



DATE: June 25, 2019

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) (Sections 4, 5, 6 and 7)
[School Act](#) (Section 64)

ISSUE

In accordance with Section 64 of the *School Act*: *The organizational meeting of a board shall be held annually; and, in any year in which a general election takes place, shall be held within 4 weeks following the date of that election.*

BACKGROUND

A list of the Board positions and committees, along with the names of the Trustees who held these positions in 2018-2019, is provided in Recommendation 9. In accordance with Board policy, these positions are all subject to reappointment or review each year (Attachment I).

RECOMMENDATIONS

1. That the following standing committees of the whole be confirmed:
 - Caucus Committee
 - Audit Committee
2. That the following Board committees be confirmed:
 - a) Governance and Evaluation
 - b) Infrastructure
 - c) Policy Review
3. That Board representation on the following District staff negotiating committees as required be confirmed:
 - a) Custodial Staff (CUPE Local 474)
 - b) Maintenance Staff (CUPE Local 784)
 - c) Support Staff (CUPE Local 3550)
 - d) Teaching Staff (Edmonton Public Teachers' Local 37)
4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate

5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate
 - Zone 2/3 Executive
 - Zone 2/3 Executive - Alternate
6. That the Board's ASBA Issues and Resolutions Committee, comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.
7. That the following Board representative assignment be confirmed:
 - Edmonton Public Schools Foundation Board of Governors
8. That the following dates and times of regular meetings be confirmed:
 - a) Board: The Board will hold its regular meetings at 2 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
 - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
9. That the Board reappoint or review the following positions and committees:

1.	Standing Committee of the Whole:	2018-2019	2019-2020
	a) Board Chair	Michelle Draper	
	b) Board Vice-Chair	Bridget Stirling	
	c) Audit Chair	Cheryl Johner	
2.	Board Committees:		
	a) Governance and Evaluation (3 members)	Ken Gibson Michael Janz Cheryl Johner	
	b) Infrastructure (3 members)	Shelagh Dunn Ken Gibson Nathan Ip	
	c) Policy Review (3 members)	Sherry Adams Trisha Estabrooks Bridget Stirling	

3.	Negotiations:	2018-2019	2019-2020
	a) Custodial Staff (CUPE Local 474) (A tentative collective agreement has been negotiated for the period September 1, 2017 – August 31, 2020)	Trustee representatives were not required for the 2018-2019 school year.	Trustee representatives are not required for the 2019-2020 school year.
	b) Maintenance Staff (CUPE Local 784) (A collective agreement was ratified in 2017-2018 for the period of September 1, 2014 – August 31, 2020)	Trustee representatives were not required for the 2018-2019 school year.	Trustee representatives are not required for the 2019-2020 school year.
	c) Support Staff (CUPE Local 3550) (A collective agreement has been negotiated for the period September 1, 2017 – August 31, 2020)	Michelle Draper Trisha Estabrooks	Trustee representatives are not required for the 2019-2020 school year.
	d) Teaching Staff – Edmonton Public Teachers' Local 37 (A memorandum of agreement was reached for the period September 1, 2016 – August 31, 2018)	Michelle Draper Michael Janz	
4.	Representatives for the Public School Boards' Association of Alberta (PSBAA) (2 Provincial Executives)	Michael Janz Cheryl Johner	
5.	Representatives for the Alberta Schools Board Association (ASBA) a) Provincial Executive *Provincial Board of Directors – Director terms shall commence every November of even-numbered years for one Director and one Alternate Director and shall be eligible for re-election for one successive term of two years. b) Provincial Executive – Alternate c) ASBA Zone 2/3 Executive d) ASBA Zone 2/3 Executive - Alternate	Michael Janz Trisha Estabrooks Sherry Adams Trisha Estabrooks	

6.	ASBA Issues and Resolutions Committee (1-year term – 3 positions) <ul style="list-style-type: none"> ¹Board Chair or Vice-Chair ²ASBA Zone 2/3 Executive representative ³ASBA Provincial Executive Board of Directors representative 	¹ Michelle Draper ² Sherry Adams ³ Michael Janz	¹ _____ ² _____ ³ _____
7.	Ad Hoc Committee and Board Representative Assignment: Mental Health Committee (4 members) Representative Assignment <ul style="list-style-type: none"> Edmonton Public Schools Foundation 	Shelagh Dunn Trisha Estabrooks Nathan Ip Bridget Stirling Nathan Ip	

ATTACHMENTS

ATTACHMENT I - Trustees' Handbook excerpts:

- Section 4 – Board Member Positions
- Section 5 – Meetings of the Board
- Section 6 – Board Committees
- Section 7 – Ad Hoc Committees and Board Representation

KM:sj