

DATE: May 26, 2020

TO: Board of Trustees

FROM: Trustee Shelagh Dunn, Caucus Committee Chair

SUBJECT: Report #13 of the Caucus Committee (From the meeting held November 5, 2019)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4
[Trustees' Handbook](#) – Section 6 – Board Committees

ISSUE

The Board approved the following recommendations at the March 3, 2015, Board meeting: That a resolution be approved directing that Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendation was approved at the November 5, 2019, Caucus Committee meeting.

1. *That authorization for the Superintendent to proceed with the utilization of up to \$7,000,000 of Capital Reserve funds to acquire and install additional modular classrooms not funded by the province be approved.*

BACKGROUND

The Division received approval for 10 of 17 new modular classrooms, requested through the provincial 2019–2020 Modular Classroom Program. Given the timelines to procure, install, and prepare units for occupancy, administration proactively requested up to \$7,000,000 of Capital Reserve to procure, install, and prepare unfunded modular units.

The Division received approval from Alberta Education on March 9, 2020, to proceed with using capital reserves to purchase and install the modular classrooms not funded through the provincial program.

KM:sj