

MINUTE BOOK

Organizational Board Meeting

Minutes of the Organizational Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 2, 2014 at 2:00 p.m.

Present:

Trustees

Sherry Adams
Orville Chubb
Michelle Draper

Ken Gibson
Sarah Hoffman
Nathan Ip

Michael Janz
Cheryl Johner
Ray Martin

Officials

Diana Bolan
Jim Davies
David Fraser

Mark Liguori
Mary Michailides

Kathy Muhlethaler
Darrel Robertson
Sandra Stoddard

Board Chair: Sarah Hoffman

Recording Secretary: Manon Fraser

A. O Canada 

Staff Group Representatives

Edmonton Public Teachers – Nels Olsen, President
CUPE Local 3550 - Carol Chapman, President

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that all Trustees were present.

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C. Approval of the Agenda

The Board Chair noted a walk-in report from the Caucus Committee will be added to the board meeting agenda and dealt with as the first item under Section H. Reports.

MOVED BY Trustee Janz:

“That the agenda for the September 2, 2014 board meeting be approved as amended.” (UNANIMOUSLY CARRIED)

D. Communications from the Board Chair

The Board Chair advised that the Alberta School Boards Association (ASBA) arranged teleconference calls last week with each of the Progressive Conservation leadership candidates and Trustees from across the province. She submitted two questions on behalf of the Board that were asked to the three candidates with respect to:

- the twenty-two capital projects for areas that are in need of new infrastructure as well as infrastructure projects for the eleven mature areas as per the District’s capital plan; and
- where the candidates stand on commitments for full-day kindergarten, particularly for those students who are socially vulnerable, which had been a previous election campaign promise.

She noted the conference calls are archived on the [ASBA](#) website.

E. Communications from the Superintendent of Schools

The Superintendent noted that, today, marks the beginning of the 2014-2015 school year. This morning almost 90,000 students were back in class. As they walked through the doors, they were met by staff who are eager to welcome, support and challenge them. Success for all students remains our collective focus and we will continue to ensure each student has access to an excellent teacher in a high-quality learning environment.

He noted that recent media reports have stated that Edmonton is one of the fastest growing cities in the prairies. Infrastructure will continue to be a challenge this year but his commitment is to continue to work collaboratively with the Province and District stakeholders to find ways to meet our space challenges.

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He was also pleased to note that, that by the end of today, every school has been asked to post their school assessment plans on SchoolZone. Schools will also post their school assessment plans on their own websites. These plans support Administrative Regulation [GKB.AR](#) - Standards for Evaluation and reflect more than a year of consultation, collaboration and creation with parents, teachers, principals and administrative staff. These plans ensure that, in each and every school, for each and every student, there are common standards for evaluation.

As stated in the [Strategic Plan](#), parents are key partners in the education of their children and it is more important than ever that they are involved in their child's learning. School assessment plans let parents know exactly what a school will do to assess and evaluate students, how and when they'll communicate with parents about their child's learning and the steps schools will take, in partnership with parents, to address missing or incomplete work.

In addition, over the coming months, he looks forward to unveiling a conceptualization of a Career Pathways model for the District. In our efforts to realize our vision of transforming the learners of today into the leaders of tomorrow, one of the outcomes we want to achieve is to ensure more students graduate from high school connected to career pathways that support their transition to post-secondary studies or the world of work. Allowing students from K-12 to explore their interests, passions and skills and make connection to career possibilities is one way we can achieve this outcome. Having all students under our care, transition to a career that brings them dignity and fulfillment is a worthwhile goal for all of us to put our collective efforts behind.

The Superintendent concluded by saying that he is looking forward to the year ahead with great enthusiasm and optimism.

F. Minutes

1. Board Meeting #16 – June 24, 2014

MOVED BY Trustee Martin:

“That the minutes of Board Meeting #16 held June 24, 2014 be approved as printed.”

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

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G. Comments from the Public and Staff Group Representatives

The Board heard from Mr. Lynden Dorval regarding Board Policy GK.BP – Student Assessment, Achievement and Growth and GKB.AR – Standards for Evaluation as well as his concerns about school councils. He also provided written information.

H. Reports

2. Report #1 of the Caucus Committee (From the Meeting Held September 2, 2014)

MOVED BY Trustee Janz:

- “1. That Report #1 of the Caucus Committee from the meeting held September 2, 2014 be received and considered.” (UNANIMOUSLY CARRIED)

MOVED BY Trustee Janz:

- “2. That the Edmonton Public School Board:
 - a) Share a copy of the 2015-2018 Three-Year Capital Plan with each Edmonton member of the Legislative Assembly, the three Progressive Conservative Party leadership candidates and Edmonton City Council.
 - b) Request to meet in person with them to develop a strategy to support them in their advocacy for Edmonton’s urgent school space and transportation needs for Edmonton children.
 - c) Urge them to provide a timeline for construction and immediately prioritize the construction of new schools for Edmonton in accordance with the District’s Three- Year Capital Plan Year One priorities:
 1. K-6 Windermere Estates
 2. K-9 The Grange (Glastonbury or Granville)
 3. K-9 Heritage Valley (Allard or Chappelle)
 4. K-9 Ellerslie/The Orchards
 5. Mature Neighbourhood Replacement school as determined by the Infrastructure Strategy

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6. **K-6 Meadows (Laurel)**
7. **K-9 South East (Walker)**
8. **K-9 Lewis Farms (Secord)**
9. **K-9 Heritage Valley (Allard or Chappelle)**
10. **Mill Creek School Replacement/Modernization**

- d) **Provide an update to them on the announced 2016 modernization and construction projects and urge their support in expediting this work.**
- e) **Urge the Government to work with school boards to create a clear and transparent process for the awarding of capital projects and new schools.’**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

2. Actions Taken Under Delegation of Authority -2014 Summer Recess

The Board received information that there were no actions taken by the Superintendent of Schools under the delegation of authority during the 2014 summer recess.

3. Confirmation of Committees, Board Representation and Regular Meetings

MOVED BY Trustee Gibson:

“1. That the following standing committee of the whole be confirmed:

- **Caucus Committee**
- **Audit Committee**

2. That the following standing committees be confirmed:

- a) **Board and Superintendent of Schools Evaluations**
- b) **District Priorities and Governance**
- c) **Infrastructure**
- d) **Policy Review**
- e) **Four-Year Budget Planning and Results Review**

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3. That Board representation on the following District staff negotiating committees as required be confirmed:

**Custodial
Maintenance
Support
Teaching**

4. That Board membership and representation on the following external agency be confirmed:

Alberta School Boards Association (ASBA)

- **Provincial Executive**
- **Provincial Executive - Alternate**
- **Zone 23 Executive**
- **Zone 23 Executive – Alternate**

5. That the Board's ASBA Issues and Resolutions Committee comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the Zone 23 representative be confirmed.

6. That Board representation on the Edmonton Public Schools Foundation Board of Directors be confirmed.

7. That the following dates and times of regular meetings be confirmed:

- a) **Board:** The Board will hold its regular meetings at 2:00 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
- b) **Caucus Committee:** Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee. The first Tuesday morning of each month will be reserved for such meetings.

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8. That the Board reappoint or review the following positions and committees:

1. **Standing Committees of the Whole**

- a) **Board Chair**
- b) **Board Vice-Chair**

2. **Board Committees:**

- a) **Board and Superintendent of Schools Evaluations**
(3 members)
- b) **District Priorities and Governance**
(3 members)
- c) **Infrastructure**
(3 members)
- d) **Policy Review**
(3 members)
- e) **Budget Planning and Results Review**

3. **Negotiations:**

- a) **Custodial Staff**
(contract expired August 31, 2014)
(2 members)
- b) **Maintenance Staff**
(contract expired August 31, 2014)
(2 members)
- c) **Support Staff**
(contract expires August 31, 2015)
(2 members)

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- d) **Teaching Staff**
(*contract expires August 31, 2016*)
(*2 members*)

- 4. **Alberta School Boards Association Positions:**
 - i) **Provincial Executive**
 - ii) **Alternate**
 - iii) **ASBA Zone 23 Executive**
 - iv) **Alternate**

- 5. **ASBA Issues and Resolutions Committee**
(*1-year term – 3 positions*)
 - ¹**Board Chair or Vice-Chair**
 - ²**ASBA Zone 23 Executive representative**
 - ³**ASBA Provincial Executive Board of Directors representative**

- 6. **Edmonton Public Schools Foundation Board of Governors”**

The Board Chair called the question on Recommendations 1 through 7.

The Motion was UNANIMOUSLY CARRIED.

- 1. Standing Committees of the Whole
 - a) Board Chair

The Board Chair called for nominations for the position of Board Chair.

Trustee Ip nominated Trustee Hoffman.

The Board Chair, seeing that there were no further nominations, declared Trustee Hoffman re-elected by acclamation as Board Chair for the coming year.

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b) Board Vice-Chair

The Board Chair called for nominations for the position of Board Vice-Chair.

Trustee Adams nominated Trustee Janz.

The Board Chair, seeing that there were no further nominations, declared Trustee Janz re-elected by acclamation as Board Vice-Chair for the coming year.

2. Board Committees

a) Board and Superintendent of Schools Evaluations Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Board and Superintendent of Schools Evaluations Committee.

Trustee Johner nominated Trustees Adams, Gibson and Hoffman.

The Board Chair, seeing that there were no further nominations declared Trustees Adams, Gibson and Hoffman as the Board's representatives on the Board and Superintendent of Schools Evaluations Committee for the coming year.

b) District Priorities and Governance Committee

The Board Chair called for nominations for three Trustee representatives to serve on the District Priorities and Governance Committee.

Trustee Draper nominated Trustees Adams, Gibson and Johner.

The Board Chair, seeing that there were no further nominations, declared Trustees Adams, Gibson and Johner as the Board's representatives on the District Priorities and Governance Committee for the coming year.

c) Infrastructure Committee

The Board Chair advised that Trustees Chubb, Ip and Martin, the current members of the Infrastructure Committee, will continue as committee members until the September 2015 Organizational Board meeting as approved at the June 10, 2014 board meeting.

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d) Policy Review Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Policy Review Committee.

Trustee Janz nominated Trustees Chubb, Draper and Ip.

The Board Chair, seeing that there were no further nominations, declared Trustees Chubb, Draper and Ip as the Board's representatives on the Policy Review Committee for the coming year.

e) Four-Year Budget Planning and Results Review Committees

The Board Chair advised all Trustees participate in the annual budget planning and results review of school and central service decision units as determined in the approval of the results review process.

3. Negotiations

- a) Custodial Staff
- b) Maintenance Staff

The Board Chair advised that the committees for negotiations with the District's custodial and maintenance staff are affirmed as indicated in the report which are: Trustees Ip and Martin for custodial staff; and Trustees Chubb and Janz for maintenance staff.

c) Support Staff

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the District's support staff.

Trustee Chubb nominated Trustees Adams and Draper.

The Board Chair, seeing that there were no further nominations, declared Trustees Adams and Draper as the two Trustee representatives to serve on the negotiations committee with the District's support staff for the coming year.

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d) Teaching Staff

The Board Chair advised that Trustee representatives are not required at this time as the agreement with the District's teaching staff expires August 31, 2016.

4. a) Alberta School Boards' Association Positions

i) Provincial Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Provincial Executive.

Trustee Janz nominated Trustee Hoffman.

The Board Chair, seeing that there were no further nominations, declared Trustee Hoffman as the Board's representative on the ASBA Provincial Executive.

ii) ASBA Provincial Executive - Alternate

The Board Chair called for nominations for a Trustee to serve as the alternate representative on the ASBA Provincial Executive.

Trustee Adams nominated Trustee Johner.

The Board Chair, seeing that there were no further nominations, declared Trustee Johner as the Board's alternate representative on the ASBA Provincial Executive.

iii) Zone 23 Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Zone 23 Executive.

Trustee Martin nominated Trustee Johner.

The Board Chair, seeing that there were no further nominations, declared Trustee Johner as the Board's representative on the ASBA Zone 23 Executive.

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iv) Zone 23 Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as the alternate representative on the ASBA Zone 23 Executive.

Trustee Johner nominated Trustee Ip.

The Board Chair, seeing that there were no further nominations, declared Trustee Ip as the as the Board's alternate representative on the ASBA Zone 23 Executive.

5. ASBA Issues and Resolutions Committee

Trustee Hoffman (as the Board's representative on the ASBA Provincial Executive), Trustee Janz (as Board Vice-Chair) and Trustee Johner (as the Board's representative on the ASBA Zone 23 Executive) will serve as the Board's representatives on the ASBA Issues and Resolutions Committee.

6. Edmonton Public Schools Foundation Board of Governors

The Board Chair called for nominations for a Trustee representative to serve on the Edmonton Public Schools Foundation Board of Governors.

Trustee Draper nominated Trustee Adams.

The Board Chair, seeing that there were no further nominations, declared Trustee Adams as the Board's representative on the Edmonton Public Schools Foundation Board of Governors.

The Board Chair called the question on Recommendation 8.

The Motion was UNANIMOUSLY CARRIED.

I. Other Committee, Board Representative and Trustee Reports

Trustee Chubb reported that, on August 19, 2014, he spoke at a City of Edmonton Executive Committee meeting with respect to the agenda item *Evolving Infill – Zoning and Density*.

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Trustee Draper commended the staff of the District's International Student Program. She hosted an exchange student this year and the staff in the program were outstanding.

Trustee Martin, Infrastructure Committee Chair, noted the Committee met on August 20, 2014 and will meet again September 4, 2014. The Committee plans to bring forward a report to the Caucus Committee on October 7, 2014.

Trustee Johner, the Board's representative on ASBA Zone 23 representative, advised that the next ASBA Zone 23 general meeting will be held Friday, September 26, 2014. All Trustees are welcome to attend the meetings.

Trustee Hoffman, the Board's representative on the Alberta School Boards Association (ASBA) Board of Directors, reported on the Board of Directors meeting that took place August 21, 2014. Work was done regarding the Board of Directors' self-evaluation as well as the Executive Director's evaluation. The following questions were also finalized for the teleconference calls with the three Progressive Conservative leadership candidates. The questions will also be forwarded in advance and asked of the NDP leadership candidates:

- How will you fund public education?
- How will you approach collective bargaining with the Alberta Teachers' Association (ATA)?
- What role will the Government, school boards (who employ teachers) and the ATA play in that negotiation process?
- How will you advance Albertans' vision for a transformed education system?
- How will you approach infrastructure needs for Alberta students?
- What role do elected school boards play in public education?

The questions were asked verbally; however, there was also a written survey. The responses to the survey questions will be posted on the ASBA website as soon as they are received.

J. Trustee and Board Requests for Information – None.

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K. Notices of Motion

Trustee Ip served notice of the following motion:

1. *That the Edmonton Public School Board ask the Province to restore the approximately \$1.5 million dollar shortfall that resulted from the recalculation of the urban transportation grant.*
2. *That the Board work with the Province to secure additional funding for transportation to help alleviate student growth pressures until much needed school space is available.*

L. Next Board Meeting Date: Tuesday, September 16, 2014 at 2:00 p.m.

M. Adjournment (3:00 p.m.)

The Board Chair adjourned the meeting.

Sarah Hoffman, Board Chair

Dr. Sandra Stoddard, Executive Director
Governance and Strategic Support Services