

DATE: November 24, 2015

TO: Board of Trustees

FROM: Trustee Michelle Draper, Caucus Committee Chair

SUBJECT: Report #1 of the Caucus Committee (From the Meeting Held November 3, 2015)

ORIGINATOR: Dr. Sandra Stoddard, Executive Director Governance and Strategic Support Services

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4
[School Act](#) Section 61

ISSUE

The Board approved the following recommendation at the March 3, 2015 Board meeting: *That a resolution be approved directing that Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.*

The following recommendations were approved at November 3, 2015 Caucus Committee meeting:

Appointment of External Audit Committee Member

1. *That the appointment of Christopher Sprysak as the external Audit Committee member for a four-year term from November 2015 to November 2019 be approved.*

Policies Bulletin for the Alberta School Boards Association (ASBA) 2015 Fall Annual General Meeting

2. *That the Board's positions, as proposed by the Alberta School Boards Association (ASBA) Issues and Resolutions Committee (Attachment II), with respect to each of the Alberta School Boards Association proposed policy positions and the emergent resolution be approved.*

BACKGROUND – Recommendation 1

As of October 2015, the four-year term of external Audit Committee member, Mr. Dale Beesley, ended requiring the selection of another external Audit Committee member. The Administration posted a request for the Audit Committee on the Chartered Professional Accountant (CPA) website and Edmonton Public Schools websites (Attachment I). A request was also sent to Grant MacEwan University, University of Alberta and NAIT for circulation to the various accounting and Finance programs. Applicants were contacted and interviews conducted, focusing on questions around their background, knowledge, role as a member of an audit committee, and

their understanding of public education and accounting guidelines. The Administration also considered employment history and experience in public and non-profit sectors.

BACKGROUND – Recommendation 2

The Alberta School Boards Association (ASBA) Fall General Meeting (FGM) business session was held Monday, November 16, 2015. The Board adopted a voting position, prior to the meeting, on proposed policies that will be presented to the membership for voting on.

The Board's ASBA Issues and Resolutions Committee reviewed and analyzed the two proposed policies and one proposed emergent resolution and provided their recommendations and rationale as outlined in Attachment II to the Caucus Committee on November 3, 2015.

During its deliberations, the ASBA Issues and Resolutions Committee established the following guiding principles that formed the lens through which they brought forward their recommendations. This criteria directly aligns to the District's Strategic Plan.

1. Does the proposed policy or resolution support **Success for Every Student**?
2. Does the proposed policy or resolution support **A Focus on Well-being and Student Citizenship**?
3. Does the proposed policy or resolution support a **Culture of Excellence and Accountability**? For example, is it effective, efficient, equitable and fiscally responsible?
4. Does the proposed policy or resolution support **Engaged and Effective Governance**? For example, does it support local autonomy?

In addition, the ASBA Issues and Resolutions Committee felt these guiding principles, along with the District's cornerstone values would guide all future decision-making this year at the ASBA Board of Directors, Zones, and submissions to the ASBA Strategic Plan and Budget to be debated at the Fall General Meeting and the Spring General Meetings. The ASBA Issues and Resolutions Committee also recommended that this be the mandate by which the District's ASBA representatives will be empowered to make decisions and to respond to any emergent motions or amendments on the floor of the assembly.

ATTACHMENTS & APPENDICES

ATTACHMENT I - External Audit Committee Member Posting

ATTACHMENT II - Proposed Policy Positions from the ASBA Issues and Resolutions Committee and 2015 ASBA Policies Bulletin

SS:mmf



EDMONTON PUBLIC SCHOOLS

EXTERNAL AUDIT COMMITTEE MEMBER

The Edmonton Public School Board is seeking a finance professional to join its Audit Committee.

The committee is made up of the Board of Trustees and two external volunteer members. **We're currently recruiting one external committee member to serve a four-year term.** This opportunity will provide valuable experience in the financial oversight of the second largest school District in Alberta, serving over 92,000 students with a budget of over \$1 billion.

QUALIFICATIONS

The ideal candidate will have the following qualifications:

- designated professional accountant (required)
- experience with leadership and advisory roles
- experience and knowledge with audit standards, governance, and managing complex systems
- detailed knowledge of Public Sector Accounting Standards (PSAS)
- a member of the adult learning community (preferred but not required)

RESPONSIBILITIES

As a member of the Audit Committee, you will meet at least twice a year.

1. The Audit Committee meets **before the annual audit** to:
 - recommend the appointment of an external auditor to the Board of Trustees
 - meet with the auditor, before the audit begins, to review the engagement letter and assure the auditor's independence from management
 - review and discuss the audit plan with the auditor
2. The Audit Committee meets **after the annual audit** to:
 - review the audited financial statements
 - review the draft annual audit report and receive the auditor's independence letter
 - review the audit findings report and accompanying management letter
 - review the auditor's assessment of the District's system of internal controls and accounting policies
 - show the financial information was reviewed with due diligence, and recommend whether the Board should accept the annual audit report and financial statements for forwarding to the Minister of Education

HOW TO APPLY

To apply for this position, contact Joanne Adamkewicz, Executive Assistant to the Treasurer and Managing Director, Financial Services at joanne.adamkewicz@epsb.ca. Please identify any potential conflicts of interest when you apply.

The deadline for submissions is Friday, September 25, 2015.

The first Audit Committee meeting for the new external member will take place in November 2015 at the Centre for Education, One Kingsway Avenue, Edmonton, Alberta.

**ASBA POLICIES BULLETIN
PROPOSED POLICY POSITIONS
NOVEMBER 2015**

**1 P / FGM15: Self-Identification Process for First Nations, Métis or Inuit Students
(Page 29 of Policies Bulletin)**

That the self-identification process for First Nations, Métis, or Inuit students be amended so that:

- self-identification may occur either at the point of entry into a jurisdiction or at any point in the student's time with the jurisdiction;
- the identity and any funding remain with a student throughout his/her years within that jurisdiction (subject to action taken to opt out);
- an opt-out clause be available for a parent/guardian in any subsequent years.

Sponsoring Board: Edmonton Catholic Schools

RECOMMENDATION: SUPPORT

EPSB Rationale:

The following are the proposed guiding principles for recommending the approval of this proposed policy position:

- The concept of providing school boards with the flexibility for its First Nations, Métis or Inuit students to self-identify at the point of entry or at any point throughout their years with the District (with an option available to opt out in future years) not only maintains the autonomy of local school boards to collect the data on an ongoing basis if they choose, but the autonomy of the parents and students we serve to opt in and out of the process.
- This policy recommendation would ensure that funding remains with a student throughout their years with the District. This allows for long-term planning and targeted resources to support the success of our First Nations, Métis or Inuit students which directly aligns to our goal of Success for All Students in our Strategic Plan.
- In addition, this policy position is aligned with a culture of excellence and accountability in ensuring funding remains with the student throughout their years with the jurisdictions and has the potential to eliminate many hours of staff time put into annually collecting and recording this information.
- Whether or not this policy position is approved at the ASBA FGM, it is recommended that the Board engage in its own advocacy and send a letter to the Minister of Education in support of this position.

Note: While the Committee supported this policy position, they felt that the policy should include reference to the Aboriginal Learner Data Collection Initiative in which the purpose for collecting this type of data is clearly articulated.

**2 P / FGM15: Curriculum content – Consent
(Page 30 of Policies Bulletin)**

That the topic of consent, as defined in the Canadian Criminal Code, be incorporated in the curriculum related to sexual education.

Sponsoring Board: Edmonton Public Schools

RECOMMENDATION: SUPPORT

EPSB Rationale:

The following are the proposed guiding principles for recommending the approval of this proposed policy position:

- The Committee believes that the Board has already supported this recommendation through a number of means:
 - Approving a motion put forward by Trustee Chubb on February 17, 2015 that the Board consider sending a letter to the Minister of Education recommending the topic of consent be included in the curriculum connected to Human Sexuality. The Board Chair sent such letter, on behalf of the Board, to the Minister on March 12, 2015.
 - In addition, as a result of continued action initiated by Trustee Chubb's motion, this proposed policy position was approved by ASBA Zone 2/3 in June 2015.
- Supporting this proposed policy position is in alignment to the criteria outlined in the recommendation report. The approval of this position demonstrates a commitment to a focus on well-being and student citizenship which is a goal articulated in the District Strategic Plan. This proposed policy position will provide for sexual health outcomes that allow for and promote the discussion of consent within the context of safety, responsibility, and healthy relationships.

**3 E M / FGM15: ASBA provincial bargaining unit
(Page 32 of the Policies Bulletin)**

That the Alberta School Boards Association establish a provincial bargaining unit with the power to negotiate and finalize a tripartite collective agreement among trustees, teachers, and the provincial government – with such agreement dealing only with salary and benefits.

Sponsoring Board: Edmonton Catholic Schools

RECOMMENDATION: OPPOSE

EPSB Rationale:

The following are the proposed guiding principles for recommending opposing this emergent resolution:

- This proposed emergent resolution was viewed by the Committee as an unwanted incursion into local school board autonomy. Even if the Provincial Government decided to move to a two-tier bargaining model, providing the power for the ASBA to negotiate on behalf of all boards was determined to not be the desired structure. In addition, the Committee felt it was the will of the ASBA membership for the ASBA to advocate for local bargaining, which is contrary to the emergent resolution being brought forward.
- The Committee did not feel comfortable having the ASBA speak on its behalf and discussed at length issues with decision making at the ASBA and other operational concerns which was believed would impede the ability of the ASBA to negotiate a fair deal for Edmonton Public Schools students and staff. The Committee felt the Board has provided previous direction to this emergent resolution. Having the ASBA serve as the Employer Bargaining Agent is not a structure that would support an engaged and effective governance model.
- It was felt by the Committee that the ASBA should focus on areas of past experience, such as providing fee-for-service consultants or legal services and that positioning itself as the Employer Bargaining Agent was imposing on local school board autonomy.
- The Board has been engaged in its own advocacy on this position. On September 11, 2015, the Board Chair and Superintendent met with the Minister of Education to discuss possible amendments to the teacher bargaining model. On October 1, 2015 a letter was sent to the Minister of Education formalizing the view of the Edmonton Public School Board

4 Other: Providing Welcoming, Inclusive, Safe and Healthy Learning and Working Environments for Sexual Minority Students, Staff and Families

Move as an emergent item at the ASBA FGM (will require two thirds of boards to support to move it onto the agenda)

That the Alberta School Boards Association support its members school boards in establishing and maintaining welcoming, inclusive, safe and healthy learning and working environments for all members of the school community, including sexual orientation and genders minority students, staff and families. This includes provision of support with policy development and related resources.

Sponsoring Board: Edmonton Public Schools

RECOMMENDATION: PROPOSE AS AN EMERGENT RESOLUTION

EPSB Rationale:

- Issues with regard to publicly funded education and supporting Sexual Orientation and Gender Identity students, staff and families have been in the news this year. The ASBA has been silent on these issues, both in policy and presence. It is proposed by the Committee that we take a second attempt at moving forward the 2012 Sexual Orientation and Gender Identity Policy to the ASBA.
- The Committee believes it is important for the ASBA to clearly take a policy position in support of students, staff, and families in alignment with provincial legislation and our Strategic Plan outcome to provide welcoming, inclusive, safe caring and healthy learning and work environments. Research has shown that sexual minority youth experience more bullying, harassment, alienation, and suicide ideation than do their heterosexual peers and; therefore, boards are encouraged to counter pervasive cultural biases against sexual minorities through proactive and specific policy and regulation to ensure that all sexual orientation and gender identity minority individuals are welcomed, respected, accepted and supported in all of their schools.

ASBA Policies Bulletin

November 2015

Please bring this bulletin to the business session of the ASBA Fall General Meeting on November 16, 2015 at the Westin Hotel, Edmonton, Alberta.
Please review the Rules of Procedure in advance of the meeting.
This document is posted on the ASBA website at www.asba.ab.ca

For more information contact:

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Rules of procedure

In order to expedite the resolutions process at general meetings, it is necessary to approve certain rules of procedure. Some of these may be specific parliamentary procedures, as in Robert's Rules of Order, while others are less formal and reside with each individual in the interests of courtesy, cooperation, and respect for all concerned as well as for the business at hand.

Procedural Steps

1. The proposed motion shall be read by the chair who will immediately ask for a mover and a seconder.
2. As soon as the proposed motion has been moved and seconded, the chair shall call upon the mover to speak to the motion. The mover shall have three minutes to speak.
3. The chair shall ask if any delegate wishes to speak against the proposed motion. If no delegate so wishes, the question will be immediately called.
4. If there is evidence of opposition, debate shall subsequently continue until the question is called in the usual manner. The mover will have the right to be the final speaker in the debate and shall have three minutes to close.
5. A delegate wishing to speak to a motion shall first obtain recognition by the chair and clearly announce his/her name and school jurisdiction represented.

6. A delegate wishing to speak to a motion shall limit remarks to a maximum of two minutes.
7. Any delegate speaking to a motion shall be allowed to speak as often as the chair, in his or her discretion, will permit.
8. Guests shall be permitted to speak at the discretion of the general meeting delegates, but not be permitted to move or second a motion, or vote.

Amendments

9. A delegate may, at any time during the debate on a motion, move an amendment to the motion, providing it is relevant to, and deals with, the same subject matter as the original motion. A motion to amend must be seconded. The mover shall have three minutes to introduce the amendment.
10. An amendment of a substantive nature to a motion shall be submitted in writing on a specific form requiring the number of the resolution it is proposed to amend, the amendment, the motion as it will read when amended, the proposer's and seconder's name, and their respective school jurisdictions.
11. Amendments of a minor editorial nature may be handled by the process of general consent outlined in Robert's Rules of Order.

Voting

12. Voting shall be conducted according to the Alberta School Boards Association Bylaws. For ease of reference, Bylaw 12.3 is set out as follows:

12.3.1 The Chair of each Full Member Board has the power to cast the vote to which each Full Member is entitled, unless another Trustee for that Board is designated, in writing, to the Executive Director, prior to the General Meeting, or in an emergency situation, by the Full Member Board at the General Meeting.

12.3.2 Unless otherwise required by these Bylaws or the approved rules of procedure governing disposal of resolutions, all Substantive Motions will be determined under the double majority voting method, as follows:

12.3.2.1 Sixty percent or more of Full Member Boards who are in attendance, who cast a vote, and who vote in the affirmative, based upon one vote per Full Member Board; and

12.3.2.2 Full Member Boards who are in attendance, who cast a vote, and who vote in the affirmative, represent 60 percent or more of the Students registered for the most recently reported period with Full Member Boards who voted in the affirmative.

12.3.3 For the purposes of Section 12.3.2.2, the percentage of Students enrolled in a Full Member Board shall be determined by:

12.3.3.1 Utilizing the total student enrollment figures for the most recent reporting period, as published by Alberta Education; and

12.3.3.2 Dividing the number of students enrolled in each Full Member Board by the total number of students enrolled in all Full Member Boards in attendance, who cast a vote,

resulting in a percentage (rounded to the nearest 0.1 percent).

- 12.3.4 Results of the voting on Substantive Motions shall indicate how each Board cast its ballot.
- 12.3.5 Parliamentary motions and amendments to motions will be determined on the basis of one vote per Full Member Board and by a majority of the votes cast, unless otherwise required by Robert's Rules of Order or the approved rules of procedure governing disposal of resolutions.
- 12.4 A balloting committee shall be appointed at the opening of every General Meeting. It is the duty of the balloting committee to conduct the ballot voting.

Budget

- 13. With respect to the budget, the following excerpt from the Alberta School Boards Association Bylaw 13.3 shall apply:
 - 13.3 Notwithstanding any provisions to the contrary in these Bylaws, or in the approved rules of procedure governing disposal of resolutions, the budget shall be open to amendment until adopted.

Elections

- 14. With respect to the election of the president and vice-president, the following excerpts from Bylaw 5.3 shall apply:
 - 5.3.1 Election of the President and the Vice-President shall take place at a General Meeting of the Association, normally at the Fall General Meeting immediately following a General Election, and two years following (i.e. November of odd-numbered years).
 - 5.3.2 Nominations shall be made from the floor and shall require a seconder.
 - 5.3.3 Voting shall be by secret ballot on the basis of one vote per Full Member Board in attendance.
 - 5.3.4 The candidate receiving a simple majority of votes will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.
 - 5.3.5 The President and Vice-President shall take office at the conclusion of the General Meeting at which they are elected.
 - 5.3.6 Notwithstanding Bylaw 5.1.2, in the year of a General Election, if the President does not run for the office of trustee or is defeated in the General Election, the President may

complete his/her term of office through to the election of the new President at the General Meeting.

Bylaw Amendments

15. With respect to amendment of the Bylaws, the following excerpts from Bylaw 14 shall apply:
 - 14.1 Amendments to these Bylaws shall be made at a General Meeting, normally at the Spring General Meeting unless otherwise permitted by the Board of Directors.
 - 14.2 An amendment to these Bylaws shall take effect on the day following the conclusion of the Spring General Meeting at which such amendment is made, unless an effective date other than the close of the Spring General Meeting is specified in the resolution.
 - 14.3 At least sixty days Written Notice of any Bylaw amendment shall be provided to each Full Member.

Extraordinary and Emergent Resolutions

16. Adoption of extraordinary or emergent resolutions shall be governed by the following excerpts from the ASBA Governance Handbook, Board of Directors' Governance Policy 10 – Association Policy Development Process:

3. Extraordinary Policy Positions

A position shall be accepted for consideration as an Extraordinary Policy Position if:

 - 3.1 The position arises out of the business of the General Meeting,
 - 3.2 Consideration of the position is supported by a two-thirds majority of voting Full member Boards, and
 - 3.3 The mover makes available the wording of the position to all delegates.
4. Emergent Policy Positions
 - 4.1 Emergent positions submitted by the membership for consideration at a General Meeting shall be submitted to a committee of the Board of Directors by 4:00 p.m. on the thirty-fifth (35) day prior to the first business day of a General Meeting.

A committee of the Board of Directors shall assess each emergent position to determine its compliance with the principles for Association policy. A Committee of the Board of Directors shall:

 - 4.1.1 Reject positions that address issues which have arisen prior to the deadline for

submission of regular positions; and

4.1.2 Cause to be announced, immediately after the emergent position has been placed on the floor of the General Meeting, rationale for and decisions reached regarding compliance of the proposed emergent resolution with the principles for Association policy.

4.2 Emergent positions arising after the deadline for submission of emergent issues will be addressed by the Policy Development Advisory Committee with a recommendation to the Executive Committee for disposition.

4.3 If the criteria defining an emergent position is not met, the matter may still be considered as an emergent position by the assembly if:

4.3.1 Consideration of the position is supported by a two-thirds majority of voting Full Member Boards, and

4.3.2 The mover makes available the wording of the policy position to all delegates.

Disposition of Outstanding Policy Positions

17. Disposition of outstanding policy positions shall be as outlined in Board of Directors' Governance Policy 10 – Association Policy Development Process, section 5:

5. Positions not dealt with by the scheduled time of adjournment on the last day of the General Meeting shall be referred automatically to the Board of Directors for such action as the Board is at liberty to take in accordance with Bylaw 8.2.7. However, these outstanding issues must be included on the agenda of the next general meeting.

Other Motion Proceedings

17. Other motion proceedings will be governed by Robert's Rules of Order and the Alberta School Boards Association Bylaws and Governance Policies.

Executive elections

Election process for President

Various elements contained in the ASBA Bylaws are summarized here – please see Reference A for full provisions. Please see Reference A (Bylaw 7) and Reference B for role description.

Monday, November 16, 2015 – 11:00 a.m.

Eligibility

- ◆ Every candidate for or occupant of the office of President shall be a Trustee of a Full Member Board.
- ◆ An individual in receipt of the nomination for a publicly elected provincial or federal office, or who currently occupies a publicly elected provincial or federal office shall not be eligible to concurrently hold the position of President.
- ◆ An individual occupying any of the following positions shall not be eligible to concurrently hold the position of President:
 - Zone Chair/Vice-Chair;
 - Appointed representatives of the Alberta Catholic School Trustees' Association, the Public School Boards Association of Alberta, and the Fédération des conseils scolaires francophones de l'Alberta who attend Board of Directors meetings as observers; or
 - The President or Vice-President of the Alberta Catholic School Trustees' Association, the Public School Boards Association of Alberta, and the Fédération des conseils scolaires francophones de l'Alberta.

Nominations

- ◆ Executive Director makes first, second and third calls for nominations of candidates for President.
 - From floor microphones, nominators provide name of nominee and indicate seconder.
 - Nominee asked if they accept the nomination.
- ◆ Nominations close.
- ◆ Nominators move to podium and provide remarks for three minutes (order of remarks follows order of nomination made).
- ◆ If, following close of nominations, only one nomination received for President, candidate declared acclaimed and may provide remarks for five minutes. **Acclamation renders remainder of President election process unnecessary.*

Candidates' speeches

- ◆ Candidates for President provide remarks for five minutes from podium (order determined alphabetically by candidates' last names).

Monday, November 16, 2015 – following close of Association business

Candidates’ forum

- ♦ Questions for the candidates may be written on cards and deposited in box labeled “candidates’ questions” at the registration desk until 1:30 p.m. Monday.
- ♦ Candidates for President invited to podium to respond to questions submitted (order determined alphabetically by candidates’ last names).

Tuesday, November 17, 2015 – 8:30 a.m.

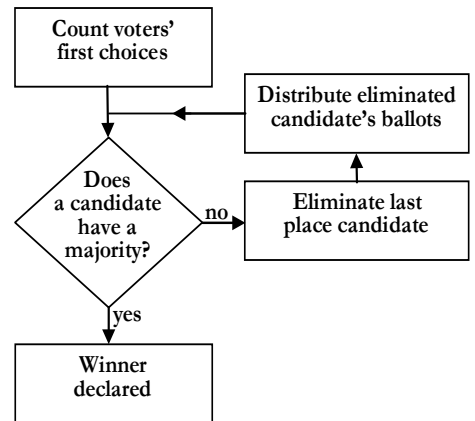
Balloting for President

Ballot

- ♦ Voting for President shall be by secret ballot on the basis of one vote per Full Member Board in attendance.
- ♦ If more than two candidates are running for the position of President, a single, preferential ballot shall be utilized which allows each voter to rank the list of candidates in order of preference, marking a ‘1’ beside the most preferred candidate, a ‘2’ beside the second-most preferred, and so forth, in ascending order.

Counting

- ♦ In the initial count, the first preference of each voter is counted and used to order the candidates. Each first preference counts as one vote for the appropriate candidate. Once all first preferences are counted, if one candidate holds a majority, that candidate is declared the winner. Otherwise, the candidate who holds the fewest first preferences is eliminated. If there is an exact tie for last place in numbers of votes, all low-ranking candidates whose combined number of votes is fewer than the number of votes received by the lowest remaining candidates are simultaneously eliminated.



- ♦ Ballots assigned to eliminated candidates are recounted and assigned to one of the remaining candidates based on the next preference on each ballot. The process repeats until one candidate achieves a majority of votes cast for continuing candidates. Ballots that ‘exhaust’ all preferences (i.e., all ranked candidates are eliminated) are set aside.

Announcement of Results

- ♦ Following the collection and counting of ballots for President, and prior to the third call for nominations for Vice-President, the successful candidate for President shall be announced.

Election process for Vice-President

Please see Reference C for role description.

Monday, November 16, 2015 – 11:00 a.m.

Eligibility

- ♦ Every candidate for or occupant of the office of Vice-President shall be a Trustee of a Full Member Board.
- ♦ An individual in receipt of the nomination for a publicly elected provincial or federal office, or who currently occupies a publicly elected provincial or federal office shall not be eligible to concurrently hold the position of Vice-President.
- ♦ An individual occupying any of the following positions shall not be eligible to concurrently hold the position of Vice-President:
 - Zone Chair/Vice-Chair;
 - Appointed representatives of the Alberta Catholic School Trustees' Association, the Public School Boards Association of Alberta, and the Fédération des conseils scolaires francophones de l'Alberta who attend Board of Directors meetings as observers; or
 - The President or Vice-President of the Alberta Catholic School Trustees' Association, the Public School Boards Association of Alberta, and the Fédération des conseils scolaires francophones de l'Alberta.

Nominations

- ♦ Executive Director makes first and second calls for nominations of candidates for Vice-President (immediately following nominations and candidates' remarks for President).
 - From floor, nominators provide name of nominee and indicate seconder.
 - Nominee asked if they accept the nomination.
- ♦ **If candidate for President declared acclaimed, third call for nominations made and nominations close.*
- ♦ Nominators move to podium and provide remarks for three minutes (order of remarks follows order of nomination made).
- ♦ **If President declared acclaimed and if following close of nominations, only one nomination received for Vice-President, candidate for Vice-President declared acclaimed and may provide remarks for three minutes. Acclamation renders remainder of Vice-President election process unnecessary.*

Candidates' speeches

- ♦ Candidates provide remarks for three minutes from podium (order determined alphabetically by candidates' last names).

Monday, November 16, 2015 – following close of Association business

Candidates' forum

- ♦ Questions for the candidates may be written on cards and deposited in box labeled "candidates' questions" at the registration desk until 1:30 p.m. Monday.
- ♦ Following response to all questions by candidates for President, candidates for Vice-President invited to podium to respond to questions submitted (order determined alphabetically by candidates' last names).

Tuesday, November 17, 2015 – 8:30 a.m.

Nominations

- ♦ Third call for nominations for Vice-President (immediately following balloting for President and announcement of successful candidate for President). Additional nominations during the third call may only be individuals who were (unelected) candidates for President.
 - From floor, nominators provide name of nominee and indicate seconder.
 - Nominee asked if they accept the nomination.

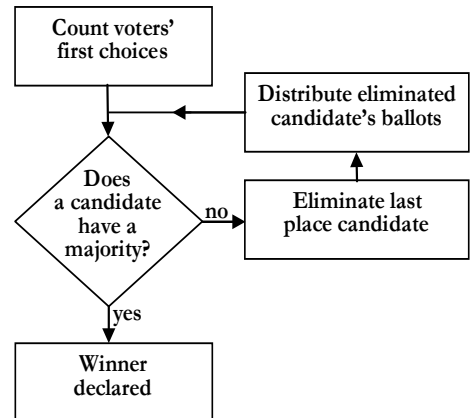
Balloting for Vice-President

Ballot

- ♦ Voting for Vice-President shall be by secret ballot on the basis of one vote per Full Member Board in attendance.
- ♦ If more than two candidates are running for the position of Vice-President, a single, preferential ballot shall be utilized which allows each voter to rank the list of candidates in order of preference, marking a '1' beside the most preferred candidate, a '2' beside the second-most preferred, and so forth, in ascending order.

Counting

- ♦ In the initial count, the first preference of each voter is counted and used to order the candidates. Each first preference counts as one vote for the appropriate candidate. Once all first preferences are counted, if one candidate holds a majority, that candidate is declared the winner. Otherwise, the candidate who holds the fewest first preferences is eliminated. If there is an exact tie for last place in numbers of votes, all low-ranking candidates whose combined number of votes is fewer than the number of votes received by the lowest remaining candidates are simultaneously eliminated.



- ♦ Ballots assigned to eliminated candidates are recounted and assigned to one of the remaining candidates based on the next preference on each ballot. The process repeats until one candidate achieves a majority of votes cast for continuing candidates. Ballots that 'exhaust' all preferences (i.e., all ranked candidates are eliminated) are set aside.

Announcement of Results

- ♦ Following the collection and counting of ballots for Vice-President, the successful candidate for Vice-President shall be announced.

Reference A: ASBA Bylaw excerpts

Excerpts from ASBA Bylaws contained in the *ASBA Governance Handbook*.

Bylaw 1

1. Definitions and Interpretation

1.1 In these Bylaws, unless the context otherwise requires:

...

1.1.7 “Full Member” of the Association means:

1.1.7.1 A board of trustees of a school district, school division, or regional division, or the regional authority of a Francophone education region that has publicly elected members according to the Local Authorities Election Act or in the case of Lloydminster the Local Government Election Act, and that is an operating board as defined in the Alberta School Boards Association Act; or

1.1.7.2 A board of trustees of a publicly supported school system in the City of Yellowknife, Northwest Territories, in respect of whom the Association has received the membership fee as invoiced for the current membership year or received evidence of intention to pay satisfactory to the Board of Directors.

...

1.1.17 “Trustee” means a member of a Board with Full Member status, or an official trustee as defined in the School Act.

...

Bylaw 5

5. Board of Directors Members

5.1 Eligibility

5.1.1 Every candidate for or occupant of the office of President, Vice-President, Director or Alternate Director shall be a Trustee of a Full Member Board.

5.1.2 Any member of the Board of Directors ceasing to be a Trustee shall vacate his/her office, which shall be filled in accordance with provisions in these Bylaws.

5.1.3 An individual in receipt of the nomination for a publicly elected provincial or federal office, or who currently occupies a publicly elected provincial or federal office shall not be eligible to concurrently hold the position of President, Vice-President, Director or Alternate Director.

5.1.4 An individual occupying any of the following positions shall not be eligible to concurrently hold the position of President, Vice-President, Director, or Alternate Director:

- Zone Chair/Vice-Chair;
- Appointed representatives of the Alberta Catholic School Trustees’ Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l’Alberta (Federation of Francophone School Authorities – Zone 9) who attend Board of Directors meetings as observers; or
- The President or Vice-President of the Alberta Catholic School Trustees’ Association (Zone 7), the Public School Boards Association of Alberta

(Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9).

5.2 Term

5.2.1 The President, Vice-President, and Directors shall be elected for a two year term and shall be eligible for re-election for one successive term of two years. The President, Vice-President, and Directors may be elected to a previously held position for more than two terms provided such re-election occurs at least one term following conclusion of the first two terms.

...

5.3 President and Vice President Elections

5.3.1 Election of the President and the Vice-President shall take place at a General Meeting of the Association, normally at the Fall General Meeting immediately following a General Election, and two years following (i.e. November of odd-numbered years).

5.3.2 Nominations shall be made from the floor and shall require a seconder.

5.3.3 Voting shall be by secret ballot on the basis of one vote per Full Member Board in attendance.

5.3.4 The candidate receiving a simple majority of votes will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.

5.3.5 The President and Vice-President shall take office at the conclusion of the General Meeting at which they are elected.

5.3.6 Notwithstanding Bylaw 5.1.1 and 5.1.2, in the year of a General Election, if the President does not run for the office of trustee or is defeated in the General Election, the President may complete his/her term of office through to the election of the new President at the General Meeting.

...

Bylaw 7

7. Executive Duties

7.1 The President shall:

7.1.1 Provide leadership to the Association, Board of Directors and Executive Committee.

7.1.2 Be accountable to the Board of Directors and to the membership.

7.1.3 Preside at all meetings of the Board of Directors and the Executive Committee.

7.1.4 Open and preside at all conferences or General Meetings of the Association.

7.1.5 Act as the primary spokesperson for the Association.

7.1.6 Submit or cause to be submitted to each General Meeting a report of the Board of Directors as to financial standing and general business of the Association.

7.2 The President is (ex officio) a member of all committees.

7.3 The Vice-President shall take the place of the President in the event of the President's absence or inability to preside.

Reference B: Role of the President

Board of Directors Governance Policy 5 articulates the following additional roles for the ASBA President.

The election of the President shall take place as governed by Bylaw No. 5.

The duties assigned to the President by the Association are specified in Bylaw No. 7. These include providing leadership to both the Association and the Board of Directors.

Specific Responsibilities

While acknowledging the unique leadership role, the Board of Directors assigns to the President the following powers and duties:

1. Take and uphold the Oath of Office, which states:
I (*name*), do solemnly swear that I will lead the Alberta School Boards Association as President in promoting excellence in public education and that I will uphold the trust that the public, separate, and francophone school boards of Alberta have placed in me to faithfully guide the Alberta School Boards Association in the achievement of its goals.
2. Prior to each Board of Directors meeting, convene a meeting of the Executive Committee to determine the items to be included on the agenda, the order of these items, and to become thoroughly familiar with them.
3. Preside as Chair over all Board of Directors meetings and ensure that such meetings are conducted in accordance with Association Bylaw No. 9, the Association's foundation statements, the policies as established by the Board of Directors, and statutory requirements.
4. Perform the following duties during Board of Directors meetings:
 - 4.1 Maintain the order and proper conduct and decorum of the meeting so that motions may be formally debated;
 - 4.2 Ensure that all issues before the Board of Directors are well-stated and clearly expressed;
 - 4.3 Display firmness, courtesy, tact, impartiality, and willingness to give everyone an opportunity to speak through the maintenance of a speakers list on the subject under consideration;
 - 4.4 Encourage deliberation of all viewpoints;
 - 4.5 Ensure that debate is relevant. The President, in keeping with his/her responsibility to ensure that debate must be relevant to the question, shall, when s/he is of the opinion that the discussion is not relevant to the question, remind members that they must speak to the question;
 - 4.6 Decide questions of order and procedure using Robert's Rules of Order, subject to an appeal to the rest of the Board of Directors. The President may speak to points of order in preference to other members, and shall decide questions of order, subject to an appeal to the Board of Directors by any member duly moved;
 - 4.7 Submit motions or other proposals to the final decision of the meeting by a formal show of hands;

- 4.8 Ensure that each Director present votes on all issues before the Board;
 - 4.9 Extend hospitality to Directors, observers, presenters and Association staff;
 - 4.10 Facilitate meetings so that the will of the Board of Directors is achieved.
5. Provide a written report to each Board of Directors meeting.
 6. Foster, develop and/or maintain positive, professional working relationships with:
 - 6.1 The Minister of Education.
 - 6.2 Other cabinet ministers whose department's work relates to the Association's mandate.
 - 6.3 Presidents of other education stakeholder organizations.
 - 6.4 All member boards.
 - 6.5 The Executive Director and staff.
 7. Communicate regularly, in a timely manner, with Boards concerning Association activities.
 8. Act as an advocate for excellence in public education and proactively monitor the environment for issues that impact the Association and its members.
 9. Act as the primary spokesperson for the Board of Directors except for those instances where the Board has delegated this role to another individual or group.
 10. Represent the Association or Board of Directors, or arrange alternative representation, at official functions.
 11. Keep informed of significant developments within the Association.
 12. Liaise with the Canadian School Boards Association (CSBA) for mutual benefits.
 - 12.1 Attend the CSBA Congress.
 - 12.2 Participate as a member of the CSBA Board of Directors and attend CSBA Board meetings.
 13. Be responsible for ensuring the development and implementation of the orientation program for newly elected Directors.
 14. Demonstrate, through personal example, a commitment to life-long learning, personal growth and professional development.
 15. Address matters related to individual Director's expense claims.
 16. Stay current with respect to provincial, national and international educational issues and trends.
 17. Address inappropriate behaviour on the part of a Director.
 18. Ensure that the Board of Directors engages in annual assessments of its effectiveness as a Board.

Reference C: Role of the Vice-President

Board of Directors Governance Policy 6 articulates the following additional roles for the ASBA Vice-President.

The election of the Vice-President shall take place as governed by Bylaw No. 5. In accordance with Bylaw No. 7, the Vice-President shall act on behalf of the President, in the latter's inability to act or absence and shall have all the duties and responsibilities of the President.

Specific Responsibilities

1. Take and uphold the Oath of Office, which states:
I (*name*), do solemnly swear that, as Vice-President, I will assist the President of the Alberta School Boards Association in promoting excellence in public education and that I will uphold the trust that the public, separate, and francophone school boards of Alberta have placed in me to faithfully guide the Alberta School Boards Association in the achievement of its goals.
2. Prior to each Board meeting, as a member of the executive committee the Vice-President shall confer with the President and the Executive Director on items to be included on the agenda, the order of these items and to become thoroughly familiar with them.
3. Assist the President in ensuring that the Board of Directors operates in accordance with its own policies and in providing leadership and guidance to the Board of Directors.
4. Provide a written report to each Board of Directors meeting.
5. Act as Chair of the following committees:
 - 5.1 Policy Development Advisory Committee (PDAC)
 - 5.2 Executive Director Evaluation Committee, when established by the Board of Directors
 - 5.2.1 The Vice-President shall ensure that the Executive Director evaluation process is conducted as per Board of Directors directions and that the evaluation is completed as required by contract.
 - 5.3 Executive Director Compensation Committee, when established by the Board of Directors
6. Act as Chair of the Zone Chairs meetings.
7. Attend the Canadian School Boards Association (CSBA) Congress.
8. Review and approve the Executive Director's expenditures at least twice per year.
9. Stay current with respect to provincial, national and international educational issues and trends.
10. The Vice-President may be assigned other duties and responsibilities by the President.

Draft minutes from SGM 2015

SPRING GENERAL MEETING

Monday, June 1, 2015
Sheraton Hotel, Red Deer

MINUTES

- ATTENDANCE:** As per registration list.
- PRESIDENT'S ADDRESS:** Following opening thoughts, the national anthem, a moment of silence, and introduction of special guests, President Helen Clease provided her opening remarks to the assembly.
- CALL TO ORDER:** President Clease called the meeting to order at 9:00 a.m. and asked the Working Party, comprised of Nan Bartlett, Cathy Peacocke, Lorna Misselbrook, Scott McCormack, and Marian Johnson, to take their places.
- CHAIR:** Members of the Policy Development Advisory Committee filled the Chair's position for the business meeting which started at 9:00 a.m. Cathy Peacocke was the first to assume the Chair.

PROCEDURAL MOTIONS

(Note: These require a simple majority)

Appointment of Parliamentarian

MOTION #1 Nathan Ip (Director - Edmonton Public School Board)
Doug Gardner (Zone 5 Director - Foothills S. Div. #38)

That Kevin Feehan be appointed Parliamentarian.

CARRIED (93%)

Kevin Feehan joined the Working Party.

MOTION #2 Terry Riley (Medicine Hat S.D. #76)
Deborah Forbes (Medicine Hat S.D. #76)

That discussion on NSBA inclusion in the 2015-16 budget be added to the Order Paper prior to the approval of the budget.

CARRIED (83%)

This item was assigned as resolution 16/SGM15.

Approval of Rules of Procedure

MOTION #3 Pamela King (Director - Calgary Board of Education)
Peter Grad (Zone 6 Director - Medicine Hat Catholic)

That the Rules of Procedure be adopted.

CARRIED (98%)

Appointment of Balloting Committee

MOTION #4 Doug Gardner (Zone 5 Director - Foothills S. Div. #38)
Marilyn Bergstra (Director - Edmonton Catholic)

That, according to Bylaw No. 12, Section 12.4, the Balloting Committee be appointed; and be chaired by Heather Rogers.

CARRIED (100%)

Acceptance of Emergent Issues

(requires 2/3 majority vote)

MOTION #5 Mary Martin (Director - Calgary Catholic)
Jean Boisvert (Zone 2/3 Director - Elk Island Catholic)

That resolution 12/SGM15 (Special General Meetings) be added to the Order Paper.

CARRIED (93%)

MOTION #6 Peter Grad (Zone 6 Director - Medicine Hat Catholic)
Doug Gardner (Zone 5 Director - Foothills S. Div. #38)

That resolution 13/SGM15 (CSBA Membership) be added to the Order Paper.

CARRIED (95%)

MOTION #7 Colleen Munro (Rocky View S. Div. #41)
Joy Bowen-Eyre (Calgary Board of Education)

That resolution 14/SGM15 (Review of the Funding Framework) be added to the Order Paper.

CARRIED (87%)

MOTION #8 Terry Riley (Medicine Hat SD #76)
Red Deer Public

That resolution 15/SGM15 (Teacher Bargaining Certificates) be added to the Order Paper.

CARRIED (80%)

Adoption of Order Paper

MOTION #9 Peter Grad (Zone 6 Director - Medicine Hat Catholic)
Nathan Ip (Director - Edmonton Public)

That the Order Paper, as amended, be adopted.

CARRIED (100%)

Approval of Minutes (Fall General Meeting 2014)

MOTION #10 Marilyn Bergstra (Director - Edmonton Catholic)
Pamela King (Director - Calgary Board of Education)

That the minutes of the 2014 ASBA Fall General Meeting be approved as circulated.

CARRIED (100%)

Business Arising

There was no business arising.

16/SGM15 NSBA Membership

(Note: This requires a double majority of 60% of boards voting representing 60% of students. Amendments require a simple majority.)

MOTION #11 Terry Riley (Medicine Hat SD #76)
Calgary Catholic

That NSBA membership be added to the 2015-2016 budget.

DEFEATED

(% of School Boards: 43
% of Students: 33.31)

PROPOSED BUDGET and BYLAW AMENDMENTS

(Note: These require a double majority of 60% of boards voting representing 60% of students. Amendments require a simple majority.)

Directors Mary Martin and Jean Boisvert gave a presentation on the proposed 2015-2016 ASBA budget that included a 2% membership fee reduction with no transfers from the building reserve fund.

Nan Bartlett assumed the Chair's position.

1B/SGM14 ASBA Budget 2015-2016

MOTION #12 Jean Boisvert (Zone 2/3 Director - Elk Island Catholic)
Mary Martin (Director - Calgary Catholic)

That the Alberta School Boards Association adopt the budget as presented for the period September 1, 2015 to August 31, 2016.

AMENDMENT Michael Janz (Edmonton Public)
Elk Island Public

That the membership fees be reduced by 10% and that the resulting deficit be offset by a transfer from reserves.

FRIENDLY AMENDMENT

Debbie Engel (Edmonton Catholic)

That the word “*building*” be inserted between the words “*from*” and “*reserves*”.

There being no objection from the mover or the assembly, this amendment was deemed as friendly.

VOTE ON AMENDMENT

DEFEATED (23%)

VOTE ON MOTION #12

CARRIED

(% of School Boards: 90

% of Students: 81.39)

Lorna Misselbrook assumed the Chair’s position.

2A/SGM15 Bylaw Amendments

MOTION #13 Nan Bartlett (Zone 1 Director - Peace River S. Div. #10)
Cathy Peacocke (Zone 4 Director - Red Deer Public)

That the following ASBA bylaws be amended as noted on pages 61 to 62 of the 2015 *ASBA Budget and Bylaws Bulletin* to provide greater specificity with respect to membership fee payment and to define membership in good standing in the Alberta School Boards Association:

- 1.1.2 Definitions and Interpretation
- 1.1.7 Definitions and Interpretation
- 2.3 Entitlement of Full and Associate Members
- 5.1.1 Board of Directors Members - Eligibility
- 5.3.6 President and Vice President Elections
- A6.1 Zone Executive

CARRIED

(% of School Boards: 97

% of Students: 84.32)

3A/SGM15 Bylaw Amendment – 5.3.4 (Board of Directors Members - President and

MOTION #14 Vice President Elections)

Cathy Peacocke (Zone 4 Director - Red Deer Public)
Nan Bartlett (Zone 1 Director - Peace River S. Div. #10)

That Bylaw 5.3.4 be amended to ensure the successful candidates for President and Vice-President receive a simple majority of votes based on the current voting structure (i.e. secret ballot, one vote per board, unweighted) as noted below:

5.3.4 The candidate receiving a simple majority of votes will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.

AMENDMENT Terry Riley (Medicine Hat SD #76)
Michael Janz (Edmonton Public)

That Bylaw 5.3.4 be worded as follows:

5.3.4 The candidate receiving a simple majority of votes, weighted on the basis of fees paid to the association, will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.

Following the closing remarks of the mover, the Chair closed the debate.

CHALLENGE Judy Hehr (Calgary Board of Education) moved and Debra Lozinski (Northern Lights S. Div. #69) seconded that the ruling of the Chair to close debate be challenged.

As a non-debatable issue the Chair asked the assembly if they would sustain her decision. A vote was taken with 65% in favour.

VOTE ON AMENDMENT **DEFEATED (10%)**

AMENDMENT Liam McNiff (Red Deer Catholic)
Terry Riley (Medicine Hat SD #76)

That Bylaw 5.3.4 be worded as follows:

5.3.4 The candidate receiving a simple majority, as determined by the use of a single transferable vote will be the successful candidate. Announcement of results shall be limited to identifying the successful candidate.

DEFEATED (22%)

VOTE ON MOTION #14

CARRIED
(% of School Boards: 67
% of Students: 64.67)

4A/SGM15 Bylaw Amendment – 5.6.2 (Board of Directors Members - Vacancy)
MOTION #15 Cathy Peacocke (Zone 4 Director - Red Deer Public)
Nan Bartlett (Zone 1 Director - Peace River S. Div. #10)

That Bylaw 5.6.2 be amended as noted below to add provision for a by-election to fill a vacancy in the office of the Vice-President:

5.6.2 If a vacancy occurs in the office of Vice-President, notwithstanding any provisions in these Bylaws governing the election of a Vice-President, the Board of Directors may:
5.6.2.1 fill the vacancy from among its members; or
5.6.2.2 arrange for a by-election at a General Meeting.

AMENDMENT Tim O'Hara (Ft. McMurray Public)

Edmonton Public

That the word “*may*” be replaced with “*shall*”, that the word “*or*” be replaced by “*until a by-election can be held at this General Meeting*”.

CARRIED (85%)

AMENDMENT TO AMENDMENT

Deanna Specht (Wetaskiwin RD #1)

Bernie Huedepohl (Buffalo Trail Public)

That 5.6.2.2 be reworded to “*arrange for a by-election at a General Meeting*”.

CARRIED (70%)

AMENDMENT TO AMENDED MOTION

Marilyn Bergstra (Edmonton Catholic)

Grande Yellowhead Public

That sub-section 5.6.2.3 be added as follows:

The interim acting Vice-President will be excluded from running in the by-election for the position of Vice-President at the ensuing General Meeting.

DEFEATED (7%)

MOTION #15 AS AMENDED

That Bylaw 5.6.2 be amended as noted below to add provision for a by-election to fill a vacancy in the office of the Vice-President:

5.6.2 *If a vacancy occurs in the office of Vice-President, notwithstanding any provisions in these Bylaws governing the election of a Vice-President, the Board of Directors shall fill the vacancy from among its members and arrange for a by-election at a General Meeting.*

CARRIED

(% of School Boards: 95

% of Students: 97.58)

5A/SGM15 Bylaw 13.1 (Association Budget and Membership Fees – Fiscal Year)

MOTION #16 Nan Bartlett (Zone 1 Director - Peace River S. Div. #10)

Cathy Peacocke (Zone 4 Director - Red Deer Public)

That Bylaw 13.1 be amended to clarify the Alberta School Boards Association’s fiscal year as September 1 to August 31.

CARRIED

(% of School Boards: 98

% of Students: 99.4)

6A/SGM15 Bylaw A6.2 (Zone Executive)

MOTION #17 Cathy Peacocke (Zone 4 Director - Red Deer Public)
Nan Bartlett (Zone 1 Director - Peace River S. Div. #10)

That Bylaw A6.2(a) be amended to provide for either one or two year terms for Zone Chair and Zone Vice-Chair:

A6.2(a) A Chair and Vice-Chair to be elected at large at an annual meeting, either annually or biennially.

CARRIED

(% of School Boards: 97

% of Students: 97.97)

Cathy Peacocke assumed the Chair.

7A/SGM15 Public Disclosure of Travel and Expenses

MOTION #18 Michael Janz (Edmonton Public)
Aspen View Public

That a bylaw be added that would require a public reporting process to take effect September 1, 2015 for the ASBA President, Vice-President, Board of Directors, Executive Director, Contractors and applicable ASBA staff that aligns with the Government of Alberta's Directive on Public Disclosure of Travel and Expenses (for costs related to business travel – including transportation, accommodation, meals and related incidentals; or hospitality and working sessions).

AMENDMENT Cindy Olsen (Edmonton Catholic)
Ron McKay (Evergreen Catholic)

That the effective date be January 1, 2016.

CARRIED (87%)

AMENDMENT Karen Holloway (Clearview S. Div. #71)
Anne-Marie Boucher (Southern Francophone ER #4)

That the words "Contractors and applicable ASBA staff" be removed.

DEFEATED (45%)

AMENDMENT Sandy Koroll (Black Gold RD #18)
Jean Boisvert (Elk Island Catholic)

That a bylaw be added that would require a public reporting process of placing expense reports on line to take effect January 1, 2016 for the ASBA President, Vice-President, Board of Directors, and Executive Director.

CARRIED (57%)

VOTE ON MOTION #18 AS AMENDED

CARRIED

(% of School Boards: 85
% of Students: 93.6)

8A/SGM15 Bylaw 6.1.5 (Recorded Votes – Board of Directors)

MOTION #19 Michael Janz (Edmonton Public)
Terry Riley (Medicine Hat SD #76)

That Bylaw 6.1.5 be amended as follows:

Each Director’s vote shall be recorded for all main motions.

AMENDMENT Debbie Engel (Edmonton Catholic)
Trina Boymook (Elk Island Public)

That the word “main” be deleted from the motion.

CARRIED (53%)

VOTE ON MOTION #19 AS AMENDED

DEFEATED
(% of School Boards: 47
% of Students: 62.05)

9A(i)/SGM15 Bylaw 14.1 and 14.2

This motion was withdrawn by the mover, Michael Janz (Edmonton Public) prior to being read by the Chair.

9A(ii)/SGM15 Amendment to Regular Policy Process

This motion was withdrawn by the mover, Michael Janz (Edmonton Public) prior to being read by the Chair.

10A/SGM15 Bylaw 10.4 (General Meetings – Written Notice of General Meetings)

MOTION #20 Michael Janz (Edmonton Public)
Grande Prairie Public

That Bylaw 10.4 be amended as follows:

At least thirty days Written Notice of any General Meeting shall be provided to each Full Member and Associate Member.

CARRIED
(% of School Boards: 73
% of Students: 85.03)

11A/SGM15 Bylaw Amendment to Implement Business Meetings of Board Chairs

MOTION #21 Dave Price (Golden Hills S. Div. #75)
Colleen Deitz (Palliser RD #26)

That school boards support the purpose, definitions and additional provisions as outlined on page 73 of the *Budget and Bylaws Bulletin*, and that development of Bylaw amendments and other required processes to reflect the purpose, definitions and additional provisions noted be referred to Administration, with a proposal to come to the 2015 Fall General Meeting for decision by the membership.

SUBSTITUTE MOTION #21 to 11A/SGM15

Sherri Nielsen (Golden Hills S. Div. #75)
Colleen Deitz (Palliser RD #26)

That Bylaw 10 (General Meetings) be amended as follows:

10.1 Two General Meetings of the Association and two Business Meetings of Board Chairs or designate shall be held each year

.....

10.2.3 That a Business meeting of Board Chairs shall be held during the third full week of February.

10.2.4 That a Business meeting of Board Chairs shall be held during the third full week of September.

.....

The Board Chairs Business meetings are for the purpose of Chairs or designates of Full Member boards to meet, discuss and decide on issues or potential issues of significance to Members. This discussion and these decisions will establish related public positions to be taken by ASBA on behalf of its Members.

Definitions

- Board Chair means the Trustee selected as the Chair of the Member's Board.
- Board Chair Designate means the Trustee selected to represent the Member Board for the Board Chairs Business Meeting.
- Board Chairs Business Meeting means a meeting of the Association attended by Full Member Board's Chairs or their Board's Designates, and The Executive Committee of the Alberta School Boards Association

Additional Provisions for the Board Chairs Business Meetings

- Attendance of the Board Chairs Business meetings may be in person, or electronically by currently available means
- Each Member shall have the opportunity to submit issues which will be discussed and decided upon at the Board Chairs Business Meeting. Such issues must be submitted to the President not less than 21 days prior to the Board Chairs Business Meeting. The President will ensure all issues will be circulated as submitted to all Members.
- The Agenda for each Board Chairs Business Meeting will be developed by the President, incorporating all of the issues identified by Members.

- Written notice of the Board Chairs Business Meeting including its Agenda will be circulated to the Members by the President at least 14 days prior to the Board Chairs Business Meeting.
- Voting will follow bylaws 12.3.2.1, 12.3.2.2, 12.3.3.

VOTE ON SUBSTITUTE MOTION #21
(requires a simple majority)

DEFEATED (15%)

VOTE ON MOTION #21

DEFEATED

(% of School Boards: 23
% of Students: 25.4)

Lorna Misselbrook assumed the Chair.

12/SGM15 Bylaw 11 (Special General Meetings)

MOTION #22 Mary Martin (Director - Calgary Catholic)
Jean Boisvert (Zone 2/3 Director - Elk Island Catholic)

That, to allow for timely, considered school board response on high priority or emergent issues, Bylaw 11 be amended to read:

Bylaw 11 Special General Meetings

11.1 Special General Meetings of the Association to deal with high priority or emergent issues that require urgent direction/action and which have significant implications for Boards may be held:

11.1.1 following an affirmative vote of seven voting members of the Board of Directors at a duly constituted meeting of the Board of Directors; or

11.1.2 at the call of the President.

11.2 At least three days Written Notice of any Special General Meeting shall be provided to each Full Member. Such notice shall provide background detail to enable Boards to prepare for the Special General Meeting.

REPLACEMENT MOTION #22

Dave Price (Golden Hills S. Div. #75)
Colleen Deitz (Palliser RD #26)

That motion 12/SGM15 be replaced with:

That this Assembly request that the members of former Task Force on Strengthening Alberta School Boards Association Provincial Voice meet for the purpose of drafting potential amendments to the Alberta School Boards Association Bylaws in order to incorporate the Task Force's recommendations and to bring these potential amendments back to the Assembly to consider and decide on at the 2015 Alberta School Boards Association's Fall General Meeting.

VOTE ON REPLACEMENT MOTION #22
(requires a simple majority)

DEFEATED (40%)

FRIENDLY AMENDMENT TO MOTION #22
Cindy Olsen (Edmonton Catholic)

That in section 11.2 the word “*business*” be inserted between the words “*three*” and “*days*”.

There being no objection from the mover or the assembly this amendment was deemed as friendly.

VOTE ON MOTION #22 AS AMENDED

CARRIED
(% of School Boards: 80
% of Students: 87.94)

13/SGM15 CSBA Membership
MOTION #23 Peter Grad (Zone 6 Director - Medicine Hat Catholic)
Doug Gardner (Zone 5 Director - Foothills S. Div. #38)

That the Alberta School Boards Association should maintain membership in the Canadian School Boards Association.

CARRIED
(% of School Boards: 87
% of Students: 79.51)

Nan Bartlett assumed the Chair.

14/SGM15 Review of the Funding Framework
MOTION #24 Colleen Munro (Rocky View S. Div. #41)
Joy Bowen-Eyre (Calgary Board of Education)

That Alberta Education should undertake a comprehensive review of its Funding Framework to ensure dollars for public school (public, separate and francophone) students in Alberta are distributed equitably and fairly.

FRIENDLY AMENDMENT

Sherry Cooper (Chinook’s Edge S. Div. #73)
Debbie Engel (Edmonton Catholic)

That the Alberta School Boards Association advocate that Alberta Education undertake a comprehensive review of its Funding Framework to ensure dollars for public school (public, separate and francophone) students in Alberta are distributed equitably and fairly.

There being no objection from the mover or the assembly this amendment was deemed as friendly.

VOTE ON MOTION #24 AS AMENDED

CARRIED

(% of School Board: 90
% of Students: 95.67)

15/SGM15 Teacher Bargaining Certificates

MOTION #25 Deborah Forbes (Medicine Hat SD #76)
Red Deer Public

That the provincial government should amend all required legislation to ensure that any bargaining certificate for all teachers employed by any single public school board should only be granted to an organization, union, or employee association that represents the teacher employees of the said public school board, and to no other organization, union, or employee organization which has membership from outside that employee group.

Further, that current Association policy on teacher bargaining (*ASBA Governance Handbook*, p. 12-2, beginning at line 44 to p. 12-4, ending at line 43) be deleted.

CARRIED

(% of School Boards: 65
% of Students: 79.4)

FRIENDLY AMENDMENT

Deborah Forbes (Medicine Hat SD #76)

That the motion begins with "*That the Alberta School Boards Association advocate ...*".

There being no objection by the assembly this amendment was deemed as friendly.

FRIENDLY AMENDMENT

Deborah Forbes (Medicine Hat SD #76)

That the motion specifies that the school board be Public, Separate, or Francophone in both occurrences.

There being no objection by the assembly this amendment was deemed as friendly.

ADJOURNMENT:

There being no further business, the Chair declared the meeting adjourned at 5:50 p.m.

President

Executive Director

Proposed policy positions

1P/FGM15: Self-identification process for First Nations, Métis or Inuit students

<p>Self-identification process for First Nations, Métis or Inuit students</p>	<p>BE IT RESOLVED... that the self-identification process for First Nations, Métis, or Inuit students be amended so that:</p> <ul style="list-style-type: none"> • self-identification may occur either at the point of entry into a jurisdiction or at any point in the student's time with the jurisdiction; • the identity and any funding remain with a student throughout his/her years within that jurisdiction (subject to action taken to opt out); • an opt-out clause be available for a parent/guardian in any subsequent years.
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Background provided by sponsoring board

Since September 2004, it has been mandatory for K-12 registration/application forms for school boards to include the Aboriginal identity question and that it must be incorporated into our registration/application forms as is. School boards are expected to comply with their obligations under the Student Record Regulation and the FOIP Act when collecting Aboriginal learner data.

Students who choose to self-identify as First Nations, Métis, or Inuit will be included in First Nations, Métis, and Inuit data within the current year and in all prior years. Currently, future years are based on annual verification processes in

place within school jurisdictions that allow all First Nations, Métis, or Inuit students/parents an opportunity to verify, change or remove their current year status if they choose. It is the future years that we wish to address at this time.

First Nations, Métis, and Inuit self-identification could occur either at the point of entry into a jurisdiction or at any point during the child's time in the jurisdiction, and that the identity remain with a student throughout their years within that respective jurisdiction. This would eliminate many hours of effort annually.

Sponsoring board: Edmonton Catholic Schools

2P/FGM15: Curriculum content – Consent

Curriculum content – Consent	BE IT RESOLVED... That the topic of consent, as defined in the Canadian Criminal Code, be incorporated in the curriculum related to sexual education.
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Background provided by sponsoring board

While sexual consent is not a term explicitly used in the Programs of Study, requests for consent to be taught in sexual health education are in the news on a regular basis. Beyond current affairs, the concept of sexual consent, specifically identifying personal boundaries and the ability to articulate them is foundational to healthy human interaction at school, work and home.

The current Programs of Study cover clinical topics such as:

- The biology of human reproduction: W-5.3, identify the basic components of the human reproductive system, and describe the basic functions of the various components.
- Sexual maturation: W-4.3, describe physical, emotional and social changes that occur during puberty; W-9.3, apply coping strategies when experiencing different rates of physical, emotional, sexual and social development.
- Health issues such as sexually transmitted diseases: W-6.6, examine and evaluate the risk factors associated with exposure to blood-borne diseases - HIV, AIDS, hepatitis B/C; e.g., sharing needles, body piercing, tattooing, helping someone who is bleeding, being sexually active. W-9.12, determine “safer” sex practices; e.g., communicate with partner, maintain abstinence, limit partners, access/use condoms/contraceptives properly; and the proper use of contraceptives: (W-8.14), identify and

describe basic types of contraceptives; i.e., abstinence, condom, foam, birth control pills.

In the area of sexual relationships, the Programs of Study look at the difference between commitment and intimacy: CLM-P11, examine the relationship between commitment and intimacy in all its level, and healthy sexuality and responsible sexual behavior: CLM-P12, examine aspects of healthy sexuality and responsible sexual behavior.

On the sociological side, the Programs of Study address individual differences in all aspects of human sexuality. For example, W-8.3, recognize and accept that individuals experience different rates of physical, emotional, sexual and social development, and W-9.7, evaluate implications and consequences of sexual assault on a victim and those associated with that victim.

The majority of the above-mentioned topics focus on the individual and not on the aspects of human interaction. For example, the illustrative examples for outcome CLM-P12 suggest that teachers might have students do the following as a way to achieve the outcome: describe the ways in which personal values influence choices; assess the consequences of being sexually active.

Nowhere do the Programs of Study address the topic of sexual consent directly. That is not to say that there is no way a teacher can, under their own initiative, find ways to discuss the topic

with students at appropriate times within the current Programs of Study. In fact, a quick survey of the human sexuality outcomes from Alberta Education's Programs of Study (Health and Life Skills Kindergarten to Grade 9, and Career and Life Management) on the teachingsexualhealth.ca website shows sexual health outcomes that allow for and promote the discussion of consent within the context of safety and responsibility, and healthy relationships.

In the past, a general consensus on norms of human sexuality could be reached in places such as churches, mosques, temples, synagogues and the public square. As such, it could be argued that there is no need to bring the topic of consent into a school. However, in the context of our multicultural society with unfettered access to pop culture, it is clear that public education needs to present a minimum standard.

Those standards are defined for us within the Canadian Criminal Code. In Section 273.1 of the legislation a definition of consent: for the purposes of the sexual assault offences and for greater certainty, sets out specific situations that do not constitute consent at law.

In lay terms, Section 273.1(2) can be understood to say:

- You can only consent for yourself.
- You actually have to be able to give consent. That means you have to be awake, conscious, and sober enough to make a clear decision.
- People in positions of trust, power or authority can't abuse their position to get sexual activity.
- If you imply no through your words or behaviours that's just as good as saying "NO".

- You have the right to change your mind and stop anytime for any reason during sexual activity.

Of course this does not preclude parents from giving their children additional guidance as the child forms his or her own standards.

Sponsoring board: Edmonton Public Schools

Proposed emergent issue

3EM/FGM15: ASBA provincial bargaining unit

ASBA provincial bargaining unit	That the Alberta School Boards Association establish a provincial bargaining unit with the power to negotiate and finalize a tripartite collective agreement among trustees, teachers, and the provincial government – with such agreement dealing only with salary and benefits.
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Background provided by sponsoring board

The establishment of an ASBA Provincial Bargaining Association is predicated on:

- a) full local bargaining not being an option open to boards
- b) the local ATA bargaining units not being granted their own Bargaining Certificate
- c) the local ATA bargaining units, if granted their own Bargaining Certificates, not returning these to the provincial ATA.

Sponsoring board: Edmonton Catholic Schools

Appendix A: Membership fees and student enrollments

September 1, 2015 to August 31, 2016

Zone	Jurisdiction	Total Students*	Membership Fees
23	Aspen View Public School Division No. 78	2,905	\$25,238
4	Battle River Regional Division #31	6,352	\$42,807
23	Black Gold Regional Division #18	10,124	\$60,106
23	Buffalo Trail PS Regional Division #28	4,303	\$33,407
5	Calgary RCSSD #1	52,288	\$150,308
5	Calgary Board of Education	114,132	\$235,424
5	Canadian Rockies R. D. #12	2,194	\$20,834
4	Chinook's Edge School Division #73	10,904	\$63,685
5	Christ the Redeemer Catholic S.R.D. #3	10,155	\$60,251
4	Clearview School Division #71	2,393	\$22,066
23	East Central Alberta CSSRD #16	2,370	\$21,922
23	E. Central Francophone Ed. Region #3	757	\$11,930
23	Edmonton Catholic Separate School District #7	38,844	\$124,131
23	Edmonton School District #7	90,137	\$202,400
23	Elk Island Catholic Separate RD #41	6,050	\$41,423
23	Elk Island Public Schools R. D. #14	16,702	\$78,418
23	Evergreen CSRD #2	3,825	\$30,936
5	Foothills School Division #38	7,919	\$49,991
23	Fort McMurray RCSSD #32	5,842	\$40,467
23	Fort McMurray Public School District #2833	5,478	\$38,795
1	Fort Vermilion School Division #52	3,373	\$28,136
5	Golden Hills School Division #75	6,666	\$44,245
1	Grande Prairie RCSSD #28	4,518	\$34,391
1	Grande Prairie Public School District #2357	8,126	\$50,940
23	Grande Yellowhead Public School Division #77	4,803	\$35,698
6	Grasslands Regional Division #6	3,735	\$30,379
23	Greater N. Central Francophone Ed. Region #2	3,134	\$26,656
23	Greater St. Albert RCSSD	5,967	\$41,038
1	High Prairie School Division #48	3,119	\$26,560
1	Holy Family Catholic Regional Division #37	2,169	\$20,676
6	Holy Spirit RCSRD #4	4,830	\$35,822
6	Horizon School Division #67	3,607	\$29,581
23	Lakeland RCSSD #150	2,176	\$20,717
6	Lethbridge School District #51	9,869	\$58,937

Appendix A: membership fees and student enrollments

September 1, 2015 to August 31, 2016

Zone	Jurisdiction	Total Students*	Membership Fees
23	Living Waters CRD #42	1,943	\$19,279
6	Livingstone Range School Div. #68	3,510	\$28,982
23	Lloydminster Public S. D. #99	2,850	\$24,894
23	Lloydminster RCSSD #89	2,145	\$20,532
6	Medicine Hat CSRD #20	2,550	\$23,036
6	Medicine Hat School District #76	7,208	\$46,729
23	Northern Gateway Regional Division #10	5,003	\$36,620
23	Northern Lights School Division #69	6,085	\$41,582
1	Northland School Division #61	2,815	\$24,681
1	Northwest Francophone Ed. Region #1	479	\$10,024
6	Palliser Regional Division #26	6,847	\$45,077
23	Parkland School Division #70	10,383	\$61,297
1	Peace River School Division #10	2,979	\$25,693
1	Peace Wapiti School Division #76	5,825	\$40,391
23	Pembina Hills Regional Division #7	6,051	\$41,423
5	Prairie Land Regional Division #25	1,401	\$15,921
6	Prairie Rose School Division #8	3,572	\$29,367
4	Red Deer Catholic Regional Division #39	8,859	\$54,305
4	Red Deer Public Schools	10,534	\$61,992
5	Rocky View School Division #41	20,556	\$86,380
5	Southern Francophone Education Region No. 4	2,983	\$25,720
23	St. Albert Public School District	7,645	\$48,738
23	St. Paul Education Regional Division #1	4,165	\$32,774
23	St. Thomas Aquinas RCSR #38	3,563	\$29,312
23	Sturgeon School Division #24	4,938	\$36,317
6	Westwind School Division #74	4,425	\$33,964
4	Wetaskiwin Regional Division #11	3,950	\$31,707
4	Wild Rose School Division #66	5,029	\$36,737
4	Wolf Creek School Division #72	7,404	\$47,630
23	Yellowknife Education District #1	1,809	\$18,447
23	Yellowknife Catholic Schools	1,344	\$15,570
	Totals	618,616	\$2,933,436

*Note: Student totals were compiled from a report on Student Population for the 2014-2015 school year provided by Alberta Education. Student registration information is as of September 2014 (as reported at October 13, 2015). These are updated with the most current available information as per bylaw #13.

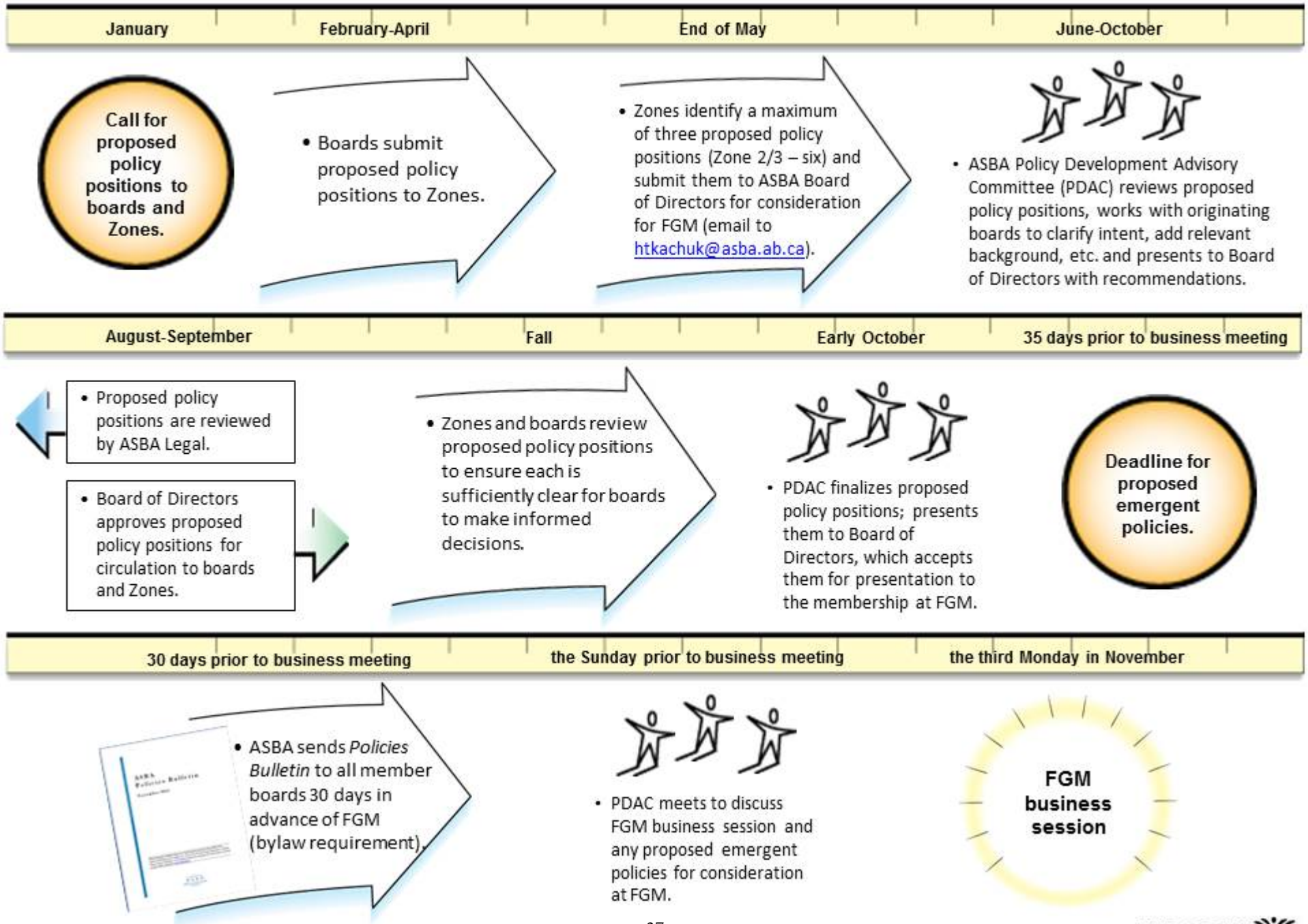
Appendix B: Disposition of motions



2015 FALL GENERAL MEETING

Motion No.	Motion Title	Page	Carried (✓)	Defeated (✓)	Other: Amended, Postponed Referred, Withdrawn, etc.
PROPOSED POLICY POSITIONS					
1P/FGM15	Self-identification process for First Nations, Métis or Inuit students	29			
2P/FGM15	Curriculum content – consent	30			
PROPOSED EMERGENT ISSUES					
3EM/FGM15	ASBA Provincial Bargaining Unit	32			

APPENDIX C: ASBA POLICY PROCESS TIMELINE



Amendment form

Amendment to Issue No. _____

Moved by:

School Jurisdiction:

Seconded by:

School Jurisdiction:

Amendment form

Amendment to Issue No. _____

Moved by:

School Jurisdiction:

Seconded by:

School Jurisdiction:
