

DATE: February 9, 2021

TO: Board of Trustees

FROM: Trustee Shelagh Dunn, Caucus Committee Chair

SUBJECT: Report #22 of the Special Caucus Committee (From the meeting held January 19, 2021)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendation(s) were approved at the January 19, 2021, Special Caucus Committee meeting:

Legal Matter #011921-01

1. *That the Board proceed on Legal Matter #011921-01 as recommended.*

BACKGROUND

In accordance with Section 52 of the *Education Act*, the Board delegates to the Caucus Committee the following powers:

- a. discussing, making decisions, giving direction to the Administration, and/or developing recommendations to Board on matters pertaining to:
 - the personal or proprietary information of an identifiable individual or group, including staff, students and parents
 - labour relations and employee negotiations
 - a proposed or pending acquisition or disposition of property
 - law enforcement matters, litigation or potential litigation, including matters before administrative tribunals affecting the Division
 - the security of the property of the Division
 - the terms and conditions of a contract with the Superintendent of Schools in accordance with Section 222 of the *Education Act*,
- b. Reviewing the functioning of the Board
- c. Developing advocacy plans to other levels of government and strategic planning activities
- d. Engaging in professional development

The delegation of decision-making authority to the Caucus Committee is subject to the following limitations:

- a. it will be used only for matters that must be kept confidential or are time-sensitive;
- b. it will not be used unless a motion is unanimously approved in Caucus Committee approving the making of a decision on a particular matter; and
- c. decisions made by the Caucus Committee will be reported to the Board in a public meeting.

KM:km