

Sharing **YOUR** views

at Public Board Meetings

When are public board meetings held?

The Board of Trustees meets at 2 p.m., on the second and fourth Tuesday of each month during the school year. These public meetings are held in McCauley Chambers, located on the 2nd floor at the Centre for Education (One Kingsway).

Board meeting agendas and accompanying reports are posted on the Board of Trustees section of Edmonton Public Schools' website (www.epsb.ca) the Thursday evening before each meeting. In addition, copies of the agenda are available for pick-up outside of McCauley Chambers on board meeting nights.

Please note that these meetings are webcast and audio recorded. In addition, media may also attend, which means your picture may be taken or you may be shown on the news.

I want to make a comment at the board meeting...

If you have a **specific question** related to your child's education, it is best to address it at the school level with the teacher or principal.

If you wish to make **general comments** on an educational issue, 20 minutes may be set aside at the beginning and end of every board meeting for public comments.

At that point in the agenda, the Board Chair will ask if there are any comments from the audience. Identify yourself and the topic you would like to address. Comments should be kept to three minutes and be addressed to the Board Chair. The Board will receive your comments as information.

If a member of the public wishes to give a position to the Board on a **specific board agenda item**, the individual must register with the Corporate Board Secretary by noon on the day of the meeting. Please contact the Board Office at 780-429-8021 for assistance. Comments should be kept to three minutes and be addressed to the Board Chair.

If you have a question and are requesting a response, you may send your question or comment via email to the Board Office at pam.crozier@epsb.ca or by mail addressed to the Board Chair at the Centre for Education, One Kingsway, Edmonton, AB T5H 4G9. You will receive a written response.

Formal delegations and presentations to the Board

Groups or individuals who wish to appear before the Board to make a presentation or to make a request of the Board should refer to the delegations and presentations policy available online at: www.epsb.ca/policy/jab.bp.shtml or contact the Board Office at 780-429-8021 for assistance.

