastructure Committee over the 2022-2023 school year.

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K. **Trustees and Board Requests for Information** - None

L. **Notices of Motions** - None

M. **Next Board Meeting**: Tuesday, September 12, 2023, at 2 p.m.

N. **Adjournment**: 5:04 p.m.

The Board Chair adjourned the meeting.

Trisha Estabrooks, Board Chair

Karen Mills, Director Board and
Superintendent Relations

MINUTE BOOK**Organizational Board Meeting**

Minutes of the Organizational Board meeting of the Board of Trustees of Edmonton School Division of Alberta held in Centre for Education McCauley Chambers on Tuesday, June 20, 2023.

Present:**Trustees**

Trisha Estabrooks
Dawn Hancock
Marcia Hole

Julie Kusiek
Marsha Nelson

Sherri O'Keefe
Jan Sawyer
Saadiq Sumar

Officials

Angela Anderson
Todd Burnstad
Grace Cooke
Andrea Cooper

Karen Mills
Kathy Muhlethaler
Kent Pharis
Nancy Petersen

Cliff Richard
Carrie Rosa
Ron Thompson
Liz Yule

Board Chair: Trisha Estabrooks

Recording Secretary: Catherine Angeles

A. Roll Call: 5:15 p.m.

Assistant Superintendent Muhlethaler advised that she was acting for Superintendent Robertson and that all Trustees were present.

B. Approval of the Agenda

MOVED BY Trustee Hole:

"That the agenda for the June 20, 2023, Organizational Board meeting be approved as printed."

(UNANIMOUSLY CARRIED)

C. Reports

1. Confirmation of Committees, Board Representation and Regular Meetings

MOVED BY Acting Vice-Chair Kusiek:

"That recommendations 1 to 7 be approved."

(UNANIMOUSLY APPROVED)

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RECOMMENDATIONS

That the following actions be taken for the 2023-2024 school year:

1. That the following standing committees of the whole be confirmed:
Caucus Committee
Audit Committee

2. That the following Board committees be confirmed:
 - a) Governance and Evaluation
 - b) Infrastructure
 - c) Policy Review

3. That Board representation on the following Division staff negotiating committees as required be confirmed:
 - a) Custodial Staff (CUPE Local 474)
 - b) Maintenance Staff (CUPE Local 784)
 - c) Support Staff (CUPE Local 3550)
 - d) Teaching Staff (Edmonton Public Teachers' Local 37)

4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:
 - Provincial Executive
 - Public School Boards Council representative

5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
 - Provincial Executive
 - Zone 2/3 Executive and Provincial Executive - Alternate
 - Zone 2/3 Executive - Alternate

6. That the following Ad Hoc Committee and Board representative assignments be confirmed:
 - Ad Hoc Advocacy Committee
 - Edmonton Public Schools Foundation Board of Governors

7. That the Board reappoint or review the following positions and committees:

1.	Standing Committee of the Whole:	2022-2023
	a) Board Chair	Trisha Estabrooks
	b) Board Vice-Chair	Nathan Ip/ Julie Kusiek (acting)
	c) Audit Chair	Dawn Hancock

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2.	Board Committees:	2022-2023
	a) Governance and Evaluation (3 members)	Dawn Hancock Marcia Hole Sherri O’Keefe (C)
	b) Infrastructure Committee (3 members)	Julie Kusiek (C) Sherri O’Keefe Saadiq Sumar
	c) Policy Review (3 members)	Marcia Hole Jan Sawyer (C) Saadiq Sumar
3.	Negotiations:	
	a) Custodial Staff (CUPE Local 474)	Dawn Hancock Sherri O’Keefe
	b) Maintenance Staff (CUPE Local 784)	Marcia Hole Marsha Nelson
	c) Support Staff (CUPE Local 3550)	Trisha Estabrooks Jan Sawyer
	d) Teaching Staff – Edmonton Public Teachers’ Local 37	Julie Kusiek Jan Sawyer (TEBA Rep)
4.	Representatives for the Public School Boards’ Association of Alberta (PSBAA) (2 representatives)	Marsha Nelson - Director Jan Sawyer – PSBC Rep
5.	Representatives for the Alberta Schools Board Association (ASBA)	
	a) Provincial Executive <i>*Provincial Board of Directors – Director terms will commence every November of even-numbered years for one Director and one Alternate Director and will be eligible for re- election for one successive term of two years.</i>	Dawn Hancock
	b) Provincial Executive – Alternate	Julie Kusiek
	c) ASBA Zone 2/3 Executive	Trisha Estabrooks
	d) ASBA Zone 2/3 Executive – Alternate	Sherri O’Keefe

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		2022-2023
6.	Ad Hoc Committee and Board Representative Assignment: Ad Hoc Advocacy Committee (up to 9 members) Board Representative Assignment • Edmonton Public Schools Foundation Board of Governors	 Nathan Ip Julie Kusiek Marsha Nelson (C) Sherri O’Keefe
7.	Board Representatives on Division Committees: Equity Advisory Committee (2 members)	 Marcia Hole Saadiq Sumar

1. Standing Committee of the Whole

a) Board Chair

The Board Chair (pro tem) called for nominations for the position of Board Chair.

Trustee Nelson nominated Trustee Estabrooks. Trustee Estabrooks accepted the nomination.

The Board Chair (pro tem), seeing that there were no further nominations, closed the nominations and declared herself re-elected by acclamation as Board Chair.

b) Board Vice-Chair

The Board Chair called for nominations for the position of Board Vice-Chair. This person will also serve as the Chair of the Caucus Committee.

Trustee Hancock nominated Trustee Kusiek. Trustee Kusiek accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee Kusiek elected by acclamation as Board Vice-Chair.

c) Audit Chair

The Board Chair called for nominations for the position of Audit Chair.

Trustee Hole nominated Trustee Hancock. Trustee Hancock accepted the nomination.

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The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee Hancock re-elected by acclamation as Audit Chair.

2. Board Committees

a) Governance and Evaluation

The Board Chair called for nominations for three Trustee representatives to serve on this committee.

Trustee Sawyer nominated Trustees Nelson, O'Keefe and Sumar. Trustees Nelson, O'Keefe and Sumar all accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Nelson, O'Keefe and Sumar elected to the Governance and Evaluation Committee.

b) Infrastructure

The Board Chair called for nominations for three Trustee representatives to serve on this committee.

Trustee Sumar nominated Trustees Hancock, Kusiek and O'Keefe. Trustees Hancock, Kusiek and O'Keefe all accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Hancock, Kusiek and O'Keefe elected to the Infrastructure Committee.

c) Policy Review

The Board Chair called for nominations for three Trustee representatives to serve on this committee.

Trustee Kusiek nominated Trustees Hole, Sawyer and Sumar. Trustees Hole, Sawyer and Sumar all accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Hole, Sawyer and Sumar elected to the Policy Review Committee.

3. Negotiations

a) Custodial Staff (CUPE Local 474)

The Board Chair called for nominations for two Trustee representatives to serve on this committee.

Trustee Hole nominated Trustees Hancock and O'Keefe. Both Trustees Hancock and O'Keefe accepted the nomination.

MINUTE BOOK

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Hancock and O’Keefe elected to the Negotiating Committee for CUPE Local 474 – Custodial Staff.

b) Maintenance Staff (CUPE Local 784)

The Board Chair called for nominations for two Trustee representatives to serve on this committee.

Trustee Hancock nominated Trustees Hole and Nelson. Both Trustees Hole and Nelson accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Hole and Nelson elected to the Negotiating Committee for CUPE Local 784 – Maintenance Staff.

c) Support Staff (CUPE Local 3550)

The Board Chair called for nominations for two Trustee representatives to serve on this committee.

Trustee Nelson nominated Trustees Estabrooks and Sawyer. Both Trustees Estabrooks and Sawyer accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee O’Keefe and herself elected to the Negotiating Committee for CUPE Local 3550 – Support Staff.

d) Teaching Staff – Edmonton Public Teachers’ Local 37

The Board Chair called for nominations for two Trustee representatives to serve on this committee, one of whom will be the representative for the Teachers’ Employer Bargaining Association (TEBA).

Trustee O’Keefe nominated Trustees Sawyer and Sumar. Both Trustee Sawyer and Sumar accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Sawyer and Sumar elected to the Negotiating Committee for Teaching Staff – Edmonton Public Teachers’ Local 37.

Trustee Sumar asked if they needed to specify who the TEBA representative was or if it could be decided at a future date. Ms. Mills advised that the decision could be made at today’s meeting or decided at a later date. Trustee Sawyer stated that she and Trustee Sumar need time to discuss the role of the TEBA representative. The Board Chair agreed and stated they would report at the first Board meeting in September 2023 advising which Trustee was the TEBA representative.

MINUTE BOOK4. Representatives for the Public School Boards' Association of Alberta (PSBAA)a) Provincial Executive - Director

The Board Chair called for nominations for one Trustee representative to serve as Provincial Executive - Director.

Trustee Sumar nominated Trustee Sawyer. Trustee Sawyer accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee Sawyer elected as Provincial Executive - Director on the PSBAA Executive Committee.

b) Public School Boards' Council (PSBC) Representative

The Board Chair called for nominations for one Trustee representative to serve as PSBC Representative.

Trustee Sumar nominated Trustee Nelson. Trustee Nelson accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee Nelson elected as PSBC Representative.

5. Representatives for the Alberta School Boards Association (ASBA)a) Provincial Executive -Director

The Board Chair called for nominations for one Trustee representative to serve as Provincial Executive - Director on the ASBA Board of Directors.

Trustee Hole nominated Trustee Hancock. Trustee Hancock accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee Hancock elected as Provincial Executive - Director on the ASBA Board of Directors.

b) Zone 2/3 Representative and Provincial Executive – Alternate

The Board Chair called for nominations for one Trustee representative to serve as Zone 2/3 Representative and Provincial Executive - Alternate.

Trustee Nelson nominated Trustee Estabrooks. Trustee Estabrooks accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared herself elected as ASBA Zone 2/3 Representative and Provincial Executive - Alternate.

MINUTE BOOKc) Zone 2/3 Representative – Alternate

The Board Chair called for nominations for one Trustee representative to serve as Zone 2/3 Representative - Alternate.

Trustee Hancock nominated Trustee O’Keefe. Trustee O’Keefe accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee O’Keefe elected as ASBA Zone 2/3 Representative - Alternate.

6. Ad Hoc Committee and Board Representative Assignmenta) Ad Hoc Advocacy Committee

The Board Chair called for nominations for Trustee representatives to serve on the Advocacy Committee. Up to eight Trustees may be nominated to this committee.

Trustee Sawyer nominated Trustees Estabrooks, Kusiek, Nelson and O’Keefe. Trustees Estabrooks, Kusiek, Nelson and O’Keefe all accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee Estabrooks, Kusiek, Nelson and O’Keefe elected to the Advocacy Committee.

b) Representative Assignment

The Board Chair called for nominations for one Trustee representative to serve on the Edmonton Public Schools Foundation Board of Governors.

Trustee Hole nominated Trustee O’Keefe. Trustee O’Keefe accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustee O’Keefe elected to the Edmonton Public Schools Foundation Board of Governors.

7. Board Representatives on Division Committeesa) Equity Advisory Committee

The Board Chair called for nominations for two Trustee representatives to serve on the committee.

Trustee O’Keefe nominated Trustee Hole and Sumar. Both Trustee Hole and Sumar accepted the nomination.

The Board Chair, seeing that there were no further nominations, closed the nominations and declared Trustees Hole and Sumar elected to the Equity Advisory Committee.

MINUTE BOOK

D. **Next Board Meeting: Tuesday, September 12, 2023, at 2 p.m.**

E. **Adjournment: 5:33 p.m.**

The Board Chair adjourned the meeting.

Trisha Estabrooks, Board Chair

Karen Mills, Director of Board and
Superintendent Relations

DATE: September 12, 2023

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Recognition of School Name Honouree

ORIGINATOR: Cliff Richard, Chief Infrastructure and Technology Officer

RESOURCE STAFF: Kim Holowatuk, Carla Stolte, Christopher Wright

REFERENCE [EA.BP – Infrastructure Planning Principles](#)
[EF.AR – Naming of Schools](#)

ISSUE

To formally acknowledge the school name honouree for the new southeast high school, set to open in September 2024.

BACKGROUND

In October 2022, the Division accepted submissions from the public suggesting names for the new southeast high school in The Meadows neighbourhood.

At a Caucus Committee meeting on April 4, 2023, the Board of Trustees approved the following:

- **Elder Dr. Francis Whiskeyjack School be approved as the name of the new school being built in The Meadows neighbourhood.**

CURRENT SITUATION

At the September 12, 2023, Board meeting, the Board Chair will acknowledge the honouree and their guests in attendance.

KEY POINTS

Francis Whiskeyjack and guests will be invited to participate in the Board meeting that recognizes him as the honouree.

KH:JI

DATE: September 12, 2023

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Actions Taken Under Delegation of Authority – 2023 Summer Recess

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Board Policy CHA.BP – Board Delegation of Authority](#)
[Education Act – Section 52\(1\)](#)
[June 20, 2023, Board Report – Delegation of Authority – 2023 Summer Recess](#)

ISSUE

The Superintendent reports to the Board on any decisions he made under the Delegation of Authority during the summer recess on matters that would normally be brought to the Board.

BACKGROUND

The Board passed the following motion at the June 20, 2023, Board meeting:

1. That in accordance with Section 3 of the Education Act Board Procedures Regulation, any special Board meetings during the 2023 summer recess be at the call of the Board Chair or, in their absence, the Board Vice-Chair.
2. That in accordance with Section 52(1) of the *Education Act*, effective immediately following the June 20, 2023, Organizational Board meeting, delegation of authority to the Superintendent of Schools to make decisions during the 2023 summer recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the first public Board meeting in the fall of 2023.

CURRENT SITUATION

The Superintendent reports that he took no actions on behalf of the Board.

KM:ca

DATE: September 12, 2023

TO: Board of Trustees

FROM: Vice-Chair Trustee Kusiek, Caucus Committee Chair

SUBJECT: Report #01 of the Special Caucus Committee
(From the meeting held September 6, 2022)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendation was approved at the September 6, 2022, Caucus Committee meeting:

Acquisition of Alberta College

That authorization for administration to execute a non-binding Memorandum of Understanding on behalf of the Division to acquire Alberta College from MacEwan University be approved.

BACKGROUND

Centre High has been operating within a portion of Alberta College since September 2020. The current lease with MacEwan University expires on August 31, 2023. At the time that the lease was executed, a non-binding "Letter of Intent" was entered into regarding the exploration of potential sale of the property to Edmonton Public Schools.

KM:ca

DATE: September 12, 2023

TO: Board of Trustees

FROM: Vice-Chair Trustee Kusiek, Caucus Committee Chair

SUBJECT: Report #05 of the Caucus Committee
(From the meeting held on December 13, 2022)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the December 13, 2022, Caucus Committee meeting:

1. Approval of Acquisition of Alberta College

That the Caucus Committee approve the expenditure of \$22,047,520 of the Division's Capital Reserve funds to acquire Alberta College from MacEwan University.

That the Caucus Committee approve the execution of the finalized purchase agreement, by the Board Chair on behalf of the Division, to acquire Alberta College from MacEwan University.

BACKGROUND

Centre High has been operating within a portion of Alberta College since September 2020. The current lease with MacEwan University expires on August 31, 2023. When the lease was executed, a nonbinding "Letter of Intent" was entered into regarding the exploration of the potential sale of the property to Edmonton Public Schools.

On September 6, 2022, the Board of Trustees authorized administration to execute a non-binding Memorandum of Understanding on behalf of the Division to acquire Alberta College from MacEwan University. The Memorandum of Understanding was endorsed on November 1, 2022.

External legal counsel for the Division and MacEwan University are finalizing a purchase agreement for Alberta College based on the terms contained in the non-binding Memorandum of Understanding approved by the Board of Trustees.

2. Exempt Staff Terms and Conditions of Employment

That the amended terms and conditions of employment for both non-management and management exempt staff be approved.

BACKGROUND

The previous 2017 update was reasonably substantive, with the objective being a more broad and complete review.

The current update is more limited and has been carried out primarily to ensure the document's currency and to consider more modest changes that have been identified over the past several years.

3. Proposed Trustees' Handbook Updates

That Sections 2.2, 2.5, 2.6 and 2.7 be updated to reflect current information.

That Section 13.5 General and Professional Liability Coverage of the Trustees' Handbook be deleted in its entirety and the following sentence be added to Section 13.4 Insurance and Indemnification:

The Division also carries appropriate levels of Commercial General Liability and Professional Liability Insurance for the Board of Trustees.

BACKGROUND

The Handbook serves as a single point of reference for all Trustees and sets the foundation for common understanding for the Trustees, the Superintendent of Schools and the Administration about its own operations, procedures, practices, and conduct as a school board.

The Handbook includes expectations and procedures for individual Trustees, both as members of the Board and as representatives of the communities that elected them. Trustees are expected to govern themselves accordingly.

KM:ca

DATE: September 12, 2023

TO: Board of Trustees

FROM: Trustee Dawn Hancock, Governance and Evaluation Committee
Trustee Marcia Hole, Governance and Evaluation Committee
Trustee Sherri O’Keefe, Governance and Evaluation Committee, Chair

SUBJECT: 2022-2023 Superintendent of Schools’ Evaluation Summary

RESOURCE STAFF: Karen Mills

REFERENCE: [Board Policy FGB.BP – Evaluation of Superintendent of Schools](#)
[Trustees’ Handbook – Section 6.1.1 Governance and Evaluation Committee](#)

ISSUE

The Board of Trustees annually provides a summary report to the public of its evaluation of the Superintendent of Schools’ performance for the previous school year.

BACKGROUND

The Board believes that an annual performance evaluation of the Superintendent is a vital process for creating and maintaining a healthy and continuously improving school division. In addition, the Board believes that opportunities for regular ongoing dialogue and feedback between the Superintendent and Trustees help to foster a collaborative working environment critical to a high functioning division.

CURRENT SITUATION

A letter summarizing the results of the 2022-2023 Superintendent of Schools’ evaluation is attached (Attachment I).

KEY POINTS

- The summary letter, submitted by Y Station Communications and Research, for the 2022-2023 Superintendent of Schools’ Evaluation notes that:
 - The Superintendent achieved an overall rating of 4.6 on a scale of 1-5. This represents a rating in the outstanding range and is consistent with his results over the past eight years.
 - The Superintendent continues to be highly regarded by Board Trustees, direct reports and leadership team members and is perceived to be an exceptional leader.
 - The Superintendent has become not only a leader for Edmonton Public Schools, but a leader in the province.

ATTACHMENTS

ATTACHMENT I May 26, 2023, Summary letter from Y Station Communications and Research

KM:ca



May 26, 2023
Edmonton Public School Board
Re: 2023 Superintendent Evaluation

We have completed the 2023 Superintendent Evaluation of Mr. Darrel Robertson (“the Superintendent”) as requested by the Board of Trustees of the Edmonton Public School Board. Our comprehensive evaluation was comprised of a 360-degree review including all Trustees, the Division Support Team and the Division Leadership Team. A mix of interviews via teleconference and on-line surveys were used to collect the feedback from a total of 185 participants. An overall recap of the results was prepared for the Board. Data collection for the in-depth interviews began during the week of April 12 and concluded on May 8, 2023. Prior to the interviews, Trustees and Division Support Team members completed a survey where they rated the Superintendent on his performance related to the indicators in Alberta Education’s Superintendent Leadership Quality Standard.

The Superintendent achieved an overall rating of 4.6 on a scale of 1 to 5. This represents a rating in the outstanding range. The Superintendent is perceived to be an exceptional leader by the Board, the Division Support Team and the Division Leadership Team. He is a solution-focused, collaborative leader who approaches challenges with fact-based decisions.

The Superintendent allocates the division’s budget to put the needs of students first. He is always available to provide support and guidance but trusts individual principals to manage the needs of their schools. He embodies the core values of integrity, equity, collaboration, and accountability. He clearly and consistently articulates the vision and demonstrates a dedication to student improvement and achievement.

The opportunities for the Superintendent to develop were succession planning and strengthening the capacity of all central team members. As the division emerges from the pandemic, it is also an important time to strengthen and deepen relationships with existing internal and external stakeholders, as well as explore opportunities for new relationships in this regard.

In summary, the Superintendent continues to be seen as an outstanding leader, with very positive feedback across all stakeholder groups.

Regards,
Tracy With
COO & Partner Y Station Communications & Research

DATE: September 12, 2023

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Bereavements

ORIGINATOR: Angela Anderson, Chief Human Resources Officer

RESOURCE STAFF: Cindy Maksymuik

REFERENCE [AEBC.AR Acknowledging Student, Staff and Trustee Deaths and Bereavements](#)

Ms. Lindsay Adrian passed away on June 21, 2023, at the age of 44 years. Lindsay started with the Division in 2001. During her 22-year career she was a teacher, consultant, supervisor and assistant principal at ASD/Tevie Miller, S. Bruce Smith, Curriculum and Learning Supports and Joey Moss. She is survived by her partner, Pierre; parents, Sally and Bill; sister, Melissa; brother-in-law, Paul; as well as numerous other family members and friends.

A memorial service honoring her life was held on Tuesday, July 18, 2023.

Mr. Sidney (Sid) de Haan passed away on May 16, 2023, at the age of 55 years. Sid started with the Division in 2000. During his 21-year career he was a teacher, consultant, assistant principal and principal at Steele Heights, Kensington, Consulting Services, Edmonton Christian High and Edmonton Christian West. Sid was retired prior to his passing. He is survived by his wife Vicki; children, Ashley (Ben), Jessica (Colton) and Rachel (Jeremy); grandchildren, Isla, Sophie, Max, Finn and Lucius; siblings, John (Brenda), Winni, Alda (Harry) and Martin (Diana); as well as numerous other family members and friends.

A memorial service honoring his life was held on Saturday, May 27, 2023.

Ms. Linda Hudson passed away on July 18, 2023, at the age of 32 years. Linda started with the Division in 2014. During her 9-year career she was a teacher in supply services, Dan Knott and Hardisty. She is survived by her parents, Glen and Carol; boyfriend, Victor; sisters, Amber (Thomas), Brenda (Jacob), Karren (Oscar) and Jami; nieces and nephews, Stephen, Aurelia, Thalia and Zachariah; as well as numerous other family members and friends.

A service was held on Tuesday, July 27, 2023.

Mrs. Amalia Pavo passed away on May 10, 2023, at the age of 58 years. Amalia started with the Division in 2002. During her 21-year career she was an educational assistant at Capilano and Hardisty. She is survived by her husband, Joselito; son, Joe Emmanuel; daughters, Jemimah Essel, and Jonah Eissa (Jon); as well as numerous other family members and friends.

A celebration of life was held on Friday, May 26, 2023.

AA:cm