



AGENDA

BOARD OF TRUSTEES

Michael Janz
Board Chair


Michelle Draper
Board Vice-Chair

Sherry Adams
Orville Chubb
Ken Gibson
Nathan Ip
Cheryl Johner
Ray Martin
Bridget Stirling

Edmonton School District No. 7
One Kingsway
Edmonton, Alberta

McCauley Chambers
Tuesday, January 19, 2016
2:00 p.m.

Board Meeting #6

- A. O Canada 
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Minutes:
 - 1. DRAFT – Board Meeting #5 – December 15, 2015
- G. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, January 18, 2016 to speak under this item.)
- H. Reports:
 - 2. Locally Developed Courses
(Recommendation)
 - 3. Update on New School Construction and Modernization
(Information)
 - 4. Bereavements
(Information)
- I. Comments from the Public and Staff Group Representatives – 5:00 p.m.
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, January 18, 2016 to speak under this item.)
- J. Other Committee, Board Representative and Trustee Reports
- K. Trustee and Board Requests for Information
- L. Notices of Motion
- M. Meeting Dates
- N. Adjournment

MINUTE BOOK**Board Meeting #5**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, December 15, 2015 at 2:00 p.m.

Present:**Trustees**

Sherry Adams
Orville Chubb
Michelle Draper

Ken Gibson
Nathan Ip
Michael Janz

Ray Martin

Officials

Angela Anderson
Lisa Austin
Jim Davies
Jonah Lempogo

Ron MacNeil
Kathy Muhlethaler
Lorne Parker
Darrel Robertson

Sandra Stoddard
Mike Suderman

Board Chair: Michael Janz

Recording Secretary: Shirley Juneau

Staff Group Representatives

Edmonton Public Teachers – Nels Olsen, President

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

A. O Canada 

B. **Roll Call:** (2:00 p.m.)

The Superintendent advised that Trustees Johner and Stirling were absent and that all other Trustees were present.

MINUTE BOOK

C. Approval of the Agenda

MOVED BY Trustee Gibson:

“That the agenda for the December 15, 2015 board meeting be approved as printed.” (UNANIMOUSLY CARRIED)

D. Communications from the Board Chair

The Board Chair provided communications.

E. Communications from the Superintendent of Schools

The Superintendent provided communications.

F. Minutes

1. Board Meeting #4 - November 24, 2015

MOVED BY Trustee Draper:

“That the minutes of Board Meeting#4 from the meeting held November 24, 2015 be approved as printed.” (UNANIMOUSLY CARRIED)

G. Comments from the Public and Staff Group Representatives

There were no registered speakers for this item.

H. Reports

2. Report #2 of the Caucus Committee (From the Meeting Held December 1, 2015)

Information was received regarding actions taken at the December 1, 2015 Caucus Committee meeting.

3. Update on Numeracy and Mathematics

The Trustees received a presentation regarding an update on numeracy and mathematics.

There was a short break in the meeting at this point.

MINUTE BOOK4. Board Policy FA.BP – Human Resources Framework**MOVED BY Trustee Ip:**

“1. That draft Board Policy FA.BP – Human Resources Framework be considered for the second time.” (UNANIMOUSLY CARRIED).

“2. That draft Board Policy FA.BP – Human Resources Framework be considered for the third time and approved.” (UNANIMOUSLY CARRIED).

“3. That Board Policy FA.BP – Human Resources Framework having been approved, the following board policies be rescinded:

- a) **FAA.BP – (current) Human Resources Framework**
- b) **FB.BP – Authority for Human Resources Decisions**
- c) **FBB.BP – Community Funded Personnel**
- d) **FBC. BP – Liaison Committees**
- e) **FBCA.BP – Respectful Working Environments**
- f) **FBCB.BP – District Staff Code of Conduct**
- g) **FBCD.BP – Mandatory Records Checks for Employees**
- h) **FBCE.BP – Volunteers – Registration and Records Checks**
- i) **FC.BP – Recruitment, Employment, Qualifications and Deployment of Staff**
- j) **FCA.BP – Qualifications for Teacher Continuing Contracts**
- k) **FBD.BP – Terms and Conditions of Employment for Exempt Staff**
- l) **FFA.BP – Reduction of Staff**
- m) **FGC.BP – Staff Performance**
- n) **FIA.BP – Pensions**
- o) **FJ.BP – Staff Leaves of Absence**
- p) **FJD.BP – Administrative Recognition**
- q) **FM.BP – Acknowledgment of Deaths and Bereavements”**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

MINUTE BOOK5. Vacant School Sites – Surplus Declaration**MOVED BY Trustee Chubb:**

“That the declaration of the following vacant reserve school sites as surplus to district need, be approved:

- 1. Klarvatten elementary/junior high;**
- 2. Elsinore elementary;**
- 3. Oleskiw elementary/junior high; and**
- 4. Ozerna elementary.”**

The Board Chair called the question.

The Motion was UNANIMOUSLY CARRIED.

6. Review of the 2014-2015 Results and the 2015-2016 Plans and Revised Budgets

Information was received regarding the review of the 2014-2015 results and the 2015-2016 plans and revised budgets.

7. Board Chair Discretionary Expenses Allowance Report 2014-2015

Information was received regarding the Board Chair discretionary expenses allowance for 2014-2015.

8. 2015 District Survey Results

Information was received regarding the 2015 District survey results.

I. Comments from the Public and Staff Group Representatives – 5:00 p.m.

There were no registered speakers for this item.

J. Other Committee, Board Representative and Trustee Reports

Trustees provided verbal reports.

K. Trustee and Board Requests for Information – None.

MINUTE BOOK

L. **Notices of Motion** – None.

M. **Next Board Meeting Date:** Tuesday, January 19, 2015 at 2:00 p.m.

N. **Adjournment** (4:30 p.m.)

The Board Chair adjourned the meeting.

Michael Janz, Board Chair

Dr. Sandra Stoddard, Executive Director
Governance and Strategic Support
Services/Corporate Secretary

DATE: January 19, 2016

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Locally Developed Courses

ORIGINATOR: Dr. Sandra Stoddard, Executive Director, Governance, Strategic Services and Support for Schools

RESOURCE

STAFF: Janice Aubry, Melody Kostiuk

REFERENCE: [Alberta Education - Guide to Education](#)
[Ministerial Order on Student Learning \(#001/2013\)](#)
[GA.BP - Student Programs of Study](#)
[GAA.BP - Delivery of Student Programs](#)
[GK.BP- Student Assessment, Achievement and Growth](#)
[GKB.AR- Standards for Evaluation](#)

ISSUE

Alberta Education requires that all locally developed courses (LDCs) be approved by the Board of Trustees prior to submission to Alberta Education and implementation in schools.

BACKGROUND

LDCs are courses that are developed or acquired and authorized by school authorities to provide students with learning opportunities that complement provincial programs of study. LDCs provide unique opportunities for students to explore a range of interests in subject areas or extend the learning outcomes in provincial programs. These courses accommodate special interests and abilities of students, support District alternative programs, and address local, community or parental interests. LDCs support the District Strategic Plan, with a particular focus on Priorities 1 and 2.

Alberta Education supports the local development and authorization of junior high school and senior high school complementary courses which do not duplicate provincially authorized courses. These courses serve to:

- further develop and cultivate the unique interests and abilities of students;
- foster educational improvement and excellence through innovation at the local level; and
- meet the unique needs of a local community.

LDCs are approved and/or renewed on a four year cycle by the developing school authority. In the case of high school courses, the courses must also be approved and/or renewed by Alberta Education. This process is governed by District and provincial policies.

All LDCs developed by Edmonton Public Schools have also been revised to ensure they meet current student, school, community and program needs, as well as provincial and District requirements. This includes ensuring that these courses:

- are aligned with the elements of the *Ministerial Order on Student Learning* (#001/2013);
- contain a rationale, philosophy, and general and specific learning outcomes aligned with the provincial requirements and standards; and
- contain updated, current content.

Supplementary information for teachers related to all LDCs, such as assessment information and possible resources, will be made available to teachers on an internal website. Student progress for all LDCs is to be assessed in accordance with GK.BP Student Assessment, Achievement and Growth and GKB.AR Standards for Evaluation.

Descriptions of each course, including current enrolments, are provided in Attachment I.

RELATED FACTS

- All LDCs in this report that are developed by the District were reviewed and revised collaboratively with District teachers, school administrators and central staff.
- Other school authorities in Alberta request to acquire many LDCs from Edmonton Public Schools each year.
- Edmonton Public Schools acquires a number of LDCs from other school authorities in the Province.
- School authorities may not amend or adapt the content in LDCs acquired from other school authorities without prior written consent.

RECOMMENDATION

That the following LDCs be approved for use in Edmonton Public Schools until August 2020:

- **Bible Studies Grade 1 to Grade 9**
- **Calculus (AP) 35**
- **Capstone (AP) 25-35**
- **French Language Arts Late Immersion 7-8**
- **Judaic Studies Kindergarten to Grade 9**
- **Theatre Performance 15-25-35**
- **Workplace Essential Skills 25-35**

OPTIONS

The following options are selected for consideration as they are deemed the most admissible:

1. Approve the LDCs as presented.
2. Approve the LDCs, with amendments to those developed by the District.
3. Do not approve the LDCs.

CONSIDERATIONS & ANALYSIS

- LDCs support the District Strategic Plan, with a particular focus on Priorities 1 and 2.

- LDCs provide unique opportunities for students to explore a range of interests in subject areas, extend the learning outcomes in provincial programs, and/or accommodate special interests and abilities of students.
- Many LDCs support District alternative programming and career pathways.

NEXT STEPS

Upon approval of this recommendation, the Administration will submit the high school LDCs developed by the District to Alberta Education for approval. If approved, the Administration will make those LDCs available for September 2016.

ATTACHMENTS & APPENDICES

ATTACHMENT I Summaries of LDCs Submitted For Approval on January 19, 2016

ATTACHMENT II Enrolments for Expiring Locally Developed Courses

JA:jg

Summaries of LDCs Submitted for Approval on January 19, 2016

BIBLE STUDIES GRADE 1 TO GRADE 9

Bible Studies Grade 1 to Grade 9 is a course series that has been previously developed, approved and delivered by Edmonton Public Schools (EPSB). It expires in August 2016. It is currently being delivered at four District schools and as of November 2, 2015, had an enrolment of 1,838 students.

Bible Studies Grade 1 to Grade 9 is a course series designed for both Christian and non-Christian students and supports Christian alternative programming in the District. Bible Studies Grade 1 to Grade 9 provides students with the opportunity to develop an in-depth understanding of the Bible and foster the exploration of their own Christian beliefs and values.

Bible Studies Grade 1 to Grade 9 is designed to meet the required 20 per cent course content addressing a comparative study of other major world religions.

CALCULUS (AP) 35

Calculus (AP) 35 is a five credit course that has been previously developed, approved and delivered by EPSB in schools delivering Advanced Placement (AP) alternative programs. It expires in August 2016. It is currently being delivered at two District schools and as of November 2, 2015, had an enrolment of 87 students.

Calculus (AP) 35 provides students with the opportunity to learn high level calculus in a supportive high school classroom. This course series provides students with opportunities to explore the concepts, methods and applications of calculus. The course emphasizes a multi-representational approach to calculus, with concepts, results, and problems being expressed graphically, numerically, analytically, and verbally. The intent of Calculus (AP) 35 is to prepare students for the Calculus BC AP Exam, to ease students' transition to the first year of post-secondary study and to prepare them for success in science, technology, engineering and mathematics (STEM) programs.

CAPSTONE (AP) 25-35

Capstone (AP) 25-35 is a new 10 credit course series developed for students in the AP program in EPSB. Strathcona Composite High School and Queen Elizabeth High School plan to deliver the course series.

AP Capstone is an internationally recognized program that is delivered by designated AP schools at Edmonton Public Schools (EPS). The Capstone (AP) 25-35 course series is designed for schools authorized by the AP College Board to provide the AP Capstone diploma program.

Capstone (AP) 25-35 is a locally developed course series that provides students enrolled in AP Capstone with the necessary knowledge, skills, time and support to meet the requirements of the AP Capstone Certificate and/or the AP Capstone Diploma and to strengthen opportunities for success in post-secondary programs. In this course series students engage in independent research and in-depth discussions, work in collaborative

teams to investigate several perspectives of issues, write an academic paper and present and defend research choices.

FRENCH LANGUAGE LATE IMMERSION 7- 8

French Language Arts Late Immersion 7-8 is a course series that has been previously developed, authorized and delivered by Edmonton Public Schools. This LDC expires in August 2016. It is currently being delivered at McKernan School and as of November 2, 2015, had a current total enrolment of 48 students. It will also be delivered at École Dickensfield School beginning September 2016.

French Language Arts Late Immersion 7-8 is a course series that serves as an integral part of the Late French Immersion program in Edmonton Public Schools. This course series complements the existing provincial French Language Arts program of studies by enabling students to begin French Immersion programming at Grade 7 and integrate gradually into the provincial French Language Arts course at the Grade 9 level. Outcomes in the provincial French language arts program of studies are written in French as are the specific outcomes in this LDC. Late French Immersion programming establishes an environment in which French is used for communication, learning and personal satisfaction. The French Language Arts Late Immersion 7-8 course series enables the delivery of subject area content, language instruction and cultural information concurrently, promoting effective language acquisition. Outcomes from French Language Arts Late Immersion 7-8 enable the development of knowledge, skills and attitudes that promote the development of effective global citizens and enhance the economic and career potential of students.

JUDAIC STUDIES KINDERGARTEN TO GRADE 9

Judaic Studies Kindergarten to Grade 9 is a course series that has been previously developed, approved and delivered by Edmonton Public Schools. It expires in August 2016. It is currently being delivered at Talmud Torah School and had an enrolment of 137 students as of November 2, 2015.

Judaic Studies Kindergarten to Grade 9 is a course series that plays a prominent role in Hebrew bilingual alternative programming in Edmonton Public Schools. This course series emphasizes integration of knowledge and appreciation for Jewish values, traditions, Hebrew language, and the Land of Israel. The value of community, “Klal Yisrael”, is also reflected within this course series.

The Judaic Studies Kindergarten to Grade 9 course series provides students with opportunities to explore their Jewish identity through learning about and participating in Jewish religious/cultural festivals and Jewish life as part of the school’s program and the local community.

Judaic Studies Kindergarten to Grade 9 is designed to meet the required 20 per cent course content addressing a comparative study of other major world religions.

THEATRE PERFORMANCE 15-25-35

Theatre Performance is a 15 credit course series that has been previously developed, approved and delivered by Edmonton Public Schools. It expires in August 2016. It is currently being

delivered at Victoria School of the Arts and had an enrolment of 25 students as of November 2, 2015.

Theater Performance 15-25-35 provides opportunities for students to extend their theater experience beyond the foundational skills offered through the provincial Drama 10, 20, 30 Program of Studies. This course series is designed to foster the students' development of performance skills and techniques through the exploration of knowledge, attitudes, values and behaviours associated with the professional performing artist. Students are provided with opportunities to develop their ability to observe, create, interpret and respond creatively through participation in a full-scale collaborative theatre production.

WORKPLACE ESSENTIAL SKILLS 25-35

Workplace Essential Skills 25-35 is a 10 credit course series that has been previously developed, approved and delivered by Edmonton Public Schools. It expires in August 2016. It is currently being delivered at the Learning Stores at Blue Quill, Northgate, West Edmonton and on Whyte. It had an enrolment of 59 students as of November 2, 2015.

Workplace Essential Skills 25-35 is a course series developed to provide students at risk of not completing high school with the basic literacy and numeracy skills required in the workplace, preparing them for employment and lifelong citizenship. This course series focuses on the workplace environment, providing students with opportunities to develop the fundamental knowledge, skills and attitudes they require to pursue further studies, training and employment.

This course series is unique in that it provides opportunities for students to gain the necessary knowledge, skills and experiences to prepare them to potentially receive certification for the Test of Workplace Essential Skills (TOWES), a nationally accepted test that measures essential skills in the workplace.

Enrolments for Expiring Locally Developed Courses

Locally Developed Course Name/Series	Schools	Total Student Enrolment 2014-2015	Total Student Enrolment as of Nov 2, 2015
Bible Studies Grade 1 to Grade 9	Edmonton Christian NE	1,730	1,838
	Edmonton Christian West		
	Meadowlark Christian		
	Millwoods Christian		
Calculus (AP) 35	Jasper Place	72	87
	Strathcona		
Capstone (AP) 25-35	Strathcona	0	0
	Queen Elizabeth		
French Language Arts Late Immersion 7-8	McKernan	49	48
Judaic Studies Kindergarten to Grade 9	Talmud Torah	134	137
Theatre Performance 15-25-35	Victoria School of the Arts	35	25
Workplace Essential Skills 25-35	Learning Store at Blue Quill	125	59
	Learning Store at Northgate		
	Learning Store on Whyte		
	Learning Store West Edmonton		

DATE: January 19, 2016

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Update on New School Construction and Modernization

ORIGINATOR: Dr. Lorne Parker, Executive Director, Infrastructure

RESOURCE

STAFF: Terri Gosine, Gary Holroyd, Kyle McFarlane, Ron McGowan, Crystal Plante, Chris Wright

ISSUE

Provide an update on the progress of the 14 new schools and six modernizations currently underway.

BACKGROUND

Edmonton Public Schools will be opening the following schools over the next 18 months:

Opening September 2016

- Roberta MacAdams K-6 School located in Heritage Valley
- Nellie Carlson K-9 School located in MacTaggart
- Dr. Margaret-Ann Armour K-9 School located in Ambleside

Opening September 2017

- Michael Phair 7-9 School located in Lewis Farms
- Ivor Dent K-9 School located in the Greater Lawton Area
- Allard Neighbourhood K-9 School
- Orchards Neighbourhood K-9 School
- Granville Neighbourhood K-9 School
- Windermere Neighbourhood K-6 School
- Chappelle West Neighbourhood K-9 School
- Hudson Neighbourhood K-9 School
- Laurel Neighbourhood K-9 School
- Secord Neighbourhood K-9 School
- Walker Neighbourhood K-9 School

Edmonton Public Schools also has six schools under modernization or addition:

- Ross Sheppard High School Modernization
- Vimy Ridge Academy Modernization
- Belgravia School Modernization
- Lillian Osborne High School Addition
- Alberta School for the Deaf Modernization
- Caernarvon School Modernization

CURRENT SITUATION

The current status of each project is as follows:

Opening September 2016:

Roberta MacAdams, Dr. Margaret-Ann Armour and Nellie Carlson schools are under construction. The general contractor is Clark Builders and the projects are being managed by Alberta Infrastructure. Roberta MacAdams and Dr. Margaret-Ann Armour schools are approximately 68 per cent complete, with Nellie Carlson School at approximately 63 per cent complete. The buildings are fully enclosed and the interiors are progressing. The partition walls are underway along with the mechanical and electrical. The buildings will be ready for occupancy in July 2016.

Opening September 2017:

Michael Phair School is under construction. The general contractor is Marshall Lee Construction and the project is being managed by Alberta Infrastructure. The construction is approximately 10 per cent complete. The foundations and the underground services are installed. Structural steel will begin mid-January and the building will be ready for occupancy in June 2017.

Ivor Dent School is being project managed by Alberta Infrastructure. The Province is in the final stages of preparing the tender for Design Builders for the project. It is anticipated that construction will begin during the summer of 2016 and be completed in July 2017.

Allard, Orchards and Granville Neighbourhood Schools – These schools are being project managed by Edmonton Public Schools. Allard and Orchards neighbourhood schools will be tendered to prequalified general contractors at the end of January 2016, and Granville neighbourhood school will be tendered at the beginning of February 2016. Construction is anticipated to begin in the spring and to be completed by June 2017.

Windermere, Chappelle, Hudson, Laurel, Secord and Walker Neighbourhood Schools - These schools are being project managed by Edmonton Public Schools. These schools will be sequentially tendered to prequalified general contractors in February/March 2016. Construction is anticipated to begin in the spring and to be completed by June 2017.

Modernizations

Ross Sheppard School Modernization is being project managed by Edmonton Public Schools and is under construction. The general contractor is Chandos Construction Ltd. The project is phased and began in June 2015. The front parking lot is substantially complete. Phase I of the interior renovations is approximately 25 per cent complete with anticipated turnover within the next two months. The new gymnasium is approximately 20 per cent complete; the walls are in place and utilities are being roughed in. The overall project is anticipated to be completed in July 2018.

Vimy Ridge Academy Modernization is being project managed by Edmonton Public Schools and is under construction. The general contractor is Krawford Construction Inc. The project is phased and began in June 2015. The first phase of classrooms, including Foods and Industrial

Arts, has been completed and turned over to the school fully renovated. The contractor recently completed and turned over to the school Phase II, which included three classrooms and a computer lab. The contractor is currently working on Phase III, which includes the central wing of the building and is anticipated to turn this phase over within the next few months. The overall project is anticipated to be completed by November 2016.

Belgravia School Modernization is being project managed by Edmonton Public Schools and is substantially complete. The building is being fully used by the school with some minor deficiencies to be rectified over the next few months.

Lillian Osborne School Addition is being project managed by Edmonton Public Schools and is under construction. The general contractor is Binder Construction Ltd. The foundations are complete for the entire addition. The new gymnasium walls are almost complete and the underground utilities are in place. The building walls of the theatre portion are underway. Structural steel for the project is in progress. Construction is anticipated to be completed in December 2016.

Caernarvon School Modernization is being project managed by Edmonton Public Schools. The funding for this project was received from the Provincial Government in December 2015. The request for proposals for a consultant team to design the modernization was issued January 12, 2016. The tentative completion date for the construction is March 31, 2018.

Alberta School for the Deaf is being project managed by Alberta Infrastructure. The construction manager for the project is Stuart Olson. The project will be phased and the building will remain occupied during construction. Some hazardous material abatement has started and will continue for the next few months. The sub-contractor tender documents are anticipated to be issued in January 2016. Construction will begin in the spring of 2016 and is anticipated to be completed in July 2017.

KEY POINTS

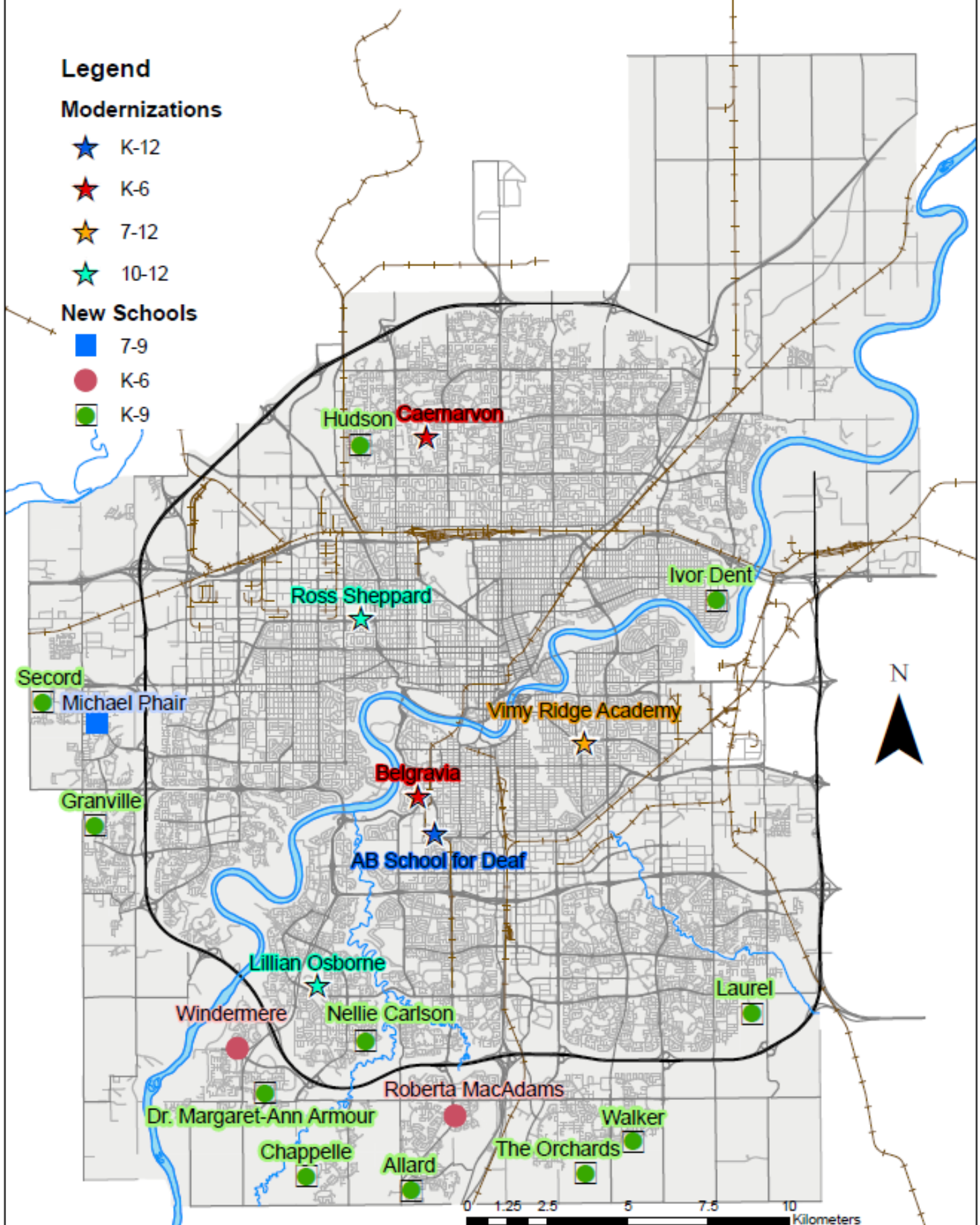
- Three new schools opening in 2016 are on schedule.
- Michael Phair School is under construction and on schedule.
- Ivor Dent School tender documents will be issued this month.
- Nine new schools being managed by Edmonton Public Schools are being sequentially tendered over the next two to three months and will begin construction in the spring.
- Ross Sheppard School and Vimy Ridge Academy modernizations are proceeding as phased projects.
- Lillian Osborne School addition project is proceeding as per schedule.
- Belgravia School modernization is substantially complete.
- Caernarvon School modernization is in the preliminary stages.
- Alberta School for the Deaf modernization is proceeding as a phased project.

ATTACHMENTS & APPENDICES

APPENDIX I Map of New Schools and Modernizations Under Construction

TG:kk

New Schools and Modernizations -- Under Construction



DATE: January 19, 2016

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Bereavements

ORIGINATOR: Angela Anderson, Managing Director, Human Resources

RESOURCE

STAFF: Funmi Chris-Oberiko

REFERENCE: [FM.BP Acknowledgement of Deaths and Bereavements](#)
[FM.AR Deaths and Bereavements](#)

Ms. Starla Mae Ropp passed away on November 27, 2015, at the age of 52 years. She was hired to the District on a temporary contract from November 10, 1997 to June 30, 1998, as a teacher at Kirkness School. Ms. Ropp obtained a probationary contract in 1998, and worked at Argyll Home School Centre (school name was later changed twice, first to Argyll Home Education Centre and then, Argyll Centre) and was granted a continuous contract in 1999. Ms. Ropp transferred to Argyll Reach Out in 2010, and remained there until she took a leave of absence in 2011. On her return from leave in 2012, she transferred to Avonmore School. Ms. Ropp returned to Argyll Centre in 2014, and in 2015, she took a leave of absence due to health reasons. Ms. Ropp was on leave at the time of her passing.

Ms. Ropp is survived by her husband, Patrick Grant. A celebration of her life was held on December 3, 2015.

Ms. Leigh Smith passed away on December 16, 2015, at the age of 51 years. Ms. Smith began her 13-year career with the District as a teacher assistant in 2002 at Allendale School. In August 2003, she transferred to Mee-Yah-Noh School. She transferred to McKee School in November 2004, and in September 2009, her position title was changed to educational assistant. Ms. Smith remained at McKee School until November 2015, when she went on leave. She was on leave at the time of her passing.

Ms. Smith is survived by her husband, Dean, and her children, Brandan and Mac. A memorial service was held on December 23, 2015.

AA:fco