




Edmonton School District No. 7  
One Kingsway  
Edmonton, Alberta

McCauley Chambers  
Tuesday, May 31, 2016  
2:00 p.m.

**Board Meeting #14**

- A. O Canada 
- B. Roll Call
- C. Approval of the Agenda
- D. Communications from the Board Chair
- E. Communications from the Superintendent of Schools
- F. Minutes:
  - 1. DRAFT – Board Meeting #13 – May 17, 2016
- G. Comments from the Public and Staff Group Representatives  
*(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, May 30, 2016 to speak under this item.)*
- H. Reports:
  - 2. 2015-2016 Superintendent of Schools' Evaluation Summary (Information)
  - 3. Strategic Plan Update: Engaged and Effective Governance - Legacy Course (Information)
- I. Other Committee, Board Representative and Trustee Reports
- J. Trustee and Board Requests for Information
- K. Notices of Motion
- L. Meeting Dates
- M. Adjournment

**BOARD OF  
TRUSTEES**

Michael Janz  
Board Chair

Michelle Draper  
Board Vice-Chair

Sherry Adams  
Orville Chubb  
Ken Gibson  
Nathan Ip  
Cheryl Johner  
Ray Martin  
Bridget Stirling

# AGENDA

**MINUTE BOOK****Board Meeting #13**

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, May 17, 2016 at 2:00 p.m.

**Present:****Trustees**

Sherry Adams  
Orville Chubb  
Michelle Draper

Ken Gibson  
Nathan Ip  
Michael Janz

Ray Martin  
Bridget Stirling

**Officials**

Lisa Austin  
Ron MacNeil  
Kathy Muhlethaler  
Lorne Parker

Kent Pharis  
Madonna Proulx  
Heather Raymond  
Darrel Robertson

Sandra Stoddard  
Mike Suderman

**Board Chair:** Michael Janz

**Recording Secretary:** Shirley Juneau

**Staff Group Representatives**

Edmonton Public Teachers – Nels Olsen, President

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the firm alarm system at the Centre for Education is a Two Stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

A. O Canada 

## **MINUTE BOOK**

### **B. Roll Call: (2:00 p.m.)**

The Superintendent advised that Trustee Johner was absent. All other Trustees were present.

### **C. Approval of the Agenda**

**MOVED BY Trustee Ip:**

**“That the agenda for the May 17, 2016 board meeting be approved as printed.”  
(UNANIMOUSLY CARRIED)**

### **D. Communications from the Board Chair**

The Board Chair shared that Mr. Brady Sherard's Allendale Junior High tour band won the Adjudicators' Choice Award at the Alberta Band Association Festival; basically, for the de facto best band in Alberta.

### **E. Communications from the Superintendent of Schools**

The Superintendent thanked everyone in the District for all that is being done to welcome students that have arrived from Fort McMurray due to the recent fires. He explained that this is an unprecedented situation, and that he appreciated everyone's flexibility, patience and, most of all, willingness to help kids no matter what.

He advised that the District has never enrolled potentially hundreds of kids in the middle of May before and that it is important that to hold the kids who are coming to the District close. Being in school will give them a familiar structure and stability in the midst of chaos and uncertainty. He thanked everyone for doing what the District does best: loving them so they can learn, have fun, and feel safe and hopeful about the future.

The Superintendent announced that the following school leaders from Edmonton Public Schools have been selected as recipients of the 2015-2016 Distinguished Leadership Award which is presented by the Council for School Leadership of the Alberta Teachers' Association.

He explained that the Counsel for School Leadership Distinguished Awards creates a learning community of outstanding principals and assistant principals throughout Alberta, who can share professionally, interact collegially and act as mentors to new colleagues. These individuals are considered role models in a vibrant network of educational leaders with the confidence and capabilities to lead innovative change for 21st century learning.

The 2015-2016 Distinguished Leadership Award recipients are:

- Ms Diane Brown
- Ms Judith Boyle
- Mr. Brad Burns

## **MINUTE BOOK**

- Ms Laurie Caines
- Ms Tanis Marshall
- Mr. Mike Morison
- Ms Shauna Paul
- Ms Linda Speelman

The Superintendent announced the District's new Summer Institutes. The Summer Institutes are a series of sessions for teachers that last between 3 to 5 days and are delivered the week of August 22. Topics have been selected based on the feedback received from staff on specific professional development topics to help address the complex needs and success of the District's students.

### **F. Minutes**

1. Board Meeting #12 – April 26, 2016

#### **MOVED BY Trustee Draper:**

**"That the minutes of Board Meeting #12 held April 26, 2016 be approved as corrected." (UNANIMOUSLY CARRIED)**

### **G. Comments from the Public and Staff Group Representatives**

The Board of Trustees heard from Mr. Rory Koopmans regarding the District's outstanding support for the students and families of Ft. McMurray, AB.

### **H. Reports**

2. Report #6 of the Caucus Committee (From the Meetings Held April 26, 2016 and May 3, 2016)

Information was received regarding actions taken at the April 26, 2016 and May 3, 2016 Caucus Committee meetings.

3. A Culture of Excellence and Accountability – Internal Dashboard

The Board of Trustees received a presentation regarding the status of the Internal Dashboard Project, a high level overview of the tool, and information regarding how the dashboard will directly impact collaboration, classroom programming, school planning, and resource allocation.

There was a short break in the meeting at this point.

**MINUTE BOOK**4. 2016-2017 Non-Resident Fees and 2017-2018 International Student Program Fees

**MOVED BY Trustee Chubb:**

**"1. That the proposed 2016-2017 Non-Alberta Residents and Special Needs Non-Residents fees, be approved.**

**And;**

**2. That the proposed 2017-2018 International Student Tuition fee of \$12,000 and the International Student Application fee of \$250 be approved."**

**The Board Chair called the question.**

**The Motion was UNANIMOUSLY CARRIED.**

**I. Comments from the Public and Staff Group Representatives – 5:00 p.m.**

There were no registered speakers for this item.

**J. Other Committee, Board Representative and Trustee Reports**

Trustee Draper congratulated the students of Riverbend Junior High for hosting a wonderful fundraising event for the Edmonton Public Schools Foundation in support of full day kindergarten. Trustee Johner was also in attendance at the fundraising event.

Trustee Ip congratulated the students and staff of Westbrook School who raised over \$5000 for the Red Cross in support of Fort McMurray evacuees. Students raised money by bidding on their favorite teacher to be dunked in a bucket of water. Trustee Ip shared that he also participated in the event and was very lucky to be bid on by students.

Trustee Ip acknowledged the efforts of the Edmonton Chinese Bilingual Education Association who held a fundraiser in support of Fort McMurray evacuees. He expressed that these were just two examples of the countless number of acts of support and kindness by staff and students of our District.

Trustee Janz advised that on May 10, 2016 he met with five out of seven of the Calgary Board of Education trustees and discussed emergent details of pressures facing both boards. On May 12, 2016 Trustee Janz met with the Minister of Education and the Metro School Board Chairs and provided feedback related to the budget. On May 13, 2016 Trustee Janz attended a meeting with Municipal Affairs regarding the Municipal Government Act. On June 5, 2016 Trustee Janz will be attending a meeting with the Teacher Employer Bargaining Association.

### **MINUTE BOOK**

Trustee Janz provided an update on behalf of Trustee Johner with respect to the Alberta School Board Association (ASBA) Zone 2/3 Committee. He advised that at the April 22, 2016 Zone 2/3 meeting a presentation was given by the Alberta School Employee Benefit Plan (ASEBP) and learned that ASBA appointed several trustees to ASEBP to participate in out-of-province travel including such locations as Hawaii for professional development. He stated that it is unclear how much out-of-province or country travel is scheduled, what per diems the ASEBP has allocated for such travel or if there will be disclosure for expenses incurred. Trustee Janz indicated that on April 25, 2016 a letter was sent to ASEBP requesting additional information regarding this matter and that the ASBA Zone 2/3 Committee will report back to the trustees at a future Board meeting.

Trustee Janz will be attending the Friday, May 27, 2016 ASBA Zone2/3 General meeting in Trustee Johner's absence. He informed everyone that the ASBA Spring General meeting is scheduled on June 6 and 7, 2016 in Red Deer, AB.

Trustee Martin shared that on May 5, 2016 he attended a musical theatre that was hosted by the students of Eastglen who performed the classic *Little Shop of Horrors*. He extended congratulations to the staff and performers.

Trustee Martin advised that the 13<sup>th</sup> Annual Community Art Fundraiser was held at the Nina Haggerty Centre for the Arts on April 29<sup>th</sup> and 30<sup>th</sup>, 2016. A student art exhibition and sale featured art work created by students of the City Centre Education Partnership Schools. Proceeds of the art sale support the art programs of Delton, John A. McDougall, Norwood, Oliver and Spruce Avenue schools.

Trustee Stirling shared her appreciation to the amazing team of staff, students, parents and volunteers who put together the Celebration of Musical Connections on May 5, 2016 at the Winspear Centre. A collaboration of music teachers from WP Wagner, Queen Elizabeth, and Hardisty schools saw the world premiere of *Where the Red Fern Grows*, a composition by award-winning composer Julie Giroux. She expressed that it was a delight to hear our students' musical talents, celebrate our incredible band programs, and welcome Ms. Giroux as a guest conductor for the event.

Trustee Stirling advised that she was pleased to celebrate the achievements of students across the District at the Ismaili Students' Total Achievement Recognition (ISTAR) awards on May 8., 2016. This event recognized the accomplishments of students from Edmonton's Ismaili community in the areas of Academic Excellence; Youth Leadership; Community Service; Sports; Arts and Culture; and Math, Science and Technology. Founded in Edmonton 31 years ago, the awards are now an annual national celebration of student achievement for that community.

On May 12, 2016 Trustee Stirling attended the retirement celebration for teachers Helene Magus, Hanya Bahniuk, and Barbara Filipowski from Holyrood School who combined have more than 100 years of collective service to the District and education.

**MINUTE BOOK**

Trustee Stirling recognized the efforts of Edmonton Public District support services staff in their assistance to the Fort McMurray evacuees currently staying in Lister Hall at the University of Alberta. Their onsite assistance and the work to coordinate access to schools for the children currently staying in the residence have been amazing. Trustee Stirling experienced the impact on families first hand when she spent time there as a volunteer, and how the services provided truly made a difference for the displaced students.

K. **Trustee and Board Requests for Information** - None

L. **Notices of Motion** - None

M. **Next Board Meeting Date:** Tuesday, May 31, 2016 at 2:00 p.m.

N. **Adjournment** (3:55 p.m.)

**The Board Chair** adjourned the meeting.

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Michael Janz, Board Chair

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Dr. Sandra Stoddard, Executive Director  
Governance and Strategic Support  
Services/Corporate Secretary

**DATE:** May 31, 2016

**TO:** Board of Trustees

**FROM:** Trustee Ken Gibson, Board and Superintendent Evaluation Committee  
Trustee Michael Janz, Board and Superintendent Evaluation Committee  
Trustee Bridget Stirling, Board and Superintendent Evaluation Committee, Chair

**SUBJECT:** 2015-2016 Superintendent of Schools' Evaluation

**RESOURCE** Dr. Sandra Stoddard, Executive Director, Governance, Strategic Services and Support for Schools, Corporate Secretary

**REFERENCE:** [Report #6 of the Caucus Committee \(From the Meetings Held April 26 and May 3, 2016\)](#)  
[Board Policy FGB.BP – Evaluation of Superintendent of Schools](#)  
[Trustees' Handbook – Section 6.1.1 \(pages 54 to 55\) – Board and Superintendent of Schools Evaluation Committee](#)

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## ISSUE

The Board of Trustees annually provides a summary report of its evaluation of the Superintendent of Schools' performance for the previous school year to the public.

## BACKGROUND

The Board believes that an annual performance evaluation of the Superintendent is a vital process for creating and maintaining a healthy and continuously improving school district. In addition, the Board believes that opportunities for regular ongoing dialogue and feedback between the Superintendent and Trustees help to foster a collaborative working environment critical to a high functioning District.

## CURRENT SITUATION

A letter from Mr. Syme with respect to the summary of results of the 2015-2016 Superintendent of Schools' evaluation is attached (Attachment I).

## KEY POINTS

- The summary letter submitted by Conroy Ross of the 2015-2016 Superintendent of Schools' Evaluation states that:
  - The Superintendent achieved an overall rating of 4.6 on a scale of 1 – 5. This represents a rating in the outstanding range. The Superintendent is perceived to be an exceptional leader by the Board, the District Support Team and the District Leadership Team. Most stakeholders acknowledged that there continues to be good progress in improving the direction of EPSB and are pleased with a number of key initiatives that have been implemented during the past year.
  - The Superintendent lives the four cornerstones of Integrity, Equity, Collaboration and Accountability. He has built very strong relationships with many of the key internal and external stakeholders. His decision making is based on the use of data and stakeholder



- input, putting the needs of the students at the forefront. All respondents were consistent in remarking that the Superintendent “walks the talk” with these values.
- The opportunities for the Superintendent to develop were focused on more on the overall district and less directly on the Superintendent.
  - In summary, the Superintendent continues to be seen as an outstanding leader, with very positive feedback across all stakeholder groups.

**ATTACHMENTS**

ATTACHMENT I - Letter from Conroy Ross re 2015-2016 Superintendent of Schools' Evaluation

SS:sj

**CONROY ROSS PARTNERS**SEARCH &  
CONSULTING

Trustee Michael Janz

Edmonton Public School Board

Re: 2015 Superintendent Evaluation

We have completed the 2015 Superintendent Evaluation on Mr. Darrel Robertson as requested by the Board of Trustees of the Edmonton Public School Board. Our comprehensive evaluation comprised of a 360 degree review including all Trustees, the District Support Team, and the District Leadership Team. A mix of in-person interviews and on-line surveys were used to collect the feedback from over 266 participants. An overall recap of the results was prepared for the Board.

The Superintendent achieved an overall rating of 4.6 on a scale of 1 – 5. This represents a rating in the outstanding range. The Superintendent is perceived to be an exceptional leader by the Board, the District Support Team and the District Leadership Team. Most stakeholders acknowledged that there continues to be good progress in improving the direction of EPSB and are pleased with a number of key initiatives that have been implemented during the past year.

The Superintendent lives the four cornerstones of Integrity, Equity, Collaboration and Accountability. He has built very strong relationships with many of the key internal and external stakeholders. His decision making is based on the use of data and stakeholder input, putting the needs of the students at the forefront. All respondents were consistent in remarking that the Superintendent “walks the talk” with these values.

The opportunities for the Superintendent to develop were focused on more on the overall district and less directly on the Superintendent.

In summary, the Superintendent continues to be seen as an outstanding leader, with very positive feedback across all stakeholder groups.

Regards,



Gord Syme

Market Leader

Conroy Ross Partners

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CONROYROSS.COM

**DATE:** May 31, 2016

**TO:** Board of Trustees

**FROM:** Darrel Robertson, Superintendent of Schools

**SUBJECT:** Strategic Plan Update: Engaged and Effective Governance - Legacy Course Update

**ORIGINATOR:** Dr. Sandra Stoddard, Executive Director, Governance, Strategic Services and Support for Schools, Corporate Secretary

**RESOURCE STAFF:** George Heidt, Bill Howe, Shelley Kofluk, Legacy Course Students, Sandra Marianicz, Nancy Petersen, Ursula Tait, Dr. Lisa Wright

**REFERENCE:** [June 23, 2015 Board Report – Student Trustee](#)  
[April 5, 2016 Board Report - Engaged and Effective Governance: Student Leadership](#)

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## ISSUE

To provide the Board of Trustees with ongoing updates on the District's Strategic Plan, a presentation regarding the status of the District's Legacy Course will be provided to highlight the impact of youth engagement and demonstrate progress relative to the goal "Engaged and Effective Governance".

## BACKGROUND

In the fall of 2014, the District introduced a high school leadership course (Leaders Engaging in Governance and Connecting Youth – Legacy).

- Harry Ainlay High School hosted Legacy during the 2014-2015 school year. The course was taught by Mr. George Heidt (Harry Ainlay) and Ms. Shelley Kofluk (M.E. LaZerte).
- Students received a minimum of five CTS credits upon successful completion of the course. Upon completion of the course, it was recommended that to build capacity across the District, the course be hosted at different high schools and taught by various teachers in subsequent years.
- In the fall of 2015, the Legacy Course evolved based on the experiences and learnings from the pilot year.
- McNally High School hosted Legacy during the 2015-2016 school year. The course was taught by Ms. Ursula Tait (McNally) and Ms. Shelley Kofluk (M.E. LaZerte).
- Legacy continued to support collaboration and networking among District high school students. Thirty five students engaged in experiential learning about various governance models including: educational, municipal, provincial and other organizations. In addition to developing the competencies of an educated Albertan who is an Engaged Thinker and Ethical Citizen with an Entrepreneurial Spirit, students participated in course seminars and action projects that focused on youth engagement and democratic governance. The course afforded opportunities for students to explore a range of career pathways (e.g., board member, legislator, counsellor, public speaker, videographer, social justice advocate, fundraiser, media spokesperson, strategist, etc.).
- The course ran for approximately eight months during the school year. The course was delivered primarily through weekly evening seminars and workshops with students designated to "Simulation Boards" connected to different areas/organizations of governance. Simulation Board members connected, as needed, with various mentors from respective organizations.

- Participating students were in Grades 10-12. Schools determined the best method of recruitment and selection of students to attend Legacy.
- Learning highlights included simulated meetings within the Alberta Legislature and Edmonton City Hall (including a Q and A with various City Councilors); media training with Jeremy Fritsche; and seminar presentations with Toastmasters, Alberta Student Voice, and the Centre for Global Citizenship, Education and Research. A full-day experience with MGI consulting allowed students to better understand their own personal leadership style, how they can support team building, and ultimately, how to become an inspiring leader to their peers as well as to the greater community. In addition, students self-selected learning projects where they had the opportunity to put the leadership and governance concepts they learned into action.
- At the end of the semester, students will earn a minimum of five credits upon successful completion of the course.
- At the April 5, 2016 Board Meeting, Legacy students proposed a Youth Engagement model that allows the Board of Trustees with direct access to student voice to inform decision-making and supports the Board and Administration in dissemination of information and implementation of initiatives relevant to students (this included the establishment of a Student Senate and the future election of three Student Trustees).
- The Legacy Course is supported by legislation and several provincial initiatives:
  - Ministerial Order on Student Learning #001/2013
  - Revised Career and Technology Studies (CTS) Programs of Study
  - Moving Forward with High School Redesign (MFWHSR)
- Additionally, the Legacy Course is supported by Edmonton Public Schools Strategic Plan:
  - Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.
    - Goal Two: Success for Every Student
    - Goal Three: Success beyond Schooling
  - Priority 2: Provide welcoming, high quality learning and working environments.
    - Goal One: A Focus on Well-Being and Student Citizenship
  - Priority 3: Enhance public education through communication, engagement and partnerships.
    - Goal Three: Engaged and Effective Governance

### **CURRENT SITUATION**

Students who participated in the course are in attendance at the Board meeting to share their learning related to youth engagement, leadership, and governance. The presentation will include an overview of Edmonton Public Schools' Legacy Course and how the course aligns with provincial initiatives and our District's Strategic Plan. The presentation will conclude with the reveal of a student-developed Public Service Announcement promoting the notion of "legacy". Following the Board meeting, students and their leadership teachers, will showcase youth engagement initiatives from various high schools. The showcase will include interactive displays and reflective exhibits of student learning related to governance and leadership.

LW:lw