

DATE: March 19, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Process and Timeline for the 2019-2020 Budget and for the Fall Review of the 2018-2019 Results and the Plans for 2019-2020

ORIGINATOR: Todd Burnstad, Chief Financial Officer

RESOURCE STAFF: Jeremy Higginbotham, Robert Mah, Madonna Proulx, Karen Robinson

REFERENCE: [Province of Alberta School Act](#)

ISSUE

School boards are required to prepare and submit a budget to the Minister of Education by May 31 of each year for the fiscal year beginning on the following September 1. However, due to uncertainty of a provincial budget being released prior to the election, administration is predicting a submission extension to June 30.

The spring proposed budget is based on projected enrolment. The fall revised budget must be updated and submitted to the province by November 30, based on the actual September 30 enrolment. The Board of Trustees is also required to meet government policy and requirements for school board planning and results reporting no later than November 30.

BACKGROUND

A provincial election has to be called on or before May 3, 2019, to allow for the 28 day election period required as the election has to occur by May 31, 2019. Currently no indication has been made as the release date of the provincial budget.

In order to address the uncertainty of the budget release, administration has prepared two scenarios for the process and timelines around the spring budget (Attachment I). It is important to note that the date that budget allocations are available to schools and central decision units remains unchanged, regardless of when the provincial budget is released. If provincial funding assumptions change after the budget allocations have been calculated, administration will determine what additional steps would be required in order to balance the District's 2019-2020 budget.

Each school year, the Board of Trustees approves the process and timeline for review of the previous year's results as well as the review of the plans established for the current school year. Through discussions, Trustees have an opportunity to learn about the results achieved by schools and central decision units and the implications those results may have on their 2019-2020 plans. The Board of Trustees will also gain an understanding of how schools and central departments will develop their plans in support of District priorities.

Schools and central decision units will report on their results (Attachment II) achieved from the SMART (Specific, Measurable, Attainable, Relevant, Time-framed) goals that were established for 2018-2019 as

well as identify the biggest challenges and improvement opportunities that will impact their 2019-2020 plans. The Plans document details priority, high impact SMART goals for the upcoming school year (Attachment III).

RELATED FACTS

- The process and timelines dates for the spring proposed budget are subject to change based on the upcoming provincial election.
- The Distribution of Funds report will be presented at the Caucus meeting on April 16, 2019, and at the April 30, 2019, Board meeting.
- The proposed budget is based on projected enrolment, proposed revenue, and the basis of allocation. It is then updated in the fall based on September 30 enrolment.
- School subcommittee meetings have been scheduled to take place November 18 - 29, 2019. During the school subcommittee meetings, Trustees, in collaboration with assistant superintendents, will facilitate a group dialogue. Proposed agendas for both school and central meetings are provided in Attachment IV. Attachment V identifies the proposed groupings (based on Trustee ward) for Trustee subcommittee reviews. This schedule will be updated in September to adjust for changes in school principalship.
- Central subcommittee meetings have been scheduled to take place November 15 - 20, 2019. There will be three central subcommittee meetings scheduled for a maximum of three hours per session. The Superintendent will present his decision unit results review and plans as part of the Annual Education Results Review at public Board meeting on November 26, 2019 (subject to finalization of 2019-2020 Board dates)
- As in previous years, the school decision units with first- and second-year principals will be reviewed by assistant superintendents. These meetings will be scheduled by the assistant superintendents prior to November 30, 2019.

RECOMMENDATION

1. **That the Process and Timeline for the 2019-2020 Spring Budget and the 2019-2020 Fall Revised Budget, as outlined in Attachment I, be approved.**
2. **That the Process and Timeline for Review of the 2018-2019 Results and the 2019-2020 Plans, as outlined in this report be approved.**

NEXT STEPS

- If approved by the Board of Trustees, the 2019-2020 budget process and timeline will be communicated to principals and central decision unit leaders.
- Consistent with prior years and if there is no extension date, a draft budget report will be sent to Alberta Education on May 31, 2019, with the final report being submitted following Board approval on June 11, 2019.

ATTACHMENTS and APPENDICES

ATTACHMENT I	Process and Timeline for the 2019-2020 Budget (Calendar)
ATTACHMENT II	2018-2019 Results Review - document template
ATTACHMENT III	2019-2020 Plans - document template
ATTACHMENT IV	Proposed Agendas
ATTACHMENT V	School and Central Groups for review of 2018-2019 results and 2019-2020 plans – Trustees Subcommittee Review

MP:ja

Spring Proposed 2019-2020 Budget Timeline

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
MAR	3	4	5 BOARD 2:00pm	6	7	8	9
	10	11 District PD Day	12	13	14	15	16
	17	18	19 BOARD 2:00pm Process & Timeline Recommendation MARS #14285	20	21	22	23
	24	25 Spring Recess (March 26-29)	26	27	28	29	30
APR	31	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16 CAUCUS Distribution of Funds Feedback MARS #14245 BOARD 2:00pm	17	18 Bill 1 Fee Template Opens (Finance Live)	19 Good Friday	20
	21	22 Easter Monday	23 Enrolment File	24	25	26	27
MAY	28	29	30 BOARD 2:00pm Distribution of Funds Recommendation MARS #14264	1 Budget Opens Allocations to Schools & Central (BPS)	2	3	4
	5	6	7	8 Budget Due (BPS)	9	10	11
	12	13	14 CAUCUS BOARD 2:00pm	15	16	17 Bill 1 Fee Template Due (Finance Live)	18
	19	20 Victoria Day	21 Teacher's Day in Lieu	22	23	24	25
JUN	26	27	28 SPECIAL CAUCUS (SCENARIO "A") Caucus-Intro. of Spring Budget Feedback MARS #14272 BOARD 2:00pm	29	30	31 (SCENARIO "A") Draft Budget & Bill 1 to Province	1
	2	3 ASBA SPRING MTG	4 ASBA SPRING MTG	5	6	7	8
	9	10	11 CAUCUS (SCENARIO "B") Caucus-Intro. of Spring Budget Feedback MARS #14272 OR BOARD 2:00pm (SCENARIO "A") Approval of Spring Budget Recommendation MARS #14275	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25 BOARD 2:00PM (SCENARIO "B") Approval of Spring Budget Recommendation MARS #14275	26	27 Last Day of Instruction	28 Last Operational Day (SCENARIO "B") Budget & Bill 1 to Province	29

Scenario "A" – Provincial budget released prior to April 25Scenario "B" – Provincial budget released after April 25

Fall Revised 2019-2020 Budget Timeline

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
SEP	1	2 Labour Day	3 FIRST DAY OF INSTRUCTION	4	5	6	7
	8	9	10 BOARD 2:00PM	11	12	13	14
	15	16	17	18	19	20	21
OCT	22	23 District PD Day	24 BOARD 2:00PM	25	26	27 Results/Planning Modules Open (BPS)	28
	29	30	1	2	3	4	5
	6	7	8 BOARD 2:00PM	9	10	11 Results/Planning Documents Due (BPS)	12
NOV	13	14 Thanksgiving	15 Revised Budget Open - Allocations to Schools & Central (BPS)	16	17	18	19
	20	21	22 BOARD 2:00PM Revised Budget Due (BPS)	23	24	25 District PD Day	26
	27	28	29	30	31	1	2
	3	4	5 BOARD 2:00PM	6	7	8 Target Date to Distribute Results Review + Plans to Trustee's & Assistant Superintendents	9
	10	11 Remembrance Day	12 Teachers' Day In Lieu	13 Board Approved Non-Instructional	14	15 Central Results Reviews - AM	16
	17	18 ASBA School Results Reviews	19 ASBA School Results Reviews	20 Central Results Reviews	21 School Results Reviews	22 Audit Committee Fall Budget Update to Caucus	23
	24	25 School Results Reviews	26 BOARD Fall Budget Update presented at Board MARS (TBD)	27 School Results Reviews	28 School Results Reviews (Reserved for possible changes)	29 District PD Day Fall Budget Update due to the Province	30

**PROCESS AND TIMELINE FOR THE 2019-2020 SPRING PROPOSED
BUDGET (DETAIL)**

Spring/Planning Timeline	Process
March 19, 2019	• Process and Timeline for spring proposed budget is recommended to Board
April 16, 2019	• Distribution of Funds report is presented to Caucus
April 18, 2019	• Bill 1 Fee template opens (Finance Live)
April 30, 2019	• Distribution of Funds Recommendation to Board
May 1, 2019	• Budget opens; schools and central departments receive projected allocations and budget requirements (BPS)
May 8, 2019	• Budget due (BPS)
May 17, 2019	• Bill 1 Fee template due (Finance Live)
May 28, 2019	• Scenario "A" Intro of spring budget to special Caucus
May 31, 2019	• Scenario "A" Draft of budget & Bill 1 to Province
June 11, 2019	• Scenario "B" Intro of spring Budget to Caucus <u>or</u> • Scenario "A" Approval of spring proposed budget to Board
June 25, 2019	• Scenario "B" Approval of spring proposed budget to Board
June 28, 2019	• Scenario "B" Budget & Bill 1 to Province

Scenario "A" – Provincial budget released prior to April 25

Scenario "B" – Provincial budget released after April 25

**PROCESS AND TIMELINE FOR THE 2019-2020 FALL REVISED
BUDGET (DETAIL)**

Timeline	Process
September 27, 2019	<ul style="list-style-type: none"> • BPS Results/Planning modules open (BPS)
October 11, 2019	<ul style="list-style-type: none"> • Results Review & Planning documents due (BPS)
October 15, 2019	<ul style="list-style-type: none"> • Revised budget opens (BPS) • Allocations to schools and central
October 22, 2019	<ul style="list-style-type: none"> • Fall revised budget is due (BPS)
November 8, 2019	<ul style="list-style-type: none"> • 2018-2019 results review and 2019-2020 planning documentation available for Trustees
November 15 to 28, 2019	<ul style="list-style-type: none"> • School Trustee Subcommittees • Each group of principals presents their results at a public meeting to designated Trustees • Central Trustee Subcommittees • Each central department presents their results at a public meeting to designated Trustees
November 22, 2019	<ul style="list-style-type: none"> • Fall budget update to Caucus
November 26, 2019	<ul style="list-style-type: none"> • Fall budget update to Board • Superintendent of schools' DU to be presented at Board as part of the Annual Education Results Review (AERR).
Prior to November 30, 2019	<ul style="list-style-type: none"> • Assistant superintendent subcommittees • First and second year principals present their results to designated assistant superintendents • Review of remaining schools from assistant superintendents' catchment areas
November 29, 2019	<ul style="list-style-type: none"> • Fall budget update submitted to the Province

2018-2019 Results Review**School Name – DU #****District Priorities 2018-2022**

1. Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.
2. Provide welcoming, high quality learning and working environments.
3. Enhance public education through communication, engagement and partnerships.

Based on the three SMART goals that were established for 2018-2019 report on the results you achieved (with evidence, including referencing the school's Accountability Pillar results, if applicable) and describe how achievement of the goal supports the above District's Priorities (reference the priority number in your response).

SMART Goal #1: *goal will be imported from the 2018-2019 Budget***Results Achieved:****SMART Goal #2:** *goal will be imported from the 2018-2019 Budget***Results Achieved:****SMART Goal #3:** *goal will be imported from the 2018-2019 Budget***Results Achieved:****Challenges:****What were the biggest challenges encountered in 2018-2019?****Improvement Opportunities:****What are the opportunities for improvement from 2018-2019 that will inform your plan for 2019-2020?**

**2019-2020 Plans****School/Central Name: DU #****District Priorities 2018-2022**

1. Foster growth and success for every student by supporting their journey from early learning through high school completion and beyond.
2. Provide welcoming, high quality learning and working environments.
3. Enhance public education through communication, engagement and partnerships.

The following SMART (Specific, Measureable, Attainable, Relevant, Time-framed) goals have been established for the 2019-2020 school year (referencing the District's Priority number that the goal supports). Schools are to set one goal for each priority. Central DU's can set their goals around one or more priorities.

SMART Goal #1:**SMART Goal #2:****SMART Goal #3:**

TRUSTEE SUBCOMMITTEE MEETINGS

AGENDA

1. Welcome by the Trustee, and introductions by the Assistant Superintendent. (3 min.)
2. Introductions by Principals/Central DU executive of any staff, students, parents or community members in attendance. (4 min.)
3. Introductory remarks by the Chairperson (5 min.)
4. Group discussion facilitated by Chairperson and Assistant Superintendent. (2 hours.)
5. Break where appropriate. (10 min.)
6. Final remarks and closing of the meeting by the Chairperson. (5 min.)

LUNCH

- There will be a 1 to 1-½ hour break between the a.m. and p.m. sessions to allow time for lunch and travel time to the afternoon host school.
- There is no expectation that schools provide lunch for Trustees or Assistant Superintendents.



**SCHOOL/CENTRAL REVIEW 2018-2019 RESULTS
AND 2019-2020 PLANS
POTENTIAL SPEAKING NOTES FOR THE
CHAIRPERSON, TRUSTEE SUBCOMMITTEE**

Suggested Trustee Welcome and Introductions

My name is () and I am pleased to welcome each of you to the Trustee subcommittee review of the 2018-2019 results and the 2019-2020 plans. I am going to begin by calling upon the Assistant Superintendent to introduce each principal who will in turn introduce staff, students, parents as well as any community members who are with us today.

Suggested Trustee Opening Remarks

The Board of Trustees is elected to represent the public and is responsible and accountable to the public and to the provincial government for the expenditure of the District's annual budget.

In collaboration with staff, students, parents and the general public, the Board established the District's vision, mission and priorities. A District plan was then developed to align with, and support these priorities.

As part of the accountability process, Trustees have the opportunity to review the results of schools from the previous year, and to learn about the plans for the current school year in support of the overall District Priorities. This helps us formulate a better picture of what is happening not only in your school but in all schools across the District. These meetings allow Trustees to hear about:

- Each school's biggest success/achievement from the goals that were set last year.
- If there were any challenges that were encountered.
- What the plans/goals are for the current school year.

I would now like to call upon the principal of each school to start the discussion by: (for example using the suggested common question #1 from below) highlighting a goal that was established last year in their school plan around Priority 1. If possible, please refer to your Accountability Pillar Data, the District Feedback Survey or any other measure that supports your results.

SCHOOLS – SUGGESTED FORMAT

Please note: the purpose of this suggested format is to provide consistency among all the results review meetings taking place.

Environment

- More conversation-based rather than formal presentation-based.
- Safety/openness to sharing both successes and challenges.
- No additional documentation is required to be distributed at the meeting.

While Trustees can ask any questions/clarify any responses, suggested common questions are included below to help with consistency across the various meetings. These optional questions are shared with schools in advance to support them in being adequately prepared to respond.

Optional Suggested Common Questions:

1. Principals are asked to refer to the goal that they established last year in their school plan related to Priority 1.
 - Reflecting on your Accountability Pillar data, the District Feedback Survey results and any other local measures, discuss your greatest success.
 - What strategies did you use to achieve this success?
 - What are some potential next steps?
2. Principals are asked to refer to any of the goals established last year in their school plan.
 - Reflecting on your Accountability Pillar data, and/or the District Feedback Survey results and/or any other local measures, what does the data indicate is your greatest opportunity for growth?
 - How does this opportunity for growth connect to the goals outlined in your 2019-2020 school plan?
 - What strategies will you use to achieve your goal?
 - What evidence will be used to demonstrate success in achieving this goal?
3. Part of our role as a Trustee is to determine if there are common areas of challenge across the District and to advocate for potential solutions.

Mental Health:

- What have you been seeing as needs in terms of student mental health?
- How has your school team supported positive mental health at your school?
- How can we, as Trustees, advocate to help the mental health needs at your school?

FNMI:

- How have the recommendations from the Organization for Economic Co-operation & Development (OECD) report impacted teaching and learning in your school?

School and Community Partners:

- How have Community Partnerships served to support the success of students in your school?

Related to other items:

- Discuss a challenge you encountered at your school during the 2018-2019 school year.
- How was it handled? What did you learn?
- Will this challenge impact the 2019-2020 school year?
- After hearing from other schools today, are there any supports or strategies you could have used to address your challenge?

4. Other Attendees

- If time allows, direct limited questions to parents/other parties in attendance; possibly tie back to a District Feedback Survey question (i.e. How has the school provided you opportunities to be involved in (your child's) education?) Keep responses to a limited time to allow all parties in attendance an opportunity to contribute.

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

****Superintendent of Schools DU to be reviewed at Board November 26, 2019**

**Friday, November 15, 2019
9:00 am to 12:00 pm**

Trustee
Trustee
Trustee
Conference Room TBD
<i>Assistant Superintendents:</i> <i>Kathy Muhlethaler</i> <i>Kent Pharis</i> <i>Leona Morrison</i> <i>Liz Yule</i> <i>Mike Suderman</i> <i>Ron MacNeil</i> Curriculum & Resource Support Diversity Education Inclusive Learning International Programs Languages Centre at Woodcroft Research & Innovation <ul style="list-style-type: none">• First Nations Metis and Inuit Education Strategic District Supports

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

Monday, November 18, 2019

WARD E

9:00 to 11:30 am Host School: TBD
Trustee Ken Gibson Assistant Superintendent Kent Pharis
Elmwood Hillcrest Rio Terrace

WARD F

9:00 to 11:30 am Host School: TBD
Trustee Michael Janz Assistant Superintendent Kathy Muhlethaler
Allendale Avalon Belgravia Queen Alexandra

WARD D

9:00 to 11:30 am Host School: TBE
Trustee Trisha Estabrooks Assistant Superintendent Liz Yule
Forest Heights Hardisty McNally

WARD A

1:00 to 3:30 pm Host School: TBD
Trustee Cheryl Johner Assistant Superintendent Leona Morrison
Athlone Elizabeth Finch Hilwie Hamdon McArthur

WARD E

1:00 to 3:30 pm Host School: TBD
Trustee Ken Gibson Assistant Superintendent Kent Pharis
Callingwood Ormsby Patricia Heights S. Bruce Smith

WARD F

1:00 to 3:30 pm Host School: TBD
Trustee Michael Janz Assistant Superintendents Kathy Muhlethaler Mike Suderman
Brander Brookside Lansdowne Riverbend

WARD B

1:00 to 3:30 pm Host School: TBD
Trustee Michelle Draper Assistant Superintendent Ron MacNeil
Belmont Belvedere Overlanders

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

Tuesday, November 19, 2019

WARD F			WARD G			WARD I		
9:00 to 11:30 am Host School: TBD			9:00 to 11:30 am Host School: TBD			9:00 to 11:30 am Host School: TBD		
Trustee Michael Janz Assistant Superintendent Mike Suderman			Trustee Bridget Stirling Assistant Superintendents Kent Pharis Liz Yule			Trustee Sherry Adams Assistant Superintendent Leona Morrison		
Duggan Richard Secord Sweet Grass			Avonmore Metro Ottewell Vimy Ridge			Bisset Kate Chegwin Pollard Meadows Weinlos		

WARD F			WARD G			WARD D		
1:00 to 3:30 pm Host School:			1:00 to 3:30 pm Host School:			1:00 to 3:30 pm Host School		
Trustee Michael Janz Assistant Superintendent Mike Suderman			Trustee Bridget Stirling Assistant Superintendent Liz Yule			Trustee Trisha Estabrooks Assistant Superintendent Ron MacNeil		
George H. Luck Vernon Barford Westbrook			A. Blair MacPherson Jackson Heights Julia Kiniski Velma E. Baker			Ivor Dent Oliver Virginia		

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

****Superintendent of Schools DU to be reviewed at Board November 26, 2019**

Wednesday, November 20, 2019

9:00 am to 12:00 pm

Trustee Trustee Trustee
Conference Room TBD
<i>Darrel Robertson, Superintendent</i> Communications District Foundation District Support Services General Counsel Human Resources

1:00 to 4:00 pm

Trustee Trustee Trustee
Conference Room TBD
<i>Darrel Robertson, Superintendent</i> <i>Lorne Parker, Assistant Superintendent</i> <i>Todd Burnstad, Chief Financial Officer</i> District Information Management District Technology Financial Services Infrastructure Student Information Student Transportation

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

Thursday, November 21, 2019

WARD I

9:00 to 11:30 am Host School: TBD
Trustee Sherry Adams Assistant Superintendent Liz Yule
Dan Knott Kameyosek Meyokumin Meyonohk

WARD B

9:00 to 11:30 am Host School: TBD
Trustee Michelle Draper Assistant Superintendent Ron MacNeil
Kildare Londonderry M. E. LaZerte McLeod

WARD E

9:00 to 11:30 am Host School: TBD
Trustee Ken Gibson Assistant Superintendent Kent Pharis
Bessie Nichols Kim Hung Michael A. Kostek

WARD G

1:00 to 3:30 pm Host School: TBD
Trustee Bridget Stirling Assistant Superintendent Liz Yule
Edith Rogers Malcolm Tweddle Millwoods Christian

WARD A

1:00 to 3:30 pm Host School: TBD
Trustee Cheryl Johner Assistant Superintendent Kathy Muhlethaler
Queen Elizabeth Rosslyn Scott Robertson

WARD C

1:00 to 3:30 pm Host School: TBD
Trustee Shelagh Dunn Assistant Superintendents Kent Pharis Leona Morrison
Dovercourt Hospital School Campuses Westmount

WARD D

1:00 to 3:30 pm Host School: TBD
Trustee Trisha Estabrooks Assistant Superintendent Ron MacNeil
Beacon Heights Eastglen Highlands

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

Monday, November 25, 2019

		WARD A		WARD B		WARD C	
		9:00 to 11:30 am Host School: TBD		9:00 to 11:30 am Host School: TBD		9:00 to 11:30 am Host School: TBD	
		Trustee Cheryl Johner Assistant Superintendents Kathy Muhlethaler Kent Pharis		Trustee Michelle Draper Assistant Superintendent Ron MacNeil		Trustee Shelagh Dunn Assistant Superintendent Leona Morrison	
		Institutional Services Lago Lindo Lorelei Mary Butterworth		Dr. Donald Massey Edmonton Christian NE Horse Hill John D. Bracco		Britannia Coronation Westminster Youngstown	
WARD G		WARD A		WARD F		WARD C	
1:00 to 3:30 pm Host School: TBD		1:00 to 3:30 pm Host School: TBD		1:00 to 3:30 pm Host School: TBD		1:00 to 3:30 pm Host School: TBD	
Trustee Bridget Stirling Assistant Superintendents Leona Morrison Liz Yule		Trustee Cheryl Johner Assistant Superintendent Kathy Muhlethaler		Trustee Michael Janz Assistant Superintendent Mike Suderman		Trustee Shelagh Dunn Assistant Superintendent Kent Pharis	
Greenview Hillview Lee Ridge Minchau		Dickinsfield Glengarry Mee Yah Noh Northmount		AB School for the Deaf D. S. MacKenzie Harry Ainlay McKee		David Thomas King Michael Phair Winterburn	

**School and Central Groups for Review of 2018-2019 Results
and 2019-2020 Plans
Trustee Subcommittee Review**

Wednesday, November 27, 2019

WARD C			WARD D			WARD H		
9:00 to 11:30 am Host School: TBD			9:00 to 11:30 am Host School: TBD			9:00 to 11:30 am Host School: TBD		
Trustee Shelagh Dunn Assistant Superintendents Kathy Muhlethaler Leona Morrison Ron MacNeil			Trustee Trisha Estabrooks Assistant Superintendents Kent Pharis Liz Yule			Trustee Nathan Ip Assistant Superintendent Mike Suderman		
Edmonton Christian High Edmonton Christian West Spruce Avenue Victoria			Argyll Centre Gold Bar Rutherford			Constable Daniel Woodall Johnny Bright Lillian Osborne		

WARD I			WARD E			WARD H		
1:00 to 3:30 pm Host School: TBD			1:00 to 3:30 pm Host School: TBD			1:00 to 3:30 pm Host School: TBD		
Trustee Sherry Adams Assistant Superintendents Leona Morrison Liz Yule			Trustee Ken Gibson Assistant Superintendent Kent Pharis			Trustee Nathan Ip Assistant Superintendent Mike Suderman		
Crawford Plains Jan Reimer Shauna May Seneca Svend Hansen			Afton Glendale Jasper Place Meadowlark Christian			Donald R. Getty Dr. Lila Fahlman George P. Nicholson Keheewin		