

**DATE:** December 11, 2018

**TO:** Board of Trustees

**FROM:** Trustee Sherry Adams, Policy Review Committee  
Trustee Trisha Estabrooks, Chair, Policy Review Committee  
Trustee Bridget Stirling, Policy Review Committee

**SUBJECT:** Trustee Policy Review Committee Annual Work Plan 2018-2019

**ORIGINATOR:** Karen Mills, Director Board and Superintendent Relations

**RESOURCE STAFF:** Marnie Beaudoin, Nancy Petersen

**REFERENCE:** Trustees' Handbook Section 6.1 – Board Committee Protocols  
September 11, 2018, Board Meeting, Item 3  
Board Policy CH.BP – Framework for Policy Development and Review

---

**ISSUE**

The Policy Review Committee is presenting its 2018-2019 work plan to the Board of Trustees (the Board) for approval.

**BACKGROUND**

The Policy Review Committee is responsible for assisting the Board by ensuring that policies submitted for Board approval are developed and reviewed in accordance with the Board Policy CH.BP Framework for Policy Development and Review.

On September 11, 2018, the Board elected three Policy Review Committee members for 2018-2019. The Committee has held two meetings, reviewed a Policy Review Plan developed in 2016 projecting work to the end of 2018-2019 and established a Policy Review work plan for 2018-2019.

**RELATED FACTS**

This year's work plan includes the following:

- **HAA.BP Aboriginal Education:** The Committee initiated work on Board Policy HAA.BP Aboriginal Education as part of the 2016-2017 Policy Review work plan. Following consultation with stakeholders, including students, parents and community organizations, draft Board Policy HAA.BP First Nations, Métis, and Inuit Education was approved by the Board for first reading on June 19, 2018, and posted for stakeholder feedback through an online survey. This year's work will include draft Board Policy HAA.BP First Nations, Métis, and Inuit Education being brought to the Board to be considered for second reading. Following further stakeholder engagement, a proposed final draft will be brought forward to the Board for approval.
- **GGAB.BP Multicultural Education:** The Committee initiated work on Board Policy GGAB.BP Multicultural Education as part of their 2016-2017 Policy Review work plan. This year's work will include the establishment of Multiculturalism and Cultural Diversity Advisory Committee to inform a draft of the policy that would be brought forward to the Board for first reading.
- **EA.BP Infrastructure Guidelines:** The Committee will provide Caucus with a Recommendation Report related to Board Policy EA.BP Infrastructure Guidelines. The report will provide background information to form the starting point of a Board dialogue around the renaming of District schools.

- **AD.BP District Vision, Mission, Values, and Priorities:** Board Policy AD.BP District Vision, Mission, Values and Priorities requires updating to reflect the newly approved 2018-2022 District Vision, Mission and Strategic Plan.
- **EM.BP Alcohol, Tobacco and Cannabis:** The Board approved revisions to Board Policy EM.BP Alcohol, Tobacco and Cannabis on and in District Property and at District Functions, in order to comply with federal and provincial legislation enacted in fall 2018. The normally scheduled review year (2019) for this policy remains unchanged.
- **HG.BP Student Behaviour and Conduct:** The Board will review and approve Board Policy HG.BP Student Behaviour and Conduct, as part of an annual legislative requirement.
- **2016 comprehensive policy review:** The Committee has also identified the following policies for review or update as part of their ongoing work in support of the overall policy review process:
  - AB.BP Appeals
  - CHA.BP Board Delegation of Authority
  - DK.BP District Technology
  - GGAJ.BP Early Years
  - GHHA.BP Tutoring
  - GIBD.BP Integrated School Library Learning Commons
- **IAB.BP Comments, Delegations and Presentations at Board Meetings by Public and Staff Representatives:** In response to a request from the Board for the Policy Review Committee to look at the length of time permitted for a delegation to speak at a Board meeting, the Committee determined that it would be more appropriate to review the entire policy as part of the 2019-2020 work plan. This decision reflects the policy's scheduled review date of 2019 and would enable a more comprehensive look at all areas addressed by this policy.

## **RECOMMENDATION**

**That the Policy Review work plan 2018-2019 be approved.**

## **OPTIONS**

Based on the information provided in this report, the following options are considered most appropriate:

1. Accept the Policy Review work plan 2018-2019 as written.
2. Provide feedback and request changes be made to the Policy Review work plan 2018-2019.

## **CONSIDERATIONS and ANALYSIS**

The work of the Policy Review Committee reflects the Committee's best efforts to balance and be responsive to policy work required for alignment to legislation, work to support the 2016 initiated comprehensive policy review and other emerging policy opportunities or requirements.

## **ATTACHMENTS and APPENDICES**

ATTACHMENT I	Policy Review work plan 2018-2019
ATTACHMENT II	Policy Review plan 2017-2019

MB:mb

**Policy Review Work Plan 2018-2019**

<b>Policies</b>	<b>District Priority Alignment</b>	<b>Scheduled Review Year*</b>
AB.BP Appeals	Priority 2: Provide welcoming, high quality learning and working environments	2008
AD.BP District Vision, Mission, Values, and Priorities	Priority 3: Enhance public education through communication, engagement and partnerships	2018
CHA.BP Board Delegation of Authority	Priority 3: Enhance public education through communication, engagement and partnerships	2014
DK.BP District Technology	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2017
EA.BP Infrastructure Guidelines	Priority 2: Provide welcoming, high quality learning and working environments	2020
EM.BP Alcohol, Tobacco and Cannabis on and in District Property and at District Functions	Priority 2: Provide welcoming, high quality learning and working environments	2019
GGAB.BP Multicultural Education	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2016
GGAJ.BP Early Years	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2016
GHHA.BP Tutoring	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2017
GIBD.BP Integrated School Library Learning Commons	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2018

HAA.BP Aboriginal Education	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2014
HG.BP Student Behaviour and Conduct	Priority 1: Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond	2024 (Annual Review as per <i>School Act</i> )

**Trustee Policy Review Committee Projected Annual Review Plan 2017-2019****2017-2018**

<b>Overarching Theme: Fair and Reasonable District Practices</b>	
<b>Policy</b>	<b>Scheduled Review Year*</b>
AB.BP Appeals	2008
CHA.BP Board Delegation of Authority	2014
IJA.BP Electioneering and Politically Motivated Communications <sup>1</sup>	2014

<b>Overarching Theme: Information Governance</b>	
<b>Policy</b>	<b>Scheduled Review Year*</b>
CN.BP Managing District Information	2013

<b>Overarching Theme: District Operations</b>	
<b>Policy</b>	<b>Scheduled Review Year*</b>
GCA.BP Approval of the School Year Calendar	2016
DBC.BP Emergency Plans	2017
DCA.BP Security and Vandalism	2017

---

<sup>1</sup> Review completed in 2017

<b>Overarching Theme: Student Accommodation</b>	
<b>Policy</b>	<b>Scheduled Review Year*</b>
GE.BP Organization for Instruction	2012
DEA.BP Student Transportation	2014
HED.BP Student Attendance	2018
HH.BP Supervision of Elementary and Junior High Students during Lunch	2017
HC.BP Student Accommodation	2019

<b>Overarching Theme: Supports for Learning</b>	
<b>Policy</b>	<b>Scheduled Review Year*</b>
GGAJ.BP Early Years	2016
DK.BP District Technology	2017
GHHA.BP Tutoring	2017
GD.BP Instructional Time	2018
GIBD.BP Integrated School Library Learning Commons	2018

\* The Board is currently undertaking a comprehensive review of board policy to create consistency across all policy. These board policies will have a new format with a purpose statement, definitions, policy statements, expectations and accountability statements. As changes are made to existing board policy, related administrative regulations will be reviewed and revised as needed. The minimum seven year review cycle for existing policies as outlined in the District's Framework for Policy Development and Review has been suspended until the review is complete.