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Organizational Board

Minutes of the Board Meeting of the Trustees of the Edmonton School District No. 7 of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, September 11, 2018 at 2:00 p.m.

Present:

Trustees

Sherry Adams
Shelagh Dunn
Michelle Draper

Trisha Estabrooks
Ken Gibson
Nathan Ip

Michael Janz
Cheryl Johner
Bridget Stirling

Officials

Angela Anderson
Lisa Austin
Grace Cooke
Todd Burnstad
Ron MacNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Lorne Parker
Kent Pharis

Darrel Robertson
Mike Suderman
Liz Yule

Board Chair: Michelle Draper

Recording Secretary: Shirley Juneau

Staff Group Representatives

Edmonton Public Teachers – Heather Quinn, President
CUPE Local 784 – John Vradenburgh, President

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the fire alarm system at the Centre for Education is a Two Stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

The Board Chair advised those attending the meeting in person that the floor area is restricted to the Board of Trustees, Superintendent, Director of Board and Superintendent Relations and Recording staff, with an area reserved for media. She advised that she would signify to any other

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staff or registered speakers to come down to the floor at the designated time on the agenda. The Board Chair thanked everyone for their cooperation.

A. O Canada

Ms Emily Brinco, a Grade 10 student from Victoria School led the singing of O Canada.

B. Roll Call: (2:00 p.m.)

The Superintendent advised that all Trustees were present.

C. Approval of the Agenda

MOVED BY Trustee Estabrooks:

“That the agenda for the September 11, 2018, Board meeting be approved as printed.” (UNANIMOUSLY CARRIED)

D. Communications from the Board Chair

The Board Chair welcomed everyone to the September 11, 2018, organizational Board meeting and stated that it was a pleasure to serve as the Board Chair for Edmonton Public Schools.

The Board Chair noted the passing of former Trustee Orville Chubb. She stated that Mr. Chubb was elected as a Trustee to the Edmonton Public School Board in October 2013 and completed his term in October 2017 and that during his four-year term, Mr. Chubb served on the Advocacy, Governance and Evaluation, Infrastructure and Policy Review Committees. He also served on several negotiation committees. The Board Chair explained that Mr. Chubb’s deep care for all students was always evident and the he made a very positive impact on the District and the city, and that he will be missed very much. The Board Chair advised that Mr. Chubb’s work will be carried on through the Board’s collective commitment of assisting the District’s more than 100,000 students, ensuring they receive the best education possible.

The Board Chair explained that the District Strategic Plan outlines collective goals and priorities. She advised that the District will be hosting four public engagement sessions about the strategic direction on September 18th and 20th and invited staff, families and community members to come and help shape the work of the District. The Board Chair noted that a refreshed strategic plan will be shared in the coming months.

E. Communications from the Superintendent of Schools

The Superintendent welcomed everyone and thanked the many staff who worked during the summer to get District schools painted and polished up for the 2018-19 school year. The Superintendent acknowledged staff that attended Summer Institutes and other professional

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development sessions. He thanked staff for all that they have done to make students feel welcomed and engaged and families for supporting their students through the very busy first week of school. The Superintendent said that being in service to children is a gift and that he is pleased to serve such an amazing group of people who work hard every day ensuring that every child receives what they need to be successful.

F. Minutes

1. Board Meeting #14 – June 19, 2018

MOVED BY Trustee Janz:

**“That the minutes of Board Meeting #14 held June 19, 2018, be approved as printed.”
(UNANIMOUSLY CARRIED)**

G. Comments from the Public and Staff Group Representatives

There were no registered speakers for this item.

H. Reports

2. Actions Take under the Delegation of Authority – 2018 Summer Recess

The Superintendent reported that no actions were taken during the 2018 summer recess.

3. Confirmation of Committees, Board Representation and Regular Meetings

MOVED BY Trustee Stirling:

1. **That the following standing committees of the whole be confirmed:**

**Caucus Committee
Audit Committee**

2. **That the following Board committees be confirmed:**

**a) Governance and Evaluation Committee
b) Infrastructure Committee
c) Policy Review Committee
d) Mental Health Ad Hoc Committee**

3. **That Board representation on the following District staff negotiating committees as required be confirmed:**

**a) Custodial Staff (CUPE Local 474)
b) Maintenance Staff (CUPE Local 784)
c) Support Staff (CUPE Local 3550)
d) Teaching Staff (Edmonton Public Teachers’ Local 37)**

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4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:
 - Provincial Executive
 - Provincial Executive - Alternate

5. That Board membership and representation on the Alberta School Boards' Association of Alberta (ASBA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate
 - Zone 2/3 Executive
 - Zone 2/3 Executive - Alternate

6. That the Board's ASBA Issues and Resolutions Committee be comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.

7. That Board representation on the Edmonton Public Schools Foundation Board of Governors be confirmed.

8. That the following dates and times of regular meetings be confirmed:
 - a) Board: The Board will hold its regular meetings at 2 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
 - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.

9. That the Board reappoint or review the following positions and committees:

The Board Chair called the question on Recommendation 1 to 9.
(UNANIMOUSLY CARRIED)

1. Standing Committees of the Whole
 - a) Board Chair

The Board Chair called for nominations.

Trustee Johner nominated Trustee Draper.

The Board Chair, seeing that there were no further nominations, declared herself re-elected by acclamation as Board Chair for the 2018-19 school year.

- b) Board Vice-Chair

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The Board Chair called for nominations.

Trustee Janz nominated Trustee Stirling.

The Board Chair, seeing that there were no further nominations, declared Trustee Stirling re-elected by acclamation as Board Vice-Chair for the 2018-19 school year.

c) Audit Chair

The Board Chair called for nominations.

Trustee Dunn nominated Trustee Johner.

The Board Chair, seeing that there were no further nominations, declared Trustee Johner re-elected by acclamation as Audit Chair for the 2018-19 School year.

2. Board Committees

a) Governance and Evaluation Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Governance and Evaluation Committee.

The Board Chair called for nominations.

Trustee Estabrooks nominated Trustees Gibson, Janz and Johner

The Board Chair declared Trustees Gibson, Janz and Johner as representatives to serve on the Governance and Evaluation Committee for the 2018-19 school year.

b) Infrastructure Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Infrastructure Committee.

The Board Chair called for nominations.

Trustee Stirling nominated Trustees Dunn, Gibson and Ip

The Board Chair declared Trustees Dunn, Gibson and Ip as representatives to serve on the Infrastructure Committee for the 2018-19 school year.

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c) Policy Review Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Policy Review Committee.

The Board Chair called for nominations.

Trustee Gibson nominated Trustees Adams, Estabrooks and Stirling

The Board Chair declared Trustees Adams, Estabrooks and Stirling as representatives to serve on the Policy Review Committee for the 2018-19 school year.

d) Mental Health Ad-Hoc Committee

The Board Chair advised that the Board of Trustees determined a need for a Mental Health Ad-Hoc Committee. The Board Chair explained that the focus of the committee will be to:

- Understand the provincial landscape of mental health service provisions by accredited mental health professionals accessible by children and families, and how this impacts student learning in the education system.
- Promote collaboration and partnerships across school boards and community organizations working for increased mental health services for children and families.
- Advocate for provincial collaboration and funding for improved access to accredited mental health professionals available to students in schools.

The Board Chair called for nominations for Trustee representatives to serve on the Mental Health Ad-Hoc Committee.

Trustee Janz nominated Trustees Dunn, Estabrooks, Ip and Stirling

The Board Chair declared Trustees Dunn, Estabrooks, Ip and Stirling as representatives to serve on the Mental Health Ad-Hoc Committee for the 2018-19 school year.

3. Negotiations

a) Custodial Staff (CUPE Local 474)

The Board Chair advised that Trustee representatives are not required for the 2018-19 school year as a tentative collective agreement has been negotiated for the period of September 1, 2017 – August 31, 2020.

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b) Maintenance Staff (CUPE Local 784)

The Board Chair advised that Trustee representatives are not required for the 2018-19 school year as a collective agreement has been negotiated for the period of September 1, 2017 – August 31, 2020.

c) Support Staff (CUPE Local 3550)

The Board Chair called for nominations for two Trustee representatives to serve on the negotiating committee for Support Staff – CUPE 3550.

Trustee Adams nominated Trustees Estabrooks and Ip.

The Board Chair declared Trustees Estabrooks and Ip as representatives to serve on the negotiating committee for Support Staff – CUPE Local 3550 for the 2018-19 school year.

d) Teaching Staff – Edmonton Public Teachers’ Local 37

The Board Chair called for nominations for two Trustee representatives to serve on the negotiating committee for Teaching Staff – Edmonton Public Teachers’ Local 37.

Trustee Stirling nominated Trustees Draper and Janz.

The Board Chair declared Trustee Janz and herself as representatives to serve on the negotiating committee for Teaching Staff – Edmonton Public Teachers’ Local 37 for the 2018-19 school year.

The Board Chair declared Trustee Janz the representative for the Teachers’ Employer Bargaining Association (TEBA) for the 2018-19 school year.

4. Representatives to Public School Boards’ Association of Alberta (PSBAA)

The Board Chair called for nominations for Trustee representatives to serve on the PSBAA Executive Committee.

Trustee Ip nominated Trustees Janz and Johner.

The Board Chair declared Trustees Janz and Johner as representatives to serve on the on the PSBAA Executive Committee for the 2018-19 school year.

5. Representatives to Alberta School Boards Association (ASBA)

The Board Chair called for nominations for the Board’s provincial executive representative to serve on the ASBA Board of Directors.

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Trustee Ip nominated Trustee Janz.

The Board Chair declared Trustee Janz as the Board's provincial executive representative on the ASBA Board of Directors for the 2018-19 school year.

The Board Chair called for nominations for the Board's provincial executive alternate representative on the ASBA Board of Directors.

Trustee Ip nominated Trustee Estabrooks.

The Board Chair declared Trustee Estabrooks as the Board's provincial executive alternate representative on the ASBA Board of Directors for the 2018-19 school year.

The Board Chair called for nominations for the Board's representative on the ASBA Zone 2/3 executive.

Trustee Ip nominated Trustee Adams.

The Board Chair declared Trustee Adams as the Board's representative on the ASBA Zone 2/3 executive for the 2018-19 school year.

The Board Chair called for nominations for the Board's alternate representative on the ASBA Zone 2/3 executive.

Trustee Ip nominated Trustee Estabrooks.

The Board Chair declared Trustee Estabrooks as the Board's alternate representative on the ASBA Zone 2/3 executive for the 2018-19 school year.

6. ASBA Issues and Resolutions Committee

The Board Chair declared Trustees Adams, Janz and herself as the Board's representatives on the ASBA Issues and Resolution Committee for the 2018-19 school year.

7. Board Representative Assignment- Edmonton Public Schools Foundation Board of Governors

The Board Chair called for nominations for a Trustee representative to serve on the Edmonton Public Schools Foundation Board of Governors.

Trustee Johner nominated Trustee Ip.

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The Board Chair declared Trustee Ip as the representative to the Edmonton Public Schools Foundation Board of Governors for the 2018-19 school year.

I. Other Committee, Board Representative and Trustee Reports

Trustee Dunn thanked school council volunteers in Ward C for offering to help organize a Ward Council for parents and community members in the Ward, with the purpose of connecting parents, community and the work of the Board.

Trustee Estabrooks thanked the District for ensuring that Treaty Six and Métis flags were delivered to all schools within the District prior to the beginning of the 2018-19 school year. She reflected on student conversations she overheard about the flags, such as why they are displayed at the schools and the importance of the flags. Trustee Estabrooks stated that the flags will play an integral role in keeping conversations of reconciliation going.

Trustee Estabrooks thanked a number of schools for inviting her to their back to school events. She congratulated the more than 300 students that will be receiving awards at the 17th Educational Muslim Achievement Awards ceremony on the weekend.

Trustee Janz reminded everyone wanting to attend the Won't You Be My Neighbor movie to get their tickets soon as the deadline to do so was approaching.

Trustee Janz invited everyone to the September 30th "Coffee with Trustee Janz" session at Square One Coffee from 11 a.m. to 1 p.m. He asked that anyone wishing to attend please RSVP him.

J. Trustee and Board Requests for Information

Trustee Dunn stated that the nature of school consolidation projects undertaken by the District has been evolving, with a current focus on modernized and or replacement schools. She said that this has resulted in extensive engagement throughout the process of potential school consolidation projects and in certain cases, requests to the Minister of Education for exemption to sections of the *Closure of Schools Regulation*.

Trustee Dunn requested that an outline be provided of a series of steps for school consolidation/school closure considerations, including a timeline for public engagement, and requests for information such as a community impact statement from the City of Edmonton. She also requested that an outline of reports and recommendations to come before the Board of Trustees in the form of Capital Plan items and amendments, and school closure motions required by the *School Act*.

Trustee Dunn stated that Edmonton Public Schools values partnerships with community at the school level, advocates for schools as community hubs, and recognizes the importance of

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childcare to many families. She said that many daycares, out-of-school care centres and preschools share space within Edmonton Public Schools. Trustee Dunn requested the following information:

- How does the District manage relationships and leases with childcare organizations?
- If a school no longer has space to accommodate a childcare organization, how does the District ensure that partnerships are to be ended in a mutually beneficial way?
- Is there a minimum required notice to end a lease agreement with a childcare organization?

K. **Notices of Motion** - None

L. **Next Board Meeting**: Tuesday, September 25, 2018, at 2:00 p.m.

M. **Adjournment**: 2:45 p.m.

The Board Chair adjourned the meeting.

Michelle Draper, Board Chair

Karen Mills, Director of Board and
Superintendent Relations