

DATE: June 14, 2016

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Approval of 2016-2017 Budget

ORIGINATOR: Lorne Parker, Executive Director, Infrastructure

RESOURCE STAFF: Krista Brandon, Todd Burnstad, Vanessa Croswell-Klettke, Madonna Proulx

REFERENCE: N/A

ISSUE

At the May 31, 2016 Caucus meeting, the 2016-2017 spring proposed budget was presented to the Board of Trustees for information and discussion.

BACKGROUND

On April 14, 2016 the provincial government announced the funding allocations to school boards for the 2016-2017 school year. With no reductions to grants and enrolment growth being funded, the 2016-2017 Spring Proposed Revenue Budget (Attachment I) clearly demonstrates the government's commitment to support education, even under the current financial situation facing Alberta.

The 2016-2017 Distribution of Funds was approved by the Board on April 26, 2016, and forms the basis of the assumptions used to complete the spring proposed budget.

RELATED FACTS

Edmonton Public School's mission is to inspire student success through high quality learning opportunities, supported by meaningfully engaging students, parents, staff and community.

- Edmonton Public Schools is projecting enrolment growth of 3.2 per cent or just under 3,000 new students, bringing the total projected enrolment to 95,355 (Attachment II).
- With no change to the base instruction grants received by the province, the 2016-2017 student allocation rates remained at the same levels as in 2015-2016.
- The custodial, support and exempt staff collective agreements are currently unsettled or are anticipated to be unsettled prior to the commencement of the 2016-2017 school year. As such, no budget increases in staff compensation have been factored into the staff unit costs for the 2016-2017 budget.

RECOMMENDATION

1. That the 2016-2017 Budget of \$1,121,997,593 be approved.
2. That the budget report for the year ending August 31, 2017 be approved.

CONSIDERATIONS and ANALYSIS

- Schools and central decision units have completed their budgets using the allocated resources approved in the original 2016-2017 Distribution of Funds document. Total revenue has increased by

\$9.3 million over the distribution of funds. This increase reflects updated figures for Program Unit Funding (PUF), Institutional support, Plant Operations and Maintenance (PO&M), Transportation, Capital and Infrastructure Maintenance Renewal (IMR) as well as other grants, fees and services. All of these adjustments flow directly to schools or central decision units and do not impact the assumptions approved in the 2016-2017 Distribution of Funds approved recommendation report.

- As a result of enrolment growth, staffing positions have changed from the 2015-2016 levels (Attachment VI).
- The 2016-2017 proposed budget includes accessing \$32.5 million of accumulated operating surplus funds (Attachment VII).
- The 2016-2017 budgeted System Administration and Board Governance block spending is 3.0 per cent of the total budget spending, which is under the 3.6 per cent spending cap set by the province (Attachment IX).

NEXT STEPS

Once approved, the 2016-2017 proposed budget will be posted to the District's website, and the budget report will be submitted to Alberta Education by June 30, 2016.

ATTACHMENTS and APPENDICES

ATTACHMENT I	2016-2017 Proposed Revenue Budget
ATTACHMENT II	Projected 2016-2017 Student Enrolment
ATTACHMENT III	2016-2017 Proposed Budget – Total Allocations
ATTACHMENT IV	2016-2017 Proposed Budget – Direct School Allocations
ATTACHMENT V	2016-2017 Proposed Budget – Other Allocations
ATTACHMENT VI	2016-2017 Proposed Budget - Staffing FTE Comparison
ATTACHMENT VII	2016-2019 Accumulated Operating Surplus Plan
ATTACHMENT VIII	2016-2017 Proposed use of Surplus
ATTACHMENT IX	2016-2017 Budget Report

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**Edmonton Public Schools
2016-2017 Spring Proposed Revenue Budget**

	2016-2017 Spring Proposed Budget (Spring)	2016-2017 Distribution of Funds (Doff)	2015-2016 Fall Revised Budget (Fall)	Variance Spring vs Doff \$	Variance Spring vs Fall \$	Variance Spring vs Fall %	Notes
BASE INSTRUCTION FUNDING							
Early Childhood Services (ECS) Base Instruction	\$ 28,890,100	\$ 28,890,100	\$ 28,639,600	\$ -	\$ 250,500	0.9%	
ECS Class Size	6,581,300	6,581,300	6,524,200	-	57,100	0.9%	
Base Instruction (Grades 1 to 9)	420,553,300	420,553,300	401,415,700	-	19,137,600	4.8%	
Class Size (Grades 1 to 3)	34,537,400	34,537,400	33,183,100	-	1,354,300	4.1%	
	490,562,100	490,562,100	469,762,600	-	20,799,500	4.7%	
High School (Grades 10 to 12)	145,248,100	145,248,100	145,635,100	-	(387,000)	(0.3%)	
Base Instruction Metro (Grades 10 to 12)	882,400	749,900	749,900	132,500	132,500	17.7%	
Base Instr. Metro Summer (Grades 10 to 12)	5,410,600	5,272,900	5,272,900	137,700	137,700	2.6%	
Outreach Site Funding	377,800	377,800	377,800	-	-	-	
Home Education	660,000	660,000	638,200	-	21,800	3.4%	
	7,330,800	7,060,600	7,038,800	270,200	292,000	4.1%	
SUBTOTAL BASE INSTRUCTION FUNDING	643,141,000	642,870,800	622,436,500	270,200	20,704,500	3.3%	1
DIFFERENTIAL COST FUNDING							
ECS Program Unit Funding (PUF)	42,654,300	36,237,200	36,237,200	6,417,100	6,417,100	17.7%	2
Inclusive Education	66,276,000	66,276,000	63,020,900	-	3,255,100	5.2%	3
English as a Second Language (ESL)	20,902,000	20,902,000	19,031,600	-	1,870,400	9.8%	4
First Nations, Metis and Inuit Education (FNMI)	9,357,800	9,357,800	8,843,400	-	514,400	5.8%	5
Building Collaboration and Capacity	30,750	30,750	-	-	30,750	100.0%	6
Socio Economic Status	10,722,700	10,588,600	10,578,100	134,100	144,600	1.4%	
Plant Operations and Maintenance (PO&M)	68,818,000	66,656,000	66,656,000	2,162,000	2,162,000	3.2%	
Metro Urban Transportation	24,673,300	23,033,200	23,033,200	1,640,100	1,640,100	7.1%	2
ECS Special Transportation	2,009,400	2,000,000	2,000,000	9,400	9,400	0.5%	2
Equity of Opportunity	8,958,000	8,958,000	8,856,200	-	101,800	1.1%	
Federal French Funding	590,000	590,000	590,000	-	-	-	
SUBTOTAL DIFFERENTIAL COST FUNDING	254,992,250	244,629,550	238,846,600	10,362,700	16,145,650	6.8%	
PROVINCIAL PRIORITY TARGETED FUNDING							
High Speed Networking	2,198,400	2,334,900	2,306,100	(136,500)	(107,700)	(4.7%)	7
SUBTOTAL PROVINCIAL PRIORITY FUNDING	2,198,400	2,334,900	2,306,100	(136,500)	(107,700)	(4.7%)	
OTHER PROVINCIAL SUPPORT							
Institutional Support	10,205,600	10,623,300	10,623,300	(417,700)	(417,700)	(3.9%)	2
Regional Collaborative Service Delivery (RCSD)	3,767,800	4,129,300	4,129,300	(361,500)	(361,500)	(8.8%)	8
Provincial School Lease Support	-	1,072,400	1,072,400	(1,072,400)	(1,072,400)	(100.0%)	9
Narrowing Teacher's Salary Gap	239,000	239,000	239,000	-	-	-	
Reduction in System Admin & School Board Governance	(3,973,000)	(3,973,000)	(3,790,000)	-	(183,000)	4.8%	
SUBTOTAL OTHER PROVINCIAL SUPPORT	10,239,400	12,091,000	12,274,000	(1,851,600)	(2,034,600)	(16.6%)	
TOTAL PROVINCIAL OPERATIONAL FUNDING	910,571,050	901,926,250	875,863,200	8,644,800	34,707,850	4.0%	

**Edmonton Public Schools
2016-2017 Spring Proposed Revenue Budget**

	2016-2017 Spring Proposed Budget (Spring)	2016-2017 Distribution of Funds (DofF)	2015-2016 Fall Revised Budget (Fall)	Variance Spring vs DofF \$	Variance Spring vs Fall \$	Variance Spring vs Fall % Notes
			/			
CAPITAL AND IMR FUNDING						
Infrastructure Maintenance Renewal (IMR)	9,673,300	9,000,000	9,000,000	673,300	673,300	7.5% 10
Amortization of Capital Allocations and Expended Deferred Capital Revenue	35,137,200	31,855,100	31,855,100	3,282,100	3,282,100	10.3% 11
CAPITAL AND IMR FUNDING	44,810,500	40,855,100	40,855,100	3,955,400	3,955,400	9.7%
OTHER PROVINCIAL REVENUES						
Tuition Agreements	1,281,800	1,208,300	1,208,300	73,500	73,500	6.1% 12
Secondments - Provincial	2,889,000	2,899,000	2,899,000	(10,000)	(10,000)	(0.3%)
Alberta Education Conditional Grants	242,000	1,497,600	1,497,600	(1,255,600)	(1,255,600)	(83.8%) 13
Alberta Teachers' Retirement Fund (ATRF)	55,686,200	57,989,300	57,989,300	(2,303,100)	(2,303,100)	(4.0%) 14
Special Funding - ATA's Contractual Obligation	-	-	4,754,000	-	(4,754,000)	(100.0%) 15
SUBTOTAL OTHER PROVINCIAL REVENUES	60,099,000	63,594,200	68,348,200	(3,495,200)	(8,249,200)	(12.1%)
TOTAL GOVERNMENT OF ALBERTA	1,015,480,550	1,006,375,550	985,066,500	9,105,000	30,414,050	3.1%
OTHER PROVINCIAL GRANTS	3,073,500	2,430,200	2,430,200	643,300	643,300	26.5% 16
FEDERAL GOVERNMENT AND FIRST NATIONS	2,209,000	1,932,200	1,932,200	276,800	276,800	14.3% 17
OTHER ALBERTA SCHOOL AUTHORITIES	819,100	704,200	704,200	114,900	114,900	16.3% 18
FEES						
School Fees - School Generated Funds	13,490,400	13,052,500	13,052,500	437,900	437,900	3.4% 19
Transportation Fees	12,201,200	12,057,600	12,057,600	143,600	143,600	1.2% 20
Lunch Program Fees	4,200,300	4,545,200	4,545,200	(344,900)	(344,900)	(7.6%) 21
Metro Continuing Education Fees	555,600	564,100	564,100	(8,500)	(8,500)	(1.5%) 22
Textbook Rental Fees	1,424,500	1,525,900	1,525,900	(101,400)	(101,400)	(6.6%) 22
Music Instrument & Other Material Fees	237,900	264,100	264,100	(26,200)	(26,200)	(9.9%) 22
SUBTOTAL FEES	32,109,900	32,009,400	32,009,400	100,500	100,500	0.3%
OTHER SALES AND SERVICES						
International Student Tuition	7,637,500	7,637,500	6,274,500	-	1,363,000	21.7% 23
Sales and Services - Schools & Central DU's	4,635,800	5,126,300	5,126,300	(490,500)	(490,500)	(9.6%) 24
Other Sales and Services - School Generated Funds	5,415,200	5,421,900	5,421,900	(6,700)	(6,700)	(0.1%)
Secondments - Other Entities	1,238,200	1,228,200	1,228,200	10,000	10,000	0.8%
Adult Education	2,322,100	2,214,900	2,214,900	107,200	107,200	4.8%
SUBTOTAL SALES AND SERVICES	21,248,800	21,628,800	20,265,800	(380,000)	983,000	4.9%
INVESTMENT INCOME	3,200,000	3,200,000	3,200,000	-	-	-
GIFTS AND DONATIONS						
School Gifts and Donations	4,975,900	5,517,000	5,517,000	(541,100)	(541,100)	(9.8%) 25
EPSB Foundation Support	450,000	451,800	451,800	(1,800)	(1,800)	(0.4%)
SUBTOTAL GIFTS AND DONATIONS	5,425,900	5,968,800	5,968,800	(542,900)	(542,900)	(9.1%)
FUNDRAISING - School Generated Funds	1,888,100	1,657,200	1,657,200	230,900	230,900	13.9% 25
RENTAL OF FACILITIES	4,030,100	4,295,000	4,295,000	(264,900)	(264,900)	(6.2%) 26
TOTAL OPERATING REVENUE	\$1,089,484,950	\$ 1,080,201,350	\$ 1,057,529,300	\$ 9,283,600	\$ 31,955,650	3.0%

**Notes to the
2016-2017 Spring Proposed Revenue Budget**

Unless otherwise noted, variance explanations have been provided for amounts where the 2016-2017 spring proposed budget differs from the 2015-2016 fall revised budget by more than 5%.

1 Base Instruction Funding

The overall increase in base instruction funding is due to a projected enrolment growth of 3.2% (see Attachment II for additional details). For 2016-2017, there are no increases in the per student funding rates, however, the Province is funding enrolment growth.

2 ECS Program Unit Funding (PUF), Metro Urban Transportation, ECS Special Transportation, & Institutional Support

These budgets are a flow through where any changes from a revenue point of view are offset by an equivalent amount being allocated. The increase in revenue is directly associated with the increase in projected enrolment.

3 Inclusive Education

The Inclusive Education grant is comprised of three components, two of which are enrolment driven. The third component includes providing a per student allocation of \$5,202 for refugee students as well as other differential factors. The overall increase is a result of enrolment growth and the composition of students.

4 English as a Second Language (ESL)

This funding is targeted for students who require additional English language support and instruction to achieve grade level expectations in English and in other subject areas. The anticipated increase in this grant is directly linked to the high number of students who meet this criteria. This funding is provided for a maximum of five years per eligible student.

5 First Nations, Metis and Inuit Education (FNMI)

Funding is based on the projected number of self-identified students as at September 30th. Out of the total amount received, approximately 85% is allocated directly to schools and approximately 15% is allocated to a central decision unit exclusively providing supports for FNMI education.

6 Building Collaboration and Capacity in Education (BCCE)

This is a new grant starting in 2016-2017. The purpose of this grant is to increase opportunities for First Nations students to receive culturally responsive and meaningful education programs and services through enhanced collaboration and coordination among education stakeholders. The grant provides \$335 per First Nation student residing on a reserve but attending EPSB. In addition, EPSB submitted a grant application requesting a total of \$42,000 over the next three years.

7 High Speed Networking

Also known as SuperNet, the District receives \$800 per month per approved site. In 2015-2016, the revenue figure included \$136,500 of deferred revenue which was recognized during the year.

8 Regional Collaborative Service Delivery (RCSD)

Currently no funding has been approved for individual schools, the entire balance is directed towards the Inclusive Learning - RCSD cost centre.

9 Provincial School Lease Support

This funding is provided by the Province for the lease of privately owned facilities. EPSB submitted an application to continue to receive this funding, however, notification of approvals will not be announced until June 30th.

10 Infrastructure Maintenance Renewal (IMR)

Total IMR funding for the District has increased from \$15 Million to \$25 Million. Out of the total funds, \$9.7 Million will be expensed for operations for 2016-2017.

11 Amortization of Capital Allocations and Expended Deferred Capital Revenue

The increase reflects the commencement of supported amortization related to the three new schools that will be operational effective September 2016.

**Notes to the
2016-2017 Spring Proposed Revenue Budget**

12 Tuition Agreements

Includes a contract between the Alberta School for the Deaf and Health Services (paid directly by Alberta Education) which has been updated for 2016-2017.

13 Alberta Education Conditional Grants

The decrease reflects the removal of other non-recurring grants related to specific 2015-2016 school projects. Grants are only included in the spring proposed budget if they are confirmed. It is anticipated these will increase between the spring and the fall as additional grant applications are completed and approved.

14 Alberta Teachers' Retirement Fund (ATRF)

This amount represents a flow-through of teacher retirement benefits paid by the Province on behalf of our teachers and matches the revenue from the Province. Although the total number of certificated staff have increased, the ATRF has decreased as a result of a decrease in the Government contribution rate from 12.65% to 11.95%.

15 Special Funding - ATA's Contractual Obligations

For 2015-2016, Alberta Education provided funding for a 1% lump sum payment to teachers made in December 2015 (part of the *Teacher Framework Agreement*).

16 Other Provincial Grants

The 2016-2017 Budget includes STAR and WRAP project grants from Alberta Health for Jasper Place (\$345,000) and an Alberta Health Services grant to cover a Way In Coordinator, 2 Success Coaches, 3 months of 1 Success Coach, and a Mental Health Therapist coordinated by TD Baker school (\$320,000).

17 Federal Government and First Nations

Fees for non-resident students are billed directly to Native bands and the remaining students are funded by the Federal Government and are included on the nominal role. Metro also receives funding from the Federal Government and has included an increase in the 2016-2017 budget for increased funding from LINC (Language Instruction for Newcomers).

18 Other Alberta School Authorities

Student Transportation has included \$100,000 as the anticipated cost sharing portion from the Edmonton Catholic School Board related to the Edmonton Student Transportation Authority (ESTA) initiative.

19 School Fees - School Generated Funds

School generated funds are funds raised in the community for student activities under the control and responsibility of school management. The funds are collected and retained for expenses at the school level. For budget reporting purposes these funds have been consolidated into the District budget. The increase from the current year budget is consistent with current year actual fee amounts that are being received for such things as drama, field trips, ski club, physical education and school teams and factors in the anticipated enrolment growth.

20 Transportation Fees

The Increase in transportation fees is due to a forecasted increase in ridership as the transportation fees being charged have been maintained at the 2015-2016 rates. The overall cost of offering transportation services is expected to increase and the Student Transportation department is offsetting this by drawing down the transportation restricted reserve fund (for additional details refer to Attachment VII).

21 Lunch Program Fees

In conjunction with the 2016-2017 Budget, a lunch fee cost sharing model was rolled out to all schools in order to standardize the calculation of fees being charged. The overall reduction in fees reflects schools absorbing the costs associated with custodial time and SES directly related to the lunch program into their operating budget.

**Notes to the
2016-2017 Spring Proposed Revenue Budget**

22 Metro Continuing Education Fees, Textbook Rental Fees, Music Instrument & Other Material Fees

Fees are collected and retained to offset expenses at the school level. The District is currently reviewing the fees being charged and is examining options to reduce the related expenses that are not otherwise funded by the Province.

23 International Student Fees

The total number of international students continues to grow and is projected to reach 650 by the end of June 2017.

24 Sales and Services - Schools & Central DU's

The fall revised budget includes other non government grants and revenue. These amounts are only included in the budget upon confirmation/approval of funding which often does not occur until the fall.

25 School Gifts and Donations/Fundraising - School Generated Funds

This revenue line is an estimate of school generated donations and fundraising activities. These funds are restricted to support the activities and programs at the schools and are directly offset by related expenditures. Schools typically don't fully budget for these in the spring as there is uncertainty around these initiatives.

26 Rental of Facilities

There are no changes to lease rates for the 2016-2017 year and revenue for leased space in open schools is expected to be maintained to current year levels, however, the Leasing Department is anticipating a reduction in revenue from closed sites.

Edmonton Public Schools
Projected 2016-2017 Enrolment vs Actual September 30, 2015 Enrolment
Funded vs Other

Student Enrolment by Division	2016-2017 Projected Enrolment	2015-2016 September 30 Actual Enrolment	Enrolment Increase	Variance %	2014-2015 September 30 Actual Enrolment
Funded Students:					
Early Childhood Services (ECS)	8,650	8,575	75	0.9%	8,017
Elementary	43,622	41,304	2,318	5.6%	39,860
Junior High	19,337	18,790	547	2.9%	18,253
Senior High	22,601	22,661	(60.0)	(0.3%)	22,504
Subtotal - Enrolment for Grades 1-12	85,560	82,755	2,805	3.4%	80,617
Subtotal Funded Students	94,210	91,330	2,880	3.2%	88,634
Other :					
International Students	650	534	116	21.7%	468
Home Education	395	382	13	3.4%	397
Other/Non Resident/Blended/Sponsorships/ Unfunded non special needs children	100	112	(12)	(11.0%)	161
Subtotal Other Students	1,145	1,028	117	11.4%	1,026
Total Student Enrolment	95,355	92,358	2,997	3.2%	89,660

**Edmonton Public Schools
2016-2017 Spring Proposed Budget
Total Allocations**

	**	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	**	Variance \$	Variance %	Notes
Projected Revenue							
Operating Revenue		\$ 1,089,484,950	\$ 1,080,201,350		\$ 9,283,600	0.9%	
Operating Reserve Funds *		32,512,643	35,862,643		(3,350,000)	(9.3%)	*
Operating Revenue		\$ 1,121,997,593	\$ 1,116,063,993		\$ 5,933,600	0.5%	
School Allocations (Attachment IV)							
School Allocations Levels 1 to 8		\$ 622,580,505	\$ 614,546,433		\$ 8,034,072	1.3%	1
Other Supplemental School Allocations		143,757,939	144,227,958		(470,019)	(0.3%)	2
		766,338,444	758,774,391		7,564,053	1.0%	
School Generated Funds/External Revenues		35,264,444	36,929,914		(1,665,470)	(4.5%)	3
Subtotal School Allocations	73.6%	801,602,888	795,704,305	73.7%	5,898,583	0.7%	
Other Allocations (Attachment V)							
Metro Continuing Education		11,641,738	10,998,939		642,799	5.8%	4
External Revenue Allocations - Central		10,835,318	11,133,598		(298,280)	(2.7%)	5
District Level Fixed Costs	6.8%	73,800,067	71,685,225	6.6%	2,114,842	3.0%	6
District Level Committed Costs	7.5%	81,768,669	79,434,283	7.4%	2,334,386	2.9%	6
		178,045,792	173,252,045		4,793,747	2.8%	
Central Decision Units	5.0%	54,150,070	53,255,700	4.9%	894,370	1.7%	7
Subtotal Other Allocations		232,195,862	226,507,745		5,688,117	2.5%	
Alberta Teachers' Retirement Fund (ATRF)		55,686,200	57,989,300		(2,303,100)	(4.0%)	8
Total Allocations		1,089,484,950	1,080,201,350		9,283,600	0.9%	
Planned Use of Reserves *		32,512,643	35,862,643		(3,350,000)	(9.3%)	*
Total Budget		\$ 1,121,997,593	\$ 1,116,063,993		\$ 5,933,600	0.5%	

* Additional details around the District's accumulated operating reserve is included in Attachment VII.

** The amount as a percentage of the total allocations (prior to using any reserve funds).

**Notes to the
2016-2017 Spring Proposed Budget
Total Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2016-2017 spring budget differs from the 2016-2017 distribution of funds by more than 5%.

1 School Allocations Levels 1 to 8

School Allocations for the spring proposed budget have been based on pre-enrolment projections which predict the number of students at each grade level and the number of students with special needs. For 2016-2017, there have been no changes to the per student allocation rates. These allocations are further detailed on Attachment IV.

2 Other Supplemental School Allocations

Included in this category of school allocations are the Base Allocation, Equity Fund, Plant Operation & Maintenance (PO&M), Program Enhancement Allocations and the High Social Vulnerability Allocation. These allocations are further detailed on Attachment IV.

3 School Generated Funds/External Revenues

School generated funds are funds raised in the community for expenses at the school level. School external revenues include board approved textbook rental fees, lunch program fees, grants, as well as school lease rentals. The District is continuing to examine options to reduce the related expenses that are not funded by the Province and otherwise result in fees having to be charged.

4 Metro Continuing Education

The increase is partially attributed to Metro's new location where they have experienced increases of 100 students per semester, and a large increase in the number of students attending evening courses.

5 External Revenue Allocations - Central

The Central external revenue is comprised mostly of secondment revenue from the Alberta Government, other grants, and lease and parking revenue. Typically the amount included in the Spring is lower than the updated amount in the Fall, as there is often uncertainty around some of the assumptions.

6 District Level Fixed / District Level Committed Costs

These allocations have been updated to reflect the anticipated fixed and committed costs for 2016-2017. Additional details on these costs have been included on Attachment V.

7 Central Decision Units

On average, the percentage of funds allocated to central decision units remains around 5% of the District's total annual operating budget. Additional details on the Central Decision Units is included on Attachment V.

8 Alberta Teachers' Retirement Fund (ATRF)

This amount represents a flow-through of teacher retirement benefits paid by the Province on behalf of our teachers and matches the revenue from the Province. Although the total number of certificated staff have increased, the ATRF has decreased as a result of a decrease in the Government contribution rate from 12.65% to 11.95%.

**Edmonton Public Schools
2016-2017 Spring Proposed Budget
Direct School Allocations**

	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	Variance \$	Variance %	Notes
School Allocations					
Kindergarten (1/2 day)	\$ 16,902,588	\$ 16,915,578	\$ (12,990)	(0.1%)	
Kindergarten (full day)	3,881,448	3,934,220	(52,772)	(1.3%)	
Elementary	211,186,625	210,296,757	889,868	0.4%	
Junior High	87,915,640	87,104,960	810,680	0.9%	
Senior High	106,923,801	106,927,205	(3,404)	(0.0%)	
International Students	5,031,000	4,658,852	372,148	8.0%	1
Special Needs Levels 4 - 8	127,418,313	127,109,179	309,134	0.2%	
Institutions, ASD & Early Education (PUF) Allocations	63,321,090	57,599,682	5,721,408	9.9%	2
Subtotal School Allocations	622,580,505	614,546,433	8,034,072	1.3%	
Other Supplemental School Allocations					
Base Allocation	49,901,833	49,858,245	43,588	0.1%	
Class Size Funding	34,537,402	34,775,504	(238,102)	(0.7%)	
Plant Operation & Maintenance - Schools	19,908,131	18,367,703	1,540,428	8.4%	3
* First Nations, Metis and Inuit Education (FNMI)	7,689,068	7,689,074	(6)	(0.0%)	* 4
* Program Enhancement Allocations	11,602,975	10,979,883	623,092	5.7%	* 5
* Other Miscellaneous Allocations	2,036,600	1,728,857	307,743	17.8%	* 6
Equity Fund	4,000,000	6,789,698	(2,789,698)	(41.1%)	7
High Social Vulnerability	4,000,000	4,000,000	-	-	
High Social Vulnerability - 1 year Transition	1,054,368	1,000,000	54,368	5.4%	8
Regional Collaborative Service Delivery RCSD)	3,767,822	3,767,822	-	-	
Enhanced Support for Schools	1,818,680	1,818,680	-	-	
Facility Use Payments - Christian Schools	1,346,792	1,346,792	-	-	
amiskwaciy Base Rent	1,181,935	1,181,935	-	-	
Foundation Full Day Kindergarten Funding	440,338	451,770	(11,432)	(2.5%)	
Community Use of Schools	471,995	471,995	-	-	
Subtotal Other Supplemental School Allocations	143,757,939	144,227,958	(470,019)	(0.3%)	
Subtotal School and Other Supplemental Allocations	766,338,444	758,774,391	7,564,053	1.0%	
School Generated Funds/External Revenues	35,264,444	36,929,914	(1,665,470)	(4.5%)	9
Total Direct School Allocations	\$ 801,602,888	\$ 795,704,305	\$ 5,898,583	0.7%	

* See Attachment IV^A - for a detailed breakdown of this line item.

**Edmonton Public Schools
2016-2017 Spring Proposed Budget
Direct School Allocations
Detailed Breakdown - Other Supplemental School Allocations**

	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	Variance \$	Variance %	Notes
First Nations, Metis and Inuit Education (FNMI)					
FNMI Per Student	\$ 7,248,068	\$ 7,248,074	\$ (6)	(0.0%)	
Transportation to amiskwacyi & Awasis Program	441,000	441,000	-	-	
	<u>\$ 7,689,068</u>	<u>\$ 7,689,074</u>	<u>\$ (6)</u>	<u>(0.0%)</u>	4

FNMI funding is based on the number of self identified students at September 30th. Out of the total amount received, the majority is allocated directly to schools and a portion is allocated to a central decision unit to support FNMI education.

	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	Variance \$	Variance %	Notes
Program Enhancement Allocations					
New to District	\$ 4,000,000	\$ 4,000,000	\$ -	-	
Guaranteed Enrolment	4,986,434	2,649,175	2,337,259	88.2%	
Outreach Program	1,498,911	1,171,087	327,824	28.0%	
Transfers from Institutions	350,000	350,000	-	-	
Establishment Facilities Grant	505,886	2,613,730	(2,107,844)	(80.6%)	
Establishment Program Grant	261,744	195,891	65,853	33.6%	
	<u>\$ 11,602,975</u>	<u>\$ 10,979,883</u>	<u>\$ 623,092</u>	<u>5.7%</u>	5
Other Miscellaneous Allocations					
Addition to Basic	\$ 751,709	\$ 855,125	\$ (103,416)	(12.1%)	
ELC Teacher Allocation	1,284,891	873,732	411,159	47.1%	
	<u>\$ 2,036,600</u>	<u>\$ 1,728,857</u>	<u>\$ 307,743</u>	<u>17.8%</u>	6

**Notes to the
2016-2017 Spring Proposed Budget
Direct School Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2016-2017 spring budget differs from the 2016-2017 distribution of funds by more than 5%.

1 International Students

The total number of international students continues to grow and is projected to reach 650 by the end of June 2017.

2 Institutions & Early Education (PUF) Allocations

These budgets are a flow through where any changes from a revenue point of view are offset by an equivalent amount being allocated. The increase in allocations is directly associated with the increase in projected revenue as a result of enrolment growth.

3 Plant Operation & Maintenance - Schools

The total amount of anticipated Plant Operation and Maintenance (PO&M) funding has been updated to reflect the anticipated funding for 2016-2017. The total amount of PO&M funding is allocated between central decision units and schools.

4 First Nations, Metis and Inuit Education (FNMI)

The per student allocation is based on the number of students who self identify at September 30th. The transportation portion of the allocation provides transportation for junior high students attending amiskwacy academy and elementary students attending the Awasis program.

5 Program Enhancement Allocations

New to District

This allocation is held centrally and allocated to schools during the year to support students arriving after September 30th.

Guaranteed Enrolment

This allocation provides a guaranteed amount of funds for approved special education programs where due to low student enrolment, the student driven allocation is not able to support the program. The guaranteed enrolment is provided based on 12 students for mild-moderate funded special education programs and 7 students for severe funded special education programs. If the number of students registered in a special education program does not generate the guaranteed level of funding for that program, the school will receive funds to reach the guaranteed level. This allocation is always higher in the spring vs the fall as program enrolment details are incomplete in the spring.

Outreach Program

This allocation is provided to the Outreach and New Directions sites to cover fixed and committed costs in order to support high risk students that have been placed by the District.

Transfers from Institutions

This allocation is given to schools for students who meet district special needs coding criteria and who were enrolled in an institutional school on September 30th and will be subsequently returned to a school after that date.

Establishment Facilities Grant

This allocation provides financial support to physically accommodate students in schools identified for new alternative and special education programs. The annual amount of the allocation is \$150,000 which is then added onto any prior approved/deferred amounts. In conjunction with the anticipated opening of new schools in September 2016, additional start up funds of \$2.4 Million were included in the 2015-2016 Fall Budget. For the new schools anticipated to open in September 2017, the start up costs are being covered through access to surplus funds and are not part of this allocation. For additional details, refer to Attachment VII.

Establishment Program Grant

This allocation provides financial support in terms of start up costs associated with the implementation of new programs. The annual amount of the allocation is \$100,000 which is then added onto any prior approved/deferred amounts.

**Notes to the
2016-2017 Spring Proposed Budget
Direct School Allocations - continued**

6 Other Miscellaneous Allocations

Addition to Basic

This allocation is for schools with unique situations that require additional funds for instructional and/or operational purposes. This allocation is analysed and adjusted every budget cycle.

ELC Teacher Allocation

This allocation covers the cost of a teacher FTE per approved early learning classroom (ELC). For 2016-2017, the Early Years Program has been expanded to include Bisset, Callingwood, Grovenor, Lansdowne and Steinhauer.

7 Equity Fund

The spring Equity Fund allocation is based on an initial allocation of \$4 Million. In the fall this amount will be increased by factoring in the transfer of school surplus carryforward balances in excess of 3%, this amount is currently unknown but it is estimated the fall 2016 Equity Fund balance will be similar to the amount allocated in the fall of 2015.

The Equity Fund was established by the Superintendent in 2014-2015 to enhance opportunities for all schools in the District and to support the District's Four Cornerstone Values: Collaboration, Accountability, Integrity, and Equity.

The Equity Fund allocation is distributed to the four School Leadership Groups supervised by the Assistant Superintendents. The percentage allocated to School Leadership Groups was determined through the Superintendent's meetings with the District Support Team and the Superintendent's Community of Practice (SCOPE). Within each School Leadership Group, catchment allocations are determined in consultation with the Assistant Superintendent, and based on criteria established by the Leadership Group. Priority is given to projects impacting literacy, numeracy, and mental health.

Within each School Leadership group, a portion of the allocation is directed towards an assessment fund in support of timely, informative student assessments. Programming for student differences consultants from each Leadership group work with Inclusive Learning services to prioritize student assessments. A portion is also directed to a holdback fund to support schools that encounter unusual or unexpected budget challenges during the school year. These funds are distributed to schools at the discretion of the Assistant Superintendent.

8 High Social Vulnerability - 1 year Transition

Based on a recommendation report by the 2015-2016 Budget Allocation Principal Committee, the High Social Vulnerability calculation has been updated. Part of the recommendation report includes providing a 1 year transitional fund. This fund provides an additional \$1 million to schools, offsetting 66% of the amount that would otherwise negatively impact some schools (as a result of the change in formula).

9 School Generated Funds/External Revenues

School generated funds are funds raised in the community for expenditures at the school level. School external revenues include board approved textbook rental fees, lunch program fees, grants, as well as school lease rentals.

**Edmonton Public Schools
2016-2017 Spring Proposed Budget
Other Allocations**

	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	Variance \$	Variance %	Notes
District Level Fixed Costs					
Debt and Fiscal Services	\$ 48,340,826	\$ 46,225,984	\$ 2,114,842	4.6%	1
Utilities	19,000,000	19,000,000	-	-	
Insurance	3,939,241	3,939,241	-	-	
High Speed Networking	2,520,000	2,520,000	-	-	
	<u>73,800,067</u>	<u>71,685,225</u>	<u>2,114,842</u>	<u>3.0%</u>	
District Level Committed Costs					
Student Transportation	39,974,411	37,917,673	2,056,738	5.4%	2
School Plant Operations & Maintenance	15,276,051	14,998,403	277,648	1.9%	
Human Resources Supply Services	13,469,918	13,469,918	-	-	
* Language and Cultural Support	3,845,223	3,845,223	-	-	*
Enterprise Systems	3,819,286	3,819,286	-	-	
Professional Improvement Leaves	1,340,000	1,340,000	-	-	
Enhanced Support for District Plan	1,000,000	1,000,000	-	-	
Central Building Maintenance	1,000,000	1,000,000	-	-	
Staff Development	650,000	650,000	-	-	
Election	480,000	480,000	-	-	
* Partnership Commitments	381,000	381,000	-	-	*
Human Resources Secondments	122,334	122,334	-	-	
Audit	136,946	136,946	-	-	
Board Initiative Fund	45,000	45,000	-	-	
Survey	160,000	160,000	-	-	
District Awards	30,000	30,000	-	-	
Youth Engagement Model	26,000	26,000	-	-	
Trustee Transition Allowance	12,500	12,500	-	-	
	<u>81,768,669</u>	<u>79,434,283</u>	<u>2,334,386</u>	<u>2.9%</u>	
External Revenue Allocation	10,835,318	11,133,598	(298,280)	(2.7%)	
Metro Continuing Education	11,641,738	10,998,939	642,799	5.8%	3
	<u>22,477,056</u>	<u>22,132,537</u>	<u>344,519</u>	<u>1.6%</u>	
Central Decision Units					
** Board and Office of the Superintendent	7,285,435	7,527,208	(241,773)	(3.2%)	**
** Corporate Services	18,793,248	18,924,248	(131,000)	(0.7%)	**
** Finance and Infrastructure	15,942,576	14,675,433	1,267,143	8.6%	**
Inclusive Learning	6,375,631	6,375,631	-	-	
International Programs	1,337,600	1,337,600	-	-	
Curriculum and Resource Support	2,462,602	2,462,602	-	-	
Research and Innovation for Student Learning	1,086,067	1,086,067	-	-	
Student Information	866,911	866,911	-	-	
	<u>54,150,070</u>	<u>53,255,700</u>	<u>894,370</u>	<u>1.7%</u>	
Total	<u>\$ 232,195,862</u>	<u>\$ 226,507,745</u>	<u>\$ 5,688,117</u>	<u>2.5%</u>	

* See Attachment V^A - for a detailed breakdown of this line item.

** See Attachment V^B - for a detailed breakdown of this line item.

Edmonton Public Schools
2016-2017 Spring Proposed Budget
Other Allocations
Detailed Breakdown - District Level Committed Costs

	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	Variance \$	Variance %	Notes
Language and Cultural Support					
FNMI Education	\$ 1,668,736	\$ 1,668,736	\$ -	-	
Diversity Education	1,143,158	1,143,158	-	-	
Languages Centre at Woodcroft	1,033,329	1,033,329	-	-	
	<u>\$ 3,845,223</u>	<u>\$ 3,845,223</u>	<u>\$ -</u>	<u>-</u>	
Partnership Commitments					
Partnership for Kids	\$ 182,000	\$ 182,000	\$ -	-	
Confucius Institute - prog. coordinator	140,000	140,000	-	-	
Cappies	20,000	20,000	-	-	
Community University Partnerships	10,000	10,000	-	-	
Careers: The Next Generation	10,000	10,000	-	-	
United Way	9,000	9,000	-	-	
Corporate Challenge	5,000	5,000	-	-	
Welcome to Kindergarten	5,000	5,000	-	-	
	<u>\$ 381,000</u>	<u>\$ 381,000</u>	<u>\$ -</u>	<u>-</u>	

Edmonton Public Schools
2016-2017 Spring Proposed Budget
Other Allocations
Detailed Breakdown - Central Decision Units

	2016-2017 Spring Proposed Budget	2016-2017 Distribution of Funds	Variance \$	Variance %	Notes
Board and Office of the Superintendent					
Board of Trustees	\$ 868,489	\$ 868,489	\$ -	-	
Office of the Superintendent of Schools	767,833	1,021,029	(253,196)	(24.8%)	4
Governance and Strategic Support Serv.	1,938,322	1,897,070	41,252	2.2%	5
District Support Services	1,644,259	1,674,088	(29,829)	(1.8%)	5
General Counsel	607,408	607,408	-	-	
School Leadership Group A	369,774	369,774	-	-	
School Leadership Group B	364,145	364,145	-	-	
School Leadership Group C	364,145	364,145	-	-	
School Leadership Group D	361,060	361,060	-	-	
	<u>\$ 7,285,435</u>	<u>\$ 7,527,208</u>	<u>\$ (241,773)</u>	<u>(3.2%)</u>	
Corporate Services					
Communications	\$ 2,343,348	\$ 2,343,348	\$ -	-	
District Information Security	385,203	385,203	-	-	
District Records and FOIP Management	606,450	606,450	-	-	
District Technology	6,101,934	6,232,934	(131,000)	(2.1%)	6
Edmonton Public Schools Foundation	413,055	413,055	-	-	
Human Resources	8,943,258	8,943,258	-	-	
	<u>\$ 18,793,248</u>	<u>\$ 18,924,248</u>	<u>\$ (131,000)</u>	<u>(0.7%)</u>	
Finance and Infrastructure					
Facilities Services & Building Ops	\$ 2,414,656	\$ 4,702,874	\$ (2,288,218)	(48.7%)	7
Financial Services	6,422,672	6,422,672	-	-	
Planning & Property Management	7,105,248	3,549,887	3,555,361	100.2%	7
	<u>\$ 15,942,576</u>	<u>\$ 14,675,433</u>	<u>\$ 1,267,143</u>	<u>8.6%</u>	

**Notes to the
2016-2017 Spring Proposed Budget
Other Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2016-2017 spring budget budget differs from the 2016-2017 distribution of funds by more than 5%.

1 Debt and Fiscal Services

This decision unit is responsible for supported debenture and principal repayments and interest costs, and the amortization costs for all District capital assets, e.g. buildings, furniture and equipment, and vehicles. The increase is triggered by starting to amortize the new schools that will become operational in September 2016.

2 Student Transportation

The Increase in transportation allocation is offset by the increase in transporation funding received by the Province. The total cost of offering transporation services is also expected to increase and the Student Transportation department is offseting this by drawing down the transportation restricted reserve fund (for additional details refer to Attachment VII) instead of increasing transportation fees.

3 Metro Continuing Education

The increase is partially attributed to Metro's new location where they have experienced increases of 100 students per symester, and a large increase in the number of students attending evening courses.

4 Office of the Superintendent of Schools

The base allocation previously associated with covering the costs of the Executive Director of Infrastructure has been transferred to Planning and Property Management.

5 Governance and Strategic Support Serv. / District Support Services

There was a transfer of base allocation between the two departments. The net increase covers the costs associated with staff reclassifications.

6 District Technology

This DU previously covered the annual cost of the Oracle Database Maintenance contract. With the new version of PeopleSoft that is being implemented, the Oracle Database had to be upgraded and it was decided to transfer the ongoing costs to the Enterprise DU effective for the 2016-2017 year.

7 Facilities Services & Building Ops / Planning & Property Management

The 2016-2017 Budget reflects the implementation of the Infrastructure Plan across multiple DU's. The plan includes the hiring of and realignment of existing staff positions accross the Infrastructure group of departments. The base allocation has been increased to support this plan.

**Edmonton Public Schools
2016-2017 Spring Proposed Budget
Staff FTE's**

Staffing Group	2016-2017		2015-2016		NET CHANGE	2014-2015	
	Spring Proposed		Fall Revised			Revised	
	Budget	%	Budget	%	Spring vs Fall	Budget	%
Schools							
Teaching FTE	4,745.13	60%	4,595.61	62%	149.52	4,460.59	63%
Support FTE	2,284.43	29%	2,005.32	27%	279.11	1,872.07	26%
Custodial FTE	578.85	7%	565.61	8%	13.24	560.38	8%
Exempt FTE	239.91	3%	219.70	3%	20.21	185.60	3%
Total Schools FTE	7,848.31	100%	7,386.24	100%	462.07	7,078.64	100%
Central Services							
Teaching FTE	131.75	14%	129.27	14%	2.48	160.01	17%
Support FTE	154.42	17%	163.17	18%	(8.75)	173.17	18%
Custodial FTE	59.42	6%	60.65	7%	(1.24)	64.00	7%
Maintenance FTE	209.00	23%	209.00	23%	-	205.00	21%
Exempt FTE	360.57	39%	336.58	37%	23.99	355.36	37%
Total Central Services FTE	915.15	100%	898.67	100%	16.48	957.55	100%
Metro Continuing Education							
Teaching FTE	5.60	19%	5.60	17%	-	4.40	12%
Support FTE	15.03	50%	16.83	50%	(1.80)	19.63	52%
Custodial FTE	0.68	2%	1.83	5%	(1.15)	1.69	5%
Exempt FTE	8.80	29%	9.60	28%	(0.80)	11.75	31%
Total Metro Cont. Ed. FTE	30.11	100%	33.86	100%	(3.75)	37.47	100%
Total FTE's	8,793.58		8,318.78		474.80	8,073.65	
Total by Group							
Teaching FTE	4,882.48	56%	4,730.48	57%	152.00	4,625.00	57%
Support FTE	2,453.88	28%	2,185.32	26%	268.55	2,064.87	26%
Custodial FTE	638.95	7%	628.09	8%	10.85	626.07	8%
Maintenance FTE	209.00	2%	209.00	3%	-	205.00	3%
Exempt FTE	609.27	7%	565.88	7%	43.39	552.71	7%
Total FTE's	8,793.58	100%	8,318.78	100%	474.80	8,073.65	100%

EPSB
Accumulated Operating Surplus Plan
2016-2019

ATTACHMENT VII

	Amount	Total Amount
Forecasted accumulated operating surplus at September 1, 2016		76,490,696

Proposed Use of Surplus Funds in 2016-2017:

A	School surpluses (up to 3%)	11,977,542	
B	Placeholder for staffing agreements	2,557,833	
C	Energy conservation initiative	2,000,000	
D	Student Transportation	1,650,000	
E	Central initiatives to support schools	7,727,268	
F	Start up/establishment costs for 11 new schools 11 x \$600,000	6,600,000	
		<u>32,512,643</u>	<u>(32,512,643)</u>

Forecasted accumulated operating surplus at September 1, 2017		43,978,053
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G	Carry forward minimum reserve target	20,000,000	(20,000,000)
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Targeted: Reserve funds (For 2017-2018, 2018-2019 and beyond)

1	Equity fund	6,000,000	
2	Price stabilization	2,000,000	
3	Transportation (restricted reserve)	1,300,000	
4	School building equity	2,000,000	
5	Growth accommodation/programming	3,000,000	
6	Energy conservation fund	1,659,775	
7	Property management capital		
	district central services buildings	2,100,000	
	closed school buildings	2,400,000	
8	Enterprise systems	3,518,278	
		<u>23,978,053</u>	<u>(23,978,053)</u>
			<u>-</u>

**EPSB
Accumulated Operating Surplus Plan
2016-2019**

Notes: Surplus Funds Proposed to Release (2016-2017 Budget):

- A** School surpluses up to 3%: Schools have projected to end 2015-2016 with a surplus of \$13,214,841. The majority of the balance is below the carryforward threshold of 3% (\$11,977,542), this amount will be returned to schools as part of the 2016-2017 Fall Budget. Any surplus amount that exceeds the 3% carryforward threshold will be added to the Equity Fund.
- B** Placeholder for staffing agreements: As at April 2016, the custodial staff collective agreement has been unsettled since September 2014, the support staff agreement since September 2015, and the exempt staff agreement will end in August 2016. As these contracts are not yet finalized, the unit cost figures used for the budget do not include any increase in compensation. Instead, a placeholder amount will be retained centrally and will be used to offset any staff contracts that are settled in 2016-2017. EPSB assumes that any compensation adjustment related to the teachers agreement (which also expires in August 2016) will be fully funded by the Province and has not included any potential impact in the 2016-2017 budget.
- C** Energy conservation initiative: These funds will be added to the 2016-2017 Infrastructure and Maintenance Renewal (IMR) budget for energy retrofit projects that will result in future and ongoing utility cost savings. The projects planned for 2016-2017 include mechanical upgrades to Victoria's NE Wing, Meadowlark, Killarney, and Hardisty schools and an upgrade to the kitchen refrigeration at Jasper Place. Also planned are lighting upgrades for 10 schools.
- D** Student Transportation: The access to surplus request is to offset the anticipated increase in costs as no increase has been factored into the bus pass fees being charged. The increase costs include: \$390,000 for ETS bus passes, \$650,000 in Yellow bus rate increases, and increased service requirements (additional buses) due to new schools, accommodation planning and curb service conversion from carrier to "in house routed" by Student Transportation.
- E** Central initiatives to support schools: Starting in 2015-2016, where schools were allowed access of up to 3% of their surplus, Central leaders decided to pool their unrestricted operating surplus funds and using a collaborative approach, prioritize initiatives that directly support the District's Strategic Plan. This process will continue on for 2016-2017 and details of the proposed initiatives have been included on Attachment VIII.
- F** Start up/establishment costs for 11 new schools: Although the new schools are not scheduled to open until September 2017, staff (including principals) are required to start preparing for the opening early in 2017. In addition, there are other expenses that are not funded by the Province. These costs are estimated at \$600K per school.
- G** Carry forward minimum reserve target: To be financially responsible and prudent the District is targeting to maintain a minimum reserve balance of \$20 Million.

Notes: Targeted: Sustainability/Reserve Funds (for 2017 and beyond)

- 1** Equity fund: The balance allocated to this fund would be used in order to guarantee a minimum balance of \$2 Million per year for the 2017-2018 through 2019-2020 school years. The Equity Fund was established by the Superintendent in 2014-2015 to enhance opportunities for all schools in the District and to support the District's Four Cornerstone Values: Collaboration, Accountability, Integrity, and Equity. This fund will support school catchment work and address individual school emergent circumstances.
- 2** Price stabilization: These resources would combine the surplus funds from Insurance and Energy Management and would mitigate fluctuations in the price/volume of utilities. The amount can be adjusted over time based on utilization.
- 3** Transportation: The transportation surplus is restricted and is to be used exclusively to stabilize transportation fees.
- 4** School building equity: These resources would be used for emergent needs in District schools that are not covered under maintenance funding or IMR. Examples include a rotational program to clean ducts and improve overall air quality in schools and installation of security systems.
- 5** Growth accommodation/programming: These resources would be used to support welcoming schools costs, including specialized rooms, lifts, elevators, ramps, reconfiguration of class spaces, etc. In addition, it is anticipated multidisciplinary teams will be required to respond to our ongoing and existing high immigrant and refugee populations.

EPSB
Accumulated Operating Surplus Plan
2016-2019

6 Energy conservation fund: Energy efficiency improvement projects such as lighting, controls, etc. that will improve overall efficiency, reduce negative impacts on the environment and promote long term future cost savings (reduced utilities).

7 Property management capital: These resources will be used for lifecycle needs on our closed school buildings and buildings used for central services' DUs (e.g., Centre for Education, Distribution Centre, etc.). This fund would cover major costs such as boilers and roofs that cannot be paid with IMR dollars and could also cover capital vehicle and equipment replacement at the Distribution Centre and Maintenance Services. The amount included in future years operating budgets can be adjusted based on need.

8 Enterprise systems: These resources would be used for the purchase, installation, and upgrade of key enterprise systems, e.g., PeopleSoft HR, PowerSchool, Archibus, Intranet, etc. Although the E-Biz project went live in October 2015, to maximize the systems capabilities, several other systems now need to be updated (e.g. PeopleSoft HR, Budget, etc). In addition, the District has also identified the need to move towards an electronic recruiting application process. The governance of these resources would be addressed through the establishment of an Information Technology Council.

Initiative Name	Description	Funding Required For 2016-2017
1 Supporting Students and Teachers Through Digital Reporting	Implementation and maintainance of the new system (IPP, ELL, MMP, ISBP).	\$104,000
2 Next Phase of E-Biz - Business intelligence, analytical and reporting system	Finance has implemented a very robust enterprise transactional system (with standard reports) that has moved the District into the 21st century. However there is still a high demand and need to enhance reporting for schools, district leaders, and external stakeholders. The District needs to be more responsive and nimble than ever before as demands for analytical and financial reports from stakeholders has increased exponentially. An enterprise reporting and business analytical application was considered at the beginning of the E-Biz project. However, due to budget constraints the implementation was postponed and to be considered in a future roadmap. The business intelligence enterprise sytem will deliver a full range of capabilites including interactive dashboards, ad hoc inquiries, intergrated systems mgmt, enterprise and financial reporting, scorecard and strategy management, etc.	\$1,000,000
3 Complete Facility Assessment for Schools	Facility assessments for schools involved with Space For Students in Mature Communities initiatives. Infrastructure has received direction to complete similar assessments across the District. <i>NOTE: in order for this expense to be funded from capital reserves, all the work identified in the report must be completed and must qualify as an eligible capital expense.</i>	\$1,000,000
4 Evidence Based Decision Making	Supporting the development and roll out (training of school staff) of the internal dashboard; supporting catchment strategic planning through the use of data analysis protocols - based on achievement and survey data. Working with provincial achievement data to make it more actionable for schools and training staff to use the data (and align gaps with research to identify strategies for closing the gaps). Support high school department heads in using diploma exam data to improve teaching and learning.	\$112,000
5 Dashboard - Priorities Two and Three	Funding to support taking the development and implementation of the dashboard through to completion. Currently the data and wireframe for priority one is under development and projected for May 2016 soft launch. For the 2016-17 year there will need to be district work done for the building and data populating of the dashboard in relationship to priorities 2 and 3. The funding committed reflects dollars to support working with an external vendor. These dollars do not reflect the human resources drawn out of central decision units.	\$500,000
6 Maintenance of online training system (ERO)	A district-wide communication, registration and tracking software to manage professional learning of staff and talent management.	\$90,000
7 Research Team - creating a culture of research/evidence based decision making	Supporting all district priorities through a foundation of research, evidence/research based decision making, best practices and evaluation of projects.	\$253,206

**EPSB
Proposed Use of Surplus
Spring 2016-2017 Budget**

Initiative Name		Description	Funding Required For 2016-2017
8	Development of a business case for the future direction and enhancement of PeopleSoft/HR technology infrastructure	PeopleSoft (as it is currently implemented) does not support the needs of the District relating to human resources data, functionality and the ability to implement a comprehensive human resources/talent management strategy. It does not effectively support interfaces with other district systems (e.g., E-Biz, business intelligence - priority #2 on this matrix). This project would build on past work to develop a specific plan for the future direction of PeopleSoft and other HR technology requirements necessary to support current and future District needs. One outcome of this work is to develop a roadmap that will identify necessary enhancements to HR infrastructure and move forward on defined initiatives (e.g. online applications, timesheets, etc.).	\$225,000
9	Development and implementation of an effective and consistent performance management system	Our current performance management practices are inconsistent across staff groups and not well defined for some staff groups. Additionally, they do not support our culture of collaboration, accountability and learning. The objective of this work is to define a consistent district performance management process, supported by automated workflow for implementation in 2017-18.	\$250,000
10	District-wide Focus on Reading (DFR) Elementary and Secondary Development	1.0 FTE secondary consultant position and funds to support secondary development work (supply teacher coverage, admin support, etc.); supply teacher coverage for 24 lead teachers from the DFR Cohort Schools (K-12).	\$238,977
11	Career Pathways	Ongoing work related to Phase 2 of Career Pathways	\$565,225
12	District assessments and assessment regulations	Supporting ongoing work around the MIPI and HLAT writing tests and ongoing support for matters related to GKB.AR as well as other district initiatives – ie District focus on Reading, Gifted and Talented, Career Pathways.	\$112,000
13	District Intranet	Ongoing work related to the build phase of the District Intranet.	\$250,000
14	Support of new centralized library system	Updated Note Feb 2016: The implementation will be complete by June 2016. As per 2015 notes, FTE will be reduced from 2.00 to 1.00 in 2016-17 and going forward to support the new centralized system.	\$60,000
15	Intercultural and Assessment Support for ELL and Newcomers	To Increase supports to schools to meet needs of english language learners and newcomers. Increase intercultural staff by 4 to support the following languages - Arabic, Somali and East Indian languages. Increase teacher consultant staff (2 ESL consultants and 1 Reading Specialist) to support assessment requests.	\$696,706
16	Mobile Mental Health Transition Team	Create a mobile mental health team.	\$376,000
17	District Information Security	Funds to support the hiring of a third member to the District Information Security team. Currently the team does not have the capacity to fully utilize the equipment and software the District has invested in this work. This leaves gaps or vulnerabilities in our ability to monitor the safety and well being of our students	\$65,000
18	Math/Numeracy Support	Increase from 1.0 to 4.0 FTE Math/Numeracy consultants to ensure each leadership group has an assigned Math/Numeracy consultant.	367,719

EPSB
Proposed Use of Surplus
Spring 2016-2017 Budget

Initiative Name	Description	Funding Required For 2016-2017
19 Strategic Partnership	A staffing position to support the development of district level strategic partnerships. This person would help in the development and implementation of a strategic approach to key areas of partnership that support Career Pathways, community connections (including Dual Credit), relationships with post secondaries, key industry partnerships, establishment and retaining of a district work place, mentoring and career data bank, school based wrap-around models, the role of community in replacement school initiatives and strategic community connections that support the Strategic Plan (such as literacy, diversity, mental health and early intervention).	\$142,242
20 Locally Developed Courses (LDC) Management and Development	1.0 FTE teacher consultant, 0.2 admin support and funds for teacher supply coverage for the review, management and development of LDCs.	\$156,947
21 Diversity	To increase support staff by 0.5 FTE.	\$30,460
22 2017 Summer Institutes	Continuation of the Summer Institutes initiative that commenced in 2016.	275,000
23 Mental Health Capacity Building	Enhance training for Comprehensive School Contact in support of student mental health.	\$65,930
24 Early Years Strategy - Support students entering Grade 1 at risk for literacy and numeracy success	The Language Literacy Pilot in 2015/2016 developed a program prototype to build teacher capacity and support children entering Grade 1 who are identified at-risk for literacy difficulties and/or those who were identified as having speech, language or communication needs. For 2016/2017 professional learning to support teachers to use the prototype to support children at risk in grade 1.	\$100,000
25 RDS Resource Strategy Implementation	1.0 FTE teacher consultant and funds to support implementation of the RDS Resource Strategy.	\$150,856
26 Onboarding	Development and implementation of a comprehensive onboarding process for new and transitioning staff. This will be fundamental in supporting success as individuals move into new roles.	\$75,000
27 HR Administrative Regulations	Update and implement HR administrative regulations to align with new HR Framework and Education Act.	\$125,000
28 Principal Readiness	Create a process, structure, curriculum design and delivery to build a pool of principal talent to meet the upcoming district need for new principals and assistant principals.	\$300,000
29 Finance/ITS - Site Asset Mgmt System (SAMS)	Upgrade and enhance current version. Improve reporting, data entry, and editing features (current version is somewhat cumbersome). Improve and expedite asset management for new schools and/or transfers between schools. Also assists with insurance claims, disaster recovery, and risk management. Last upgraded approx. 10 yrs ago.	\$10,000
30 Commit to Kids	District-initiated program to identify and prevent situations where students may be at risk of sexual abuse.	\$30,000
Total Access to Surplus Funds for 2016-2017		\$7,727,268

School Jurisdiction Code: 3020

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2017**

[School Act, Sections 147(2)(b) and 276]

Edmonton School District No. 7

Legal Name of School Jurisdiction

780-429-8143, vanessa.croswell-klettke@epsb.ca

Telephone & Fax Numbers, Email Address

BOARD CHAIR

Michael Janz

Name

Signature

SUPERINTENDENT

Darrel Robertson

Name

Signature

SECRETARY TREASURER or TREASURER

Madonna Proulx

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

June 14, 2016

Date

Version: 160422

c.c. Alberta Education
c/o Robert Mah, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
E-MAIL: Robert.Mah@gov.ab.ca (780-427-3855)

TABLE OF CONTENTS

	Page
BUDGETED STATEMENT OF OPERATIONS & ALLOCATION OF EXPENSES (BY OBJECT)	3
BUDGETED SCHEDULE OF FEE REVENUE	4
PROJECTED STATEMENT OF CHANGES IN ACCUMULATED OPERATING SURPLUS (2015/2016 & 2016/2017)	5
SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES (2016/2017, 2017/2018 & 2018/2019)	6
ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY INFORMATION)	7 & 8
PROJECTED STUDENT STATISTICS	9
PROJECTED STAFFING STATISTICS	10

Color coded cells:

blue cells: require the input of data/descriptors wherever applicable.	grey cells: data not applicable - protected
salmon cells: contain referenced juris. information - protected	white cells: within text boxes REQUIRE the input of points and data.
green cells: populated based on information previously submitted	yellow cells: to be completed when yellow only.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2016/2017 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

With no reductions to grants, and enrolment growth being funded, the 2016-2017 Spring Budget clearly demonstrates the government's commitment to support education, even under the current financial situation facing Alberta.

Key Message:

Edmonton Public School's mission is to inspire student success through high quality learning opportunities, supported by meaningfully engaging students, parents, staff and community. The mandate of the Edmonton Public School Board is to ensure that students receive the best education possible in Edmonton's more than 200 public schools. The budget highlights our focus on the District's Vision, Mission, Values and the 2014-2018 Priorities.

Vision

Transforming the learners of today into the leaders of tomorrow.

Mission

We inspire student success through high quality learning opportunities, supported by meaningfully engaged students, parents, staff and community.

Values

Supporting the Vision, Mission and Priorities are the District's core values of accountability, collaboration, equity and integrity.

District Priorities 2014-2018

Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.

Provide welcoming, high quality learning and working environments.

Enhance public education through communication, engagement and partnerships.

Assumptions:

- Edmonton Public Schools is projecting enrolment growth of 3.2 per cent or just under 3,000 new students, bringing the total projected enrolment to 95,355.
- With no change to base instruction grants, the 2016-2017 student allocation rates remained at the same level as 2015-2016.
- The teacher, custodial, support and exempt staff collective agreements are currently unsettled or are anticipated to be unsettled prior to the commencement of the 2016-2017 school year. As such, no budget increases in staff compensation have been factored into the staff unit costs for the 2016-17 budget. See page 7 for details on collective agreements.

Plans:

- The District has plans to use accumulated surplus from operations totalling \$32.5M. Please refer to pages 7-8 for this information. Much of this planning will be dependent upon the District's final Accumulated Surplus from Operations at August 31, 2016.

Highlights:

- In conjunction with the 2016-2017 Budget, a lunch fee cost sharing model was rolled out to all schools in order to standardize the calculation of fees being charged. A reduction in lunchroom fees reflects schools absorbing the costs associated with custodial time and supplies and services directly related to the lunch program.
- With the anticipated opening of 11 new schools in September 2017, additional start-up funds of \$6.6 Million have been budgeted. These costs are not funded by the Province.
- Spending on Administration and Board Governance is 3.0% of total budget spending which is below the 3.6% administrative spending limit required by the Province.
- The budget includes projected increases to staffing levels of about 474.8 FTEs, out of which 152 FTEs are certificated staff and 322.8 FTEs are non-certificated staff to provide educational services for nearly 3,000 additional students.

Significant Business and Financial Risks:

The District continues to face growing infrastructure pressures to meet demands of enrolment growth in new neighborhoods throughout the City while maintaining aging infrastructure in mature neighborhoods. Capital reserves will allow the District to support some capital projects on a go forward basis, however these reserves represent only 2% of the District's annual budget.

The facility lifecycle needs of an aging school facility infrastructure with static funding will lead to a greater deferred maintenance backlog.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
REVENUES			
Alberta Education	\$1,015,480,550	\$985,066,500	\$949,281,061
Other - Government of Alberta	\$3,073,500	\$2,430,200	\$3,950,928
Federal Government and First Nations	\$2,209,000	\$1,932,200	\$2,081,618
Other Alberta school authorities	\$819,100	\$704,200	\$1,018,587
Out of province authorities		\$0	\$0
Alberta Municipalities-special tax levies		\$0	\$0
Property taxes		\$0	\$0
Fees	\$32,109,900	\$32,009,400	\$31,625,978
Other sales and services	\$21,248,800	\$20,265,800	\$25,471,321
Investment income	\$3,200,000	\$3,200,000	\$2,289,386
Gifts and donations	\$5,425,900	\$5,968,800	\$8,954,837
Rental of facilities	\$4,030,100	\$4,295,000	\$4,169,695
Fundraising	\$1,888,100	\$1,657,200	\$1,665,631
Gains on disposal of capital assets		\$0	\$3,033,239
Other revenue		\$0	\$0
TOTAL REVENUES	\$1,089,484,950	\$1,057,529,300	\$1,033,542,281
EXPENSES			
Instruction - Early Childhood Services	\$66,712,002	\$59,578,471	\$57,668,884
Instruction - Grades 1-12	\$811,583,714	\$806,683,747	\$706,658,642
Plant operations & maintenance	\$148,310,642	\$143,082,834	\$139,537,427
Transportation	\$42,180,446	\$40,662,690	\$36,927,823
Administration	\$33,947,057	\$32,741,174	\$31,644,163
External Services	\$19,263,732	\$14,059,700	\$20,734,007
TOTAL EXPENSES	\$1,121,997,593	\$1,096,808,616	\$993,170,946
ANNUAL SURPLUS (DEFICIT)	(\$32,512,643)	(\$39,279,316)	\$40,371,335

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
EXPENSES			
Certificated salaries	\$488,717,592	\$486,653,209	\$452,620,092
Certificated benefits	\$121,372,391	\$119,240,639	\$107,864,586
Non-certificated salaries and wages	\$224,169,783	\$207,705,833	\$177,398,070
Non-certificated benefits	\$59,567,640	\$54,159,270	\$49,869,366
Services, contracts, and supplies	\$182,064,677	\$185,895,496	\$164,073,680
Capital and debt services			
Amortization of capital assets			
Supported	\$35,137,207	\$32,670,820	\$31,502,258
Unsupported	\$10,203,868	\$9,786,817	\$9,034,076
Interest on capital debt			
Supported	\$0	\$0	\$20,056
Unsupported	\$402,435	\$420,532	\$438,089
Other interest and finance charges	\$362,000	\$276,000	\$350,673
Losses on disposal of capital assets		\$0	\$0
Other expenses		\$0	\$0
TOTAL EXPENSES	\$1,121,997,593	\$1,096,808,616	\$993,170,946

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
FEES			
TRANSPORTATION	\$12,201,200	\$12,057,600	\$11,721,020
BASIC INSTRUCTION SUPPLIES	\$1,659,600	\$1,786,800	\$1,821,961
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$2,900,953	\$2,724,908	\$2,450,623
Activity fees	\$6,935,506	\$6,919,969	\$6,936,292
ECS Enhanced program fees	\$0	\$0	\$0
Other enhancement fees (describe) Optional Material Fees	\$439,142	\$520,902	\$512,745
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
Other enhancement fees (describe)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$3,341,876	\$3,028,842	\$3,059,543
Non-curricular travel	\$0	\$0	\$0
Lunch supervision fees (Optional)	\$4,200,300	\$4,545,200	\$4,708,393
Non-curricular supplies and materials	\$431,323	\$425,179	\$415,401
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
Other non-curricular fees (describe)*	\$0	\$0	\$0
TOTAL FEES	\$32,109,900	\$32,009,400	\$31,625,978

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2016/2017	Fall Budget Update 2015/2016	Actual 2014/2015
Cafeteria sales, hot lunch, milk programs	\$1,291,669	\$1,006,207	\$823,726
Special events	\$1,346,713	\$1,732,970	\$1,673,800
Sales or rentals of other supplies/services	\$1,293,880	\$1,539,118	\$1,490,884
Out of district student revenue	\$0	\$0	\$0
International and out of province student revenue	\$7,637,500	\$6,274,500	\$5,247,387
Adult education revenue	\$2,322,100	\$2,214,900	\$2,169,873
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$401,981	\$446,800	\$347,534
Other (describe)	\$0		\$0
Other (describe)	\$0		\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$14,293,843	\$13,214,495	\$11,753,204

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2015	\$186,061,830	\$64,672,775	\$0	\$83,713,579	\$0	\$83,713,579	\$37,675,476
2015/2016 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0		\$0
Estimated surplus(deficit)	(\$4,263,793)			(\$4,263,793)	(\$4,263,793)		
Estimated Board funded capital asset additions		\$5,000,000		(\$5,000,000)	(\$5,000,000)	\$0	\$0
Estimated Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$40,855,115)		\$40,855,115	\$40,855,115		
Estimated capital revenue recognized - Alberta Education		\$31,855,115		(\$31,855,115)	(\$31,855,115)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated Unsupported debt principal repayment		\$579,467		(\$579,467)	(\$579,467)		
Estimated reserve transfers (net)				(\$3,420,533)	\$843,260	(\$4,263,793)	\$3,420,533
Estimated Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2016	\$181,798,037	\$61,252,242	\$0	\$79,449,786	\$0	\$79,449,786	\$41,096,009
2016/2017 Budget projections for:							
Budgeted surplus(deficit)	(\$32,512,643)			(\$32,512,643)	(\$32,512,643)		
Projected Board funded capital asset additions		\$5,777,600		(\$5,777,600)	(\$5,777,600)	\$0	\$0
Budgeted Disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted Amortization of capital assets (expense)		(\$45,341,075)		\$45,341,075	\$45,341,075		
Budgeted capital revenue recognized - Alberta Education		\$35,137,207		(\$35,137,207)	(\$35,137,207)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted Unsupported debt principal repayment		\$597,316		(\$597,316)	(\$597,316)		
Projected reserve transfers (net)				(\$3,828,952)	\$28,683,691	(\$32,512,643)	\$3,828,952
Projected Assumptions/Transfers of Operations (Explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2017	\$149,285,394	\$57,423,290	\$0	\$46,937,143	\$0	\$46,937,143	\$44,924,961

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019	31-Aug-2017	31-Aug-2018	31-Aug-2019
Projected opening balance		\$0	\$0	\$0	\$79,449,786	\$46,937,143	\$38,077,792	\$41,096,009	\$44,924,961	\$52,886,882
Projected excess of revenues over expenses (surplus only)	Explanation - additional space available AOS2 tab	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted Amortization of capital assets (expense)	Explanation - additional space available AOS2 tab	\$45,341,075	\$52,003,637	\$55,169,806	\$0	\$0	\$0			
Budgeted capital revenue recognized	Explanation - additional space available AOS2 tab	(\$35,137,207)	(\$37,426,000)	(\$41,799,524)	\$0	\$0	\$0			
Budgeted changes in Endowments	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - additional space available AOS2 tab	(\$597,316)	(\$615,716)	(\$634,682)	\$0	\$0	\$0			
Projected reserves transfers (net)	Explanation - additional space available AOS2 tab	\$28,683,691	\$897,430	\$823,751	(\$32,512,643)	(\$8,859,351)	(\$7,559,351)	\$3,828,952	\$7,961,921	\$6,735,600
Projected assumptions/transfers of operations	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	11 new schools opening \$600k per school	(\$6,600,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	Schools surpluses: up to 3% returned to schools	(\$11,977,542)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	2017: Central Initiatives; 2018 & Beyond Schools usage	(\$1,848,628)	(\$400,000)	(\$400,000)	\$0	\$0	\$0			
Non-recurring non-certificated remuneration	2017: Central Initiatives; 2018 & Beyond Schools usage	(\$1,738,418)	(\$1,400,000)	(\$1,400,000)	\$0	\$0	\$0			
Non-recurring contracts, supplies & services	2017: Central Initiatives; 2018 & Beyond Schools usage	(\$5,605,672)	(\$1,372,759)	(\$1,372,759)	\$0	\$0	\$0			
Professional development, training & support	Central Initiatives	(\$514,550)	\$0	\$0	\$0	\$0	\$0			
Salary negotiations	Custodial, Support & Exempt Agreements	(\$2,557,833)	\$0	\$0	\$0	\$0	\$0			
Full-day kindergarten	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
English language learners	Growth Accommodation Programming	\$0	(\$200,000)	(\$200,000)	\$0	\$0	\$0			
First nations, Metis, Inuit	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
OH&S / wellness programs	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
B & S Administration organization / reorganization	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Debt repayment	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Flood related costs (unfunded)	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	Ongoing work related to Career Pathways Project	(\$20,000)	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - School building & land	School Building Equity/Growth Accommodation	\$0	(\$3,519,925)	(\$3,519,925)	\$0	\$0	\$0			
Repairs & maintenance - Technology	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - Administration building	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Repairs & maintenance - POM building & equipment	Price Stabilization	\$0	(\$666,667)	(\$666,667)	\$0	\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0			
Capital costs - School land & building	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Property Mgmt (boilers, roofs) not covered by IMR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Energy Conservation/Property Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Hardware & Software, Furniture & Equipment	(\$5,777,600)	(\$6,000,000)	(\$6,000,000)	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Use of Restricted Student Transportation Reserve	In lieu of increasing bus fees	(\$1,650,000)	(\$1,300,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - additional space available AOS2 tab	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency		\$0	\$0	\$0	\$46,937,143	\$38,077,792	\$30,518,441	\$44,924,961	\$52,886,882	\$59,622,482

Total surplus as a percentage of 2017 Expenses
ASO as a percentage of 2017 Expenses

8.19% 8.11% 8.03%
4.18% 3.39% 2.72%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2015/2016

Provide an explanation of material changes from the budget originally submitted in the spring of 2015 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

In conjunction with the 2015-2016 Spring Budget, the Board of Trustees approved the distribution of \$23.6 million of surplus funds to be used during the 2015-2016 school year. Based on the actual ending surplus balances at schools and central decision units at the end of August 2015, schools and central decision units were allowed to carry forward surplus amounts of up to 3%. As such, the actual amount of surplus released in the 2015-2016 Fall Revised Budget was \$39.3 million.

Current projections indicate that although \$39.3 million of surplus funds were distributed during the 2015-16 year, approximately \$35 million will not be used. Therefore, the District's annual operating deficit for 2015-16 is projected to be \$4.3 million not \$23.6 million as originally anticipated during the 2015-2016 Spring Budget. Thus, the District is forecasting Operating reserves of \$79.4 million for August 31, 2016 and an AOS of \$149.3 million versus the 2015-2016 Spring Budget Projections of \$28.3 million and \$112.9 million respectively.

2016/2017

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

Uses of Operating Reserves:

1) Decentralized School Surpluses Returned to Schools (up to 3%) in conjunction with the Fall Revised Budget	\$ 11,977,542
2) Custodial, Support and Exempt Staff Agreements	2,557,833
3) Energy Conservation Initiative - Energy retrofit projects that result in future and ongoing utility cost savings. Including mechanical upgrades to Victoria's NE Wing, Meadowlark, Killarney, and Hardisty schools and an upgrade to the kitchen re Fridgeration at Jasper Place. Also planned are lighting upgrades for 10 schools.	2,000,000
4) Student Transportaiton - offset anticipated increase in costs vs. increasing bus pass fees being charged. (\$390k for ETS bus passes, \$650k in Yellow Bus rate increases and increased service requirements - additional buses) due to new schools, accomodation planning and curb service conversion from carrier to "in house routed" by Student Transportation.	1,650,000
5) Central Initiatives to Support Schools (additional document attached)	7,727,268
6) Start up costs for 11 new Schools - \$600k per new school anticipated to open in September, 2017	<u>6,600,000</u>
	\$ 32,512,643

ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31

The following provides further explanation of the anticipated changes to each component of AOS for the 2015/2016, 2016/2017, 2017/2018, and 2018/2019 years as outlined on pages 5 and 6. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds as at August 31, 2019. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2017/2018

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

Uses of Operating Reserves:

- | | |
|--|----------------------------------|
| 1) Equity Fund - The fund is used to enhance opportunities for all schools in the District and support the District's Four Cornerstone Values: Collaboration, Accountability, Integrity and Equity. This fund will be used to support school catchment work and address individual school emergent circumstances. | \$ 2,000,000 |
| 2) Price Stabilization - To mitigate fluctuations in the price/volume of utilities. | 666,667 |
| 3) Student Transportation - To offset the anticipated increase in costs (vs increasing bus pass fees being charged). | 1,300,000 |
| 4) School Building Equity - For emergent needs in schools that are not covered under maintenance funding or IMR. Examples include a rotational program to clean ducts and improve overall air quality in schools and installation of security systems. | 666,667 |
| 5) Growth accommodation/programming - To support welcoming schools costs, including specialized rooms, lifts, elevators, ramps, reconfiguration of class spaces, etc. In addition, it is anticipated multidisciplinary teams will be required to respond to our ongoing and existing high immigrant and refugee populations . | 1,000,000 |
| 6) Energy Conservation Fund - Energy efficiency improvement projects such as lighting, controls, etc. that will improve overall efficiency, reduce negative impacts on the environment and promote long term future cost savings (reduced utilities). | 553,258 |
| 7) Property Management Capital - Lifecycle needs on our closed school buildings and buildings used for central services' DUs (e.g., Centre for Education, Distribution Centre, etc.). This fund would cover major costs such as boilers and roofs that cannot be paid with IMR dollars and could also cover capital items. | 1,500,000 |
| 8) Enterprise systems - Purchase, installation, and upgrade of key enterprise systems, e.g., PeopleSoft HR, PowerSchool, Archibus, Intranet, etc. | <u>1,172,759</u>
\$ 8,859,351 |

2018/2019

Please provide additional detail regarding uses of Unrestricted Surplus, Operating Reserves, and Capital Reserves not described on pages 5 and 6.

Uses of Operating Reserves:

- | | |
|--|----------------------------------|
| 1) Equity Fund - The fund is used to enhance opportunities for all schools in the District and support the District's Four Cornerstone Values: Collaboration, Accountability, Integrity and Equity. This fund will be used to support school catchment work and address individual school emergent circumstances. | \$ 2,000,000 |
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| 7) Enterprise systems - Purchase, installation, and upgrade of key enterprise systems, e.g., PeopleSoft HR, PowerSchool, Archibus, Intranet, etc. | <u>1,172,759</u>
\$ 7,559,351 |

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2016/2017 (Note 2)	Actual 2015/2016	Actual 2014/2015	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	62,959	60,094	58,113	Head count
Grades 10 to 12	22,601	22,661	22,504	Note 3
Total	85,560	82,755	80,617	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	3.4%	2.7%		
Other Students:				
Total	750	646	409	Note 4
Total Net Enrolled Students	86,310	83,401	81,026	
Home Ed and Blended Program Students	395	382	535	Note 5
Total Enrolled Students, Grades 1-12	86,705	83,783	81,561	
Percentage Change	3.5%	2.7%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	2,248	2,386	2,462	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	-	-	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	8,650	8,575	7,952	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	-	65	82	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	8,650	8,640	8,034	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	4,325	4,320	4,017	
Percentage Change	0.1%	7.5%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	1,836	1,783	1,569	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	1,053	1,022	942	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2016/2017 budget report preparation.
- The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.
- Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2016/2017	Actual 2015/2016	Fall Budget 2015/2016	Actual 2014/2015	Notes
<u>CERTIFICATED STAFF</u>					
School Based	4,749.1	4,599.6	4,599.6	4,332.9	Teacher certification required for performing functions at the school level.
Non-School Based	133.4	130.9	130.9	219.5	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	4,882.5	4,730.5	4,730.5	4,552.5	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	3.2%	3.9%	3.2%	3.9%	
If an average standard cost is used, please disclose rate:	\$ 102,791				
Student F.T.E. per certificated Staff	1864.4%	1862.4%		18.8	
Certificated Staffing Change due to:					
Enrolment Change	152.0	-	178.1		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	-		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	-		Descriptor (required):
Total Change	152.0	-	178.1		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	-		FTEs
Non-permanent contracts not being renewed	-	-	-		FTEs
Other (retirement, attrition, etc.)	-	-	-		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	-		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
<u>NON-CERTIFICATED STAFF</u>					
Instructional	2,559.3	2,266.3	2,266.3	1,607.6	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	897.4	870.5	870.5	812.6	Personnel providing support to maintain school facilities
Transportation	17.8	18.0	18.0	15.0	Personnel providing direct support to the transportation of students to and from school
Other	436.7	433.6	433.6	597.5	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	3,911.1	3,588.4	3,588.4	3,032.6	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	9.0%	18.3%	9.0%	18.3%	
Explanation of Changes:					
Increase is due to increased enrolment and the addition of three new schools in the Fall of 2016. Fall budget 2015/2016 numbers are used as the Actual 2015-2016 numbers as these are our best approximation of 2015-2016 actuals.					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input checked="" type="checkbox"/> Yes					
Please provide terms of contract for 2015/16 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
Custodial Collective Agreement - expired August 31, 2014 - FTE=639 Support Collective Agreement - expired August 31, 2015 - FTE=2454 Maintenance Collective Agreement-expires August 31, 2017 - FTE=209					