




Edmonton School District No. 7
One Kingsway
Edmonton, Alberta

McCauley Chambers
Tuesday, June 25, 2019
2:00 p.m.

Board Meeting #16

- A. O Canada 
- B. Roll Call
- C. Approval of the Agenda
- D. Recognitions
1. Homes – A Refugee Story
Abu Bakr Al Rabeeah with Winnie Yeung
(NO ENCLOSURE)
 2. Michael A. Strembitsky Award Recipients
(Information)
- E. Communications from the Board Chair
- F. Communications from the Superintendent of Schools
- G. Minutes:
3. DRAFT – Board Meeting #15 – June 11, 2019
- H. Comments from the Public and Staff Group Representatives
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, June 24, 2019, to speak under this item.)
- I. Reports:
4. Approval of the 2019-2020 Spring Budget
(Recommendation)
 5. Motion re: Multi-Block Funding Model
(Recommendation)
 6. Annual Policy Review for *School Act* Compliance
(Recommendation)
 7. 2018-2019 Superintendent of Schools' Evaluation Summary
(Information)
 8. Bereavements
(Information)
 9. Delegation of Authority – 2019 Summer Recess
(Recommendation)

AGENDA

**BOARD OF
TRUSTEES**

Michelle Draper
Board Chair

Bridget Stirling
Board Vice-Chair

Sherry Adams
Shelagh Dunn
Trisha Estabrooks
Ken Gibson
Nathan Ip
Michael Janz
Cheryl Johner

- J. **Comments from the Public and Staff Group Representatives – 5:00 p.m.**
(NOTE: Pre-registration with the Board Office [780-429-8443] is required by 4:30 p.m. on Monday, June 24, 2019, to speak under this item.)
- K. **Other Committee, Board Representative and Trustee Reports**
- L. **Trustee and Board Requests for Information**
- M. **Notices of Motion**
- N. **Meeting Dates**
- O. **Adjournment**

DATE: June 25, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Michael A. Strembitsky Award Recipients

ORIGINATOR: Lisa Austin, Chief Communications Officer, Communications

RESOURCE

STAFF: Cathy MacDonald, Rick Stiles-Oldring

REFERENCE: [Board Policy AGA.BP – Recognition of Students, Staff, Parents and the Community](#)
[Administrative Regulation HI.AR – Recognition of Students](#)

ISSUE

Every year, each District high school may nominate a student for the Michael A. Strembitsky Award of Excellence. A selection committee adjudicates the nominees based on the award's criteria and selects three recipients.

BACKGROUND

The Michael A. Strembitsky Award of Excellence was established to honour the District's longest-serving superintendent, Michael A. Strembitsky. A gold, silver and bronze medallion and cheques in the amount of \$2,000, \$1,500 and \$1,000 respectively are presented to the three Grade 12 students who best exemplify the award criteria.

CURRENT SITUATION

Each of the following nominees will be introduced and receive a plaque.

Name	School
Daniel Carleton	Academy at King Edward
Jonathan Sieswerda	Argyll Centre
Chinelle Mattis	Centre High Campus
Esther Muloki	Eastglen School
Mikaela Wegner	Edmonton Christian High School
Ahdithya Visweswaran	Harry Ainlay School
Hamda Ahmed	J. Percy Page School
Izza Javed	Jasper Place School
Abby Baehr	Lillian Osborne School
Mehera Salah	M.E. LaZerte School
Michael DeMarco	McNally School
Eric Kwas	Millwoods Christian School
Armaan Somani	Old Scona School
George Kajaleme	Queen Elizabeth School
Deniel Cherkasov	Ross Sheppard School
Alex Erickson	Strathcona School
Luke Nelson	Victoria School of the Arts
Emma Kinch	Vimy Ridge Academy
Colleen Lamb	W.P. Wagner School

The bronze, silver and gold Michael A. Strembitsky Award of Excellence recipients will be announced by the Board Chair.

LA:cm

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Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, June 11, 2019, at 2:00 p.m.

Present:**Trustees**

Sherry Adams
Shelagh Dunn
Michelle Draper

Trisha Estabrooks
Ken Gibson
Nathan Ip

Michael Janz
Cheryl Johner

Student Trustees

Hussain Alhussainy

Michael Chen

Cindy Liu

Officials

Angela Anderson
Lisa Austin
Grace Cooke
Todd Burnstad
Ron MacNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Lorne Parker
Nancy Petersen

Kent Pharis
Darrel Robertson
Mike Suderman
Liz Yule

Board Chair: Michelle Draper

Recording Secretary: Shirley Juneau

Staff Group Representatives

CUPE Local 3550 – Carol Chapman, President and Gloria Lepine, Chief Steward

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the fire alarm system at the Centre for Education is a Two Stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

The Board Chair advised those attending the meeting in person that the floor area is restricted to the Board of Trustees, Superintendent, Director of Board and Superintendent Relations and

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Recording staff, with an area reserved for media. She advised that she would signify to any other staff or registered speakers to come down to the floor at the designated time on the agenda. The Board Chair thanked everyone for their cooperation.

A. O Canada and Recognition of National Indigenous Peoples Day

Ms Sheila Williams, a District Consultant with the First Nations, Métis, and Inuit unit, sang O Canada in Cree.

The Montrose and Westmount School fiddlers played a variety of songs that have attachments to traditional, Métis and Atlantic East Coast music. Mr. Lee accompanied on guitar.

B. Roll Call: (2:00 p.m.)

The Superintendent advised that Trustee Stirling was absent. All other Trustees were present.

C. Approval of the Agenda

MOVED BY Trustee Dunn:

**“That the agenda for the June 11, 2019, Board meeting be approved as printed.”
(UNANIMOUSLY CARRIED)**

D. Communications from the Board Chair

The Board Chair remarked that volunteers, donors and community stakeholders are vital to helping the District and students succeed and thanked everyone for all that they do. She advised that last week, the Board of Trustees, in partnership with the Edmonton Public Schools Foundation, hosted two volunteer appreciation nights at the Royal Alberta Museum and said that it was a tremendous success.

The Board Chair said that the District is relieved to hear about the Government of Alberta’s reassurance they will fund for enrolment growth next school year. She explained that the District is in the middle of its budgeting cycle, so this news comes at a welcome time. The District grows by over 3,000 students every year, including 2019-2020 school year. The Board Chair said that the District appreciates that the Government has heard the needs and will continue to fund growth. The Board Chair explained that the District’s needs continue to be great and that it is facing a high school space crunch in the looming future and hopes the fall budget includes new school and modernization announcements, especially a high school for southeast Edmonton.

The Board Chair said that it is that time of year where the District celebrates students’ success, but also staff’s contributions to Edmonton Public Schools. She advised that this year the District will have over 200 retirees. The Board Chair said she enjoyed celebrating those retiring from CUPE Local 3550 (Support Staff) on June 7, 2019, along with their Executive and the Superintendent. The

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Board Chair advised that the District's Retirement banquet is scheduled for June 20, 2019. She wished staff that will be retiring all the best and thanked them for their many years of service to the District.

E. Communications from the Superintendent of Schools

The Superintendent explained that one of his responsibilities is to set attendance areas for schools and that consultation meetings are happening in various communities. The Superintendent expressed his appreciation to parents and community members for their feedback and collaboration in establishing attendance areas. He thanked staff for organizing and facilitating the public sessions.

F. Minutes

1. Board Meeting #14 – May 28, 2019

MOVED BY Trustee Adams:

**"That the minutes of Board Meeting #14 held May 28, 2019, be approved as printed."
(UNANIMOUSLY CARRIED)**

G. Comments from the Public and Staff Group Representatives

There were no registered speakers for this item.

H. Reports

The Board Chair stated that the Board was honoured to have Elder Francis Whiskeyjack present at the meeting. She shared the following information about Elder Whiskeyjack:

- He is an Elder from Saddle Lake First Nations, who has devoted his life to teaching traditional Indigenous values to foster understanding and reconciliation.
- He has worked with the District for 17 years as a cultural leader at amiskwaciy Academy.
- He works closely with students, supports professional learning throughout the District and conducts Traditional Sweats and Pipe Ceremonies for both the school and the District.

Elder Whiskeyjack thanked the Board Chair and offered an invocation.

2. Board Policy HAA.BP – First Nations, Métis, and Inuit Education Third and Final Reading

MOVED BY Trustee Estabrooks:

**"That Board Policy HAA.BP – First Nations, Métis, and Inuit Education be considered for the third and final and be approved."
(UNANIMOUSLY CARRIED)**

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There was a short break in the meeting.

3. **Student Senate – Summary of Work Accomplished**

The Student Senate presented a summary of their 2018-2019 work to the Board of Trustees and showcased their newly created Student Senate website.

The Board of Trustees commended the Student Trustees for everything they have accomplished and shared how proud they were of the Student Trustees and Student Senate.

4. **Locally Developed Courses**

MOVED BY Trustee Janz:

“That the following Locally Developed Courses be approved for use in Edmonton Public Schools until August 23, 2023:

- **Advanced Acting/Touring Theatre 15-25-35 (3 and 5)**
- **Braided Journeys 15-25-35 (3)**
- **Creative Writing and Publishing 15-25-35 (3 and 5)**
- **ESL Accelerated English 7-8-9**
- **ESL Introduction to Canadian Studies 15-25 (5)**
- **ESL Introduction to Science 15-25 (5)**
- **ESL Introduction to Science 7-8-9**
- **ESL Introduction to Social Studies 7-8-9**
- **Inquiry Option 7-8-9**
- **Journalism 15-25-35 (5)**
- **Painting (Advanced Techniques) 15-25-35 (5)**
- **Performing Arts 15-25-35 (5)**
- **Punjabi Language and Culture Twelve-year (12Y)**
- **Yoga 15-25-35 (3 and 5).”**

(UNANIMOUSLY CARRIED)

6. **Bereavement**

The Board Chair reported on the passing of Mrs. Nicole Carew.

I. **Other Committee, Board Representative and Trustee Reports**

Trustee Adams submitted a written report as follows:

On May 28, 2019, Trustee Adams attended the last Parent Council meeting for the year at Shauna May Seneca. They have been very engaged building their council and enhancing their involvement with the life of the school. Trustee Adams commends them for improving the

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parking and pedestrian situation around the school during peak drop-off and pick-up times. The council also had a discussion regarding the District Strategic Plan.

On May 29, 2019, the Policy Review committee had an opportunity to have conversations with community partners and agencies at the Early Years Engagement Session held at the Center for Education. This consultation is part of several review processes that will take place in the review of the Early Years Policy.

On May 30, 2019, Trustee Adams was honoured to represent the Board of Trustees at the Edmonton Public Teachers Local 37 Annual Appreciation Dinner. Trustee Adams had an interesting discussion with guests at her table regarding teacher's classroom preparations and presentation style, as well as the various ways collaboration is being implemented.

On May 31, 2019, Trustee Adams had the privilege of meeting a number of wonderful volunteers who attended one of two Volunteer Appreciation Nights at the Royal Alberta Museum. This time was intended to be a special night out for District volunteers to enjoy with their families and an opportunity for Trustees to personally express their heartfelt appreciation for the invaluable work of our volunteers for the success of kids.

On June 3, 2019, Trustee Adams attended the Alberta School Boards Association Spring General Meeting in Red Deer along with the Superintendent, Board Chair Draper and Trustee Johnner.

On June 4, 2019, Trustee Adams had the privilege of co-facilitating one of the youth sessions at the Headstrong Conference in Red Deer with students from all over Alberta. The presentations and discussions that followed were very significant, both for the students and the feedback provided to the leaders.

On June 5, 2019, Trustee Adams was pleased to attend the last District Leadership Meeting of the year. Following the presentation by the Superintendent, there was an opportunity to connect with principals at the informal gathering in the Atrium and to personally thank them for their commitment and diligence to serve staff and students throughout the year. Principals are significant to the continuing work that takes place in District schools to provide great education for students.

On June 6, 2019, Trustee Adams was honoured to congratulate the Grade 9 graduates at the Dan Knott School farewell ceremony. The graduation committee deserves a huge commendation for the exceptional work that was done in the preparation and planning for this special occasion. They transformed the gym into a beautiful graduation venue that was amazing.

On June 6, 2019, Trustee Adams reports there were many parents who came out to A. Blair McPherson School to share their concerns and perspectives at the Infrastructure Engagement

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Session regarding the Meadows Attendance Area Redesign. Each of the responses were heard and information was transcribed for feedback that will be needed in the days ahead in determining the future redesign.

Trustee Draper attended the Alberta School Boards Association Spring General Meeting on June 3, 2019.

Trustee Draper attended the REACH Edmonton Council for Safe Communities Mayor's lunch on June 6, 2019.

Trustee Draper thanked the community members who participated in the attendance area discussion for Soraya Hafez School on June 6, 2019.

Trustee Draper was pleased to present at the Cappies awards on June 9, 2019, at the Citadel Theatre. She said students from across Edmonton and beyond gathered on the weekend to celebrate their favourite cast and crew in the Cappies season. Trustee Draper explained that Cappies is an international program that mentors young writers as critics and celebrates theatre arts in high schools.

Trustee Dunn shared that it was an honour to witness the culmination of hard work at graduation ceremonies for Ross Sheppard School, amiskwaciy Academy and the Hospital Campus program. She congratulated all the graduates and their supporters, and thanked the Kindergarten to Grade 12 teachers and staff who support students all the way through school.

Trustee Dunn thanked the volunteers and supporters of District schools and the Edmonton Public Schools Foundation. She said it was lovely to meet Ms Sarah Chan and Ms Jackie Whitson with Apricity (a collective of Edmonton-based community change makers passionate about amplifying local causes) who have been supporting the Foundation, as well as the many other contributors and volunteers who came out to the District's volunteer appreciation event at the Royal Alberta Museum.

Trustee Dunn was thankful to attend the Reconciliation in Education Day and very much appreciated how the Edmonton Public and Edmonton Catholic school boards worked together on this event.

Trustee Dunn attended the last meeting of the year of the City's Child Friendly YEG committee and is looking forward to next year's initiatives as there are many instances where their work overlaps with the work of the Edmonton Public School Board.

Trustee Estabrooks shared that it was an honour to bring greetings on behalf of the Board of Trustees to the Reconciliation in Education Day on June 7, 2019, and said the Board committed the gift of policy, through a draft of the District's First Nations, Métis, and Inuit Education Policy to the reconciliation box. She explained that the policy is an important first step towards building better

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relationships and said that it has been a humbling experience to be part of this journey with parents, students, community members and staff.

Trustee Estabrooks thanked staff, students and parents who have welcomed her to graduation ceremonies this year at Vimy Ridge, Braemar, McNally, Argyll Centre, Centre High and Eastglen Schools. She said it was truly inspiring to bear witness to the graduation experience.

Trustee Estabrooks thanked Riverdale and Virginia Park Schools for hosting her at recent school events. She said it again reminds her of the important role that volunteers play in District school communities.

Trustee Estabrooks thanked parents, community organizations and District staff who participated in the Policy Review Committee's meeting regarding the Early Years Board policy. She explained that it is an important policy and that she looks forward to seeing the first draft of the policy at some point in the fall.

Trustee Estabrooks thanked CUPE 474 (Custodial Staff) for once again hosting a fabulous spring barbeque. She expressed that custodians are an important part of the school communities and she appreciates the opportunity to recognize their hard work.

Trustee Johner submitted a written report as follows:

Trustee Johner attended the Spring General Meetings for the Public School Boards' Association of Alberta (PSBAA) and the Alberta School Boards Association (ASBA) from May 28-June 4, 2019, in Red Deer, Alberta.

Highlights from the PSBBA meeting were:

- Education Minister LaGrange spent time with the 50 students attending Student Voice to answer their questions.
- The Education Minister addressed the membership and spoke to the fact that she would be meeting with all 61 school boards over the course of the summer.
- "Choice in Education Act" will be coming in the fall.
- David King, a Canadian politician and public education policy activist, shared his perspective on what "choice" in education really means and how it can fragment communities.
- Mr. Brian Woodland, from the National School Public Relations Association, gave a presentation on "Who is your Educational Superhero?"
- Northlands School Division attended in spite of the fact that their communities were being evacuated due to forest fires. The following schools made presentations:
 - Grande Prairie Public School: The Maverick Movement
 - Fort McMurray Public School: Becoming Green
 - Wolf Creek Public School: EcoVision
- Red Deer College presented information on their dual credit collaboration with four jurisdictions and shared the benefits that students and communities are having.

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- A panel discussion where student spokespersons from Student Voice spoke and asked questions regarding funding, Gay Straight Alliances (GSAs) and mental health.
- The PSBAA will celebrate its 30 year anniversary at the Fall General Meeting.

Highlights from the ASBA meeting were:

- The recommendations submitted by the Edmonton Public School Board were presented and voted on.
- The Student Mental Health Summit was well attended and very successful.

Trustee Johner attended several Grade 9 farewells and Grade 12 graduations. She also attended the Reconciliation in Education Day in collaboration with Edmonton Catholic Schools and the City of Edmonton.

J. Trustee and Board Requests for Information - None

There was a short break in the meeting.

K. Notices of Motion

MOVED BY Trustee Janz:

**“1. That the Board of Trustees grant waiver of notice of motion to consider Recommendation 2 at the June 11, 2019, Board meeting.”
(UNANIMOUSLY CARRIED)**

**“2. Be it resolved that: the Edmonton Public School Board communicate to the Minister of Education regarding #Bill 8 Education Act appreciation of our suggested changes and identify our additional concerns. Further, following consultation with the Minister we will provide our feedback in the further development of Regulations.”
(UNANIMOUSLY CARRIED)**

Trustees Estabrooks and Ip were not present to vote on Recommendation 2.

L. Next Board Meeting: Tuesday, June 25, 2019, at 2:00 p.m.

M. Adjournment: 5:20 p.m.

The Board Chair adjourned the meeting.

Michelle Draper, Board Chair

Karen Mills, Director of Board and
Superintendent Relations

DATE: June 25, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Approval of the 2019-2020 Spring Budget

ORIGINATOR: Todd Burnstad, Chief Financial Officer

RESOURCE STAFF: Jeremy Higginbotham, Jennifer Price, Madonna Proulx, Amanda Wong

ISSUE

At the June 11, 2019, Caucus meeting, the 2019-2020 spring proposed budget was presented to the Board of Trustees for information and discussion.

BACKGROUND

Provincial Funding

The provincial election was held on April 16, 2019, with the United Conservative Party (UCP) winning the majority vote and forming the new Alberta government. It has since been announced that due to the timing of the election, the Government of Alberta will not be presenting a provincial budget until the fall of 2019.

In lieu of a provincial budget, Alberta Education has provided a document for school jurisdictions to assist with the preparation of the spring budget report for the year ending August 31, 2020; page five of the document states the following:

Budget submissions by school boards must clearly articulate any and all assumptions used in completing your 2019-2020 revenue assumptions.

RELATED FACTS

Edmonton Public School Board Budget Assumptions (as presented in the 2019-2020 Distribution of Funds Report at the April 30, 2019 Public Board Meeting)

- No changes to student funding rates.
- Provincial funding will be provided for the over 3,200 new students projected for the District.
- Provincial fee support (*An Act to Reduce School Fees*, formerly known as Bill 1) will be continued; however, the amount of funding anticipated to be received will continue to be tied to the 2015-2016 financial information provided to the province.
- No additional funding will be provided to support new curriculum implementation.
- With the exception of enrolment growth, there will be no changes to Infrastructure & Maintenance Renewal (IMR), Plant, Operations & Maintenance (PO&M) or Inclusive Education grants.
- The Classroom Improvement Fund (CIF) will be discontinued (\$10.9 million was received in 2018-2019)

- Any compensation adjustment related to the teachers' agreement will be fully funded by the province; however, changes to other terms and conditions resulting from central or local bargaining will be covered by the District. A placeholder of \$2.5 million has been allocated in the spring budget for these estimated costs (included on Attachment V).
- The Nutrition Grant will continue for 2019-2020 at the same amount as in 2018-2019 of \$1.2 million.
- Funding for Educational Programs in an Institution (EPI) will continue.
- The funding formula for Program Unit Funding (PUF) remains unchanged.
- The funding formula for both high school redesign and the credit enrolment unit (CEU) remain unchanged.

2019-2020 Edmonton Public Schools Budget Highlights

- The 2019-2020 Spring Revenue Budget (Attachment I) factors in the increase in an anticipated revenue associated with enrolment growth.
- Enrolment growth is projected at 3.2 per cent or an additional 3,262 new students, bringing the total 2019-2020 Projected Student Enrolment to 105,127 (Attachment II). Of the total anticipated enrolment growth, over 30 per cent of the students are Early Childhood, who receive base funding at half the amount of a Grade 1 to 12 student.
- Additional grants, such as Institutional Services and Program Unit Funding (PUF) are offset by an equal allocation.
- As we are not projecting any changes to student funding rates, with the exception of mild/moderate allocation rates (as noted below), the District will maintain student allocation rates and staff unit costs at the same levels as the current year.
- In order to align the District's special education coding criteria with Alberta Education's special education coding criteria, changes were made to adjust the allocation rate for students identified with a mild/moderate code. As this change becomes fully implemented, we anticipate an increase in the number of students who will be eligible to receive the allocation.
- Transportation fees are charged in compliance with an *Act to Reduce School Fees*. The cost of providing transportation service for our students continues to rise; even with an approved fee increase of five per cent combined with the transportation funding received from the province for eligible riders, there is still not enough to cover escalating costs. As a result, the District will fund a projected shortfall of \$2.4 million through our operating surplus as approved at the May 28, 2019, public Board meeting.
- School and central allocations are based on our budget assumptions as detailed in this report and will be updated in the fall based on the September 30 actual enrolment and may be further reviewed and updated once the 2019-2020 provincial budget has been released.
- The province has announced a June 30, 2019, due date for jurisdictions to submit their board-approved 2019-2020 spring budgets.

RECOMMENDATION

- 1. That the 2019-2020 Budget of \$1,216,360,562 be approved.**
- 2. That the budget report for the year ending August 31, 2020 be approved.**

CONSIDERATIONS and ANALYSIS

- The District continues to grow more rapidly than any other metro school board in the province and resources are required to support our staff and our projected number of 105,127 students.

- A high level calculation shows the impact of enrolment growth funding to be approximately \$31.3 million for the upcoming school year. This calculation has been included on page two of Attachment I.
- Metro school boards in the province are required to operate with board and system administrative costs of less than 3.6 per cent. As reported in our 2017-2018 Audited Financial Statements, Edmonton Public Schools operates at 3.2 per cent, which is well below the maximum.
- Schools and central decision units have completed their budgets using the allocated resources approved in the original 2019-2020 Distribution of Funds Report.
- Using our budget assumptions, we were able to meet our obligations around staffing procedures and deadlines outlined in our collective agreements. Details of the projected staffing FTEs have been included on Attachment VI.
- In order to balance the current proposed budget under the assumptions as detailed above, the District requires accessing \$5 million of accumulated surplus dollars. In addition, the District will be releasing an additional \$17 million of accumulated surplus dollars in conjunction with the fall revised budget. This will bring our estimated accumulated surplus balance to \$22 million by August 31, 2020, which represents less than 2 per cent of our annual operating budget (Attachment VII).

NEXT STEPS

Once approved, the 2019-2020 proposed budget will be submitted to the province and posted to the District's website.

ATTACHMENTS and APPENDICES

ATTACHMENT I	2019-2020 Proposed Revenue Budget
ATTACHMENT II	Projected 2019-2020 Student Enrolment
ATTACHMENT III	2019-2020 Proposed Budget – Total Allocations
ATTACHMENT IV	2019-2020 Proposed Budget – Direct School Allocations
ATTACHMENT V	2019-2020 Proposed Budget – Other Allocations
ATTACHMENT VI	2019-2020 Proposed Budget – Staffing FTE Comparison
ATTACHMENT VII	Accumulated Operating Surplus Plan
ATTACHMENT VIII	2019-2020 Alberta Education Budget Report

TB:ja

**Edmonton Public Schools
2019-2020 Spring Revenue Budget**

	2019-2020 Spring Budget	2019-2020 Preliminary Budget	2018-2019 Fall Revised Budget	Variance Spring vs Prelim \$	Variance Spring vs Fall \$	Variance Spring vs Prelim %	Notes
BASE INSTRUCTION FUNDING							
Early Childhood Services (ECS) Base Instruction	\$ 34,244,000	\$ 34,247,300	\$ 30,680,300	\$ (3,300)	\$ 3,563,700	(0.0%)	
Base Instruction (Grades 1 to 9)	460,470,000	459,461,300	451,071,500	1,008,700	9,398,500	0.2%	
Class Size (ECS to Grade 3)	44,118,600	44,070,700	43,454,700	47,900	663,900	0.1%	
	538,832,600	537,779,300	525,206,500	1,053,300	13,626,100	0.2%	1
High School (Grades 10 to 12)	168,197,100	168,203,300	161,440,500	(6,200)	6,756,600	(0.0%)	1
Base Instruction Metro (Grades 10 to 12)	947,600	873,700	847,400	73,900	100,200	8.5%	1
Base Instr. Metro Summer (Grades 10 to 12)	7,033,800	7,258,800	7,040,500	(225,000)	(6,700)	(3.1%)	
Outreach Site Funding	314,900	314,900	314,900	-	-	-	
Home Education	387,600	387,600	387,600	-	-	-	
	8,683,900	8,835,000	8,590,400	(151,100)	93,500	(1.7%)	1
SUBTOTAL BASE INSTRUCTION FUNDING	715,713,600	714,817,600	695,237,400	896,000	20,476,200	0.1%	1
DIFFERENTIAL COST FUNDING							
ECS Program Unit Funding (PUF)	40,465,000	46,815,000	46,815,000	(6,350,000)	(6,350,000)	(13.6%)	2,3
Inclusive Education	78,473,100	78,394,200	75,284,500	78,900	3,188,600	0.1%	
English as a Second Language (ESL)	22,979,700	22,979,700	22,288,700	-	691,000	-	
First Nations, Metis and Inuit Education (FNMI)	10,315,700	10,236,500	10,134,600	79,200	181,100	0.8%	
Innovation in First Nations Education	32,000	32,000	30,750	-	1,250	-	
Socio Economic Status	11,961,800	11,943,700	11,635,200	18,100	326,600	0.2%	
Plant Operations and Maintenance (PO&M)	76,918,300	76,918,300	73,647,400	-	3,270,900	-	
Metro Urban Transportation	26,784,400	25,801,100	25,445,900	983,300	1,338,500	3.8%	3
ECS Special Transportation	2,710,200	2,769,500	2,710,200	(59,300)	-	(2.1%)	3
Equity of Opportunity	10,014,700	9,999,500	9,741,200	15,200	273,500	0.2%	
Federal French Funding	609,900	609,900	609,900	-	-	-	
SUBTOTAL DIFFERENTIAL COST FUNDING	281,264,800	286,499,400	278,343,350	(5,234,600)	2,921,450	(1.8%)	
PROVINCIAL PRIORITY TARGETED FUNDING							
High Speed Networking	2,294,400	2,299,900	2,299,900	(5,500)	(5,500)	(0.2%)	
SUBTOTAL PROVINCIAL PRIORITY FUNDING	2,294,400	2,299,900	2,299,900	(5,500)	(5,500)	(0.2%)	
OTHER PROVINCIAL SUPPORT							
Institutional Support	9,816,200	9,463,000	9,463,000	353,200	353,200	3.7%	3
Regional Collaborative Service Delivery (RCSD)	4,744,900	4,744,900	4,744,900	-	-	-	
Provincial Fee Support:				-	-	-	
School Fees Reduction Grant	2,660,800	2,660,800	2,660,800	-	-	-	4
Transportation Fees Reduction Grant	5,334,200	5,334,200	5,334,200	-	-	-	4
Classroom Improvement Fund (CIF)	-	-	10,931,400	-	(10,931,400)	-	5
Provincial School Lease Support	1,855,300	1,855,300	1,855,300	-	-	-	6
Narrowing Teacher's Salary Gap	239,000	239,000	239,000	-	-	-	
Decrease of LAPP Employer Contributions	(1,159,300)	(1,159,300)	(1,159,300)	-	-	-	7
Reduction in System Admin & School Board Governance	(4,443,000)	(4,443,000)	(4,443,000)	-	-	-	8
SUBTOTAL OTHER PROVINCIAL SUPPORT	19,048,100	18,694,900	29,626,300	353,200	(10,578,200)	1.9%	
TOTAL PROVINCIAL OPERATIONAL FUNDING	1,018,320,900	1,022,311,800	1,005,506,950	(3,990,900)	12,813,950	(0.4%)	

**Edmonton Public Schools
2019-2020 Spring Revenue Budget**

	2019-2020 Spring Budget	2019-2020 Preliminary Budget	2018-2019 Fall Revised Budget	Variance Spring vs Prelim \$	Variance Spring vs Fall \$	Variance Spring vs Prelim %	Notes
CAPITAL AND IMR FUNDING							
Infrastructure Maintenance Renewal (IMR)	13,399,200	13,399,200	13,399,200	-	-	-	9
Amortization of Capital Allocations and Expended Deferred Capital Revenue	43,483,300	44,250,000	42,800,000	(766,700)	683,300	(1.7%)	10
CAPITAL AND IMR FUNDING	56,882,500	57,649,200	56,199,200	683,300	683,300	1.2%	
OTHER PROVINCIAL REVENUES							
Educational Programs Cost Recovery	1,734,900	1,313,300	1,313,300	421,600	421,600	32.1%	11
Secondments - Provincial	2,899,000	2,899,000	2,899,000	-	-	-	
Alberta Education Conditional Grants	1,236,100	1,236,100	1,236,100	-	-	-	12
Alberta Teachers' Retirement Fund (ATRF)	58,275,600	57,952,400	57,952,400	323,200	323,200	0.6%	
SUBTOTAL OTHER PROVINCIAL REVENUES	64,145,600	63,400,800	63,400,800	744,800	744,800	1.2%	
TOTAL GOVERNMENT OF ALBERTA	\$ 1,139,349,000	\$ 1,143,361,800	\$ 1,125,106,950	\$ (4,012,800)	\$ 14,242,050	(0.4%)	
OTHER PROVINCIAL GRANTS	2,853,300	2,853,300	2,853,300	-	-	-	
FEDERAL GOVERNMENT AND FIRST NATIONS	2,403,300	2,428,500	2,428,500	(25,200)	(25,200)	(1.0%)	
OTHER ALBERTA SCHOOL AUTHORITIES	887,700	841,700	841,700	46,000	46,000	5.5%	13
FEES							
School Fees - School Generated Funds	15,382,300	14,905,300	14,905,300	477,000	477,000	3.2%	14
Transportation Fees	9,119,400	8,169,700	8,169,700	949,700	949,700	11.6%	15
Lunch Program Fees	4,983,000	4,734,500	4,734,500	248,500	248,500	5.2%	16
Metro Continuing Education Fees	802,400	798,800	798,800	3,600	3,600	0.5%	
Music Instrument & Other Material Fees	269,700	307,600	307,600	(37,900)	(37,900)	(12.3%)	17
SUBTOTAL FEES	30,556,800	28,915,900	28,915,900	1,640,900	1,640,900	5.7%	
OTHER SALES AND SERVICES							
International Student Tuition	6,413,300	6,413,300	6,462,500	-	(49,200)	-	
Sales and Services - Schools & Central DU's	4,616,800	5,080,300	5,080,300	(463,500)	(463,500)	(9.1%)	18
Other Sales and Services - School Generated Funds	4,587,100	4,444,900	4,444,900	142,200	142,200	3.2%	
Secondments - Other Entities	1,344,500	1,344,500	1,344,500	-	-	-	
Adult Education	2,131,700	1,877,300	1,877,300	254,400	254,400	13.6%	19
SUBTOTAL SALES AND SERVICES	19,093,400	19,160,300	19,209,500	(66,900)	(116,100)	(0.3%)	
INVESTMENT INCOME	3,123,200	4,600,000	4,600,000	(1,476,800)	(1,476,800)	(32.1%)	20
GIFTS AND DONATIONS							
School Gifts and Donations	6,583,500	6,841,000	6,841,000	(257,500)	(257,500)	(3.8%)	21
EPSB Foundation Support	411,500	411,500	411,500	-	-	-	22
SUBTOTAL GIFTS AND DONATIONS	6,995,000	7,252,500	7,252,500	(257,500)	(257,500)	(3.6%)	
FUNDRAISING - School Generated Funds	2,025,900	1,963,100	1,963,100	62,800	62,800	3.2%	21
RENTAL OF FACILITIES	4,139,300	4,202,400	4,202,400	(63,100)	(63,100)	(1.5%)	
TOTAL OPERATING REVENUE	\$ 1,211,426,900	\$ 1,215,579,500	\$ 1,197,373,850	\$ (4,152,600)	\$ 14,053,050	(0.3%)	

High level calculation of enrolment growth revenue (see note 23 for additional information):

Net increase in revenue between 2019-2020 and 2018-2019	\$ 14,053,050	
Add back impact of Classroom Improvement Fund (CIF)	10,931,400	5
Add back change in ECS Program Unit Funding (PUF)	6,350,000	2
	\$ 31,334,450	23

**Notes to the
2019-2020 Spring Revenue Budget**

Unless otherwise noted, variance explanations have been provided for amounts where the 2019-2020 spring budget differs from the 2019-2020 preliminary budget by more than five per cent

1 Base Instruction Funding

The overall increase in base instruction funding is due to a projected enrolment growth of 3,262 students, or 3.2 per cent (see Attachment II). For 2019-2020, while we anticipate no increase in per student funding rates, we are projecting that the province will continue to fund enrolment growth.

2 ECS Program Unit Funding (PUF)

The projected decrease in revenue is primarily due to reducing the projected number of family oriented programming (FOPS) visits from eleven to nine for children enrolled in the program. This change does not impact the supports provided to children during instructional time, but it does reduce the amount of grant funding available.

3 ECS Program Unit Funding (PUF), Metro Urban Transportation, ECS Special Transportation & Institutional Support

These budgets amounts are a flow-through, where any change from the amount currently shown will be offset by an equivalent amount allocated to schools or central decision units. For the Metro Urban Transportation grant, the increase in revenue is due to the expected number of eligible passengers, which is the number of funded students and children, calculated on the basis of enrolment, and a number of other factors which affect eligibility for transportation. Additional information on Transportation can be found in Note 15.

4 School and Transportation Fees Reduction

This funding is related to the *Act to Reduce School Fees*. Funding is provided based on 100 per cent of the basic instruction fee revenue reported on our 2015-2016 Audited Financial Statements. The transportation fee portion is based on 45 per cent of the transportation fee revenue that was reported on our 2015-2016 Audited Financial Statements. We are assuming that this funding will continue in 2019-2020.

5 Classroom Improvement Fund (CIF)

The Classroom Improvement Fund (CIF) Grant Program was established as part of the central table Memorandum of Agreement between the Teachers' Employer Bargaining Association and the Alberta Teachers' Association. The grant was introduced in the 2017-2018 school year as a one-time grant with the intent to improve the student experience in the classroom; with new conditions the grant was extended for another year in 2018-2019. To date, announcements have not been made for the continuance of this grant and as such, we have not included it in the 2019-2020 spring budget.

6 Provincial Lease Support

This funding is provided by the province for the lease of privately owned facilities. An application to continue to receive this funding has been submitted and notification of approval is typically received later in the summer. As the District has consistently received this funding over the past number years, we are assuming this funding will continue in 2019-2020.

7 Decrease of LAPP Employer Contributions

The Board of Trustees of LAPP has reduced the contribution rates by one per cent for both employers and employees effective January 1, 2018. Alberta Education will process a payment reduction, estimated based on the proportion of each participating jurisdictions' non-certificated employees compared to the total number of non-certificated employees in all jurisdictions. This reduction is anticipated until 2020-2021.

8 Reduction in System Admin & School Board Governance

Alberta Education began processing a deduction from school jurisdictions' payments equivalent to ten per cent of school boards' allowable administration maximum in the 2013-2014 school year. The deduction was originally calculated based on total expenditures in the 2011-2012 Audited Financial Statements and has increased year over year since it was implemented.

9 Infrastructure Maintenance Renewal (IMR)

The District continues to be in alignment with the Alberta Education Capitalization Policy and capitalizes 40 to 55 per cent of IMR funding. As provincial IMR funding has not been announced, the amount reflected in the spring budget remains unchanged from the 2018-2019 fall budget.

10 Amortization of Capital Allocations and Expended Deferred Capital Revenue

This amount is for the amortization of buildings and other capital items that have been fully funded by the government. As an amortization expense is recorded, an offsetting revenue amount from the province is recognized. Amortization for capital items covered by the District are allocated in Fiscal and Debt Services and are not included in this amount.

11 Educational Programs Cost Recovery

Includes an ongoing contract between the District and Alberta Health Services (AHS) for supports to Alberta School for the Deaf as well as for Hospital School Campuses to provide programming for adults under the care of forensic psychiatry. The increase in revenue reflects a new contract with CASA (Child, Adolescent and Family Mental Health) for ongoing supports provided by Hospital School Campuses for learners from pre-Kindergarten to Grade 12.

12 Alberta Education Conditional Grants

This amount reflects the School Nutrition Grant that we are assuming will continue in 2019-2020.

13 Other Alberta School Authorities

This amount reflects the revenue received in 2018-2019 from other school districts for their sponsored students and visiting ECS children from organizations such as Getting Ready for Inclusion Today (GRIT).

**Notes to the
2019-2020 Spring Revenue Budget**

14 School Fees - School Generated Funds

School generated funds are funds raised in the community for student activities (such as drama, ski club, and school teams) under the control and responsibility of school management. The funds are collected and retained for expenses at the school level. The amount reflected in the spring is the prior year ending balance and will be updated in the fall when the current year actual revenues are finalized.

15 Transportation Fees

The increase in transportation fees is due to a projected increase in ridership which is in alignment with projected enrolment growth. The Board approved to increase fees by five per cent annually (each September in 2018, 2019 and 2020); however, the fee increase effective for 2018 was covered through the District surplus. Even with the fee increase, an additional \$2.4 million is required to offset funding gaps; this shortfall is being funded through the District surplus for 2019-2020.

16 Lunch Program Fees

The lunch fee cost sharing program was rolled out to all schools in 2016-2017 in order to standardize the calculation of fees being charged. Lunch program fees are budgeted at the school level. The overall increase is primarily due to increased enrolment.

17 Music Instrument Fees

Music instrument fees are collected and retained to offset related expenses. This revenue amount is entered at the school level.

18 Sales & Services - Schools & Central DUs

The budget includes other non-government grants and revenue. These amounts are only included in the budget upon confirmation/approval of funding and will be updated in the fall.

19 Adult Education

The increase is related to a projected increase in enrolment for various adult non-credit courses.

20 Investment Income

The decrease is based on the projected cash flow analysis for the District and takes into account current interest rates, withdrawals from our investment account in 2018-2019, and dipping into overdraft as a result of the three teacher payrolls that occur in late June and early July of each year.

21 School Gifts and Donations/Fundraising - School Generated Funds

This revenue line is an estimate of school generated gifts and donations. These funds are restricted to support the activities and programs at our schools and are directly offset by related expenditures. Schools typically don't fully budget for these in the spring as there is uncertainty around these initiatives.

22 Edmonton Public Schools Foundation

The revenue is based on projected revenue from the Edmonton Public Schools Foundation to fund full-day Kindergarten. This amount will be updated with fall budget.

23 Enrolment Growth

As the fastest growing metro school board in the province, one of our key budget assumptions includes continuing to receive enrolment growth funding. With no changes to grant or student funding rates, a high level calculation of the impact of enrolment growth funding can be done by comparing the 2018-2019 budgeted revenue against the 2019-2020 budget which includes enrolment growth of 3.2 per cent. To this figure, we have added back the Classroom Improvement Fund and the impact of a decrease in our Program Unit Funding (PUF) both of which are currently decreasing the change in total revenue but are not driven by enrolment. This results in an adjusted change in revenue of \$31.3 million which is a better representation of the true impact of enrolment growth funding.

Edmonton Public Schools
Spring Projected Enrolment 2019-2020

Student Enrolment by Division	2019-2020	2019-2020	2018-2019			Fall 2018-2019	
	Spring Projected Enrolment	Preliminary Budget Projected Enrolment	Fall Sept 30 Actual Enrolment	Enrolment Spring vs Prelim	Variance Spring vs Prelim %	Enrolment Spring vs Sept 30	Variance Spring vs Sept 30 %
Funded Students:							
Early Childhood Services (ECS)	10,253	10,254	9,186	(1)	0.0%	1,067	11.6%
Elementary - Division I	23,867	23,835	23,750	32	0.1%	117	0.5%
Elementary - Division II	23,283	23,223	22,882	60	0.3%	401	1.8%
Junior High	21,785	21,726	20,896	59	0.3%	889	4.3%
Senior High	25,094	25,094	24,327	-	0.0%	767	3.2%
Subtotal - Enrolment for Grades 1-12	94,029	93,878	91,855	151	0.2%	2,174	2.4%
Subtotal Funded Students	104,282	104,132	101,041	150	0.1%	3,241	3.2%
Subtotal Other Students	845	845	824	-	0.0%	21	2.5%
Total Student Enrolment	105,127	104,977	101,865	150	0.1%	3,262	3.2%

**Edmonton Public Schools
2019-2020 Spring Proposed Budget
Total Allocations**

		2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds		Variance \$	Variance %	Notes
Projected Revenue	*			*			
Operating Revenue		\$ 1,211,426,900	\$ 1,215,579,500		\$ (4,152,600)	(0.3%)	
Operating Reserve Funds ^A		4,933,662	2,500,000		2,433,662	97.3%	A
Operating Revenue		\$ 1,216,360,562	\$ 1,218,079,500		\$ (1,718,938)	(0.1%)	
School Allocations							
School Allocations Levels 1 to 8		\$ 673,428,017	\$ 683,536,231		\$ (10,108,214)	(1.5%)	1
Other Supplemental School Allocations		163,576,690	165,209,429		(1,632,739)	(1.0%)	2
		837,004,707	848,745,660		(11,740,953)	(1.4%)	
School Generated Funds/External Revenues		38,544,120	37,267,073		1,277,047	3.4%	3
Subtotal School Allocations	72.0%	875,548,827	886,012,733	72.7%	(10,463,906)	(1.2%)	
Other Allocations							
Metro Continuing Education		13,648,870	13,225,800		423,070	3.2%	
External Revenue Allocations - Central		10,446,237	11,676,275		(1,230,038)	(10.5%)	4
District Level Fixed Costs	7.1%	86,182,002	84,075,901	6.9%	2,106,101	2.5%	5
District Level Committed Costs	8.4%	101,956,013	94,833,412	7.8%	7,122,601	7.5%	6
		212,233,122	203,811,388		8,421,734	4.1%	
Central Decision Units**	5.8%	70,302,979	70,302,979	5.8%	-	-	
Subtotal Other Allocations		282,536,101	274,114,367		8,421,734	3.1%	
Alberta Teachers' Retirement Fund (ATRF)		58,275,634	57,952,400		323,234	0.6%	7
Total Budget Allocations		\$ 1,216,360,562	\$ 1,218,079,500		\$ (1,718,938)	(0.1%)	

A Additional details around the District's planned use of accumulated operating reserve is included on Attachment VII.

* The amount as a percentage of the total allocations.

** The maximum expenditure for system administration and school board governance is 3.6 per cent. The total amount allocated to central decision units includes portions allocated to instruction and are not included in the 3.6 per cent cap calculation.

Note: Some of the 2019-2020 Distribution of Funds figures have been reclassified to conform to the comparable Spring Proposed Budget presentation.

**Notes to the
2019-2020 Spring Proposed Budget
Total Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2019-2020 spring proposed budget differs from the 2019-2020 Distribution of Funds by more than five per cent.

1 School Allocations Levels 1 to 8

School Allocations for the Distribution of Funds report are based on high level enrolment projections which predict the number of students at each grade level and the number of students in need of specialized supports and services. School Allocations for the spring proposed budget are based on pre-enrolment information, which is more detailed than the enrolment used in the Distribution of Funds report. For 2019-2020, there have been no changes to the per- student allocation rates. See Attachment IV for additional details.

2 Other Supplemental School Allocations

Included in this category of school allocations are Equity Funds, Enhanced Support for Schools, amiskwaciy Academy base rent and Program Enhancement allocations. Specific changes to these allocations are detailed on the Direct Schools Allocations (Attachment IV).

3 School Generated Funds/External Revenues

School fees must be approved by the Minister of Education before they can be charged to parents. As such, our schools take an analytical approach to estimating their School Generated Funds (SGF) fees in the spring. The increase is also due to the projected increase in enrolment.

4 External Revenue Allocations - Central

The central external revenue is comprised mostly of secondment revenue from the Alberta Government, other grants, and lease and parking revenue. This allocation is a flow through amount, whereby there is a direct revenue amount related to the allocation.

5 District Level Fixed Costs

These allocations have been updated to reflect the anticipated fixed and committed costs for 2019-2020. Additional details on these costs have been included in Attachment V.

6 District Level Committed Costs

In alignment with our student population increases, District costs are also increasing. This line represents an allocation for a variety of costs at the District level to limit their impact to school budgets (also see Attachment V).

7 Alberta Teachers' Retirement Fund (ATRF)

This amount represents a flow-through of teacher retirement benefits paid by the province on behalf of our teachers and matches the revenue from the province.

**Edmonton Public Schools
2019-2020 Spring Proposed Budget
Direct School Allocations**

	2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds	Variance \$	Variance %	Notes
School Allocations					
Kindergarten (half day)	\$ 20,350,134	\$ 19,860,767	\$ 489,367	2.5%	1
Kindergarten (full day)	3,570,732	3,644,968	(74,236)	(2.0%)	1
Elementary	231,021,625	233,513,046	(2,491,421)	(1.1%)	
Junior High	98,267,084	98,648,950	(381,866)	(0.4%)	
Senior High	115,375,868	115,462,426	(86,558)	(0.1%)	
International Students	2,670,300	2,681,544	(11,244)	(0.4%)	2
Special Needs Levels 4 - 8	128,142,700	129,512,218	(1,369,518)	(1.1%)	3
Institutions, Alberta School for the Deaf & Pre-Kindergarten Program Allocations	74,029,574	80,212,312	(6,182,738)	(7.7%)	4
Subtotal School Allocations	673,428,017	683,536,231	(10,108,214)	(1.5%)	
Other Supplemental School Allocations					
Base Allocation	52,874,201	53,201,705	(327,504)	(0.6%)	
Class Size Funding: K-3 School Allocations	42,118,577	41,454,700	663,877	1.6%	5
Class Size Funding: ECS Inclusive Learning	2,000,000	2,000,000	-	-	5
Plant Operation & Maintenance - Schools	20,332,305	20,083,648	248,657	1.2%	6
* First Nations, Métis and Inuit Education (FNMI)	8,505,933	8,243,324	262,609	3.2%	7
* Program Enhancement Allocations	14,353,295	16,804,410	(2,451,115)	(14.6%)	8
Addition to Basic	705,478	753,104	(47,626)	(6.3%)	9
Classroom Improvement Fund	-	-	-	-	10
School Fees Reduction	2,660,800	2,660,800	-	-	
Equity Fund	7,800,000	7,800,000	-	-	11
High Social Vulnerability	4,000,000	4,000,000	-	-	
Regional Collaborative Service Delivery (RCSD)	4,744,945	4,744,945	-	-	
Facility Use Payments - Christian Schools	1,346,792	1,346,792	-	-	
amiskwaciy Base Rent	1,281,010	1,290,195	(9,185)	(0.7%)	
Foundation Full-Day Kindergarten Funding	439,062	411,514	27,548	6.7%	12
Community Use of Schools	414,292	414,292	-	-	
Subtotal Other Supplemental School Allocations	163,576,690	165,209,429	(1,632,739)	(1.0%)	
Subtotal School and Other Supplemental Allocations	837,004,707	848,745,660	(11,740,953)	(1.4%)	
School Generated Funds/External Revenues	38,544,120	37,267,073	1,277,047	3.4%	13
Total Direct School Allocations	\$ 875,548,827	\$ 886,012,733	\$ (10,463,906)	(1.2%)	

* See Attachment IV^A - for a detailed breakdown of this line item.

Note: Some of the 2019-2020 Distribution of Funds figures have been reclassified to conform to the comparable Spring Proposed Budget presentation.

Edmonton Public Schools
2019-2020 Spring Proposed Budget
Direct School Allocations
Detailed Breakdown - Other Supplemental School Allocations

	2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds	Variance \$	Variance %	Notes
First Nations, Métis, and Inuit Education (FNMI)					
FNMI Per Student	\$ 8,064,933	\$ 7,802,324	\$ 262,609	3.4%	
Transportation to amiskwaciy & Awasis Program	441,000	441,000	-	-	
	<u>\$ 8,505,933</u>	<u>\$ 8,243,324</u>	<u>\$ 262,609</u>	<u>3.2%</u>	7

FNMI funding is based on the number of self-identified students at September 30th. Out of the total amount received, the majority (83 per cent) is allocated directly to schools and the remainder (17 per cent) is allocated to a central decision unit to support FNMI education.

	2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds	Variance \$	Variance %	Notes
Program Enhancement Allocations					
New to District	\$ 4,500,000	\$ 4,500,000	\$ -	-	
Guaranteed Enrolment	2,696,609	5,196,609	(2,500,000)	(48.1%)	
Outreach Program	3,433,757	3,384,872	48,885	1.4%	
Transfers from Institutions	300,000	300,000	-	-	
Establishment Facilities Grant	1,589,871	1,589,871	-	-	
Establishment Grant New Schools	1,500,000	1,500,000	-	-	
Establishment Program Grant	333,058	333,058	-	-	
	<u>\$ 14,353,295</u>	<u>\$ 16,804,410</u>	<u>\$ (2,451,115)</u>	<u>(14.6%)</u>	8

**Notes to the
2019-2020 Spring Proposed Budget
Direct School Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2019-2020 spring proposed budget differs from the 2019-2020 Distribution of Funds by more than five per cent.

1 Kindergarten

The spring proposed budget is based on actual pre-enrolment for our schools whereas the Distribution of Funds school allocations are based on a high level projection from our Planning department. The fall revised budget is based on an actual headcount at September 30.

2 International Students

The total number of international students projection continues to be steady, but for the spring proposed budget, schools do not have specific international enrolment numbers for their schools.

3 Special Needs Levels 4-8

School Allocations for the spring proposed budget are based on enrolment projections which attempt to predict the number of students at each grade level and the number of students requiring specialized supports. It is expected that there will be differences in the composition of students between the spring proposed and the distribution of funds.

4 Institutions, Alberta School for the Deaf & Pre-Kindergarten Program Allocations

The decrease in allocation is directly linked to the decrease in ECS Program Unit Funding (PUF) revenue as a result of reducing the projected number of family oriented programming (FOPS) visits from eleven to nine for children enrolled in the program. This change does not impact the supports provided to children during instructional time.

5 Class Size Funding

The allocation is provided to schools for the purpose of lowering class sizes and student to teacher ratios. The allocation is calculated annually on a per pupil basis with approximately 92 per cent of total funding being allocated directly towards Kindergarten to Grade 3 students. The remaining eight per cent of total funding is allocated to pre-Kindergarten Programs and Inclusive Learning Early Years.

6 Plant Operation & Maintenance - Schools

Due to increased enrolment, the total amount of projected PO&M funding has increased. This grant is allocated between central decision units and schools; this line item reflects the amount being allocated directly to schools.

7 First Nations, Métis, and Inuit Education (FNMI)

The per student allocation is based on the number of students who self-identify at September 30th. The spring proposed budget is based on the September 30 frozen enrolment count from the previous school year. The transportation portion of the allocation provides transportation for junior high students attending amiskwaciy Academy and elementary students attending the Awasis program.

8 Program Enhancement Allocations

New to District

This allocation is held centrally and allocated to schools during the year to support students arriving after September 30.

Guaranteed Enrolment

This allocation provides a guaranteed amount of funds for approved special education programs where, due to low student enrolment, the student-driven allocation is not able to support the program. The guaranteed enrolment is provided based on 12 students for mild-moderate funded special education programs and 7 students for severe funded special education programs. If the number of students registered in a special education program does not generate the guaranteed level of funding for that program, the school will receive funds to reach the guaranteed level. This allocation is only a placeholder for the spring proposed budget and will be updated in the fall based on actual enrolment at our District centre programs.

Outreach Program

This allocation is provided to the Outreach and New Directions sites to cover fixed and committed costs in order to support high risk students that have been placed by the District.

**Notes to the
2019-2020 Spring Proposed Budget
Direct School Allocations**

8 Program Enhancement Allocations - continued

Transfers from Institutions

This allocation is given to schools for students who meet District special needs coding criteria, who were enrolled in an institutional school on September 30, and will subsequently return to a school after that date.

Establishment Facilities Grant

This allocation provides financial support to physically accommodate students in schools identified for new alternative and special education programs. The annual amount varies depending on the number of new alternative and special education programs and any prior approved/deferred amounts.

Establishment Grant New Schools

Both Thelma Chalifoux (Larkspur 7-9) and Soraya Hafez (McConachie K-6) schools are scheduled to open in September 2020. Staff (including principals) are required to start preparing for the opening in early 2020. In addition, there are other startup expenses not funded by the Province. The District has established a new school startup allocation of \$750K per school.

Establishment Program Grant

This allocation provides financial support for start up costs associated with the implementation of new programs. The annual amount of the allocation is \$100K which is then added to any prior approved/deferred amounts.

9 Addition to Basic

This allocation is for schools with unique situations that require additional funds for instructional and/or operational purposes. This allocation is analyzed and adjusted every budget cycle.

10 Classroom Improvement Fund (CIF)

The Classroom Improvement Fund (CIF) Grant Program was established as part of the central table Memorandum of Agreement between the Teachers' Employer Bargaining Association and the Alberta Teachers' Association. The grant was introduced in 2017-2018 as a one time grant with the intent to improve the student experience in the classroom. With new conditions, the grant was extended for another year in 2018-2019. The total amount of the grant in 2018-2019 was \$10.9 million which was allocated to schools. To date, announcements have not been made for the continuance of this grant and as such, we have not included it in the 2019-2020 Spring Proposed Budget, and have identified this as one of our budget assumptions.

11 Equity Fund

In the spring budget, this allocation totals \$7.8 million. For the fall revised budget, any school surplus balances in excess of the three per cent carryforward threshold will be added to the Equity Fund for use in 2019-2020.

Equity Fund additional information

The Equity Fund was established by the Board in 2014-2015 to enhance opportunities for all schools in the District and to support the District's Cornerstone Values: Collaboration, Accountability, Integrity, and Equity.

The Equity Fund allocation is distributed to the six school leadership groups supervised by the Assistant Superintendents. The percentage allocated to School Leadership Groups was determined through the Superintendent's meetings with the District Support Team and the Superintendent's Community of Practice (SCOPE). Within each School Leadership Group catchment, allocations are determined in consultation with the Assistant Superintendent and based on criteria established by the Leadership Group. Priority is given to projects impacting literacy, numeracy, and mental health.

12 Foundation Full-Day Kindergarten Funding

The projected enrolment for full-day Kindergarten has increased from the projected amount on the Distribution of Funds and will be updated in the fall based on actual enrolment.

13 School Generated Funds/External Revenues (SGF)

School generated funds are funds raised in the community for student activities. School external revenues include textbook rental fees, lunch program fees, grants, as well as school lease rentals. In compliance with the *School Act*, school fees must be approved by the Minister of Education before they can be charged to parents.

**Edmonton Public Schools
2019-2020 Spring Proposed Budget
Other Allocations**

	2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds	Variance \$	Variance %	Notes
District Level Fixed Costs					
Fiscal and Debt Services	\$ 56,950,517	\$ 56,714,416	\$ 236,101	0.4%	1
Utilities	21,750,000	20,000,000	1,750,000	8.8%	2
Insurance	4,764,685	4,764,685	-	-	
High Speed Networking	2,716,800	2,596,800	120,000	4.6%	
	86,182,002	84,075,901	2,106,101	2.5%	
District Level Committed Costs					
Student Transportation	47,055,635	42,331,187	4,724,448	11.2%	3
School Plant Operations & Maintenance	16,372,192	15,212,039	1,160,153	7.6%	4
Human Resources Supply Services	14,241,330	14,241,330	-	-	
Core Technology Enterprise Management	4,782,266	4,782,266	-	-	
* Language and Cultural Support	5,192,821	5,192,821	-	-	
Enterprise Systems	4,994,278	4,994,278	-	-	
Placeholder for Staffing Agreements	2,500,000	1,000,000	1,500,000	150.0%	5
Professional Improvement Leaves	1,640,000	1,640,000	-	-	
Board of Trustees	1,002,055	1,002,055	-	-	
Central Building Maintenance	1,000,000	1,000,000	-	-	
PeopleSoft Road Map	441,000	441,000	-	-	
Staff Development	650,000	650,000	-	-	
Election	480,000	480,000	-	-	
* Partnership Commitments	458,990	720,990	(262,000)	(36.3%)	6
Infrastructure Parking Allocation	405,000	405,000	-	-	
Audit	136,946	136,946	-	-	
Board Initiative Fund	45,000	45,000	-	-	
ASBA Membership	210,000	210,000	-	-	
PSBAA Membership	120,000	120,000	-	-	
District Feedback Survey	160,000	160,000	-	-	
District Awards	30,000	30,000	-	-	
Youth Engagement Model	26,000	26,000	-	-	
Trustee Transition Allowance	12,500	12,500	-	-	
	101,956,013	94,833,412	7,122,601	7.5%	
External Revenue Allocation	10,446,237	11,676,275	(1,230,038)	(10.5%)	7
Metro Continuing Education	13,648,870	13,225,800	423,070	3.2%	
	24,095,107	24,902,075	(806,968)	(3.2%)	
Central Decision Units					
** Office of the Superintendent	7,012,235	7,012,235	-	-	
** Corporate Services	24,144,714	24,144,714	-	-	
** Finance and Infrastructure	18,864,853	18,864,853	-	-	
Inclusive Learning	9,465,189	9,465,189	-	-	
International Programs	1,179,000	1,179,000	-	-	
Curriculum and Resource Support	6,858,650	6,858,650	-	-	
Research and Innovation for Student Learning	1,802,089	1,802,089	-	-	
Student Information	976,249	976,249	-	-	
Central Decision Units	70,302,979	70,302,979	-	0.0%	
Total	\$ 282,536,101	\$ 274,114,367	\$ 8,421,734	3.1%	

* See Attachment V^A - for a detailed breakdown of this line item.

** See Attachment V^B - for a detailed breakdown of this line item.

Note: Some of the 2019-2020 Distribution of Funds figures have been reclassified to conform to the comparable Spring Proposed Budget presentation.

Edmonton Public Schools
2019-2020 Spring Proposed Budget
Other Allocations
Detailed Breakdown - District Level Committed Costs

	2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds	Variance \$	Variance %	Notes
Language and Cultural Support					
First Nations, Métis, and Inuit (FNMI) Education	\$ 1,707,602	\$ 1,707,602	\$ -	-	
Diversity Education	2,373,460	2,373,460	-	-	
Languages Centre at Woodcroft	1,111,759	1,111,759	-	-	
	<u>\$ 5,192,821</u>	<u>\$ 5,192,821</u>	<u>\$ -</u>	<u>-</u>	
Partnership Commitments					
Partnership for Kids (All in for Youth)	\$ 192,000	\$ 454,000	\$ (262,000)	(57.7%)	6
Confucius Institute - program coordinator	205,490	205,490	-	-	
Cappies	20,000	20,000	-	-	
Community University Partnerships	12,500	12,500	-	-	
Careers: The Next Generation	10,000	10,000	-	-	
United Way	4,000	4,000	-	-	
Corporate Challenge	5,000	5,000	-	-	
Welcome to Kindergarten	10,000	10,000	-	-	
	<u>\$ 458,990</u>	<u>\$ 720,990</u>	<u>\$ (262,000)</u>	<u>(36.3%)</u>	

Edmonton Public Schools
2019-2020 Spring Proposed Budget
Other Allocations
Detailed Breakdown - Central Decision Units

	2019-2020 Spring Proposed Budget	2019-2020 Distribution of Funds	Variance \$	Variance %	Notes
Office of the Superintendent					
Office of the Superintendent of Schools	\$ 595,569	\$ 595,569	\$ -	-	
Board Office and Strategic District Supports	1,182,642	1,182,642	-	-	
District Support Services	2,093,379	2,093,379	-	-	
General Counsel	657,408	657,408	-	-	
School Leadership Group A	382,778	382,778	-	-	
School Leadership Group B	434,015	434,015	-	-	
School Leadership Group C	382,761	382,761	-	-	
School Leadership Group D	427,061	427,061	-	-	
School Leadership Group E	428,311	428,311	-	-	
School Leadership Group F	428,311	428,311	-	-	
	\$ 7,012,235	\$ 7,012,235	\$ -		
Corporate Services					
Communications	\$ 3,490,335	\$ 3,490,335	\$ -	-	
District Information Security	446,203	446,203	-	-	
District Records and FOIP Management	742,283	742,283	-	-	
District Technology	7,029,784	7,029,784	-	-	
Edmonton Public Schools Foundation	413,055	413,055	-	-	
Human Resources	12,023,054	12,023,054	-	-	
	\$ 24,144,714	\$ 24,144,714	\$ -		
Finance and Infrastructure					
Facilities Services & Building Operations	\$ 3,072,691	\$ 3,072,691	\$ -	-	
Distribution Centre	1,563,667	1,563,667	-	-	
Financial Services	7,016,425	7,016,425	-	-	
Planning & Property Management	7,212,070	7,212,070	-	-	
	\$ 18,864,853	\$ 18,864,853	\$ -		

**Notes to the
2019-2020 Spring Proposed Budget
Other Allocations**

Unless otherwise noted, variance explanations have been provided for amounts where the 2019-2020 spring proposed budget differs from the 2019-2020 Distribution of Funds by more than five per cent.

1 Fiscal and Debt Services

This decision unit is responsible for debenture and capital loan principal payments, interest costs and the amortization cost for supported District capital assets such as buildings.

2 Utilities

This allocation is provided to the the Energy Management cost centre to pay for the District's utilities. The increase in the allocation reflects the rising costs of utilities.

3 Student Transportation

The Board approved a decision to increase transportation fees by five per cent annually each September in 2018, 2019 and 2020. However, this fee increase combined with other Transportation funding is not enough to offset funding gaps in student transportation. As such an additional \$2.4 million from surplus funds has been allocated to offset transportation funding gaps.

4 School Plant Operations & Maintenance (PO&M)

Due to increased enrolment, the total amount of projected PO&M funding has increased. This grant is allocated between central decision units and schools.

5 Placeholder for Staffing Agreements

This allocation represents total potential implementation costs for staffing agreements that have not been factored into the 2019-2020 unit costs. Funds have been set aside under District Level Committed Costs so that individual school budgets are not impacted by any agreement terms or conditions that are ratified during 2019-2020.

6 Partnership Commitments

Strategic District Supports pays for yearly membership fees that provide the District access to support instruction in schools. In 2018-2019, a one-time increase of \$262,000 was provided to Partnerships For Kids. This has now been removed for the 2019-2020 Spring Proposed Budget.

7 External Revenue Allocation

This allocation is a flow through amount, whereby there is a direct revenue amount related to the allocation. The decrease is primarily related to a reduction in miscellaneous grant amounts and will be updated in the fall.

**Edmonton Public Schools
2019-2020 Spring Proposed Budget
Staff FTEs**

Staffing Group	2019-2020 Spring Proposed Budget	Total FTEs %	2018-2019 Fall Revised Budget**	Total FTEs %	NET CHANGE Spring vs Fall	2018-2019 Spring Proposed Budget*	Total FTEs %	NET CHANGE Spring vs Spring
Schools								
Teaching FTE	5,228.80	62%	5,168.78	62%	60.01	5,078.46	62%	150.34
Support FTE	2,231.94	27%	2,211.03	27%	20.91	2,180.28	27%	51.66
Custodial FTE	640.45	8%	631.94	8%	8.51	629.71	8%	10.74
Exempt FTE	275.69	3%	281.44	3%	(5.75)	277.59	3%	(1.90)
Total Schools FTE	8,376.88	100%	8,293.19	100%	83.69	8,166.04	100%	210.84
Central Services								
Teaching FTE	188.04	19%	207.29	19%	(19.26)	204.77	19%	(16.73)
Support FTE	161.92	16%	175.82	16%	(13.90)	186.50	17%	(24.58)
Custodial FTE	66.22	7%	67.22	6%	(1.00)	66.00	6%	0.22
Maintenance FTE	194.00	20%	244.00	22%	(50.00)	244.00	22%	(50.00)
Exempt FTE	371.94	38%	390.58	36%	(18.64)	383.26	35%	(11.32)
Total Central Services FTE	982.12	100%	1,084.91	100%	(102.79)	1,084.53	100%	(102.41)
Metro Continuing Education								
Teaching FTE	8.75	23%	8.72	25%	0.03	8.13	24%	0.62
Support FTE	15.27	40%	15.97	45%	(0.70)	16.14	48%	(0.87)
Custodial FTE	0.69	2%	0.69	2%	-	0.69	2%	-
Exempt FTE	13.25	35%	10.00	28%	3.25	9.00	27%	4.25
Total Metro Cont. Ed. FTE	37.96	100%	35.38	100%	2.58	33.96	100%	4.00
Total FTEs	9,396.96		9,413.48		(16.52)	9,284.53		112.43
Total by Group								
Teaching FTE	5,425.58	58%	5,384.79	57%	40.79	5,291.36	57%	134.22
Support FTE	2,409.14	26%	2,402.83	26%	6.31	2,382.92	26%	26.22
Custodial FTE	707.35	8%	699.84	7%	7.51	696.40	8%	10.95
Maintenance FTE	194.00	2%	244.00	3%	(50.00)	244.00	3%	(50.00)
Exempt FTE	660.89	7%	682.02	7%	(21.13)	669.85	7%	(8.96)
Total FTEs	9,396.96	100%	9,413.48	100%	(16.52)	9,284.53	100%	112.43

Notes:

* The 2018-2019 Spring Proposed Budget FTE information does not include the Classroom Improvement Fund.

** The 2018-2019 Fall Revised Budget FTE information includes the Classroom Improvement Fund (\$10.9 million) that was allocated directly to schools.

Variance Analysis

The total 2019-2020 budgeted FTEs appear to have a decrease from the 2018-2019 Fall Revised Budget. As the 2019-2020 budget was completed factoring in projected enrolment growth of 3.2 per cent, the otherwise expected increase in FTEs is being offset by the impact of the Classroom Improvement Fund (\$10.9 million received in 2018-2019 and directed to staffing) and further offset by a reduction in central services staff as a result of surplus funded initiatives that have been discontinued for 2019-2020.

**Edmonton Public Schools
Accumulated Operating Surplus Plan
2019-2020**

ATTACHMENT VII

	Amount	Total Amount
Accumulated operating surplus as at September 1, 2018		\$ 67,493,340
Less: School Generated Funds (SGF)		<u>(2,805,832)</u>
Accumulated operating surplus as at September 1, 2018 (excluding SGF)		64,687,508
Projected Operating deficit for the year ending August 31, 2019 (at May 2019)		(24,416,383)
Net impact of capital items (reclassification entry required at year end)		<u>1,355,255</u>
Projected accumulated operating surplus at September 1, 2019 (excluding SGF) *		<u>\$ 41,626,380</u>

2019-2020 Planned Use of Surplus Funds:

Surplus funds released in the 2019-2020 Spring proposed budget:

A Interim Base Funding for Central Decision Units	\$ 2,500,000	
B Student Transportation	2,433,662	
	<u>4,933,662</u>	
Total use of surplus funds being released in the 2019-2020 Spring Proposed Budget	\$ 4,933,662	(4,933,662)

Targeted for release in the fall of 2019:

C School surpluses (up to 3 per cent, net of repayment of deficits)	\$ 15,000,000	
D Third Party Leases	2,000,000	
	<u>17,000,000</u>	
Total use of surplus funds being released in the fall of 2019	\$ 17,000,000	(17,000,000)

Net impact of capital items (reclassification entry required at year end)	<u>2,500,000</u>
---	------------------

Estimated accumulated operating surplus balance as at August 31, 2020 (excluding SGF) **	<u>\$ 22,192,718</u>
---	-----------------------------

* This balance will be updated in the fall based on the actual operating results from the 2018-2019 school year.

Notes:

Surplus funds released as part of the 2019-2020 Spring Proposed Budget

- A The \$2.5 million allocated in the spring 2019-2020 budget represents the amount of the 2018-2019 operating surplus funds required to cover the new interim central base allocations. Further details around the District's planned use of accumulated operating reserves will be included with the fall budget.
- B The Board approved a decision to increase transportation fees by five per cent annually each September in 2018, 2019 and 2020. However, the fee increase combined with other transportation funding is still not enough to cover the cost of the service; as such, an additional \$2.4 million from surplus funds has been allocated to offset funding gaps.

Surplus funds to be released in conjunction with the 2019-2020 Fall Revised Budget

- C School surpluses up to three per cent - Schools are allowed to carry forward a surplus balance of up to the three per cent of their prior year fall budget. Any surplus amount that exceeds the three per cent carry forward threshold will be added to the Equity Fund for use during the 2019-2020 school year.
- D Third Party Leases - These funds are being held to offset potential lease rate increases, relocation and/or leasehold improvement costs where the District is a tenant under a third party lease agreement, including the recently announced relocation of Centre High in 2019-2020.

School Jurisdiction Code: 3020

BUDGET REPORT FOR THE YEAR ENDING AUGUST 31, 2020

[School Act, Sections 147(2)(b) and 276]

3020 Edmonton School District No. 7**Legal Name of School Jurisdiction**

One Kingsway NW Edmonton AB AB T5H 4G9; 780-429-8063; todd.burnstad@epsb.ca

Contact Address, Telephone & Email Address**BOARD CHAIR**

Michelle Draper

Name

Signature

SUPERINTENDENT

Mr. Darrel Robertson

Name

Signature

SECRETARY TREASURER or TREASURER

Mr. Todd Burnstad

Name

Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

June 25, 2019

Date

Version: 170615

c.c. Alberta Education
c/o Jianan Wang, Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
Phone: (780) 427-3855
E-MAIL: EDC.FRA@gov.ab.ca

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13	BOARD AND SYSTEM ADMINISTRATION CALCULATION								12
15	Color coded cells:								
16	blue cells: require the input of data/descriptors wherever applicable.				grey cells: data not applicable - protected				
17	salmon cells: contain referenced juris. information - protected				white cells: within text boxes REQUIRE the input of points and data.				
18	green cells: populated based on information previously submitted				yellow cells: to be completed when yellow only.				
20	HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2019/2020 BUDGET REPORT								
21	The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into								
22	consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year								
23	Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will								
24	support the jurisdiction's plans.								
25	<u>Budget Highlights, Plans & Assumptions:</u>								
26	<i>Assumptions:</i>								
27	- No changes to student funding rates.								
28	- Provincial funding will be provided for the over 3,200 new students projected for the District.								
29	- Provincial fee support (<i>An Act to Reduce School Fees</i> , formerly known as Bill 1) will be continued; however, the amount of funding anticipated to be received will continue to								
30	be tied to the 2015-2016 financial information provided to the province.								
31	- No additional funding will be provided to support new curriculum implementation.								
32	- With the exception of enrolment growth, there will be no changes to Infrastructure & Maintenance Renewal (IMR), Plant, Operations & Maintenance (PO&M) or Inclusive								
33	Education grants.								
34	- The Classroom Improvement fund (CIF) will be discontinued (\$10.9M was received in 2018-2019).								
35	- Any compensation adjustment related to the teachers' agreement will be fully funded by the province; however, changes to other terms and conditions resulting from								
36	central or local bargaining will be covered by the District. A placeholder of \$2.5 million has been allocated in the spring budget for these estimates.								
37	- The Nutrition Grant of \$1.2M will continue for 2019-2020.								
38	- Funding for Educational Programs in an Institution (EPI) will continue.								
39	- The funding formula for Program Unit Funding (PUF) remains unchanged.								
40	- The funding formula for both high school redesign and the credit enrolment unit (CEU) remain unchanged.								
41	<i>2019-2020 Edmonton Public Schools Budget Highlights</i>								
42	- The 2019-2020 Spring Revenue Budget factors in the increase in anticipated revenue associated with enrolment growth.								
43	- Enrolment growth is projected at 3.2 per cent or an additional 3,262 new students, bringing the total 2019-2020 Projected Student Enrolment to 105,127. Of the total								
44	anticipated enrolment growth, over 30 per cent of the students are Early Childhood, who receive base funding at half the amount of a Grade 1 to 12 student.								
45	- Additional grants, such as Institutional Services and Program Unit Funding (PUF) are offset by an equal allocation to schools.								
46	- As we are not projecting any changes to student funding rates, with the exception of mild/moderate allocation rates, the District will maintain student allocation rates and								
47	staff unit costs at the same levels as the current year.								
48	- In order to align the District's special education coding criteria with Alberta Education's special education coding criteria, changes were made to adjust the allocation rate								
49	for students identified with a mild/moderate code. As this change becomes fully implemented, we anticipate an increase in the number of students who will be eligible to								
50	receive the allocation.								
51	- Transportation fees are charged in compliance with an <i>Act to Reduce School Fees</i> . The cost of providing transportation service for our students continues to rise; even with								
52	an approved fee increase of five per cent combined with the transportation funding received from the province for eligible riders, there is still not enough to cover escalating								
53	costs. As a result, the District will fund a projected shortfall of \$2.4 million through our operating surplus as approved at the May 28, 2019, public Board meeting.								
54	- School and central allocations are based on our budget assumptions as detailed in this report and will be updated in the fall based on the September 30 actual enrolment								
55	and may be further reviewed and updated once the 2019-2020 provincial budget has been released.								
56	The province has announced a June 30, 2019, due date for jurisdictions to submit their board-approved 2019-2020 spring budgets.								
57	<i>Consideration and Analysis:</i>								
58	- The District continues to grow more rapidly than any other metro school board in the province and resources are required to support our staff and our projected number of								
59	105,127 students.								
60	- A high level calculation shows the impact of enrolment growth funding to be approximately \$31.3 million for the upcoming school year.								
61	- Metro school boards in the province are required to operate with board and system administrative costs of less than 3.6 per cent. Edmonton Public Schools operates at 3.3								
62	per cent, which is well below the maximum.								
63	- Schools and central decision units have completed their budgets using the allocated resources approved in the original 2019-2020 Distribution of Funds Report.								
64	- Using our budget assumptions, we were able to meet our obligations around staffing procedures and deadlines outlined in our collective agreements. Details of the								
65	projected staffing FTEs have been included in the staffing tab of this report.								
66	- In order to balance the current proposed budget under the assumptions as detailed above, the District requires accessing \$5 million of accumulated surplus dollars. In								
67	addition, the District will be releasing an additional \$17 million of accumulated surplus dollars in conjunction with the fall revised budget. This will bring our estimated								

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
REVENUES			
Alberta Education	\$1,095,865,700	\$1,125,106,950	\$1,094,358,885
Alberta Infrastructure	\$43,483,300	\$0	\$0
Other - Government of Alberta	\$2,853,300	\$2,853,300	\$3,895,481
Federal Government and First Nations	\$2,403,300	\$2,428,500	\$2,568,945
Other Alberta school authorities	\$887,700	\$841,700	\$1,611,241
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$30,556,800	\$28,915,900	\$27,060,642
Other sales and services	\$19,093,400	\$19,209,500	\$20,127,400
Investment income	\$3,123,200	\$4,600,000	\$3,905,732
Gifts and donations	\$6,995,000	\$7,252,500	\$8,970,989
Rental of facilities	\$4,139,300	\$4,202,400	\$4,406,907
Fundraising	\$2,025,900	\$1,963,100	\$2,038,168
Gains on disposal of capital assets	\$0	\$0	\$0
Other revenue	\$0	\$0	\$0
TOTAL REVENUES	\$1,211,426,900	\$1,197,373,850	\$1,168,944,390
EXPENSES			
Instruction - Early Childhood Services	\$62,703,378	\$70,458,842	\$81,724,782
Instruction - Grades 1-12	\$888,759,768	\$874,432,222	\$813,119,675
Plant operations & maintenance	\$156,345,634	\$178,207,817	\$183,327,299
Transportation	\$47,763,819	\$46,554,138	\$46,133,776
Administration	\$40,532,077	\$41,235,257	\$37,760,172
External Services	\$20,255,886	\$20,067,876	\$17,035,480
TOTAL EXPENSES	\$1,216,360,562	\$1,230,956,152	\$1,179,101,184
ANNUAL SURPLUS (DEFICIT)	(\$4,933,662)	(\$33,582,302)	(\$10,156,794)

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual Audited 2017/2018
EXPENSES			
Certificated salaries	\$540,957,844	\$538,630,598	\$510,898,334
Certificated benefits	\$131,090,854	\$130,428,861	\$117,565,065
Non-certificated salaries and wages	\$226,912,452	\$230,361,809	\$225,891,183
Non-certificated benefits	\$60,725,017	\$61,498,066	\$57,336,578
Services, contracts, and supplies	\$200,333,974	\$215,102,897	\$213,005,271
Capital and debt services			
Amortization of capital assets			
Supported	\$43,483,247	\$42,800,000	\$42,707,388
Unsupported	\$12,087,945	\$11,323,170	\$10,508,557
Interest on capital debt			
Supported	\$0	\$0	\$0
Unsupported	\$344,729	\$364,551	\$388,380
Other interest and finance charges	\$424,500	\$446,200	\$797,381
Losses on disposal of capital assets	\$0	\$0	\$3,047
Other expenses	\$0	\$0	\$0
TOTAL EXPENSES	\$1,216,360,562	\$1,230,956,152	\$1,179,101,184

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
FEES			
TRANSPORTATION	\$9,119,400	\$8,169,700	\$7,773,708
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$146,064	\$146,064
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$4,983,000	\$4,734,500	\$4,381,629
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$227,440	\$218,927	\$218,927
Fees for optional courses	\$3,902,459	\$2,772,438	\$2,464,838
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$7,583,579	\$7,276,846	\$7,276,846
Other fees to enhance education (Describe here)	\$802,400	\$1,819,011	\$1,020,216
NON-CURRICULAR FEES			
Extra-curricular fees	\$3,077,097	\$2,952,465	\$2,952,465
Non-curricular goods and services	\$861,425	\$825,949	\$825,949
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$30,556,800	\$28,915,900	\$27,060,642

*PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Other sales and services" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2019/2020	Fall Budget Update 2018/2019	Actual 2017/2018
Cafeteria sales, hot lunch, milk programs	\$1,283,069	\$1,283,069	\$1,283,069
Special events	\$1,362,155	\$1,362,155	\$1,362,155
Sales or rentals of other supplies/services	\$897,294	\$897,294	\$897,294
Out of district unfunded student revenue	\$0	\$0	\$0
International and out of province student revenue	\$6,413,300	\$6,462,500	\$6,883,046
Adult education revenue	\$2,131,700	\$1,877,300	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Bulk supply sales	\$0	\$0	\$0
Other (describe) Library fines, book donations	\$215,664	\$215,664	\$215,664
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) 0	\$0	\$0	\$0
Other (describe) 0	\$0	\$0	\$0
TOTAL	\$12,303,182	\$12,097,982	\$10,641,228

BUDGETED SCHEDULE OF SUPPLEMENTARY DETAILS OF FEE REVENUE
for the Year Ending August 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)
	Explanation of Other Costs (Column "(C)")	Other Costs (Explain under (B))* 2019/2020	Entry Fees and Admissions 2019/2020	Transportation Component 2019/2020	Supplies & Materials** 2019/2020	Total 2019/2020
FEES						
TRANSPORTATION		\$0	\$0	\$9,119,400	\$0	\$9,119,400
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)		\$0	\$0	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES		\$0	\$4,983,000	\$0	\$0	\$4,983,000
FEES TO ENHANCE BASIC INSTRUCTION						
Technology user fees		\$0	\$0	\$0	\$0	\$0
Alternative program fees		\$0	\$0	\$0	\$227,440	\$227,440
Fees for optional courses		\$0	\$259,234	\$0	\$3,643,224	\$3,902,459
ECS enhanced program fees		\$0	\$0	\$0	\$0	\$0
ACTIVITY FEES		\$0	\$7,583,579	\$0	\$0	\$7,583,579
Other fees to enhance education		\$0	\$802,400	\$0	\$0	\$802,400
NON-CURRICULAR FEES						
Extra-curricular fees		\$0	\$3,077,097	\$0	\$0	\$3,077,097
Non-curricular goods and services		\$0	\$861,425	\$0	\$0	\$861,425
NON-CURRICULAR TRAVEL		\$0	\$0	\$0	\$0	\$0
OTHER FEES***						
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$0	\$0	\$0
TOTAL FEES		\$0	\$17,566,735	\$9,119,400	\$3,870,664	\$30,556,800

**Supplies and Materials represent consumables (one-time use such as paper), reuseable supplies, equipment rental, workbooks).

***Describe purpose of other fees. DO NOT use blanket names such as "Kindergarten", "Instructional Fees", "School Division Fees", "Registration Fees", etc.

***Use Other Fees only for fees which do not meet predefined categories as described on Pages 14 & 15 of the Budget Guidelines 2019/2020

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)
for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2018	\$207,590,932	\$83,259,998	\$0	\$67,493,340	\$0	\$67,493,340	\$56,837,594
2018/2019 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$24,416,383)			(\$24,416,383)	(\$24,416,383)		
Estimated board funded capital asset additions		\$20,059,300		(\$9,296,000)	(\$9,296,000)	\$0	(\$10,763,300)
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$53,008,359)		\$53,008,359	\$53,008,359		
Estimated capital revenue recognized - Alberta Education		\$40,514,400		(\$40,514,400)	(\$40,514,400)		
Estimated capital revenue recognized - Alberta Infrastructure		\$1,208,022		(\$1,208,022)	(\$1,208,022)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$634,682		(\$634,682)	(\$634,682)		
Estimated reserve transfers (net)				\$0	\$23,061,128	(\$23,061,128)	\$0
Estimated assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2019	\$183,174,549	\$92,668,043	\$0	\$44,432,212	\$0	\$44,432,212	\$46,074,294
2019/2020 Budget projections for:							
Budgeted surplus(deficit)	(\$4,933,662)			(\$4,933,662)	(\$4,933,662)		
Projected board funded capital asset additions		\$31,130,412		(\$8,933,712)	(\$8,933,712)	\$0	(\$22,196,700)
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$55,571,192)		\$55,571,192	\$55,571,192		
Budgeted capital revenue recognized - Alberta Education		\$41,642,305		(\$41,642,305)	(\$41,642,305)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$1,840,942		(\$1,840,942)	(\$1,840,942)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$654,233		(\$654,233)	(\$654,233)		
Projected reserve transfers (net)				\$0	\$2,433,662	(\$2,433,662)	\$0
Projected assumptions/transfers of operations (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2020	\$178,240,887	\$112,364,743	\$0	\$41,998,550	(\$0)	\$41,998,550	\$23,877,594

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022	31-Aug-2020	31-Aug-2021	31-Aug-2022
Projected opening balance		\$0	\$0	\$0	\$44,432,212	\$41,998,550	\$26,998,550	\$46,074,294	\$23,877,594	\$23,877,594
Projected excess of revenues over expenses (surplus only)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0						
Budgeted disposal of unsupported tangible capital assets	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation - add'l space on AOS3 / AOS4	\$55,571,192	\$55,571,192	\$55,571,192		\$0	\$0			
Budgeted capital revenue recognized	Explanation - add'l space on AOS3 / AOS4	(\$43,483,247)	(\$43,483,247)	(\$43,483,247)		\$0	\$0			
Budgeted changes in Endowments	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation - add'l space on AOS3 / AOS4	(\$654,233)	(\$654,233)	(\$654,233)		\$0	\$0			
Projected reserves transfers (net)	Explanation - add'l space on AOS3 / AOS4	\$2,433,662	\$0	\$0	(\$2,433,662)	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Explanation - add'l space on AOS3 / AOS4	\$0	(\$6,500,050)	(\$6,500,050)	\$0	(\$15,000,000)	(\$15,000,000)	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Explanation - add'l space on AOS3 / AOS4	(\$2,500,000)	(\$2,500,000)	(\$2,500,000)		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Full-day kindergarten	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
First nations, Metis, Inuit	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Reallocate to Row 41-48 or Describe Asset	(\$8,933,712)	\$0	\$0	\$0	\$0	\$0	(\$22,196,700)	\$0	\$0
Building leases	Alberta College (Centre High re Grant MacEwan)	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Student Transportation support	Explanation - add'l space on AOS3 / AOS4	(\$2,433,662)	(\$2,433,662)	(\$2,433,662)		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation - add'l space on AOS3 / AOS4	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$0	\$0	\$0	\$41,998,550	\$26,998,550	\$11,998,550	\$23,877,594	\$23,877,594	\$23,877,594

Out of Balance

Total surplus as a percentage of 2020 Expenses	5.42%	4.18%	2.95%
ASO as a percentage of 2020 Expenses	3.45%	2.22%	0.99%

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2018/2019 Budget

Provide an explanation of material changes from the fall budget update originally submitted in November, 2018 for annual operating surplus (deficit), capital acquisitions, endowments, and/or other changes affecting unrestricted surplus, operating reserves, and capital reserves.

Fall 2018-2019

In conjunction with the 2018-2019 spring approved budget, the Board of Trustees approved the distribution of \$39.1 million of surplus funds to be used during the 2018-2019 school year. Based on the August 31, 2018, actual ending surplus balance, the updated amount of surplus released as part of the 2018-2019 fall revised budget was \$48.6 million. The District's accumulated operating surplus provided a unique opportunity to be able to address some of the facility inequities that currently exist at our schools from both a technology and a facility infrastructure point of view. As such, the District continued to fund an infrastructure investment framework during 2018-2019. The surplus also provided an opportunity for central decision units to carry out one time strategic planning and administrative initiatives and supports for schools and programming. Based on this plan, the District's accumulated operating surplus was projected to be approximately \$34 million at the end of the 2018-2019 school year or just under three per cent of the District's annual operating budget.

Capital Reserves

Board approved in 2018-2019 is the capital investment of portables for approximately \$7 million:

Portables	\$7,005,000
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2019/2020

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

This spring budget report shows that current revenue projections and spending trends are indicating that the District will end 2018-2019 with a \$24.4M operating deficit and an accumulated operating surplus of approximately \$44 million or 3.7 per cent. However on June 25 the board approved the fall release of an additional \$17 million from our accumulated operating surplus. Should our current budget assumptions materialize, this would bring our estimated accumulated surplus balance to \$24 million by August 31, 2020, which represents less than 2 per cent of our annual operating budget.

As in other years the surplus/deficit plan will be updated in the fall based on the 2018-2019 ending surplus/deficit balances.

Summary of Spring Plans

Interim base allocations	\$2,500,000
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Student Transportation	<u>\$2,433,662</u>
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Total use of surplus plans being released in the Spring Budget	\$4,933,662
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Targeted for release in the fall

School Surplus's up to 3%	\$15,000,000
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Third Party leases	<u>\$2,000,000</u>
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Total 2019-2020 targeted release of surplus funds	\$21,933,662
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Notes

Surplus funds released as part of the 2019-2020 Spring Proposed Budget:

The \$2.5 million allocated in the spring 2019-2020 budget represents the amount of the 2018-2019 operating surplus funds required to cover interim central base allocations. Further details around the District's planned use of accumulated operating reserves will be included with the fall budget. This balance will be updated in the fall based on the actual operating results from the 2018-2019 school year.

The Board approved a decision to increase transportation fees by five per cent annually each September in 2018, 2019 and 2020. However, the fee increase combined with other transportation funding is still not enough to cover the cost of the service; as such, an additional \$2.4 million from surplus funds has been allocated to offset funding gaps.

Surplus funds to be released in conjunction with the 2019-2020 Fall Revised Budget:

School surpluses up to three per cent - Schools are allowed to carry forward a surplus balance of up to the three per cent of their prior year fall budget. Any surplus amount that exceeds the three per cent carry forward threshold will be added to the Equity Fund for use during the 2019-2020 school year.

Third Party Leases - These funds are being held to offset potential lease rate increases, relocation and/or leasehold improvement costs where the District is a tenant under a third party lease agreement, including the recently announced relocation of Centre High in 2019-2020.

**ANTICIPATED CHANGES IN ACCUMULATED OPERATING SURPLUS (SUPPLEMENTARY DETAIL)
for the Year Ending August 31**

The following provides further explanation of the anticipated changes to each component of AOS for the 2018/2019, 2019/2020, 2020/2021 and 2021/2022 years as outlined on pages 6 and 7. Please provide information on the acquisition of significant unsupported capital, non-recurring project expenditures, and intended use of funds to August 31, 2021. Note that unrestricted surplus, operating reserves, and/or capital reserves should include the jurisdiction's contingency for unexpected or emergent issues.

Additional detail on uses of Accumulated Operating Surplus:

2020/2021

Please provide additional detail regarding uses of unrestricted surplus, operating reserves, and capital reserves not described on pages 6 and 7.

2020-2021 and 2021-2022 estimates

Operating Reserves

School surpluses up to three per cent - Schools are allowed to carry forward a surplus balance of up to the three per cent of their prior year fall budget. Any surplus amount that exceeds the three per cent carry forward threshold will be added to the Equity Fund for use during these school years.

School Surplus's up to 3%	\$15,000,000 per year
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Capital Reserves

Self-funded mature neighborhood replacement school if not completed in 2019-2020	\$15,000,000
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Other information can be found in the June 25, 2019 board approved spring budget report. A copy of the report is enclosed and can also be found on the District website.

**PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS**

	Budgeted 2019/2020 (Note 2)	Actual 2018/2019	Actual 2017/2018	Notes
GRADES 1 TO 12				
Eligible Funded Students:				
Grades 1 to 9	68,935	67,327	65,195	Head count
Grades 10 to 12	25,094	24,432	23,231	Note 3
Total	94,029	91,759	88,426	Grades 1-12 students eligible for base instruction funding from Alberta Education.
Percentage Change	2.5%	3.8%		
Other Students:				
Total	845	1,062	949	Note 4
Total Net Enrolled Students	94,874	92,821	89,375	
Home Ed and Blended Program Students	302	300	352	Note 5
Total Enrolled Students, Grades 1-12	95,176	93,121	89,727	
Percentage Change	2.2%	3.8%		
Of the Eligible Funded Students:				
Students with Severe Disabilities	2,903	2,869	2,525	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	5,302	5,435	1,874	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
EARLY CHILDHOOD SERVICES (ECS)				
Eligible Funded Children	10,253	9,087	9,203	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	-	8	3	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	10,253	9,095	9,206	
Program Hours	475	475	475	Minimum: 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	5,127	4,548	4,603	
Percentage Change	12.7%	-1.2%		
Of the Eligible Funded Children:				
Students with Severe Disabilities	1,644	1,944	1,217	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	668	737	134	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.
NOTES:				
1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.				
2) Budgeted enrolment is to be based on best information available at time of the 2019/2020 budget report preparation.				
3) The # of FTE grade 10-12 students is determined by taking the total # of students' credits / 35; where 35 CEU's = 1 FTE.				
4) Other Grade 1-12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.				
5) Because they are funded separately, Home Education students are not included with total net enrolled students. In the blended program, funding per student is pro-rated on the percentage of the student's program which is taken at school and at home; home education students are assigned a weighting of 0.25 FTE for base funding.				

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budgeted 2019/2020	Actual 2018/2019	Fall Budget 2018/2019	Actual 2017/2018	Notes
CERTIFICATED STAFF					
School Based	5,228.8	5,168.8	5,167.8	5,017.3	Teacher certification required for performing functions at the school level.
Non-School Based	196.8	216.0	216.9	193.0	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	5,425.6	5,384.8	5,384.8	5,210.3	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage change from prior period	0.8%	3.3%	0.8%	3.3%	
If an average standard cost is used, please disclose rate:	\$ 102,791	\$ 102,791		\$ 102,791	
Student F.T.E. per certificated Staff	18.5	18.1		18.1	
Certificated Staffing Change due to:					
	-	-			
Enrolment Change	40.8	(0.0)	174.5		If negative change impact, the small class size initiative is to include any/all teachers retained.
Small Class Size Initiative	-	-	n/a		If enrolment change impact on teacher FTEs is negative, include any/all teachers retained.
Other Factors	-	-	n/a		Descriptor (required):
Total Change	40.8	(0.0)	n/a		Year-over-year change in Certificated FTE
Breakdown, where total change is Negative:					
Continuous contracts terminated	-	-	n/a		FTEs
Non-permanent contracts not being renewed	-	-	n/a		FTEs
Other (retirement, attrition, etc.)	-	-	n/a		Descriptor (required):
Total Negative Change in Certificated FTEs	-	-	n/a		Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.
Please Allocate					
NON-CERTIFICATED STAFF					
Instructional	2,570.4	2,550.6	2,541.5	2,471.6	Personnel providing instruction support for schools under 'Instruction' program areas.
Plant Operations & Maintenance	952.4	994.4	997.8	939.6	Personnel providing support to maintain school facilities
Transportation	18.3	17.3	17.3	17.8	Personnel providing direct support to the transportation of students to and from school
Other	430.3	466.4	472.1	457.6	Personnel in Board & System Admin. and External service areas.
Total Non-Certificated Staff FTE	3,971.4	4,028.7	4,028.7	3,886.6	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	-1.4%	3.7%	-1.4%	3.7%	
Explanation of Changes:					
While staff did increase in schools, it did not increase quite as much as enrolment growth as staffing is offset by the assumption of discontinuance of CIF funds. Staff in central is lower as in 2018-2019 central staff accessed accumulated surplus for one time initiatives that will not continue in 2019-2020.					
Additional Information					
Are non-certificated staff subject to a collective agreement? <input type="checkbox"/>					
Please provide terms of contract for 2019/20 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.					
For Maintenance, Custodial, and Support agreements 2019-2020 will be last year of three year agreements with wage increases and staffing FTE's as follows: Maintenance 1.25% increase and 194 FTE; Custodial 1.25% increase and 707.35 FTE; Support 1% increase and 2,409.14 FTE; no increase is anticipated for exempt staff and 660.89 FTE.					

BOARD AND SYSTEM ADMINISTRATION 2019/2020 EXPENSES UNDER (OVER) MAXIMUM LIMIT	
TOTAL EXPENSES (From "Total" column of Line 28 of Schedule of Program Operations)	\$1,216,360,562
Enter Number of Net Enrolled Students:	94,874
Enter Number of Funded (ECS) Children:	10,253
Enter "C" if Charter School	
STEP 1	
Calculation of maximum expense limit percentage for Board and System Administration expenses	
If "Total Net Enrolled Students" are 6,000 and over = 3.6%	3.60%
If "Total Net Enrolled Students" are 2,000 and less = 5.4%	
The Maximum Expense Limit for Board and System Administration is based on an arithmetical proration for the TOTAL FTE count for grades 1 -12, net of Home Education AND Adult students, between 2,000 to 6,000 at .00045 per FTE (Example: 4,500 FTE count grades 1-12 = 6,000 - 4,500 = 1,500 X .00045 = 0.675% plus 3.6% = maximum expense limit of 4.28%).	
STEP 2	
A. Calculate maximum expense limit amounts for Board and System Administration expenses	
Maximum Expense Limit percentage (Step 1) x TOTAL EXPENSES	\$43,788,980
B. Considerations for Charter Schools and Small School Boards:	
If charter schools and small school boards,	
The amount of Small Board Administration funding (<i>Funding Manual</i> Section 1.13)	\$0
2019/2020 MAXIMUM EXPENSE LIMIT (the greater of A or B above)	\$43,788,980
Actual Board & System Administration from G31 of "Budgeted Statement of Operations"	\$40,532,077
Amount Overspent	\$0

3020

3.33%

DATE: June 25, 2019

TO: Board of Trustees

FROM: Trustee Nathan Ip

SUBJECT: Motion re: Multi-Year Block Funding Model

REFERENCE: [Trustees' Handbook – Section 5.2.2 – Notices of Motion](#)

ISSUE

Notice of motion was served at the April 30, 2019, Board meeting.

BACKGROUND

On March 19, 2019, the Board of Trustees were presented with a report on the current deferred maintenance in our District building infrastructure, derived from value management studies. On April 30, 2019, the Board of Trustees received a report that outlined how a multi-year block funding model for school infrastructure could address the District's short-term and long-term infrastructure needs.

The March 19th report highlighted that:

- The total deferred maintenance value of 171 District school buildings is \$756,984,958.
- Of our 213 school buildings, 127 of them are 50 years old or older (opened in or prior to 1968) and by 2028, 156 schools will have reached that milestone.
- Approximately 39 per cent of the District's deferred maintenance is categorized in condition as "emergent" or "significant deficiencies", with an approximate value of \$295 million.
- Annual Infrastructure Maintenance Renewal (IMR) funding ranges anywhere from \$15 to \$30 million.

The April 30th report highlighted that

- Stable and predictable capital funding levels are required to address our mounting deferred maintenance deficit.
- Five-year funding blocks would enable the District to develop predictable maintenance renewal plans that would reduce the amount of deferred maintenance and enhance value through bulk purchasing.
- Under a conceptual block funding model of two per cent of replacement value, or approximately \$82 million per year, the District would be able to address the current deferred maintenance and manage major modernizations.

This motion proposes a funding level consistent with recommendations for investment in government-supported buildings by the Alberta Treasury in 2008 (Alberta's 20-Year Strategic Capital Plan), where funding in the two to three per cent of replacement value range is stated as best practice to sustain public infrastructure.

RELATED FACTS

- With a mounting deferred maintenance deficit of \$756 million dollars, coupled with significant growth pressures in new and growing neighborhoods, the current model and level of funding is not adequate to address the construction, maintenance and modernization of school buildings to serve the learning needs of students of the Edmonton Public School Board.
- The annual IMR funding is insufficient to address the deferred maintenance deficit in our school buildings.
- The number of projects which may be funded and the timing of funding announcements are unstable and unpredictable.
- The lack of certainty and adequate funding for school districts poses significant challenges when it pertains to the development and implementation of infrastructure strategies and maintenance plans.
- As outlined in Request for Information Report #037 (Attachment I), a multi-year block funding model could incorporate support for modernizations, replacement projects, and IMR.
- Block funding would provide greater flexibility to procure and bundle projects to maximize value and allow the building of schools at a time when neighborhoods are beginning to grow.
- Consistent block funding would provide flexibility that could better match funding cycles of community partners and agencies, positioning facility partnership opportunities with greater feasibility.
- The block funding conceptual model would enable the District to maintain current transportation services levels while minimizing the increase to parent fees and avoiding a redirection of operational funding from classrooms. School bus ride times, and class sizes are all directly impacted by infrastructure challenges.
- Adequate funding and greater flexibility would allow the District to look at more options for access to programs of choice and bus service provision levels without passing on the costs to families, which ultimately supports better educational experiences for students.
- An annual reporting requirement on how the funds were spent would ensure accountability and transparency relating to expenditures and efficiencies.
- School boards are presently the only locally elected authorities that do not receive some form of multi-year block grant for their infrastructure needs, such as taxation powers or municipal access to the Municipal Sustainability Initiative Fund that can be used to supplement capital projects, etc.
 - Metro jurisdictions across the province are facing similar challenges of deferred maintenance deficits and lack of predictable and sustainable infrastructure funding, and the proposed block funding model has the potential to serve these other jurisdictions as well.
- Finally, the block funding model as proposed is aligned to the current government's priority of reducing red tape and maximizing value for dollars, with the ability to bundle projects and to work with industry partners on cost-effective building practices.



RECOMMENDATIONS

1. That the Edmonton Public Schools Board of Trustees endorse a two per cent multi-year block funding model as outlined in Request for Information Report #037, and that the Board advocate for this model to the Premier of Alberta, Minister of Education and Minister of Infrastructure.
2. That the Board share the Request for Information Report #037 with the Mayor of Edmonton, Edmonton City Council and other metro school boards, and request a meeting with each party and our Board Chair and Infrastructure Committee Chair to discuss opportunities for joint advocacy.

OPTIONS

1. Approve the recommendation.
2. Provide feedback and request changes to the recommendation for approval.

NEXT STEPS

Should the Board of Trustees approve the recommendation, the Board Chair will write to the Premier of Alberta, Minister of Education and Minister of Infrastructure, the Mayor of Edmonton, Edmonton City Council and other metro school boards advocating for a two per cent multi-year block funding model.

ATTACHMENTS and APPENDICES

ATTACHMENT I [Request for Information Report #037](#)

ATTACHMENT II [Value Management Study Report \(March 19, 2019\)](#)

NI:km

DATE: March 19, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Multi-Year Block funding Models
(Response to Request for Information #037)

ORIGINATOR: Dr. Lorne Parker, Assistant Superintendent

RESOURCE STAFF: Terri Gosine, Geoff Holmes, Roland Labbe, Jennifer Thompson, Christopher Wright

REFERENCE:

ISSUE

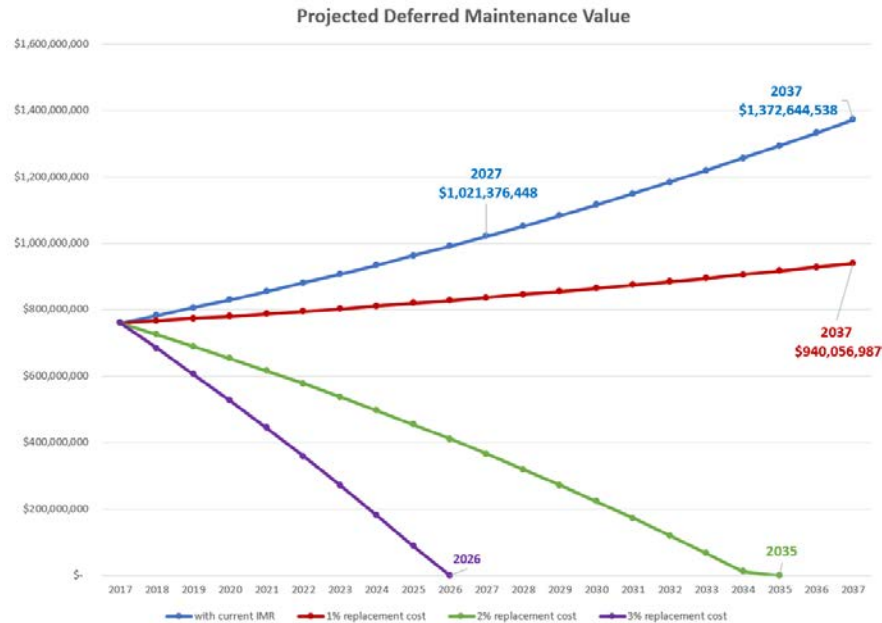
The following information was requested by Trustee Ip at the October 9, 2018, Caucus meeting: That Administration prepare a report that outlines how a multi-year block funding model for school infrastructure can address the District's short-term and long-term infrastructure needs. Please provide scenarios based on different levels of funding and cost efficiencies that can potentially be realized.

BACKGROUND

In August 2017, the District completed 171 school condition assessments that quantify the total value of deferred maintenance at \$756,984,958. A summary report of this data was presented at the March 5, 2019, Caucus meeting and is scheduled to be presented at the March 19, 2019, public Board meeting. The report summarized the condition assessment information, and contextualized the rising deferred maintenance value through condition, maintenance category, building age and historical funding received to address the rising deferred maintenance cost. The report also introduced some models that showed the positive influence of a block funding model, whereby the District would receive a per cent of total replacement cost for all buildings in the District (valued at \$4.1 billion in 2018) to use as they see fit to address deferred maintenance. This information report provides some additional depth into the scenarios and addresses the opportunities a block funding model may provide.

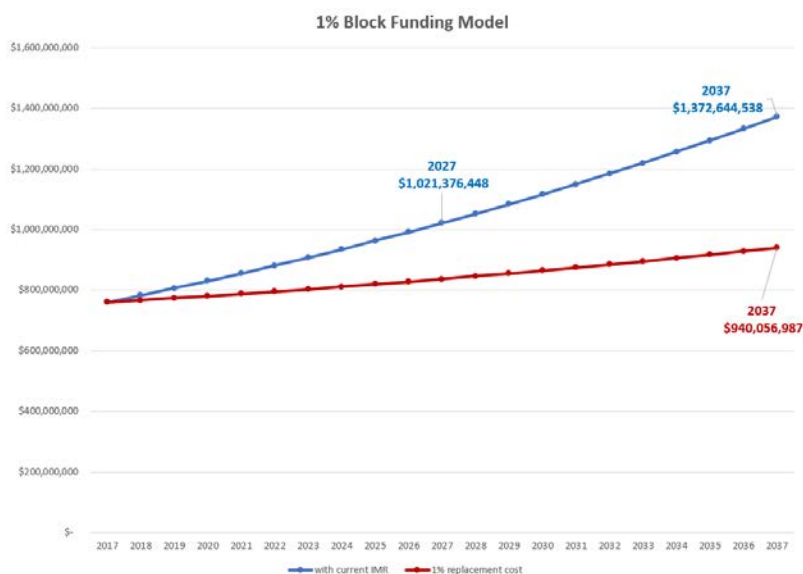
CURRENT SITUATION

Given the lack of adequate Provincial funding to plan and implement preventative maintenance, jurisdictions are currently placed in a position of focusing efforts on unplanned or reactive maintenance and repair, which is the least cost-effective approach. A planned, preventative maintenance program informed by accurate system and component data, funded to meet benchmarks for reinvestment or replacement of components, would be the most cost effective approach. If the current funding model persists, deferred maintenance will continue to grow.

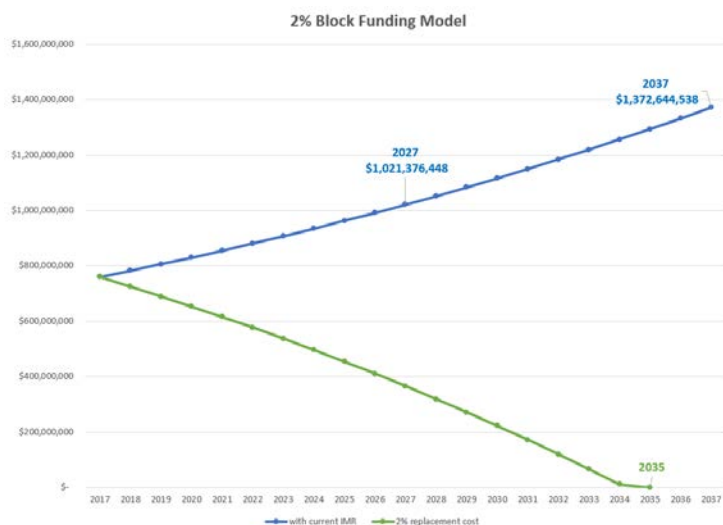


An innovative approach to dealing with deferred maintenance, like block funding, would provide a more proactive solution. The block fund could incorporate support for new school construction, modernizations, replacement projects, and Infrastructure Maintenance and Renewal funding (IMR). The District will continue to advocate for stable and predictable capital funding to help address the mounting deferred maintenance deficit.

Under a one per cent block funding conceptual model, approximately \$41 million per year, the District would see a reduction in the growth of deferred maintenance. In this funding model, deferred maintenance would still grow, but at a slower rate and the District would still need to request capital funding from the Province for new construction, major modernizations, replacement schools and modular classrooms.



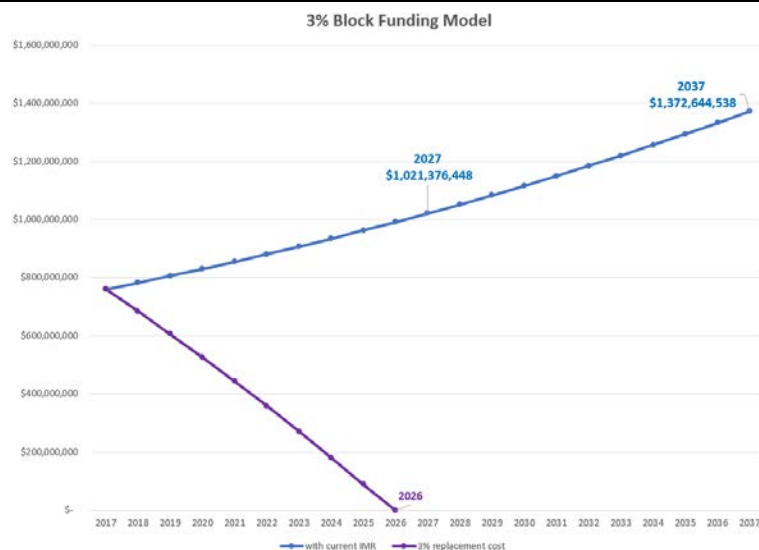
Under a two per cent block funding conceptual model, approximately \$82 million per year, the District would be able to address the current deferred maintenance and manage major modernizations. This funding model would permit the District to create a sustainable capital schedule allowing the replacement of some of the existing aged space. The two per cent model is in line with industry best practice which recommends two per cent of the replacement cost be reinvested into the infrastructure annually.



Under a three per cent block funding conceptual model, at approximately \$123 million per year, the District would be able to accomplish the entirety of the two per cent block funding conceptual model but on an accelerated schedule. This conceptual model could also include the procurement and distribution of new space, including new school construction and modular classrooms. Some of the benefits from the District managing the pace of new construction include:

- the increased ability to distribute programs and District Centres
- the ability to accommodate students as development occurs, instead of long distance designations while waiting for new schools
- the increased opportunity to pursue partnerships.

One of the greatest challenges for capital partnerships under the current model is the inability to predict the timing of funding for capital projects. If the District was in control of the funding schedule, there would be increased opportunities to partner with other entities as funding schedules could align.



All of these conceptual models are dependent on an assurance that funding would be ongoing for a minimum of 10 years and that the functional capacity of staff could deliver the infrastructure or component maintenance within the time period. From 2005 to 2017, there has been an average of \$81,504,154 spent on infrastructure per year (ATTACHMENT I). This average cost includes IMR funding, modernizations, replacement schools, new construction and modular classrooms. This rate is almost equivalent to the two per cent model. However, two thirds of the current \$81,505,154 in funding was for new construction, was unpredictable in yearly amount, and did not address the increase deferred maintenance.

A sliding scale to determine which of the three models would be appropriate to apply to a school jurisdiction could be based on a matrix of factors, such as: total deferred maintenance (total value or as a per cent of total replacement value), enrolment growth over a specified time period and the utilization rate of the district. If a District is caught up on deferred maintenance, in a relatively stable or low growth period with adequate space to accommodate students, then the one per cent model may deliver the infrastructure and maintenance required. However, if a District is growing at a steady or high rate, is well-utilized and has a large backlog of deferred maintenance, then a three per cent model might be more appropriate.

In place of the current funding approach, a model that provides five-year envelopes of block funding, at \$123 million per year or three per cent, would maximize the District's flexibility and ability to be proactive and responsive in addressing deferred maintenance.

- Block funding would provide greater flexibility to procure and bundle projects to maximize value
 - The capacity of the construction industry under such a model could lead to completion of additional projects in a more timely fashion than would be realized in a conventional manner.
- Additional opportunities for partnerships with community partners would be feasible under a more consistent, block-funded system.
 - Block funding could allow for some measured debt servicing to supplement Provincial resources such as the ability to borrow or leverage block funding (bridge financing and energy performance contracts with industry partners).

- Block funding would increase the District's ability to bulk purchase and possibly finance solar panels in larger quantities.
 - Additional savings would be realized through the bulk purchase and installation and by accelerating the pace at which solar panels are installed, lower utility costs in the District could be realized in a shorter timeline resulting in additional cost savings.
 - Once the deferred maintenance is addressed in our older buildings, additional school buildings will be physically able to accept solar panels.
- The block funding conceptual model could include the ability of the District to maintain current transportation services levels while minimizing the increase to parent fees and avoiding a redirection of operational funding from classrooms.
 - The model would allow the District greater flexibility in locating infrastructure closer to where students reside, which would shorten ride times or eliminate them for students that would be walking distance to a school.
 - In contrast, any surplus from transportation fees collected could be returned to support school infrastructure.
- Annual reporting requirement on how the funds were spent would ensure long-term transparency relating to expenditures and efficiencies.
 - In the event that not all the funds were able to be used in a budget year, due to staffing capacity, for example, the remainder could likely go into Capital Reserve.
 - The remaining funds (over a certain amount) would be accompanied by a plan of how they would be subsequently used, subject to approval by the Province.

Piloting a block funding model would provide an opportunity for the District to become a regional leader in the application of block funding:

- creation of procedures, plans and best practices around the planning, procurement, project management and maintenance of school buildings under the model
- the knowledge and learnings could be shared with other jurisdictions in the province to enhance the delivery and maintenance of all school facilities
- the best practices would also extend to the District's stakeholder engagement processes
 - our current level of engagement in relation to mature communities would be maintained and could be enhanced by the fact that the District is able proceed with construction in a timely manner to realize the preferred models identified in the community consultations

In summary, consistent, predictable funding of a school jurisdiction's longer-term planning efforts, such as a 10-year vision, would generate greater efficiencies and flexibility than the separate annual capital funding processes.

KEY POINTS

- If the current funding model persists, deferred maintenance will continue to grow and building components will fail as structures continue to age.
- An innovative approach to dealing with deferred maintenance, like block funding, could provide a solution and could include capital funds for modernization and replacement projects, as well as addressing deferred maintenance by preserving or growing the amount of IMR funding available.

- Under a one per cent block funding conceptual model, at approximately \$41 million per year, the District would see a reduction in the growth of deferred maintenance.
- Under a two per cent block funding conceptual model, at approximately \$82 million per year, the District would be able to address the current deferred maintenance and manage major modernizations.
- Under a three per cent block funding conceptual model, at approximately \$123 million per year, the District would be able to accomplish everything listed under the two per cent block funding conceptual model on an accelerated schedule and also include the procurement and distribution of new space, including new school construction and modular classrooms.
- All of these conceptual models are dependent on the assurance that funding would be ongoing and that the functional capacity of staff could deliver the infrastructure or component maintenance within the time period.
- The block funding could:
 - Increase the District's ability to bulk purchase and possibly finance solar panels in larger quantities.
 - Maintain current transportation services levels while minimizing the increase to parent fees and avoiding a redirection of operational funding from classrooms.
 - Include the ability of the District to maintain current transportation services levels while minimizing the increase to parent fees and avoiding a redirection of operational funding from classrooms
- Piloting a block funding model would provide an opportunity for the District to become regional leaders in the application of block funding by creating procedures, plans, and best practices around the planning, procurement, project management and maintenance of school buildings under the model.
- This model would not require significant additional funds but would consolidate multiple funding sources under a block allocation that would significantly improve service level to community stakeholders.

ATTACHMENTS and APPENDICES

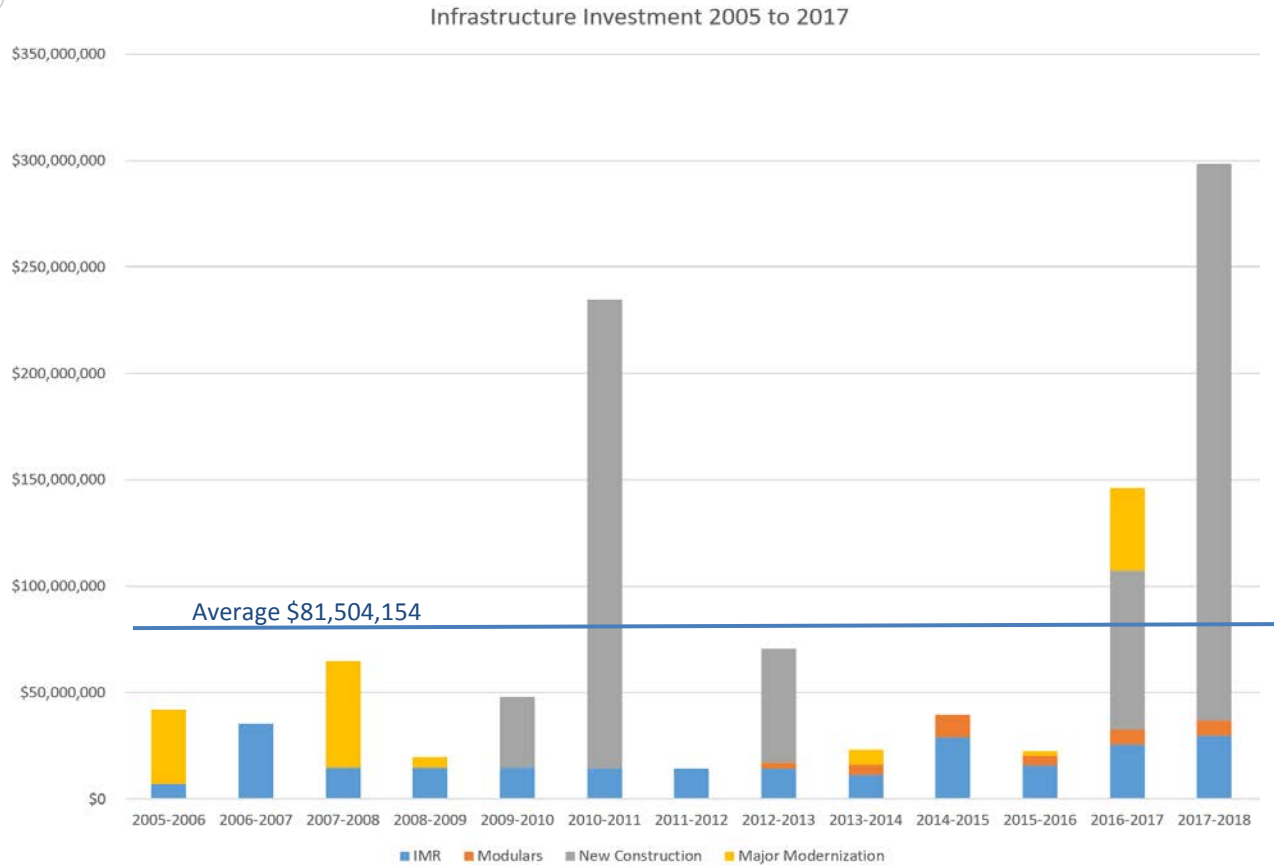
ATTACHMENT I Infrastructure Funding Received 2005 to 2017

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Infrastructure Funding Received 2005 to 2017



Infrastructure Investment 2005 to 2017



Year	IMR Funding	Modular Classrooms	New Construction	Major Modernization	Total Investment
2005-2006	\$6,920,000	\$0	\$0	\$35,000,000	\$41,920,000
2006-2007	\$35,577,136	\$0	\$0	\$0	\$35,577,136
2007-2008	\$14,900,000	\$0	\$0	\$50,000,000	\$64,900,000
2008-2009	\$14,800,000	\$0	\$0	\$5,000,000	\$19,800,000
2009-2010	\$14,818,287	\$0	\$33,156,958	\$0	\$47,975,245
2010-2011	\$14,420,094	\$0	\$220,224,720	\$0	\$234,644,814
2011-2012	\$14,502,989	\$0	\$0	\$0	\$14,502,989
2012-2013	\$14,345,635	\$2,802,000	\$53,216,512	\$0	\$70,364,147
2013-2014	\$11,363,900	\$4,670,000	\$0	\$7,200,000	\$23,233,900
2014-2015	\$29,253,631	\$10,274,000	\$0	\$0	\$39,527,631
2015-2016	\$15,650,399	\$4,670,000	\$0	\$2,200,000	\$22,520,399
2016-2017	\$25,673,307	\$7,005,000	\$74,700,167	\$38,700,000	\$146,078,474
2017-2018	\$29,665,644	\$7,005,000	\$261,838,621	\$0	\$298,509,265
Total (2005 to 2017)	\$241,891,022	\$36,426,000	\$643,136,977	\$138,100,000	\$1,059,553,999
Average (2005 to 2017)	\$18,607,002	\$2,802,000	\$49,472,075	\$10,623,077	\$81,504,154

IMR Funding – does not include the IMR funding for the ASAP I and II schools as this allocation is given to a third party and not Edmonton Public Schools for the 30-year maintenance period

New Construction and Major Modernization – counted in the year of completion

Modular Classrooms – counted by unit and multiplied by \$467,000, the unit cost to procure and install a modular classroom in 2018

DATE: March 19, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Value Management Study

ORIGINATOR: Dr. Lorne Parker, Assistant Superintendent

RESOURCE STAFF: Shauna Bland, Terri Gosine, Roland Labbe, Rory Mauricio, Ron McGowan, Jennifer Thompson, Christopher Wright

REFERENCE:

ISSUE

Similar to many school jurisdictions across Alberta, Edmonton Public Schools faces a mounting challenge in addressing building conditions of aging school building inventory. Identifying the condition and quantifying the value to address the conditions of our building inventory is an important component to developing strategies and action plans to address these challenges.

BACKGROUND

In the 2016-2017 school year, the District began the *Space for Students in Mature Communities* initiative to address aging buildings and low enrolment in three school clusters. A total of 15 schools were identified for community engagement to determine how to better serve these school communities. Modelled after the Lawton Cluster review, where three existing schools were identified for consolidation within a new Kindergarten to Grade 9 school (Ivor Dent School), Space for Students sought to find outcomes acceptable to the three community groups under a similar approach. In support of the process, independent condition assessments were commissioned for each school building to have up-to-date information related to the amount of deferred maintenance in these buildings. The 15 buildings were assessed to have a deferred maintenance deficit totaling \$106.5 million. The value of the information on the state of District school buildings led to the commissioning of an additional school building condition audit, conducted with the same format as provincial audits.

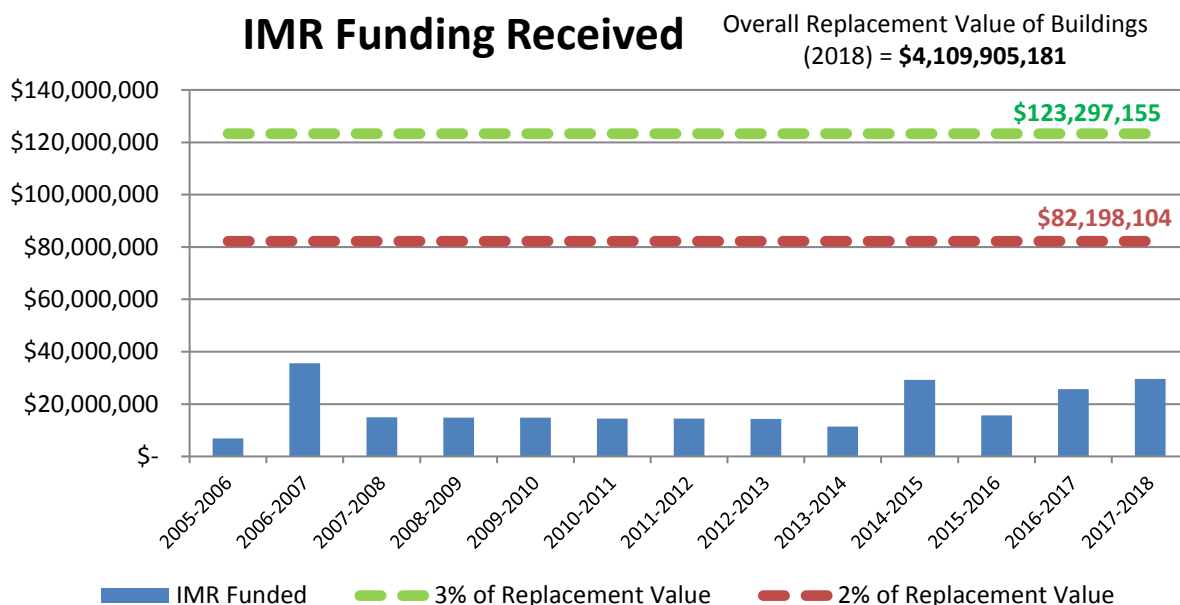
CURRENT SITUATION

The total deferred maintenance value of the 171 school buildings that had condition assessments completed is \$756,984,958 (Attachment I). The greatest value in terms of maintenance classification categories is the building envelope category at 26 per cent, followed by mechanical systems at 25 per cent, electrical systems at 18 per cent, interior-architectural at 17 per cent, with 14 per cent comprised of the three remaining categories. A description of the maintenance classification categories is provided in Attachment II.

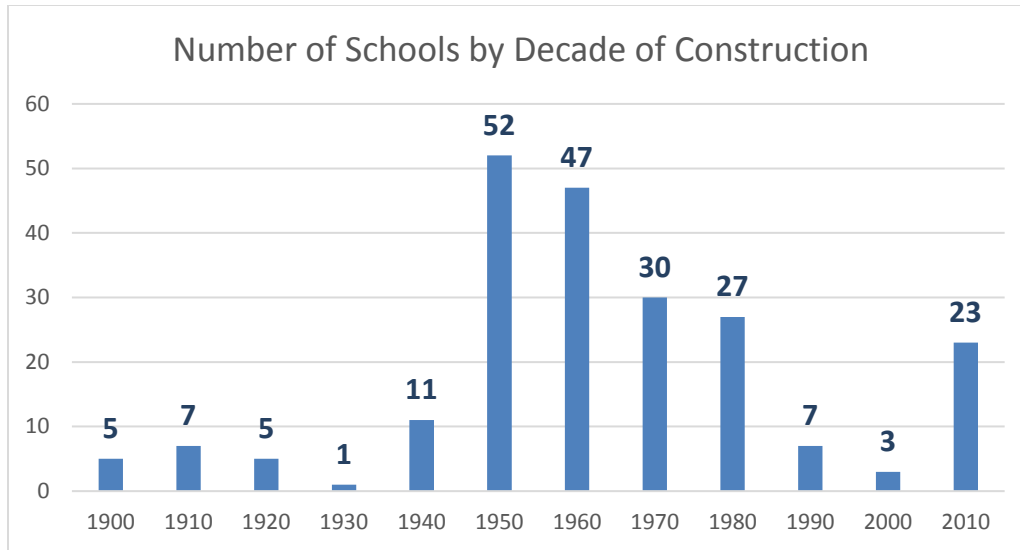
Many of the building envelope components of our schools are exposed to our harsh climatic conditions, including extreme cold and heat and associated freezing and thawing, which causes building materials and soils to expand and contract. Along with exposure to wind, rain and increasing solar ultraviolet light, building envelope components such as exterior walls, windows, doors, roofing, and roof openings are

vulnerable to the elements when not in like-new condition. Basement walls, floors and foundations, exterior ramps and stairs, and hard-surface areas like sidewalks, parking areas, asphalt play areas and pads are as vulnerable when subjected to freezing, thawing and ground heaving. Mechanical, electrical and interior walls, floors, plumbing and finishes, are subjected to daily wear and tear, not just by students and staff, but through partner and community use after school hours.

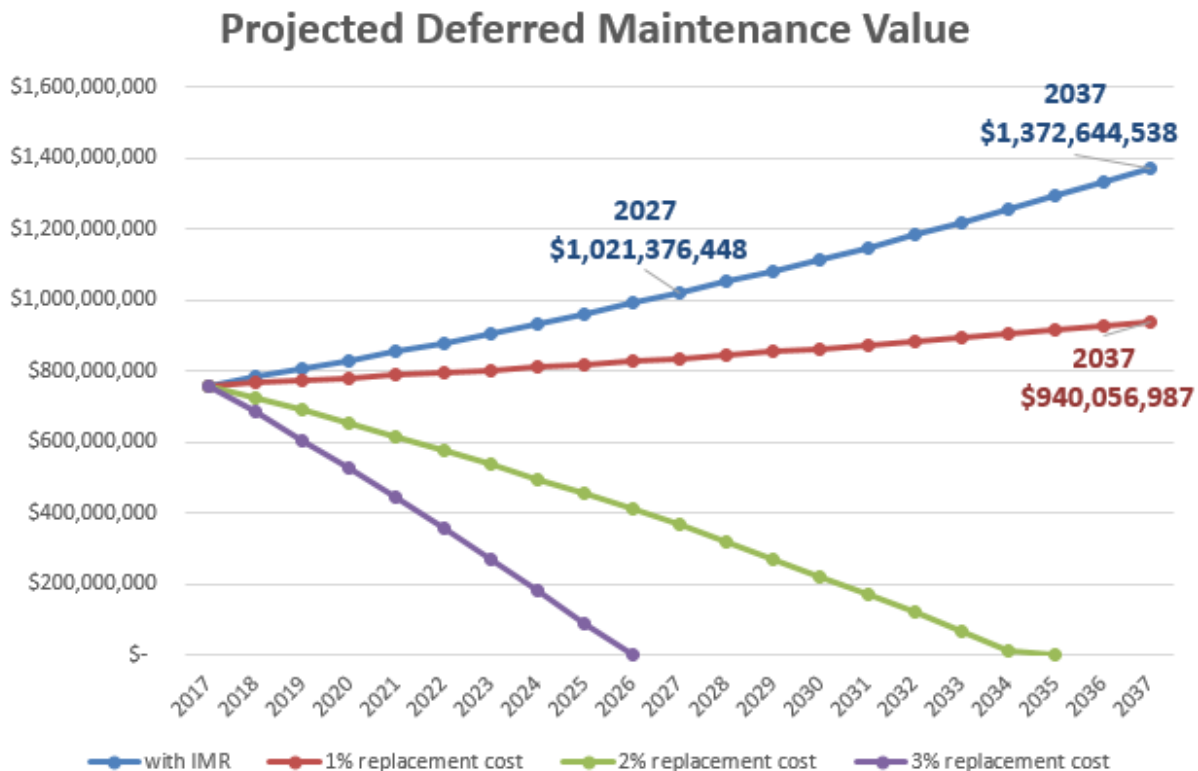
For many years, there has been insufficient funding to properly maintain our buildings. Industry standard for public infrastructure reinvestment suggests that between two and four per cent of replacement value should be invested annually to keep buildings in good order. The Government of Alberta's 20-Year Strategic Capital Plan states: "Literature on maintenance costs suggests that annual costs to maintain a building are approximately 2 percent of its replacement cost." The City of Edmonton and University of Alberta also confirm the two to four per cent rate. This assumes a beginning state that is new or like new. In terms of capital funds provided to our District, the provincial Infrastructure Maintenance Renewal (IMR) program represents the major funding source to address maintenance. The following graphic indicates the level of IMR the District has been receiving since 2005-2006, with a two to three per cent of replacement cost range indicating a minimum amount that should be reinvested annually.



Funding is inadequate to meet a two to three per cent reinvestment benchmark level of funding. Reinvestment is not currently keeping pace with aging facilities and a growing deferred maintenance liability. As our buildings age, it is anticipated that replacement values will rise, with a corresponding two to three per cent increase in reinvestment funding needed. A reduction in capital funding and grants will contribute to a faster rise in the deferred maintenance total. Occasional funding for school modernizations or replacement schools can contribute to a more rapid reduction in deferred maintenance; however, funds for modernizations rarely cover all deferred maintenance areas. Overall funding for these types of projects is sporadic and unpredictable. While some construction has occurred with modernizations and replacement buildings, the overall age of the District's schools will continue to increase.



This year, 127 of the District's schools are 50 years old or older (opened in or prior to 1968). By 2028, 156 schools will be 50 years old or older. Approximately 39 per cent of the District's deferred maintenance is categorized as "Emergent" or "Significant Deficiencies", valued at approximately \$295 million, while annual IMR funding ranges anywhere from \$15 to \$30 million. In this context, the deferred maintenance deficit will continue to rise as buildings and components age without replacement. Under the current funding model, the magnitude of the increase will become unmanageable fiscally, and the ability to continue to operate some buildings could be at risk.



The Projected Deferred Maintenance Value graph shows the various scenarios of how the District's total deferred maintenance is affected through different funding mechanisms. The scenario "with IMR" assumes that the maintenance will continue to climb at the average rate it has between 2017 and 2018 where the average IMR amount received was \$25 million. The replacement cost scenarios assume the same growth but with a percent of replacement cost for all district buildings (\$4.1 billion in 2018) in place of IMR funding and capital funding for modernizations.

The assumptions in the graph (page 3) include:

- The replacement cost of the buildings remains constant at \$4.1 billion over the 20 year period
- The growth in deferred maintenance remains at 3%, the average rate of growth between 2017 and 2018
- The amount of IMR received each year is approximately \$25 million
- No space is added or removed

Given the lack of adequate funding to plan and implement preventative maintenance, jurisdictions are placed in a position of focusing efforts on unplanned or reactive maintenance and repair, the least cost-effective approach. A planned, preventative maintenance program informed by accurate system and component data, funded to meet benchmarks for reinvestment or replacement of components, would be the most cost effective approach.

The District will continue to advocate for stable and predictable capital funding to help address the mounting deferred maintenance deficit. This would include capital funds for modernization and replacement projects, as well as advocating for maintaining or growing the amount of IMR to be made available. Annual funding equivalent to 3 per cent of total replacement value (\$123 million) will result in a deferred maintenance decrease and a sustainable capital schedule would be realized to replace some of the existing aged space utilized by students. With annual funding equivalent to 2 per cent (\$82 million), the same result would be achieved over a longer time period.

In place of the current funding approach, a model that provides funding in five-year envelopes would increase the District's flexibility, ability to be proactive and responsive in addressing deferred maintenance.

- Funding blocks would provide greater flexibility to procure and bundle projects to maximize value.
- The capacity of the construction industry under such a model could lead to completion of additional projects in a more timely fashion than would be realized in a conventional manner.
- Block funding could allow for some measured debt servicing to supplement Provincial resources.
- The District could engage in mature community conversations with greater certainty and transparency.
- Additional opportunities for partnerships with community partners would be feasible under a more consistent, block-funded system.

KEY POINTS

- The total deferred maintenance value of the 171 school buildings that had condition assessments completed is \$756,984,958.
- Building envelope components represent 26 per cent of the total, followed by mechanical systems at 25 per cent, electrical systems at 18 per cent, interior-architectural at 17 per cent, and 14 per cent comprised of the three remaining categories.
- Industry standard for public infrastructure reinvestment suggests that between two and four per cent of replacement value should be invested annually to keep buildings in good order.

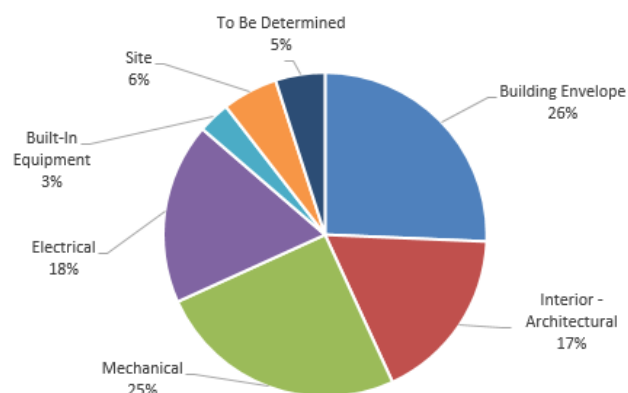
- Funding is inadequate to meet a two to three per cent reinvestment benchmark level of funding.
- Reinvestment is not currently keeping pace with aging facilities and a growing deferred maintenance liability.
- As our buildings age, it is anticipated that replacement values will rise, with a corresponding two to three per cent increase in reinvestment funding needed.
- A reduction in capital funding and grants will contribute to a faster rise in the deferred maintenance total.
- This year 127 schools are 50 years old or older (opened in or prior to 1968) and by 2028, 156 schools will be 50 years old or older.
- Approximately 39 per cent of the District's deferred maintenance categorized as "emergent" or "significant deficiencies", valued at approximately \$295 million.
- Annual IMR funding ranges anywhere from \$15 to \$30 million.
- Stable and predictable capital funding levels are required to address the mounting deferred maintenance deficit.
- Five-year funding blocks would help the District develop predictable maintenance renewal plans that could reduce the amount of deferred maintenance and enhance value through bulk purchasing.
- Debt financing matched to block funding would help to alleviate the emergent maintenance work, which is the most expensive and least cost effective approach.

ATTACHMENTS and APPENDICES

ATTACHMENT I	Overall Deferred Maintenance as of August 2017
ATTACHMENT II	Maintenance Classification Category Descriptions
ATTACHMENT III	Deferred Maintenance by Sector
ATTACHMENT V	Potential Dashboard Map
ATTACHMENT IV	Deferred Maintenance by School

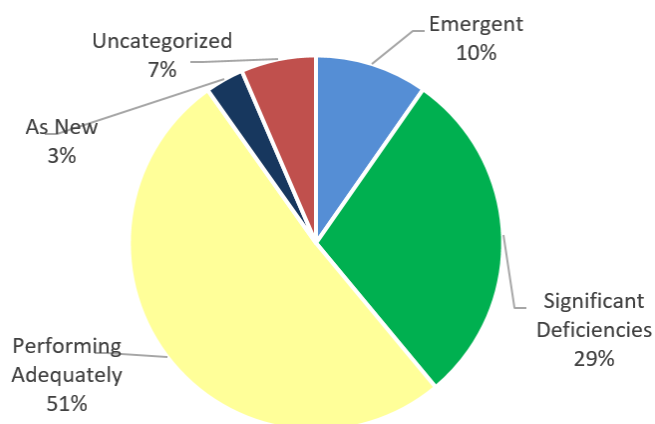
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Overall Deferred Maintenance as of August 2017



Maintenance Category	Amount	%
Building Envelope	\$ 194,277,166.87	26%
Interior-Architectural	\$ 132,358,585.64	17%
Mechanical	\$ 189,845,366.00	25%
Electrical	\$ 136,842,144.63	18%
Built-In Equipment	\$ 24,177,473.89	3%
Site	\$ 42,065,430.04	6%
To Be Determined	\$ 37,418,791.00	5%
Total	\$ 756,984,958.07	100%

Maintenance Category	Emergent	Significant Deficiencies	Performing Adequately	As New	Uncategorized	Total
Building Envelope	\$36,445,320	\$59,725,014	\$89,219,029	\$7,846,804	\$1,041,000	\$194,277,167
Interior-Architectural	\$20,691,633	\$28,252,345	\$75,200,163	\$744,745	\$7,469,700	\$132,358,586
Mechanical	\$11,597,870	\$84,705,424	\$79,743,339	\$10,601,733	\$3,197,000	\$189,845,366
Electrical	\$1,721,285	\$17,605,756	\$111,678,325	\$5,806,020	\$30,758	\$136,842,144
Built-In Equipment	\$400,280	\$6,518,826	\$17,109,998	\$148,370	\$0	\$24,177,474
Site	\$2,672,278	\$24,542,055	\$14,759,547	\$91,550	\$0	\$42,065,430
To Be Determined	\$0	\$0	\$0	\$0	\$37,418,791	\$37,418,791
Total	\$ 73,528,666	\$221,349,420	\$387,710,401	\$25,239,222	\$49,157,249	\$756,984,958



Condition Category	Amount	%
Emergent	\$ 73,528,666.52	10%
Significant Deficiencies	\$ 221,349,420.10	29%
Performing Adequately	\$ 387,710,400.73	51%
As New	\$ 25,239,221.72	3%
Uncategorized	\$ 49,157,249.00	7%
Total	\$ 756,984,958.07	100%

Maintenance Classification Category Descriptions

BUILDING ENVELOPE

Includes: foundations, basement walls and crawl spaces, building structural components and framing, exterior ramps and stairs, load bearing interior walls, exterior wall construction and finishes, exterior windows and doors roof coverings, and roof openings (i.e., skylights) etc.

INTERIOR-ARCHITECTURAL

Includes: interior wall construction and finishes, interior windows and doors, interior fittings (e.g., lockers, handrails), storage shelving, interior stair-ramp construction and finishes, floor and ceiling finishes, elevators and lifts, barrier free access, safety and fire codes, hazardous components etc.

MECHANICAL

Includes: plumbing, heating, ventilating and air-conditioning (HVAC), fire protection (i.e., sprinklers) etc.

ELECTRICAL

Includes: transformers, panel boards, switchboards and circuit boards, lighting, communication and security systems, data, emergency light and power etc.

BUILT-IN EQUIPMENT

Includes: commercial, office and CTS equipment, institutional equipment (e.g., theatre and stage, laboratory equipment), maintenance equipment, fixed furnishings (casework), fixed artwork (e.g., murals), window treatment, moveable built furnishings and accessories, special construction (e.g., greenhouse), etc.

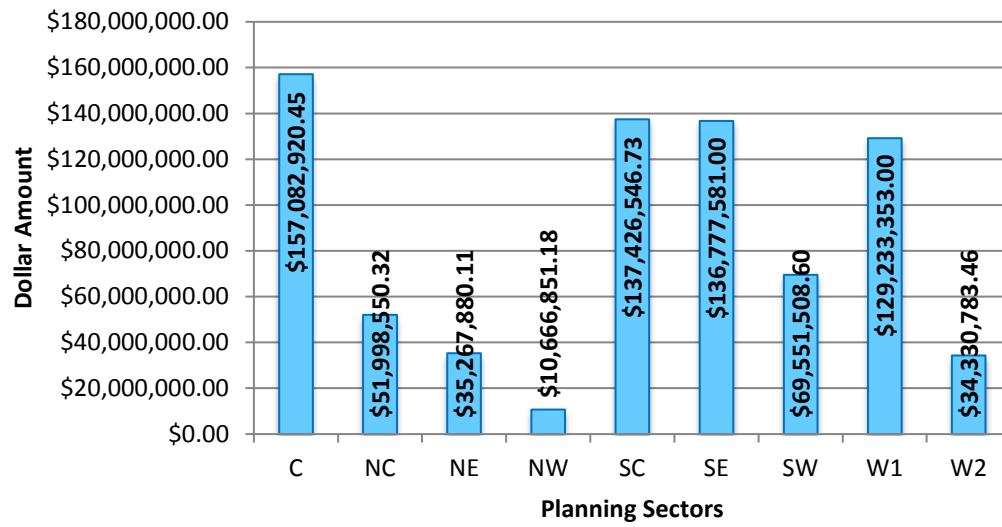
SITE

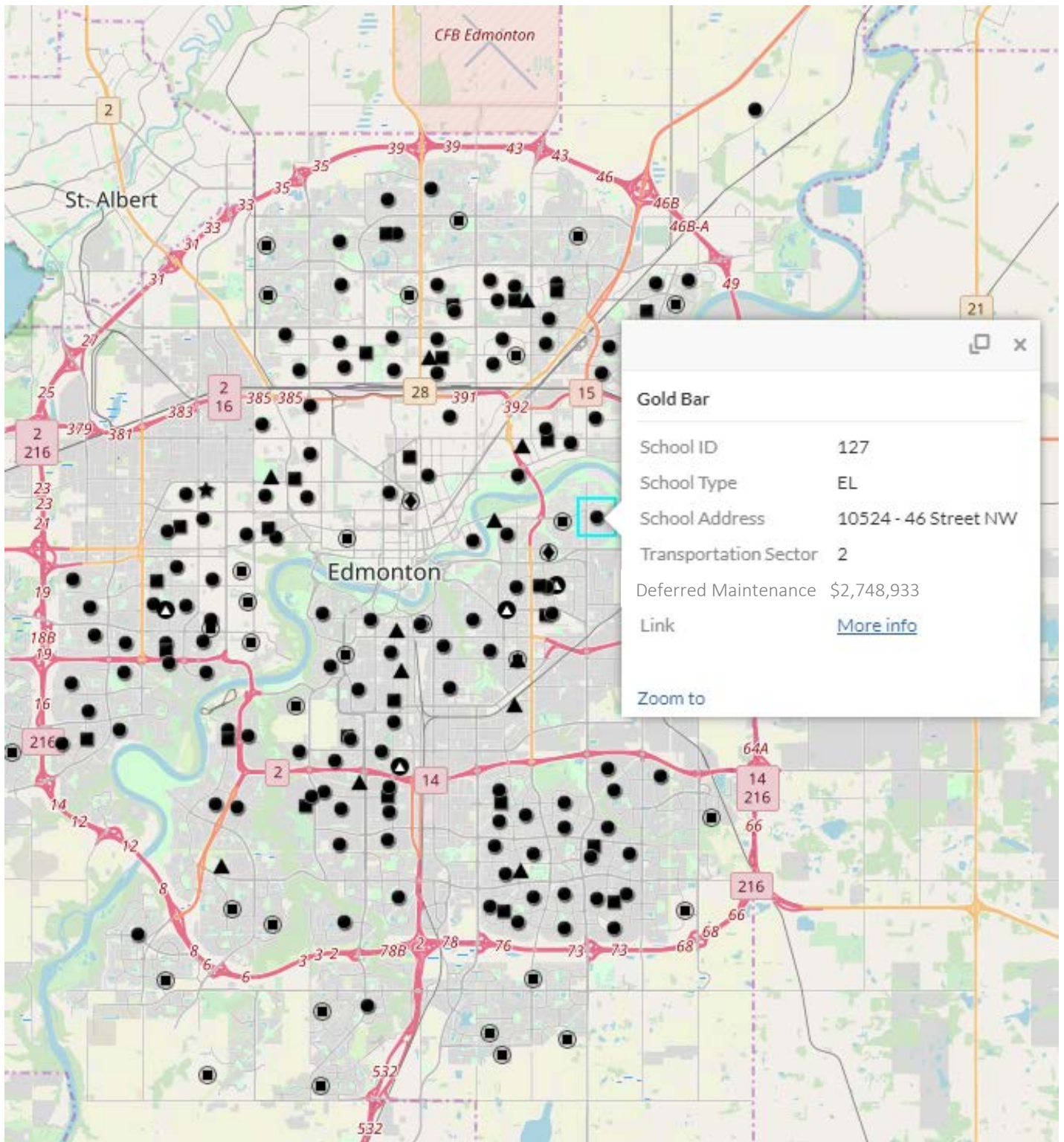
Includes: site grading, drive lanes within school property parking lot and pedestrian paving and surfacing, signage and markings, fences and gates, sports surfaces (e.g., tarmacs), landscaping, site electrical (e.g., car plugs), mechanical and utilities (e.g., storm sewer), etc.

TO BE DETERMINED

Includes: mixed category items identified under a single cost (example: foundation, sidewalk, and gymnasium wall captured as one cost).

Deferred Maintenance by Sector



Potential Dashboard Map

Deferred Maintenance by School

School	Sector	Total	School	Sector	Total
Abbott	NE	\$ 4,622,871	Ellerslie Primary (South)	SE	\$ 3,572,008
Academy at King Edward	SC	\$ 4,917,484	Elmwood	W1	\$ 5,676,383
Afton	SC	\$ 5,938,134	Evansdale	NC	\$ 4,632,109
Aldergrove	W2	\$ 1,732,540	Fraser	NE	\$ 2,352,883
Allendale	SC	\$ 5,516,346	Garneau	SC	\$ 4,567,187
Athlone	C	\$ 5,942,969	George H Luck	SW	\$ 1,447,516
Avalon	SC	\$ 3,720,131	George P Nicholson	SW	\$ 1,894,606
Avonmore	SC	\$ 5,657,270	Glendale	W1	\$ 3,350,553
Bannerman	NE	\$ 1,970,583	Glengarry	C	\$ 5,674,307
Baturyn	NW	\$ 3,067,509	Glenora	W1	\$ 2,711,167
Beacon Heights	NE	\$ 2,500,040	Gold Bar	SC	\$ 2,748,933
Belmead	W2	\$ 2,507,690	Grace Martin	SE	\$ 4,533,861
Belmont	NE	\$ 2,385,363	Grandview Heights	SC	\$ 1,482,509
Belvedere	C	\$ 3,007,728	Greenfield	SW	\$ 4,041,886
Bisset	SE	\$ 3,706,119	Greenview	SE	\$ 4,275,891
Braemar	SC	\$ 5,341,349	Grovenor	W1	\$ 2,877,113
Brander Gardens	SW	\$ 2,565,759	Hardisty	SC	\$ 8,762,564
Brightview	W1	\$ 8,919,918	Harry Ainlay	SW	\$ 19,996,764
Britannia	W1	\$ 14,515,308	Hazeldean	SC	\$ 3,853,045
Brookside	SW	\$ 2,382,518	Hillcrest	W1	\$ 6,118,587
Calder	C	\$ 8,682,958	Hillview	SE	\$ 1,972,235
Callingwood	W2	\$ 3,050,325	Holyrood	SC	\$ 2,106,653
Centennial	W2	\$ 2,994,897	Homesteader	NE	\$ 3,362,893
Clara Tyner	SC	\$ 2,425,116	Horse Hill	NE	\$ 5,382,798
Coronation	W1	\$ 2,370,460	Idylwyld	SC	\$ 2,532,930
Crawford Plains	SE	\$ 4,630,670	Inglewood	C	\$ 3,517,970
Crestwood	W1	\$ 3,294,783	J. Percy Page	SE	\$ 9,136,111
D.S. MacKenzie	SW	\$ 4,458,196	J.A. Fife	NC	\$ 3,695,385
Daly Grove	SE	\$ 3,814,170	Jackson Heights	SE	\$ 2,717,786
Dan Knott	SE	\$ 6,477,148	James Gibbons	W1	\$ 608,801
Delton	C	\$ 8,967,268	Jasper Place	W1	\$ 15,178,104
Delwood	C	\$ 5,034,038	John A. McDougall	C	\$ 1,415,203
Dickinsfield	NC	\$ 4,584,822	John Barnett	NC	\$ 3,060,695
Donnan	SC	\$ 4,647,453	John D. Bracco	NE	\$ 1,558,327
Dovercourt	W1	\$ 2,052,242	Julia Kiniski	SE	\$ 4,507,125
Duggan	SW	\$ 3,718,617	Kameyosek	SE	\$ 3,323,375
Dunluce	NW	\$ 3,379,336	Kate Chegwin	SE	\$ 4,905,692
Earl Buxton	SW	\$ 2,711,430	Keheewin	SW	\$ 2,347,817
Edith Rogers	SE	\$ 5,328,876	Kenilworth	SC	\$ 5,183,504
Ekota	SE	\$ 3,020,794	Kensington	C	\$ 7,424,870
Ellerslie Campus (North)	SE	\$ 5,608,343	Kildare	NC	\$ 4,011,785

Deferred Maintenance by School

School	Sector	Total	School	Sector	Total
Killarney	C	\$ 6,421,121	Patricia Heights	W1	\$ 3,096,785
King Edward	SC	\$ 4,618,424	Pollard Meadows	SE	\$ 3,597,592
Kirkness	NE	\$ 3,112,434	Princeton	C	\$ 3,989,155
L.Y. Cairns	SC	\$ 5,179,301	Queen Alexandra	SC	\$ 5,003,666
Lago Lindo	NC	\$ 2,198,400	Queen Elizabeth	C	\$ 12,102,426
Lansdowne	SC	\$ 2,177,080	Richard Secord	SW	\$ 2,075,769
La Perle	W2	\$ 2,342,863	Rideau Park	SW	\$ 1,956,621
Lauderdale	C	\$ 4,374,382	Rio Terrace	W1	\$ 4,529,537
Laurier Heights	W1	\$ 5,601,601	Riverbend	SW	\$ 4,760,678
Lee Ridge	SE	\$ 3,112,231	Riverdale	C	\$ 1,392,367
Lendrum	SC	\$ 3,497,787	Rosslyn	C	\$ 11,899,375
Londonderry	NC	\$ 6,871,383	Rutherford	SC	\$ 3,223,959
Lorelei	NW	\$ 2,038,158	S. Bruce Smith	W2	\$ 4,126,288
Lymburn	W2	\$ 2,248,230	Sakaw	SE	\$ 3,596,026
Lynnwood	W1	\$ 2,952,781	Satoo	SE	\$ 3,067,679
M.E. Lazerte	NC	\$ 9,819,057	Scott Robertson	C	\$ 4,771,425
Malcom Tweddle	SE	\$ 2,349,834	Sherwood	W1	\$ 4,579,686
Malmo	SC	\$ 2,078,143	Sifton	NE	\$ 1,846,583
Mary Butterworth	NW	\$ 2,181,848	Spruce Avenue	C	\$ 6,450,470
Mayfield	W1	\$ 4,681,456	Steele Heights	NC	\$ 4,408,095
McArthur	C	\$ 5,535,684	Steinhauer	SW	\$ 2,355,309
McKee	SC	\$ 6,990,605	Stratford	W1	\$ 5,263,509
McKernan	SC	\$ 5,180,925	Sweet Grass	SW	\$ 3,946,571
McLeod	NC	\$ 2,496,365	T.D. Baker	SE	\$ 4,914,971
McNally	SC	\$ 9,684,967	Thornccliffe	W2	\$ 4,633,032
Meadowlark	W1	\$ 3,438,587	Tipaskan	SE	\$ 3,161,370
Mee-Yah-Noh	C	\$ 4,461,420	Velma E. Baker	SE	\$ 3,123,067
Menisa	SE	\$ 3,281,921	Vernon Barford	SW	\$ 5,265,308
Meyokumin	SE	\$ 3,407,548	Virginia Park	NE	\$ 1,784,492
Meyonohk	SE	\$ 3,957,473	W.P. Wagner	SE	\$ 19,075,436
Michael A. Kostek	W2	\$ 2,246,881	Waverley	SC	\$ 5,205,433
Minchau	SE	\$ 3,526,182	Weinlos	SE	\$ 5,076,047
Mount Pleasant	SC	\$ 2,734,997	Westbrook	SW	\$ 3,626,145
Northmount	NC	\$ 4,035,928	Westglen	C	\$ 5,446,183
Norwood	C	\$ 2,492,652	Westlawn	W1	\$ 9,452,734
Oliver	C	\$ 5,771,216	Westminster	W1	\$ 3,282,693
Ormsby	W2	\$ 4,565,453	Westmount	C	\$ 6,638,657
Ottewell	SC	\$ 5,353,446	Windsor Park	SC	\$ 2,224,338

Deferred Maintenance by School

School	Sector	Total	School	Sector	Total
Overlander	NE	\$ 3,495,504	Winterburn	W2	\$ 3,882,584
Parkallen	SC	\$ 4,096,031	York	NC	\$ 2,184,526
Parkview	W1	\$ 8,293,751	Youngstown	W1	\$ 6,386,814

Closed School	Sector	Total
Alex Taylor	C	\$ 3,990,300
Bennett Centre	SC	\$ 776,839
Eastwood	C	\$ 4,027,200
Lawton	NE	\$ 5,515,982
McCauley	C	\$ 2,367,290
McKay Avenue	C	\$ 2,495,500
Queen Mary Park	C	\$ 2,814,900

DATE: June 25, 2019

TO: Board of Trustees

FROM: Trustee Trisha Estabrooks, Chair, Policy Review Committee
Trustee Sherry Adams, Policy Review Committee
Trustee Bridget Stirling, Policy Review Committee

SUBJECT: Annual Policy Review for *School Act* Compliance

RESOURCE STAFF: Marnie Beaudoin, Karen Mills, Nancy Petersen

REFERENCE: [Trustees' Handbook](#) Section 6.1.3 – Policy Review Committee
[Bill 24: An Act to Support Gay-Straight Alliances](#)
First, Second and Third Reading for Board Policies FA.BP Human Resources Framework, HFA.BP Sexual Orientation and Gender Identity and HG.BP Student Behaviour and Conduct (Bill 24); [Board report of June 19, 2018](#)

ISSUE

Bill 24: *An Act to Support Gay-Straight Alliances*, now incorporated into the *School Act*, requires Boards to review the policy and code of conduct respecting the board's obligation to provide a welcoming, caring, respectful and safe learning environment that includes the establishment of a code of conduct for students that addresses bullying behaviour, confirm the review by a board resolution and post or repost the policy and code of conduct on the publicly accessible website after review by June 30 of each year.

BACKGROUND

Bill 24: *An Act to Support Gay-Straight Alliances*, now incorporated into the *School Act*, received Royal Assent December 15, 2017, and came into effect immediately. Alberta Education provided school boards across the province until June 30, 2018, to ensure their policies were in alignment with the direction and intent of Bill 24.

Under the Act,

“45.1 (1) A board has the responsibility to ensure that each student enrolled in a school operated by the board and each staff member employed by the board is provided with a welcoming, caring, respectful and safe learning environment that respects diversity and fosters a sense of belonging.

(2) A board shall establish, implement and maintain a policy respecting the board's obligation under subsection (1) to provide a welcoming, caring, respectful and safe learning environment that includes the establishment of a code of conduct for includes the establishment of a code of conduct for students that addresses bullying behaviour.”

RELATED FACTS

At their June 19, 2018, meeting the Board passed the following policy updates to ensure compliance

with Bill 24:

- Revisions to FA.BP Human Resources Framework include:
 - Addition of statements that affirm the rights for staff members and students as provided for in the Alberta Human Rights Act and Canadian Charter of Rights and Freedoms.
 - An updated reference to the School Act.
- Revisions to HFA.BP Sexual Orientation and Gender Identity include:
 - Addition of statements that affirm the rights for staff members and students as provided for in the Alberta Human Rights Act and Canadian Charter of Rights and Freedoms.
 - Alteration of the Accountability Statement to reflect the Board's responsibility to the Minister.
- Revisions to HG.BP Student Behaviour and Conduct include:
 - Addition of statements that affirm the rights for students as provided for in the Alberta Human Rights Act and Canadian Charter of Rights and Freedoms.
 - Addition of a statement to articulate the Board's compliance with the Freedom of Information and Protection and Privacy Act (FOIP).
 - Addition of statements articulating the specific requirements pertaining to the review and accessibility of HG.BP Student Behaviour and Conduct.
 - Addition of Canadian Charter of Rights and Freedoms and Freedom of Information and Protection and Privacy Act (FOIP) to the References section.
 - Update to School Act reference

The District's compliance with the Bill 24 requirements was confirmed by a letter from the Education Minister on August 15, 2018.

Section 45.1 (6)(d) of the *School Act* requires that boards:

by June 30 of each year, review the policy and code of conduct, confirm the review by a board resolution and post or repost the policy and code of conduct on the publicly accessible website after review.

The Policy Review Committee reviewed the policies and code of conduct at their meeting on January 8, 2019, and found them to be current, relevant and in no need of revision.

Board policies FA.BP Human Resources Framework, HFA.BP Sexual Orientation and Gender Identity and HG.BP Student Behaviour and Conduct are posted on the District website (epsb.ca).

RECOMMENDATION

That the Board confirm the Policy Review Committee's annual review of policies required to be in compliance with the *School Act*.

NEXT STEPS

Upon passing of the recommendation, the Board Chair will write to the Minister of Education to confirm the Board's compliance with the annual review of policies and code of conduct required to be in compliance with Section 45.1(6)(d) of the *School Act*.

TE:km

DATE: June 19, 2018

TO: Board of Trustees

FROM: Trustee Ken Gibson, Governance and Evaluation Committee, Chair
Trustee Michael Janz, Governance and Evaluation Committee
Trustee Cheryl Johner, Governance and Evaluation Committee

SUBJECT: 2018-2019 Superintendent of Schools' Evaluation

RESOURCE STAFF: Karen Mills

REFERENCE: [Board Policy FGB.BP – Evaluation of Superintendent of Schools Trustees' Handbook – Section 6.1.1 Governance and Evaluation Committee](#)

ISSUE

The Board of Trustees annually provides a summary report to the public of its evaluation of the Superintendent of Schools' performance for the previous school year.

BACKGROUND

The Board believes that an annual performance evaluation of the Superintendent is a vital process for creating and maintaining a healthy and continuously improving school district. In addition, the Board believes that opportunities for regular ongoing dialogue and feedback between the Superintendent and Trustees help to foster a collaborative working environment critical to a high functioning district.

CURRENT SITUATION

A letter summarizing the results of the 2018-2019 Superintendent of Schools' evaluation is attached (Attachment I).

KEY POINTS

- The summary letter, submitted by Optimum Talent, for the 2018-2019 Superintendent of Schools' Evaluation states that:
 - The Superintendent achieved an overall rating of 4.7. This represents a rating in the outstanding range and is consistent with his results over the past five years.
 - His overall rating from the Board (4.9) is the highest it has been since he was hired. The Superintendent continues to be highly regarded by all Board Trustees, direct reports and leadership team members. He is seen as a highly strategic leader, whose commitment to the District vision has not wavered.
 - The Superintendent has consistently demonstrated his desire to have an excellent teacher in front of every student. His thinking, planning and execution are directed towards this goal.
 -
- In summary, the Superintendent continues to be seen as a strong and visionary leader by Trustees, the District Support Team, District leaders and external stakeholders.

ATTACHMENTS

ATTACHMENT I June 14, 2019, Summary letter from Optimum Talent

KM:sj



June 19, 2019

Trustee Michelle Draper

Edmonton Public School Board

Re: 2019 Superintendent Evaluation

We have completed the 2019 Superintendent Evaluation on Mr. Darrel Robertson as requested by the Board of Trustees of the Edmonton Public School Board. Our comprehensive evaluation was comprised of a 360-degree review including all Trustees, the District Support Team, the District Leadership Team and external stakeholders. A mix of in-person interviews and on-line surveys were used to collect the feedback from 244 participants. An overall recap of the results was prepared for the Board.

The Superintendent achieved an overall rating of 4.7 on a scale of 1 – 5. This represents a rating in the outstanding range. The Superintendent is perceived to be an exceptional leader by the Board, the District Support Team, the District Leadership Team and external stakeholders. His commitment to the District vision of ensuring the success of one student at a time has not wavered. This was demonstrated by the increase in professional development, Teacher Collaboration Committee and other new initiatives that focus on student achievement.

The Superintendent has built very strong relationships with many of the key internal and external stakeholders. External stakeholders positively commented on his strong strategic thinking, relationship building and collaboration. His work with both Government and the College of Alberta School Superintendents (CASS) was particularly noted.

The opportunities for the Superintendent to develop were focused on planning for potential changes in funding in the coming years, determining the most effective measurements on student success and finding ways continue to add value with the District Leadership Team.

In summary, the Superintendent continues to be seen as an outstanding leader, with very positive feedback across all stakeholder groups.

Regards,

Gord Syme

Vice President, Talent Management Services

Optimum Talent

720 MANULIFE PLACE
10180 - 101 STREET
EDMONTON, ALBERTA
T5J 3S4

T 780.432.5490

WWW.OPTIMUMTALENT.COM

DATE: June 25, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Bereavements

ORIGINATOR: Angela Anderson, Chief Human Resources Officer, Human Resources

**RESOURCE
STAFF:** Cindy Maksymuik

REFERENCE: AEBC.AR Acknowledging Student, Staff and Trustee Deaths and Bereavements

Mr. Marvin Eidelman passed away on May 14, 2019, at the age of 63 years. Mr. Eidelman was hired to the District in January 1984 as a teacher with the District, he was on a leave of absence at the time of his passing. Mr. Eidelman is survived by his wife and children.

Mrs. Shirley Simmonds passed away April 21, 2019, at the age of 51 years. Mrs Simmonds was hired to the District in November 2004. She spent her 18 year career as a supply teacher. Mrs. Simmonds is survived by her husband Wylie. A celebration of Shirley's life will be held on Saturday, July 13, 2019.

DATE: June 25, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Delegation of Authority – 2019 Summer Recess

ORIGINATOR: Karen Mills, Director of Board and Superintendent Relations

REFERENCE: [School Act](#) Sections 61(1), 65(2), 65(3), 67(1)

ISSUE

Each year, at the conclusion of the last scheduled public board meeting prior to the summer recess, the Board delegates authority to the Superintendent of Schools to make decisions on behalf of the Board during the summer recess.

BACKGROUND

The first recommendation provides for the calling of special board meetings during the summer recess in the event that special meetings are necessary for Trustees to address critical matters.

The second recommendation is intended to cover other matters which normally would come to the Board but which the Board is authorized to delegate under Section 61 of the *School Act*.

RELATED FACTS

The delegation of authority is effective June 25, 2019, following the last official meeting of the Board.

RECOMMENDATION

1. That in accordance with Sections 61(1), 65(2), 65(3) and 67(1) of the *School Act*, any special board meetings during the 2019 summer recess be at the call of the Board Chair or, in her absence, the Board Vice-Chair.
2. That, in accordance with Section 61(1) of the *School Act*, effective June 25, 2019, delegation of authority to the Superintendent of Schools to make decisions during the 2019 summer recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the first public board meeting in the fall of 2019.

CONSIDERATIONS and ANALYSIS

Should a special board meeting be required, the Superintendent of Schools will contact the Board Chair or, in her absence, the Board Vice-Chair.

KM:sj