

DATE: May 25, 2021

TO: Board of Trustees

FROM: ASBA Issues and Resolutions Committee, Trustees Adams, Estabrooks, Ip

SUBJECT: Recommendation on Voting in Advance of the ASBA Spring General Meeting

ORIGINATOR: Trustee Estabrooks, ASBA Director for EPSB

REFERENCE: [Trustees' Handbook](#), Section 6.2 ASBA Issues and Resolutions Committee

ISSUE

Each year, the Alberta School Boards Association (ASBA) holds general meetings in the fall and spring. Annually, prior to the ASBA Spring General Meeting SGM, the ASBA Issues and Resolution Committee brings forward a recommendation with regard to disposition of motions and the vote on the proposed budget. This year's SGM is being held June 7-8, 2021.

BACKGROUND

There are four main areas the ASBA Issues and Resolutions Committee are seeking approval from the Board of Trustees on:

Proposed ASBA 2021-2022 Budget (see Attachment I)

Key highlights of the budget include:

- No increases to membership fees, following a three per cent decrease to membership fees in the 2019/2020 year.
- A 50 per cent decrease to all in-person events held by ASBA, and further event registration fee decreases will be available for virtually held events.
- Fee-for-service rates remain unchanged in 2021/2022.
- Following an environmental scan for nation-wide average compensation rates for similar positions and to be in greater alignment with the Government of Alberta rates, the following are the proposed increases for per diem rates:
 - Per diem rate for Board of Directors members is increased from \$168 to \$290/day
 - Per diem rate for Chairs will be set at \$383/day
 - Annual honorarium for the President and Vice-President remains unchanged
 - Travel mileage reimbursement decreased to \$0.51/km
- Operating revenue in the proposed 2021/2022 budget totals approximately \$4.1 million, and comes in the form of membership, service fees, event registration revenue and grant revenue.
- Membership revenue in the proposed 2021/2022 budget totals \$3 million.
- The proposed budget includes a deficit of \$232,406, which will be covered by the Initiatives and Sustainability Reserve funds. Though the budget has been prepared with a deficit for fiscal year 2021/2022, it is important to note that ASBA continues to support initiatives relating to advocacy, membership fee stability and registration fees reduction.

Proposed Bylaw Amendments (see Attachment II)

Omnibus Amendment 1 – Bylaws 5.2.2, 5.2.3, and 15.2.1 – 15.2.5 will be amended to update the names of Full Members of ASBA. This proposed amendment refers to the Edmonton School Division as Edmonton Public Schools, which is permissible and although not our legal name, it is the name we most commonly use in our correspondence.

Omnibus Amendment 2 – Proposed revisions to Bylaw 15.1, 15.4 & Schedule A have involved multiple rounds of consultation with Zones and Zone Chairs over a period of two years. This included two Zone Chairs meetings, where feedback was collected to clarify language and better align with current operations.

The details of the proposed changes are as follows:

BE IT RESOLVED THAT, a new clause be added as section 15.1 to the ASBA Bylaws as follows and all subsequent section numbers throughout 15 be amended accordingly:

1. 15.1 The President or their designate is an ex-officio non-voting member of all geographic Zones.

BE IT FURTHER RESOLVED THAT, section 15.4 of the ASBA Bylaws be struck in its entirety and replaced, as follows:

2. 15.4 The objects of the geographic Zones shall be to:

- 15.4.1 Provide a forum for members to network, share information, generate solutions, advise ASBA Board of Directors and Alberta Education representatives, grow as a trustee or as a board, and support good governance;
- 15.4.2 Support ASBA's mission, vision and strategic direction through application at the Zone level;
- 15.4.3 Work in partnership for the mutual benefit of all members;
- 15.4.4 Serve as a conduit on issues and concerns of members between general meetings;
- 15.4.5 Support a harmonized approach to advocacy and communication efforts through the development of ASBA Advocacy initiatives informed by Zone contexts and/or coordinated at the Zone level where applicable; and
- 15.4.6 Aid in building mutual understanding of and ensuring consideration of Zone contexts throughout education priorities and issues.

BE IT FURTHER RESOLVED THAT, a new clause be added as Bylaw A9 to the ASBA Bylaws Schedule A, as follows:

3. Bylaw A9: Communications

- A9.1 The President or their designate is the official spokesperson for the Association, including geographic Zones 1, 2/3, 4, 5, and 6.
- A9.2 Any document prepared by geographical Zones that contains ASBA's name or logo and/or Zone name that is intended for public release shall require prior approval by ASBA.

Omnibus Amendment 3 – proposed amendments to Bylaw 1 are necessary to comply with changes in provincial legislation, namely updating the bylaw to replace *School Act* with *Education Act* as well as replacing school district with school division.

Proposed Bylaw Amendment – from Calgary Catholic School Division on Quorum at General Meetings

BE IT RESOLVED THAT, ASBA Bylaw 10 be amended to include a new section 10.5, as follows:

10.5 A quorum for any General Meeting shall consist of a majority of the Full Member Boards. The business of a General Meeting will not proceed if a quorum is not present throughout the meeting.

This amendment is being proposed because Bylaw 10 is silent on what constitutes quorum at a General Meeting. When a bylaw is silent, we defer to Robert's Rules of Order. However, it is a best practice to include quorum for General Meetings in the governing documents.

Proposed Policy Position from the Board of Directors

Be it resolved that, ASBA work with the Ministry of Municipal Affairs, the Alberta Urban Municipalities Association, the Rural Municipalities of Alberta, and local municipalities, to ensure that Trustee nominees on the ballot and that the process and eligibility of voting for Public, Separate, and Francophone Trustees are clearly identified.

Final approval of the emergent position statement from EPSB, Evergreen Catholic schools (see Attachment III)

BE IT RESOLVED THAT, the ASBA shall formally and actively lobby the provincial government to delay the proposed K-6 curriculum to allow for further review and a rewrite to address the shortfalls that have been identified:

1. Having sufficient and meaningful consultation with primary stakeholder groups.
2. For the government to work with school boards and educational partners to create a first-class curriculum with suitable implementation dates for students and teachers.

RELATED FACTS

- Proposed ASBA budget has zero increases to membership fees, increase to per diem rates
- Proposed omnibus amendments are largely “housekeeping” to reflect names school boards wish to be called by; other changes are being proposed to align with provincial legislation.
- The amendment to Bylaw 10 on quorum is being brought forward as a best practice.
- The proposed policy on asking ASBA to work with Ministry of Municipal Affairs, AUMA and other municipal associations is being brought forward to ensure Trustee elections are clear and run smoothly.
- The emergent position statement from EPSB and Evergreen Catholic is a modified version of what we approved during our [April 27 public Board meeting](#).

RECOMMENDATIONS:

That the following recommendations be approved as the voting direction for the Edmonton Public School Board at the ASBA 2021 SGM:

1. Approve the proposed ASBA 2021-2022 Budget
2. Approve the three omnibus amendments and amendment to Bylaw 10 as presented
3. Approve the proposed policy position
4. Approve the emergent position statement from EPSB and Evergreen Catholic School Division

OPTIONS

1. Approve the recommendations.
2. Provide feedback and request changes to the recommendations for approval.

CONSIDERATIONS and ANALYSIS

- While the Issues and Resolutions Committee has some reservations about increasing per diem rates during a time of budget restraint for school boards, overall, the budget is strong and the committee feels our Board should support it.
- Amendment to Bylaw 10 on quorum is good governance practice.
- The cooperation between EPSB and Evergreen Catholic School Division on an emergent position statement originated after both boards submitted similar statements to ASBA for consideration. The Issues and Resolutions Committee appreciates working with Evergreen Catholic on this important statement and values the hard work this Board has put into this motion, as well as their inclusion of calling for both a review and a re-write on the curriculum.

NEXT STEPS

EPSB Trustees present at the ASBA Spring General Meeting will vote according to the decisions made on the aforementioned recommendations.

ATTACHMENTS

ATTACHMENT I	ASBA Budget & Bylaws Bulletin 2021, budget excerpt
ATTACHMENT II	ASBA Budget & Bylaws Bulletin 2021, bylaws excerpt
ATTACHMENT III	ASBA Budget & Bylaws Bulletin 2021, emergent position statement excerpt

TE:km

Proposed ASBA 2021-2022 Budget

Budget Table of Contents

ASBA Proposed Budget 2021/2022	2
Budget Discussion and Analysis	3
Introduction	3
Revenue	4
Membership Revenue	4
Service Revenue	4
Registration Revenue	4
Grant/Other Revenue	5
Expenditures	5
Associations Operations & Member Services	6
Staffing & Contracted Services.....	6
Other AO&MS Expenditures	6
Governance	6
General Meetings & Trustee Education.....	7
Lease/CAM/Property Taxes	7
Depreciation.....	8
Reserves	8
Proposed Budget 2021/2022 Summary, Schedules & Appendices	9
Proposed Budget 2020/2021 Summary.....	10
Schedule 1 – Revenues & Expenditures.....	11
Schedule 2 – Association Operations & Member Services	12
Schedule 3 – Governance.....	12
Schedule 4 – General Meetings & Trustee Education.....	13
Schedule 5 – Lease/CAM/Property Taxes	13
Schedule 6 – Reserves.....	13
Budget Appendix A – Membership Fees.....	14
Budget Appendix B – Membership Fee Formula	15
Membership Fee Calculations.....	15
Membership Fee Formula Abbreviations	16

ASBA Proposed Budget 2021/2022

For Presentation to Membership

Budget Discussion and Analysis

Introduction

ASBA is pleased to present the 2020/2021 proposed annual budget to our Members. As you know, this year was different in many ways. Since the beginning of March 2020, the impacts of the COVID-19 pandemic were felt around the globe, upending our daily routines. However, ASBA continues to deliver on its promise of being a thought leader and leading voice for education in Alberta, while considering the challenges the upcoming years will bring for our members in all areas of education governance and operations. This budget has been drafted with the central interest of members in mind. It is also reflective of the tougher economic environment that the Association must operate under due to the effects of the COVID-19 pandemic. As a membership-driven organization, ASBA is prepared to face this challenge together.

This budget proposes a 0% INCREASE to membership fees, following a 3% decrease to membership fees in the 2019/2020 year. The Board of Directors recognized the need to offer a stable rate to members to account for the tough economic climate in our province. In addition, the Board of Directors have decided to offer a 50% DECREASE to all in-person events held by ASBA and further event registration fee decreases will be available for virtually held events. Fee-for-service rates remain unchanged in 2021/2022. There is an increase in per diem rates to reflect the extensive efforts, work and support from our Board of Directors during these unprecedented times.

The creation of this budget has been an extensive but rewarding process, with close guidance from our Board of Directors. This has involved a variety of initiatives, including ASBA conducting nationwide environmental scans to determine industry averages for travel, per diem rates, honoraria rates, lodging and meals. Additionally, ASBA continues to focus its efforts on engaging members at the zone level and building support for our envisioned future. Through this process, ASBA believes that it has developed a budget that will provide members with the robust supports they require in the upcoming fiscal year.

Moving Forward

Though the budget has been prepared with a deficit for fiscal year 2021/2022, it is important to note that ASBA continues to support initiatives relating to advocacy, membership fee stability and registration fees reduction. To fund this deficit, ASBA will access the Initiatives and Sustainability Reserve funds to ensure member needs continue to be supported.

The information that follows focuses on key elements of the budget which have the most significant impact on revenue and expenditures as well as provides additional context and information. Financial statements which provide figures of the 2021/2022 proposed budget, the 2020/2021 approved budget and 2019/2020 actual results are supplied as schedules to this discussion. The discussion and analysis which follows is ordered to match the financials included in the Proposed Budget 2021/2022 Summary and Schedules 1-6.

As ASBA is unable to present the budget at Zone meetings due to current conditions, ASBA administration has created a video presentation of the budget. We hope that you find this video helpful in your discussions at the school board and zone levels.

Revenue

Operating revenue in the proposed 2021/2022 budget totals approximately \$4.1 million, and comes in the form of:

- Membership;
- Service Fees;
- Event Registration Revenue; and
- Grant/Other Revenue.

Schedule 1 notes the figures associated with operating revenue.

Membership Revenue

Membership revenue in the proposed 2021/2022 budget totals \$3 million.

The proposed budget maintains the current level for membership fees. As many members faced challenges due to the COVID-19 pandemic, ASBA is continuing to support members through a membership fee reduction from 2020/2021. Due to the efficiencies and processes set up by the ASBA leadership team, we can provide this reduction without effecting our staff, expertise or the high level of work ASBA is producing.

Service Revenue

Service revenue in the proposed 2021/2022 budget totals \$560,000 and is generated through fee-for-service work and ASBA's referral program with TD Insurance Meloche Monnex.

The Association will continue to offer direct services to school boards in education and communications, on a fee-for-service basis. School boards utilizing these services are not charged for travel (neither time nor direct costs), nor for other expenses such as photocopying, materials and other disbursements. Rates are not increased in the 2021/2022 budget.

The budgeted fee-for-service revenue is up slightly from 2020/2021 based on the increased volumes of work provided by our consultants in previous fiscal years. However, we also understand that as school boards face financial burdens, they may decide to hold off on more services in 2021/2022.

The rates remain below market, particularly when considering the specialized expertise and experience of ASBA staff and consultants and the fact that no other costs are charged.

Event Registration Revenue

Registration revenue in the proposed 2021/2022 budget totals \$301,488.

The Association's vision of "Inspiring exceptional public, separate and francophone school board governance," and mission "To promote and serve member boards in supporting student success" guide the establishment of enhanced education offerings for trustees.

The proposed budget anticipates continued trustee education offerings provided at the Fall and Spring General Meetings. In addition, there are various educational opportunities to be offered under Leadership Academies in 2021/2022. The 50% registration fee decrease for all in-person events has been proposed as an initiative to fiscally support school boards and encourage increased event participation.

ASBA ended the 2019/2020 fiscal year with an operating surplus. It was recommended by ASBA leadership, and approved by the Board of Directors, to use the operating surplus for member initiatives. It was decided to use the surplus to supplement a discount to ASBA events in 2020/2021 for our members. As a result, the Fall General Meeting was offered at a significant discount for members at \$100/board.

Grant/Other Revenue

Grants and other revenue in the proposed 2021/2022 budget totals \$203,595 and represents the current year portion of grants and sponsorships; interest income; revenue provided by ASEBP and miscellaneous revenue mostly earned through career postings on ASBA's website.

Grants and Sponsorships

Grant and sponsorship revenue proposed in the budget remains the same as last year. The development of ASBA's grant department allows ASBA access to additional grant resources to help fund different initiatives put forward in the upcoming fiscal year.

ASBA leadership is focusing on building strategic partnerships and continuing to build on existing relationships with potential sponsors for all events. Through this process, and through our work with current partners, ASBA's sponsorship opportunities will increase which will allow for further opportunities to reduce member fees.

Investment Income

Interest income in the proposed budget totals \$125,000 and has been calculated at the expected rates of return for the period and principal balances. This is an increase from previous fiscal periods as we can strategically leave a higher principal amount invested, yielding higher interest income.

ASEBP Revenue

An additional component of revenue included in the proposed budget is \$38,095 provided by the Alberta School Employee Benefits Plan (ASEBP) to ASBA, as a party to the Deed of Trust, to support administration and other activities.

Expenditures

Operating expenditures in the proposed 2021/2022 budget total approximately \$4.31 million, and come in the form of:

- Association Operations & Member Services;
- Governance;
- General Meetings/Trustee Education;
- Lease/CAM/Property Taxes; and
- Depreciation.

Schedules 1-5 note various figures associated with operating expenditures.

Associations Operations & Member Services

Association operations & member services (AO&MS) expenditures in the proposed budget total approximately \$3.2 million, distributed into categories of staffing & contracted services and other AO&MS expenditures.

Schedule 2 provides the figures associated with Association operations and member services expenditures.

Staffing & Contracted Services

Staffing costs in the proposed 2021/2022 budget total \$2,291,984 which is made up of salaries and benefits, professional development and memberships if required. This is slightly higher than the 2020/2021 budgeted staffing costs of \$2,269,107 due to the change in our staff from the time the previous budget was created. This is consistent with our message that we were able to reduce membership fees without decreasing our staff numbers. We will not be providing the 1% increase to our staff scale in 2021/2022 and put constraints on our staff professional development costs.

ASBA is staffed to enable the successful support, services and advocacy measures for our members while ensuring resources are used as effectively and efficiently as possible. Included in staff costs are salaries and benefits, staff training and development, and professional association fees. The proposed budget will have a staff of 19 Full Time Employees (FTE). This is the same number of FTE as there were in the 2020/2021 budget.

Complementing staff resources, the Association accesses a variety of contracted services to fulfil core business functions; these contracted services have increased in 2021/2022. This is mainly due to additional contractors that will be brought on board to help support sponsorship, grant and bookkeeping functions, as well as increased IT costs. Additionally, ASBA is constantly reviewing contracts and expenses to ensure we are receiving the best rates.

Contracted services also include an additional \$100,000 specifically set aside for advocacy initiatives. We know that in 2021/2022 advocacy for our members will continue to remain an important initiative to pursue.

Other AO&MS Expenditures

Additional expense categories which fall under Association Operation & Member Services (AO&MS) include travel; administration (services and supplies); memberships and subscriptions; insurance; meeting supplies and catering; and miscellaneous expenditures, which total \$169,200 in the proposed budget. This is a minimal increase from the prior year due mainly to our prediction of increased travel for in-person events. We have also made continuous efforts in cancelling redundant subscriptions and memberships that bring no intrinsic value to the organization.

Schedule 2 provides figures associated with other AO&MS expenditures.

Governance

Governance expenditures included in the proposed budget total \$369,955, and include Board of Director and Trustee remuneration, training and conferences; contracted services; travel, meals, and accommodations; the Association's membership in the Canadian School Boards Association; insurance; meeting supplies and catering; and miscellaneous.

In the proposed budget:

- The per diem rate for Board of Directors members is increased to \$290/day
- The per diem rate for Chairs will be set at \$383/day
- The annual honorarium for the President and Vice-President remains unchanged as follows:
 - President: \$18,816
 - Vice-President: \$12,544
- Travel mileage reimbursement decreased to \$0.51/km
- Reduced travel costs based on an expected increase in virtual meetings.

ASBA has completed an environmental scan for nation-wide average compensation rates for these expenditures. With guidance from our Board of Directors, the proposed increases are in greater alignment with Government of Alberta rates and provide fair compensation for the continuous support received from our Board of Directors. Schedule 3 provides figures associated with governance expenditures.

General Meetings & Trustee Education

Direct expenses associated with ASBA's General Meetings, Special General Meetings, and trustee education offerings total \$312,500 the proposed budget. These expenditures are partially covered by registration revenue. However, the total cost which includes allocation of staff time and overhead costs, is not directly charged to these events in the proposed budget. The staff salary costs are re-classified at the end of the fiscal year as a part of the annual audit procedures.

The proposed budget for general meetings & trustee education expenditures has decreased as we will continue to offer some of these events on a virtual basis.

Schedule 4 provides figures associated with general meetings & trustee education offerings expenditures.

Lease/Common Area Maintenance (CAM)/Property Taxes

Lease/Common Area Maintenance (CAM)/Property Taxes expenditures included in the proposed budget totals \$341,508 which includes \$24,329 in rental recovery from partners (CASS and ASBOA) who share the Association's office space. This amount is increased as we have rental recovery from one less partner during 2021/2022.

The Association is contractually obligated by a leasing arrangement for the current office space until 2028 when the current lease agreement expires. Therefore, ASBA will be looking for another sublease tenant to fill this space.

Schedule 5 provides figures associated with Lease/CAM/Property Tax Expenditures.

Depreciation

Depreciation included in the proposed budget totals \$50,000 and reflects the expensing over a period of years of the cost of capital assets based on the estimated useful life of the assets.

Reserves

As a not-for-profit corporation incorporated under the *Alberta School Boards Association Act*, the Association maintains several reserves as required by policy and as recommended by the Association's external auditors. This has led to our member initiative where we are supplementing our event registration fees decreases through our Initiatives & Sustainability Reserves.

Governance Policy 7 notes the following with respect to reserve funds:

14. Budget Development – Association Reserve Funds

Early each year, the Board of Directors approves budget assumptions upon which budget options are prepared. The Board then determines which budget option will be presented to the membership.

Regarding the Association's reserve funds, the Board of Directors has approved the following through policy:

- 14.2.1 Operating Reserve – the Association will keep a reasonable and adequate operating reserve to fund the monthly business operations of the Association. The operating reserve will be made up of three months operating expenditures. The Operating Reserve fund can be funded to a maximum of \$1,500,000.
- 14.2.2 Initiative and Sustainability Reserve – any balance over the three months operating expenditures will be moved to the Initiatives and Sustainability reserve, which may be used for special initiatives, for research and development of new business opportunities that will help and support school board work, and in the event necessary, to help cover some of the potential natural liabilities of the Association. The Initiatives and Sustainability fund can be funded up to a maximum of \$2,000,000.
- 14.2.3 Any funds over the maximum approved funding of the operating and sustainability fund will be transferred to the Investment reserve.
- 14.2.4 Investment Reserve – as part of the budgeting process, may be used to subsidize the cost of annual lease space payments, capital asset purchases, and investment opportunities until the fund is depleted to \$300,000 at which level it will be maintained.
- 14.2.5 Capital Asset Reserve – the reserve will be used to hold the net book value of the current existing capital assets like computer equipment, photocopiers, phone systems, furniture and fixtures, and leasehold improvements.

Additional detail regarding the Association's reserves is provided in Schedule 6.

Proposed Budget 2021/2022 Summary, Schedules & Appendices

Proposed Budget 2020/2021 Summary

	2021/2022 Budget	2020/2021 Budget	2019/2020 Actual	Percentage Change
Revenue				
Membership	\$ 3,016,159	\$ 3,016,159	\$ 3,104,822	0%
Service	560,000	500,000	653,586	12%
Event Registration (FGM/SGM/Leadership Academy)	301,488	570,475	158,350	-47%
Grant and Other Revenue	203,595	178,595	357,829	14%
Total Operating Revenue (Schedule 1)	\$ 4,081,241	\$ 4,265,229	\$ 4,274,586	
Expenditures				
Association Operations & Member Services (Schedule 2)	\$ 3,239,684	\$ 3,188,607	\$ 3,017,171	2%
Governance (Schedule 3)	369,955	307,455	293,817	20%
General Meetings/Trustee Education (Schedule 4)	312,500	385,000	194,495	-19%
Lease/CAM/Property Taxes (Schedule 5)	341,508	308,278	296,053	11%
Depreciation	50,000	60,000	48,884	-17%
Total Operating Expenditures (Schedule 1)	\$ 4,313,647	\$ 4,249,340	\$ 3,850,420	2%
Total Budget Surplus (Deficit)	\$ (232,406)	\$ 15,889	\$ 424,166	
Transfer from Reserves (If required)	232,406		-	
Total Budget Surplus (Deficit) after Transfer	\$ (0)	\$ 15,889	\$ 424,166	

* Schedules 1-6 provide analysis of significant variances in 2021/2022 budget compared to 2020/2021 budget.

Schedule 1 – Revenues & Expenditures

	2021/2022 Budget	2020/2021 Budget	2019/2020 Actual	Percentage Change
Revenue				
Membership Fees	\$3,016,159	\$3,016,159	\$3,104,822	0%
Fee For Service:				
Fees for Service - Consultants	500,000	450,000	612,075	11% Note 1
Fees for Service - Referral Program	60,000	50,000	41,511	20%
Event Registration (FGM/SGM/Leadership Academy)	301,488	570,475	158,350	-47% Note 2
Grant/Other Revenue:				
Grants and Sponsorships	35,000	35,000	212,730	0%
Interest Income	125,000	100,000	99,916	25%
ASEBP	38,095	38,095	38,095	0%
Miscellaneous	5,500	5,500	7,088	0%
Total Revenue	\$4,081,241	\$4,265,229	\$4,274,586	-4%
Expenditures				
Staffing Costs	\$2,291,984	\$2,269,107	\$2,156,088	1%
Contracted Services	814,000	787,500	732,393	3%
B of D's and Trustees - Remuneration, Training, Conferences	215,360	142,860	155,019	51% Note 3
Travel (FFS, Contractor, Staff, BofD's, Trustees)	108,500	111,000	91,078	-2%
Memberships and Subscriptions	61,275	75,075	60,736	-18%
Administration-Services and Supplies	67,000	67,000	58,401	0%
Insurance	32,000	27,000	38,755	19%
Meeting Supplies and Catering	15,500	12,500	16,927	24%
General Meeting and Trustee Education	312,500	385,000	194,495	-19% Note 4
Lease/CAM/Prop Taxes	341,508	308,278	296,053	11%
Miscellaneous	4,020	4,020	1,592	0%
Depreciation	50,000	60,000	48,884	-17%
Total Expenditures	\$4,313,647	\$4,249,340	\$3,850,420	2%
Total Budget Surplus (Deficit)	\$ (232,406)	\$ 15,889	\$ 424,166	
Transfer from Reserves	\$ 232,406		\$ -	
Total Budget Surplus (Deficit) after Transfer	\$ (0)	\$ 15,889	\$ 424,166	

* Variances from the previous budget over 10% and a minimum \$50,000 variance have been analyzed further. See notes below:

Note 1 - Increase caused by a greater volume of consultant work being carried out.

Note 2 - Decrease caused by 50% event registration discounts being offered for all in-person events.

Note 3 - Increase caused by new per diem rates offered to Board of Directors.

Note 4 - Decrease caused by offering of some events on a virtual basis, reducing overall expenditures for events.

Schedule 2 – Association Operations & Member Services

	2021/2022 Budget	2020/2021 Budget	2019/2020 Actual	Percentage Change
Expenditures				
Staffing Costs				
Salaries and Benefits	\$ 2,263,984	\$ 2,240,107	\$ 2,153,773	1%
Staff Training and Development	21,500	22,500	2,314	-4%
Professional Association Memberships	6,500	6,500		0%
Contracted Services:				
Other Contracted Services	512,500	496,000	434,541	3% Note 1
Consultants	266,000	256,000	274,874	4%
Travel (FFS, Contractor, Staff)	43,500	36,000	27,278	21%
Administration - Services and Supplies	66,500	66,500	58,401	0%
Memberships and Subscriptions	28,200	42,000	28,526	-33%
Insurance	25,000	20,000	33,495	25%
Meeting Supplies and Catering	3,000	-	2,727	100%
Election Materials	-	-	-	
Miscellaneous	3,000	3,000	1,242	0%
Total Expenditures	\$ 3,239,684	\$ 3,188,607	\$ 3,017,171	

* Variances from the previous budget over 10% and a minimum \$35,000 variance have been analyzed further. See notes below:

Note 1 - Other contracted services include: advocacy work; First Nation, Métis and Inuit initiative costs; legal costs; external consultant costs; web maintenance; IT services; audit fees etc.

Schedule 3 – Governance

	2021/2022 Budget	2020/2021 Budget	2019/2020 Actual	Percentage Change
Expenditures				
B of D's and Trustees - Remuneration, Training, Conferences				
Per Diems	170,000	97,500	114,909	74% Note 1
Honoraria - President	18,816	18,816	18,816	0%
Honoraria - Vice President	12,544	12,544	12,544	0%
Board Development/Conferences	14,000	14,000	8,750	0%
Contracted Services	35,500	35,500	22,978	0%
Travel, Meals & Accommodations	65,000	75,000	63,800	-13% Note 2
CSBA Membership	33,075	33,075	32,210	0%
Insurance	7,000	7,000	5,260	0%
Meeting Supplies and Catering	12,500	12,500	14,200	0%
Supplies and Materials	500	500		0%
Miscellaneous	1,020	1,020	349	0%
Total Expenditures	\$ 369,955	\$ 307,455	\$ 293,817	

* Variances from the previous budget over 10% and a minimum \$5,000 variance have been analyzed further. See notes below:

Note 1 - Increase caused by new per diem rates offered to Board of Directors.

Note 2 - Decrease caused by more anticipated virtual meetings.

Schedule 4 – General Meetings & Trustee Education

	2021/2022 Budget	2020/2021 Budget	2019/2020 Actual	Percentage Change
Expenditures				
Fall General Meeting	\$ 170,000	\$ 175,000	\$ 165,245 ✓	-3% Note 1
Spring General Meeting	120,000	125,000	29,250 ✓	-4% Note 2
Other Meetings:		85,000	-	
Special General Meetings	9,000	-	-	
Leadership Academy	13,500	-	-	
Total Expenditures	\$ 312,500 ✓	\$ 385,000	\$ 194,495	

Note 1 - Decrease due to expected change in costs with new hosting location and expected lower attendance.

Note 2 - Decrease due to expected change in costs with new hosting location and expected lower attendance.

Schedule 5 – Lease/CAM/Property Taxes

	2021/2022 Budget	2020/2021 Budget	2019/2020 Actual	Percentage Change
Expenditures				
Lease/CAM/Property Taxes	\$ 365,837	\$ 362,885	\$ 350,660 ✓	1% Note 1
Rental Recovery	(24,329)	(54,607)	(54,607) ✓	-55% Note 2
Total Expenditures	\$ 341,508 ✓	\$ 308,278	\$ 296,053	

Note 1 - Increase caused by slightly higher lease costs.

Note 2 - Decrease caused by a lower rental recovery from one less rental partner.

Schedule 6 – Reserves

	Operating Reserve	Initiatives and Sustainability Reserve	Investment Reserve	Capital Asset Reserve
Estimated Reserve Balance	\$ 1,500,000 Note 1	\$ 1,767,594 [¶] Note 2	\$ 2,599,336 Note 3	\$ 68,593 [¶] Note 4

Note 1 - Operating Reserve to hold 3 months of operating expenditures; estimated to be \$1.5 Million.

Note 2 - Initiative and Sustainability Reserve to be used for special initiatives for members, funded up to a maximum of \$2 Million.

Note 3 - Investment Reserve to be used for new investment opportunities, capital asset investments, and to subsidize annual rent if required.

Note 4 - Capital Asset Reserve to hold current value of capital assets.

Budget Appendix A – Membership Fees

Jurisdiction	Total Students	2020-2021 Current Membership Fee	2021-2022 Proposed Membership Fee
Aspen View Public School Division No. 78	2,602	\$23,804.48	\$23,110.78
Battle River Regional Division #31	5,539	\$40,012.58	\$38,592.53
Black Gold Regional Division #18	12,253	\$67,415.95	\$68,302.05
Buffalo Trail PS Regional Division #28	3,901	\$31,129.87	\$31,034.67
Calgary RCSSD #1	56,322	\$153,709.85	\$153,627.95
Calgary Board of Education	122,451	\$244,140.99	\$243,278.43
Canadian Rockies R. D. #12	2,058	\$20,322.25	\$19,789.38
Chinook's Edge School Division #73	10,745	\$62,891.05	\$62,113.41
Christ the Redeemer Catholic S.R.D. #3	10,780	\$56,708.58	\$62,276.10
Clearview School Division #71	2,437	\$21,578.79	\$22,100.80
East Central Alberta CSSRD #16	2,868	\$21,445.12	\$24,730.80
E. Central Francophone Ed. Region #3	798	\$12,589.15	\$12,102.73
Edmonton Catholic Separate School District #1	43,302	\$131,439.59	\$131,435.62
Edmonton School District #7	103,799	\$217,225.53	\$217,995.18
Elk Island Catholic Separate RD #41	9,239	\$49,022.27	\$55,307.95
Elk Island Public Schools R. D. #14	16,997	\$77,929.49	\$77,947.65
Evergreen CSRD #2	4,079	\$32,700.55	\$31,997.20
Foothills School Division #38	7,825	\$49,577.02	\$48,922.74
Fort McMurray RCSSD #32	6,401	\$43,294.30	\$42,490.09
Fort McMurray Public School District #283	6,324	\$41,757.03	\$42,137.61
Fort Vermilion School Division #52	3,492	\$29,759.70	\$28,540.24
Golden Hills School Division #75	8,211	\$45,974.48	\$50,664.78
Grande Prairie RCSSD #28	5,246	\$38,334.95	\$37,270.75
Grande Prairie Public School District #235	7,889	\$50,452.59	\$49,207.43
Grande Yellowhead Public School Division #1	4,369	\$33,997.20	\$33,305.42
Grasslands Regional Division #6	3,626	\$30,207.51	\$29,353.64
Greater N. Central Francophone Ed. Region #1	3,746	\$30,060.47	\$30,085.70
Greater St. Albert RCSSD	5,330	\$38,916.44	\$37,650.34
High Prairie School Division #48	2,984	\$25,963.33	\$25,442.53
Holy Family Catholic Regional Division #37	1,909	\$19,660.56	\$18,881.09
Holy Spirit RCSRD #4	4,995	\$36,316.46	\$36,131.99
Horizon School Division #67	3,374	\$28,289.28	\$27,821.73
Lakeland RCSSD #150	2,462	\$22,815.29	\$22,256.70
Lethbridge School District #51	11,292	\$66,045.78	\$64,587.51
Living Waters CRD #42	1,800	\$19,165.96	\$18,216.81
Livingstone Range School Div. #68	3,630	\$29,278.47	\$29,380.75
Lloydminster Public S. D. #99	2,301	\$25,027.61	\$21,273.84
Lloydminster RCSSD #89	1,691	\$17,454.92	\$17,552.53
Medicine Hat Catholic Board of Education	2,582	\$23,189.58	\$22,988.77
Medicine Hat School District #76	7,077	\$46,502.50	\$45,540.34
Northern Gateway Regional Division #10	4,553	\$35,861.97	\$34,139.16
Northern Lights School Division #69	5,745	\$40,600.75	\$39,521.17
Northland School Division #61	1,875	\$19,179.33	\$18,677.73
Northwest Francophone Ed. Region #1	475	\$9,989.17	\$9,947.22
Palliser Regional Division #26	8,624	\$52,096.80	\$52,528.83
Parkland School Division #70	11,515	\$65,250.42	\$65,590.71
Peace River School Division #10	3,092	\$25,682.62	\$26,100.03
Peace Wapiti School Division #76	5,950	\$40,627.48	\$40,449.80
Pembina Hills Regional Division #7	6,952	\$43,227.46	\$44,977.74
Prairie Land Regional Division #25	2,486	\$15,516.63	\$22,399.05
Prairie Rose School Division #8	3,519	\$27,333.50	\$28,702.92

Red Deer Catholic Regional Division #39	10,254	\$59,709.59	\$59,896.89
Red Deer Public Schools	10,772	\$63,345.55	\$62,235.43
Rocky View School Division #41	25,254	\$94,324.73	\$94,737.62
Southern Francophone Education Region N	3,558	\$29,505.72	\$28,940.16
St. Albert Public School District	8,901	\$53,266.45	\$53,782.82
St. Paul Education Regional Division #1	3,901	\$30,528.33	\$31,034.67
St. Thomas Aquinas RCSR #38	4,234	\$33,295.41	\$32,695.37
Sturgeon School Division #24	4,921	\$37,138.56	\$35,799.85
Westwind School Division #74	4,463	\$33,917.00	\$33,732.45
Wetaskiwin Regional Division #11	3,528	\$30,641.96	\$28,757.14
Wild Rose School Division #66	4,522	\$34,518.53	\$33,996.81
Wolf Creek School Division #72	7,176	\$48,273.69	\$45,987.72
Yellowknife Education District #1	2,207	\$20,155.15	\$20,697.68
Yellowknife Catholic Schools	1,336	\$16,064.70	\$15,383.46
Totals	668,539	\$3,016,159.00	\$3,016,159.00

*Note: Student totals were compiled from a report on Student Population for the 2020-2021 school year provided by Alberta Education. Student registration information is as reported at January, 2021. These are updated with the most current available information as per bylaw #13.

Budget Appendix B – Membership Fee Formula

Each member board shall pay a basic fee (BF) in the amount of \$6,727.50 plus a fee on a per student basis (PSF) to the Association. The fee shall be calculated as follows:

$$\text{Member Board Fee} = \text{Fee on a Per Student Basis} + \text{Basic Fee}$$

The fee on a per student basis (PSF) is calculated by using the aggregate total of weighted enrollments (WE) of all member boards as the denominator in the formula. Once the PSF has been calculated, it is applied to the weighted enrollment figures on a board by board basis to arrive at the per student component of the annual membership fee. The basic fee is added in to arrive at the total Member Board Fee (MBF).

Membership Fee Calculations

1. Calculate weighted enrollment (WE) for each member board.

$$WE = [(C1 \times S1) + (C2 \times S2) + (C3 \times S3) + (C4 \times S4) + (C5 \times S5)]$$

2. Add together the WEs of each member board to arrive at the aggregate weighted enrollment (AGWE).

$$AGWE = WE1 + WE2 + WE3 \dots WEn$$

3. Use the AGWE as the denominator in the following formula to arrive at the Per Student Fee (PSF).

$$PSF = \frac{MAF - (MB \times BF)}{AGWE}$$

$$AGWE$$

4. The PSF is then applied to the following formula to determine the Member Board Fee on an individual basis.

$$MBF = (PSF \times WE) + BF$$

Membership Fee Formula Abbreviations

BF	Basic Fee (\$6,727.50)
PSF	Per Student Fee
MB	Number of Member Boards
MAF	Total Membership Annual Fees (Budget line item)
MBF	Individual Member Board Fee
WE	Weighted Enrolment
AGWE	Aggregate Total of Weighted Enrolments (all member boards)
C1	Per student weight (1.0000) for the first 750 students
C2	Per student weight (.9000) for 751 to 4,000 students
C3	Per student weight (.6666) for 4,001 to 12,000 students
C4	Per student weight (.3000) for 12,001 to 50,000 students
C5	Per student weight (.2000) for any students in excess of 50,000
S1	Number of students in first category (to 750)
S2	Number of students in second category (751 – 4,000)
S3	Number of students in third category (4,001 – 12,000)
S4	Number of students in fourth category (12,001 – 50,000)
S5	Number of students in fifth category (in excess of 50,000)

Proposed Bylaw Amendments

Omnibus Amendment – Bylaw 5.2.2, 5.2.3, & 15.2.1 – 15.2.5

Sponsored by ASBA Board of Directors

Proposed Resolution

BE IT RESOLVED THAT, ASBA Bylaws 5.2.2, 5.2.3, 15.2.1, 15.2.2, 15.2.3, 15.2.4, and 15.2.5 be amended to update the names of Full Members as follows:

1. 5.2.2 Director terms shall commence every November of even-numbered years for one Director and one Alternate Director for:
 - Calgary Catholic School Division; RCSSD No. 1;
 - Edmonton Public School Board; School District No. 7;
 - Zone 2/3;
 - Zone 4; and
 - Zone 6.
2. 5.2.3 Director terms shall commence every November of odd-numbered years for one Director and one Alternate Director for:
 - Calgary Board of Education; School District No. 19;
 - Edmonton Catholic Separate School Division; RCSSD No. 7;
 - Zone 1;
 - Zone 2/3; and
 - Zone 5.
3. 15.2.1 Zone 1
 - Fort Vermilion School Division ~~No. 52~~
 - Grande Prairie and District Catholic Schools Roman Catholic Separate School District No. 28
 - Grande Prairie Public School Division School District No. 2357
 - High Prairie School Division ~~No. 48~~
 - Holy Family Catholic Regional Division ~~No. 37~~
 - Northland School Division ~~No. 61~~
 - Peace River School Division ~~No. 10~~
 - Peace Wapiti Public School Division School Division No. 76
 - Conseil Scolaire du Nord-Ouest Northwest Francophone Education Region No. 1
4. 15.2.2 Zone 2/3
 - Aspen View Public Schools ~~Division No. 78~~
 - Black Gold School Division Regional Division No. 18
 - Buffalo Trail Public Schools ~~Regional Division No. 28~~
 - East Central Alberta Catholic School Division Catholic Separate Schools Regional Division No. 16
 - East Central Francophone Education Region No. 3
 - Edmonton Catholic Separate School Division District No. 7
 - Edmonton Public School Board School District No. 7

- Elk Island Catholic Schools Separate Regional Division No. 41
- Elk Island Public Schools Regional Division No. 14
- Evergreen Catholic Separate School Regional Division No. 2
- Fort McMurray Public School Division District No. 2833
- Fort McMurray Roman Catholic Separate School Division District No. 32
- Grande Yellowhead Public School Division No. 77
- Consiel Scolaire Centre Nord Greater North Central Francophone Education Region No. 2
- Greater St. Albert Roman Catholic Separate School Division District No. 734
- Lakeland Catholic Schools Roman Catholic Separate School District No. 150
- Living Waters Catholic Separate School Division Regional Division No. 42
- Lloydminster Public School Division No. 99
- Lloydminster Catholic School Division Roman Catholic Separate School Division No. 89
- Northern Gateway Public Schools Regional Division No. 10
- Northern Lights Public Schools School Division No. 69
- Parkland School Division No. 70
- Pembina Hills School Division Regional Division No. 7
- St. Albert Public Schools District No. 5565
- St. Paul School Division Education Regional Division No. 1
- St. Thomas Aquinas Roman Catholic Separate School Division Regional Division No. 38
- Sturgeon Public Schools School Division No. 24
- Yellowknife Education District No. 1
- Yellowknife Catholic Schools Separate Education District No. 2 5.

15.2.3 Zone 4

- Battle River School Division Regional Division No. 31
- Chinook's Edge School Division No. 73
- Clearview Public Schools School Division No. 71
- Red Deer Catholic Regional Schools Division No. 39
- Red Deer Public Schools School District No. 104
- Wetaskiwin Regional Public Schools Division No. 11
- Wild Rose School Division No. 66
- Wolf Creek Public Schools School Division No. 72 6.

15.2.4 Zone 5

- Calgary Catholic School Division Roman Catholic Separate School District No. 1
- Calgary Board of Education School District No. 19
- Canadian Rockies School Division Regional Division No. 12
- Christ the Redeemer Catholic School Division Separate Regional Division No. 3
- Foothills School Division No. 38
- Golden Hills School Division No. 75
- Prairie Land Public School Regional Division No. 25

- Rocky View School Division ~~No. 41~~
- ~~Conseil FrancoSud Southern Francophone Education Region No. 4~~ 7.

15.2.5 Zone 6

- Grasslands ~~Public Schools Regional Division No. 6~~
- Holy Spirit Roman Catholic Separate ~~School Division Regional Division No. 4~~
- Horizon School Division ~~No. 67~~
- Lethbridge School ~~Division District No. 51~~
- Livingstone Range School Division ~~No. 68~~
- ~~The Medicine Hat Catholic Board of Education Medicine Hat Catholic Separate Regional Division No. 20~~
- Medicine Hat Public School ~~Division District No. 76~~
- Palliser ~~School Division Regional Division No. 26~~
- Prairie Rose ~~Public Schools School Division No. 8~~
- Westwind School ~~Division Division No. 74~~

Background

All ASBA Full Members were contacted for an opportunity to provide their preferred name for inclusion in these Bylaws.

Attachments

- 1) Selection from Bylaw 5: Board of Directors Members – CLEAN VERSION WITH PROPOSED AMENDMENT (Attachment A)
- 2) Selection from Bylaw 15: Zones of the Association – CLEAN VERSION WITH PROPOSED AMENDMENT (Attachment B)

Selection from Bylaw 5: Board of Directors Members

CLEAN VERSION WITH PROPOSED AMENDMENT

5.2. Term

...

5.2.2. Director terms shall commence every November of even-numbered years for one Director and one Alternate Director for:

- Calgary Catholic School Division;
- Edmonton Public School Board;
- Zone 2/3;
- Zone 4; and
- Zone 6.

5.2.3. Director terms shall commence every November of odd-numbered years for one Director and one Alternate Director for:

- Calgary Board of Education;
- Edmonton Catholic Separate School Division;
- Zone 1;
- Zone 2/3; and
- Zone 5.

Selection from Bylaw 15: Zones of the Association

CLEAN VERSION WITH PROPOSED AMENDMENT

15.2.1 Zone 1

- Fort Vermilion School Division
- Grande Prairie and District Catholic Schools
- Grande Prairie Public School Division
- High Prairie School Division
- Holy Family Catholic Regional Division
- Northland School Division
- Peace River School Division
- Peace Wapiti Public School Division
- Conseil Scolaire du Nord-Ouest

15.2.2 Zone 2/3

- Aspen View Public Schools
- Black Gold School Division
- Buffalo Trail Public Schools
- East Central Alberta Catholic School Division
- East Central Francophone
- Edmonton Catholic Separate School Division
- Edmonton Public School Board
- Elk Island Catholic Schools
- Elk Island Public Schools
- Evergreen Catholic Separate School Division
- Fort McMurray Public School Division
- Fort McMurray Roman Catholic Separate School Division
- Grande Yellowhead Public School Division
- Consiel Scolaire Centre Nord
- Greater St. Albert Roman Catholic Separate School Division
- Lakeland Catholic Schools
- Living Waters Catholic Separate School Division
- Lloydminster Public School Division No. 99
- Lloydminster Catholic School Division
- Northern Gateway Public Schools
- Northern Lights Public Schools
- Parkland School Division
- Pembina Hills School Division
- St. Albert Public Schools
- St. Paul School Division
- St. Thomas Aquinas Roman Catholic Separate School Division
- Sturgeon Public Schools

- Yellowknife Education District No. 1
- Yellowknife Catholic Schools

15.2.3 Zone 4

- Battle River School Division
- Chinook's Edge School Division
- Clearview Public Schools
- Red Deer Catholic Regional Schools
- Red Deer Public Schools
- Wetaskiwin Regional Public Schools
- Wild Rose School Division
- Wolf Creek Public Schools

15.2.4 Zone 5

- Calgary Catholic School Division
- Calgary Board of Education
- Canadian Rockies School Division
- Christ the Redeemer Catholic School Division
- Foothills School Division
- Golden Hills School Division
- Prairie Land Public School Division
- Rocky View School Division
- Conseil FrancoSud

15.2.5 Zone 6

- Grasslands Public Schools
- Holy Spirit Roman Catholic Separate School Division
- Horizon School Division
- Lethbridge School Division
- Livingstone Range School Division
- The Medicine Hat Catholic Board of Education
- Medicine Hat Public School Division
- Palliser School Division
- Prairie Rose Public Schools
- Westwind School Division

Omnibus Amendment – Bylaw 15.1, 15.4 & Schedule A

Sponsored by ASBA Board of Directors

Proposed Resolution

BE IT RESOLVED THAT, a new clause be added as section 15.1 to the ASBA Bylaws as follows and all subsequent section numbers throughout 15 be amended accordingly:

1. 15.1 The President or their designate is an ex-officio non-voting member of all geographic Zones.

BE IT FURTHER RESOLVED THAT, section 15.4 of the ASBA Bylaws be struck in its entirety and replaced, as follows:

2. 15.4 The objects of the geographic Zones shall be to:
 - 15.4.1 Provide a forum for members to network, share information, generate solutions, advise ASBA Board of Directors and Alberta Education representatives, grow as a trustee or as a board, and support good governance;
 - 15.4.2 Support ASBA's mission, vision and strategic direction through application at the Zone level;
 - 15.4.3 Work in partnership for the mutual benefit of all members;
 - 15.4.4 Serve as a conduit on issues and concerns of members between general meetings;
 - 15.4.5 Support a harmonized approach to advocacy and communication efforts through the development of ASBA Advocacy initiatives informed by Zone contexts and/or coordinated at the Zone level where applicable; and
 - 15.4.6 Aid in building mutual understanding of and ensuring consideration of Zone contexts throughout education priorities and issues.

BE IT FURTHER RESOLVED THAT, a new clause be added as Bylaw A9 to the ASBA Bylaws Schedule A, as follows:

3. Bylaw A9: Communications
 - A9.1 The President or their designate is the official spokesperson for the Association, including geographic Zones 1, 2/3, 4, 5, and 6.
 - A9.2 Any document prepared by geographical Zones that contains ASBA's name or logo and/or Zone name that is intended for public release shall require prior approval by ASBA.

Background

Revisions to Bylaw 15.1, 15.4 and Schedule A have involved multiple rounds of consultation with Zones and Zone Chairs over a period of two years. This included two Zone Chairs meetings, where feedback was collected to clarify language and better align with current operations (October 30, 2019 & March 8, 2021); a survey to Zones (Summer/Fall 2019); and consultation during zone meetings (Spring 2020).

Attachments

- 1) Bylaw 15 – TRACK CHANGES ENABLED ([Attachment A](#))
- 2) ASBA Bylaws Schedule A – TRACK CHANGES ENABLED ([Attachment B](#))

Bylaw 15: Zones of the Association - TRACK CHANGES ENABLED

15. Zones of the Association

15.1. The President or their designate is an ex-officio non-voting member of all geographic Zones.

~~15.1.~~15.2. All Full Member Boards shall belong to a Zone of the Association.

~~15.2.~~15.3. Subject to the provisions of these Bylaws, for the purpose of the formation of geographic Zones of the Association, the Province shall be divided as follows and each geographic Zone shall consist of designated Boards as follows.

~~15.2.1.~~15.3.1. Zone 1

- Fort Vermilion School Division No. 52
- Grande Prairie Roman Catholic Separate School District No. 28
- Grande Prairie School District No. 2357
- High Prairie School Division No. 48
- Holy Family Catholic Regional Division No. 37
- Northland School Division No. 61
- Peace River School Division No. 10
- Peace Wapiti School Division No. 76
- Northwest Francophone Education Region No. 1

~~15.2.2.~~15.3.2. Zone 2/3

- Aspen View Public School Division No. 78
- Black Gold Regional Division No. 18
- Buffalo Trail Public Schools Regional Division No. 28
- East Central Alberta Catholic Separate Schools Regional Division No. 16
- East Central Francophone Education Region No. 3
- Edmonton Catholic Separate School District No. 7
- Edmonton School District No. 7
- Elk Island Catholic Separate Regional Division No. 41
- Elk Island Public Schools Regional Division No. 14
- Evergreen Catholic Separate Regional Division No. 2
- Fort McMurray Public School District No. 2833
- Fort McMurray Roman Catholic Separate School District No. 32
- Grande Yellowhead Public School Division No. 77
- Greater North Central Francophone Education Region No. 2
- Greater St. Albert Roman Catholic Separate School District No. 734
- Lakeland Roman Catholic Separate School District No. 150
- Living Waters Catholic Regional Division No. 42
- Lloydminster Public School Division No. 99
- Lloydminster Roman Catholic Separate School Division No. 89

- Northern Gateway Regional Division No. 10
- Northern Lights School Division No. 69
- Parkland School Division No. 70
- Pembina Hills Regional Division No. 7
- St. Albert Public School District No. 5565
- St. Paul Education Regional Division No. 1
- St. Thomas Aquinas Roman Catholic Separate Regional Division No. 38
- Sturgeon School Division No. 24
- Yellowknife Education District No. 1
- Yellowknife Separate Education District No. 2

~~15.2.3.15.3.3.~~ Zone 4

- Battle River Regional Division No. 31
- Chinook's Edge School Division No. 73
- Clearview School Division No. 71
- Red Deer Catholic Regional Division No. 39
- Red Deer Public School District No. 104
- Wetaskiwin Regional Division No. 11
- Wild Rose School Division No. 66
- Wolf Creek School Division No. 72

~~15.2.4.15.3.4.~~ Zone 5

- Calgary Roman Catholic Separate School District No. 1
- Calgary School District No. 19
- Canadian Rockies Regional Division No. 12
- Christ the Redeemer Catholic Separate Regional Division No. 3
- Foothills School Division No. 38
- Golden Hills School Division No. 75
- Prairie Land Regional Division No. 25
- Rocky View School Division No. 41
- Southern Francophone Education Region No. 4

~~15.2.5.15.3.5.~~ Zone 6

- Grasslands Regional Division No. 6
- Holy Spirit Roman Catholic Separate Regional Division No. 4
- Horizon School Division No. 67
- Lethbridge School District No. 51
- Livingstone Range School Division No. 68
- Medicine Hat Catholic Separate Regional Division No. 20
- Medicine Hat Public School District No. 76
- Palliser Regional Division No. 26
- Prairie Rose School Division No. 8
- Westwind School Division No. 74

~~15.3.15.4.~~ Each geographic Zone numbered 1, 2/3, 4, 5, or 6 shall be governed by these Bylaws and Schedule A of the Alberta School Boards Association Bylaws, together with such other Bylaws established by the Zone which are not inconsistent with the Bylaws of the Association.

15.4. ~~The objects of the geographic Zones shall be to:~~

~~15.5.1 Work in cooperation for the mutual benefit of all members of the Alberta School Boards Association;~~

~~15.5.2 Consider matters relating to education and school administration which are of particular interest to their areas;~~

~~15.5.3 Encourage better understanding between Boards and the public; 15.5.4 Work for continued improvement in the educational system; and 15.5.5 Make recommendations to the Alberta School Boards Association.~~

15.5 The objects of geographic Zones shall be to:

15.5.1 Provide a forum for Members to network, share information, generate solutions, advise ASBA Board of Directors and Alberta Education Representatives, grow as a trustee or as a board and support good governance;

15.5.2 Inform and support ASBA's mission, vision and strategic direction through application and consultation at the Zone level;

15.5.3 Work in partnership for the mutual benefit of all Members;

15.5.4 Serve as a conduit on issues and concerns of Members between General Meetings;

15.5.5 Support a harmonized approach to advocacy and communication efforts through the development of ASBA advocacy initiatives informed by Zone contexts and/or coordinated at the Zone level where applicable; and

15.5.6 Aid in building mutual understanding of and ensuring consideration of Zone contexts throughout education priorities and issues.

15.5. The Executive Committee of the Board of Directors will meet annually with Zone Chairs to assist each other in communication of advocacy at the zone and provincial level and to promote the mission and strategic plan of the provincial organization.

15.6. The Board of Directors will collaborate with Zone Chairs annually to support a policy process for bringing policy proposals forward to the provincial level.

15.7. Zone 7

15.7.1. Zone 7 of the Alberta School Boards Association shall be open to all Roman Catholic boards in the Province of Alberta and the Northwest Territories of Canada.

- 15.7.2. Zone 7 shall be known as the Alberta Catholic School Trustees' Association.
- 15.8. Zone 8
 - 15.8.1. Zone 8 of the Alberta School Boards Association shall be open to all public boards, other than Roman Catholics, in the Province of Alberta and the Northwest Territories of Canada.
 - 15.8.2. Zone 8 shall be known as the Public School Boards' Association of Alberta.
- 15.9. Zone 9
 - 15.9.1. Zone 9 of the Alberta School Boards Association shall be open to all Francophone authorities in the Province of Alberta and the Northwest Territories of Canada.
 - 15.9.2. Zone 9 shall be known as the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities).

SCHEDULE A: FORMING BYLAWS FOR ZONES 1, 2/3, 4, 5 AND 6

(As referred to in Bylaw 15.3)

Bylaw A1: Membership

- A1.1 Membership in Zones shall be determined by Bylaw 15 of the Alberta School Boards Association.

Bylaw A2: Finance

- A2.1 Each Zone may set membership fees and vary same from time to time; the same to be in such sum as is necessary to cover operating expenses and such projects as may be undertaken by the Zone.

Bylaw A3: Meetings

- A3.1 Each Zone shall hold an annual meeting:
- a. During a 30-day period preceding the Fall General Meeting of the Alberta School Boards Association, such period ending eight clear days prior to the opening date of the Fall General Meeting;
 - b. In case of exceptional circumstances, the Executive Committee of the Board of Directors may arrange with a Zone to hold its annual meeting on a date falling outside the 30-day period.
- A3.2 Zones shall hold a meeting during the 30-day period immediately preceding the relevant General Meeting to elect the Zone Director(s) to the Board of Directors in accordance with Bylaw 5.2.
- A3.3 Other meetings of the Zones may be held in accordance with provisions hereinafter set out in Bylaw A7.
- A3.4 Any Trustee of a member board of the Zone may attend the annual or other meeting of the Zone and take part in the business of the meeting.

Bylaw A4: Voting

- A4.1 Voting for the election of the Zone Director(s) and alternate(s) to the Board of Directors of the Alberta School Boards Association shall be by secret ballot on the basis of one vote per Full Member Board. The boards of the cities of Edmonton and Calgary shall be excluded from voting for Zone Directors and the Zone Director's Alternate to the Board of Directors of the Alberta School Boards Association.

A4.2 Voting on ordinary business or motions at annual Zone meetings shall be based upon one vote per Full Member Board in attendance, unless otherwise provided for in the Zone Bylaws.

A4.3 Voting for Zone Chair or Vice-Chair shall be by secret ballot on the basis of one vote per Full Member Board. The election for Chair shall take place before the election for Vice-Chair.

Bylaw A5: Alberta School Boards Association Board of Directors

A5.1 Each Zone shall elect its Director(s) and Alternate Director(s) to the Board of Directors of the Alberta School Boards Association at such time and for such terms as the Bylaws of the Association may provide.

A5.2 The Alternate Director shall attend, participate and vote only when the Director is absent.

A5.3 A Trustee elected to the Board of Directors of the Alberta School Boards Association shall be a trustee of a member board of the Zone other than the boards of the cities of Calgary and Edmonton.

Bylaw A6: Zone Executive

A6.1 A member of the Zone Executive shall be a trustee of a Full Member Board of the Zone.

A6.2 The Zone Executive shall consist of:

- a. A Chair and Vice-Chair to be elected at large at an annual meeting, either annually or biennially;
- b. One board representative to Zone to be elected annually by each board in the Zone; and
- c. The Zone Director(s) or Alternate(s) representing the Zone.

A6.3 The position of Zone Chair or Vice-Chair shall not be held by:

- a. The ASBA President, Vice-President, Zone or Metro Director, or alternate; or
- b. The President or Vice-President of the Alberta Catholic School Trustees' Association (Zone 7), the Public School Boards Association of Alberta (Zone 8), and the Fédération des conseils scolaires francophones de l'Alberta (Federation of Francophone School Authorities – Zone 9).

A6.4 A majority of the members of the Zone Executive shall constitute a quorum.

A6.5 Any Zone Director ceasing to be a trustee shall vacate his/her office, which shall be filled in accordance with provisions hereinafter set out in these Bylaws.

A6.6 If the office of Chair becomes vacant, it shall be automatically filled by the Vice-Chair.

A6.7 If a vacancy occurs among the Directors the board or boards represented may elect a new director to fill the vacancy.

Bylaw A7: Duties and Powers of the Zone Executive

A7.1 The business and affairs of the Zone shall be managed by and be under the direction of the Zone Executive.

A7.2 Without limiting the generality of the foregoing, the Zone Executive shall:

- a. Appoint a Secretary-Treasurer who shall hold office until his/her successor is appointed;
- b. Appoint such standing committees as it may deem necessary;
- c. Appoint such delegates as may be required to represent the Zone;
- d. Appoint, either from its own members or others, such special committees as it may from time to time deem advisable and prescribe their duties and functions;
- e. Meet when necessary as determined by the Chair or by a majority of the members;
- f. Forward minutes of all meetings to member boards of the Zone and to the Alberta School Boards Association;
- g. Arrange such other meetings of the Zone as are deemed necessary to fulfill its objectives; and
- h. Arrange to fill by election from the Zone membership a vacancy occurring during the unexpired term of office of Vice-Chair at a meeting of the Zone providing the membership of the Zone is given ten clear days' notice of the intent.

Bylaw A8: Bylaws

A8.1 The Zone may establish such other Bylaws for the conduct of its affairs not inconsistent with the Bylaws of the Alberta School Boards Association

Bylaw A9: Communications

A9.1 The President or their designate is the official spokesperson for the Association, including geographic Zones 1, 2/3, 4, 5, and 6.

A9.2 Any document prepared by geographic Zones that contains ASBA's name or logo and/or Zone name that is intended for public release shall require prior approval by ASBA.

Omnibus Amendment – Bylaw 1

Sponsored by ASBA Board of Directors

Proposed Resolution

BE IT RESOLVED THAT, sections of Bylaw 1 be amended to comply with changes in legislation, as follows:

- 1.1. In these Bylaws, unless the context otherwise requires:
 - 1.1.1. “Alternate Director” means a representative of a Zone or Metro Board who shall fill the position of Director in the event of the Director’s absence or inability to act.
 - 1.1.2. “Associate Member” of the Association means:
 - 1.1.2.1. Elected First Nations boards of education under the auspices of band councils; or
 - 1.1.2.2. Métis boards of education that operate school buildings, in respect of whom the Association has received the membership fee as invoiced for the current membership year or received evidence of intention to pay satisfactory to the Board of Directors.
 - 1.1.3. “Association” or “The Association” means the Alberta School Boards Association.
 - 1.1.4. “Board” means the board of trustees of a ~~school district~~, school division, ~~or regional division~~, the regional authority of a Francophone education region, or an official trustee as defined in the School Education Act.
 - 1.1.5. “Board of Directors” means the Board of Directors of the Association, established pursuant to the provisions of these Bylaws.
 - 1.1.6. “Director” means a member of the Association’s Board of Directors who represents a Zone or Metro Board.
 - 1.1.7. “Education Act” means the Education Act being Chapter E-0.3 of the Statutes of Alberta, 2012 as amended from time to time or any successor legislation hereinafter enacted.
 - 1.1.7.1.1.8. “Full Member” of the Association means:
 - 1.1.7.1.1.8.1. A board of trustees of a ~~school district~~, school division, ~~or regional division~~, or the regional authority of a Francophone education region that has publicly elected members according to the Local Authorities Election Act or in the case of Lloydminster the Local Government Election Act, and that is an operating board as defined in the Alberta School Boards Association Act; or

~~1.1.7.2.1.1.8.2.~~ _____ A board of trustees of a publicly supported school system in the City of Yellowknife, Northwest Territories, in respect of whom the Association has received the membership fee as invoiced for the current membership year or received evidence of intention to pay satisfactory to the Board of Directors.

~~1.1.8.1.1.9.~~ “General Election” means an election held for all Boards in accordance with the Local Authorities Election Act.

~~1.1.9.1.1.10.~~ “General Meeting” means one of the Association’s biannual meetings; either the Spring General Meeting or the Fall General Meeting.

~~1.1.10.1.1.11.~~ _____ “Metro Board” means any one of the four public or separate school boards in the cities of Calgary or Edmonton with Full Member status.

~~1.1.11.1.1.12.~~ _____ “Minister of Education” means the Minister of Education for the Province of Alberta.

~~1.1.12.1.1.13.~~ _____ “President” means President of the Association and Chair of the Board of Directors.

1.1.13. ~~“School Act” means the School Act being Chapter S-3 of the Revised Statutes of Alberta, 2000 as amended from time to time or any successor legislation hereinafter enacted.~~

1.1.14. “Special General Meeting” means a meeting of the Association called by the Board of Directors, or by the President, pursuant to the provisions of these Bylaws. Unless the context otherwise requires, provisions in these Bylaws that apply to a General Meeting also apply to a Special General Meeting.

1.1.15. “Student” means any person enrolled in a Full Member jurisdiction as reported by Alberta Education.

1.1.16. “Substantive Motion” means a motion before the membership at a General Meeting, and includes motions relating to the Association budget, Bylaws, and policy positions.

1.1.17. “Trustee” means a member of a Board with Full Member status, or an official trustee as defined in the ~~School~~ Education Act.

1.1.18. “Vice-President” means Vice-President of the Association and Vice-Chair of the Board of Directors.

1.1.19. “Written Notice” means notice of a meeting that:

1.1.19.1. Specifies the purpose, date, time and place of the meetings, and

1.1.19.2. Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.

1.1.20. “Zone” means a subset of all Boards established on a geographical or other basis pursuant to the provisions of these Bylaws.

Background

The Definitions and Interpretation section of ASBA Bylaws are being amended to reflect the Education Act and remove references to the School Act.

Attachments

1) Bylaw 1: Definitions and Interpretation – CLEAN VERSION WITH PROPOSED AMENDMENT
(Attachment A)

Bylaw 1: Definitions and Interpretation

CLEAN VERSION WITH PROPOSED AMENDMENT

1. Definitions and Interpretation

1.1. In these Bylaws, unless the context otherwise requires:

- 1.1.1. “Alternate Director” means a representative of a Zone or Metro Board who shall fill the position of Director in the event of the Director’s absence or inability to act.
- 1.1.2. “Associate Member” of the Association means:
 - 1.1.2.1. Elected First Nations boards of education under the auspices of band councils; or
 - 1.1.2.2. Métis boards of education that operate school buildings, in respect of whom the Association has received the membership fee as invoiced for the current membership year or received evidence of intention to pay satisfactory to the Board of Directors.
- 1.1.3. “Association” or “The Association” means the Alberta School Boards Association.
- 1.1.4. “Board” means the board of trustees of a school division, the regional authority of a Francophone education region, or an official trustee as defined in the School Act.
- 1.1.5. “Board of Directors” means the Board of Directors of the Association, established pursuant to the provisions of these Bylaws.
- 1.1.6. “Director” means a member of the Association’s Board of Directors who represents a Zone or Metro Board.
- 1.1.7. “Education Act” means the Education Act being Chapter E-0.3 of the Statutes of Alberta, 2012 as amended from time to time or any successor legislation hereinafter enacted.
- 1.1.8. “Full Member” of the Association means:
 - 1.1.8.1. A board of trustees of a school division, or the regional authority of a Francophone education region that has publicly elected members according to the Local Authorities Election Act or in the case of Lloydminster the Local Government Election Act, and that is an operating board as defined in the Alberta School Boards Association Act; or
 - 1.1.8.2. A board of trustees of a publicly supported school system in the City of Yellowknife, Northwest Territories, in respect of whom the Association has received the membership fee as invoiced for the

current membership year or received evidence of intention to pay satisfactory to the Board of Directors.

- 1.1.9. "General Election" means an election held for all Boards in accordance with the Local Authorities Election Act.
 - 1.1.10. "General Meeting" means one of the Association's biannual meetings; either the Spring General Meeting or the Fall General Meeting.
 - 1.1.11. "Metro Board" means any one of the four public or separate schoolboards in the cities of Calgary or Edmonton with Full Member status.
 - 1.1.12. "Minister of Education" means the Minister of Education for the Province of Alberta.
 - 1.1.13. "President" means President of the Association and Chair of the Board of Directors.
 - 1.1.14. "Special General Meeting" means a meeting of the Association called by the Board of Directors, or by the President, pursuant to the provisions of these Bylaws. Unless the context otherwise requires, provisions in these Bylaws that apply to a General Meeting also apply to a Special General Meeting.
 - 1.1.15. "Student" means any person enrolled in a Full Member jurisdiction as reported by Alberta Education.
 - 1.1.16. "Substantive Motion" means a motion before the membership at a General Meeting, and includes motions relating to the Association budget, Bylaws, and policy positions.
 - 1.1.17. "Trustee" means a member of a Board with Full Member status, or an official trustee as defined in the Education Act.
 - 1.1.18. "Vice-President" means Vice-President of the Association and Vice-Chair of the Board of Directors.
 - 1.1.19. "Written Notice" means notice of a meeting that:
 - 1.1.19.1. Specifies the purpose, date, time and place of the meetings, and
 - 1.1.19.2. Is delivered by any electronic means or post, meeting required timelines, exclusive of the day on which the notice is sent or mailed and exclusive of the day for which notice is given.
 - 1.1.20. "Zone" means a subset of all Boards established on a geographical or other basis pursuant to the provisions of these Bylaws.
- 1.2. In these Bylaws the singular includes the plural and the plural includes the singular.

Proposed Bylaw Amendment – Quorum at General Meetings

Sponsored by Calgary Catholic School Division

Proposed Resolution

BE IT RESOLVED THAT, ASBA Bylaw 10 be amended to include a new section 10.5, as follows:

- 10.5 A quorum for any General Meeting shall consist of a majority of the Full Member Boards. The business of a General Meeting will not proceed if a quorum is not present throughout the meeting.

Background

The amendment is being proposed because Bylaw 10 is silent on what constitutes quorum at a General Meeting. When a bylaw is silent, we defer to Robert's Rules of Order. However, it is a best practice to include quorum for General Meetings in the governing documents.

CLEAN VERSION WITH PROPOSED AMENDMENT

Bylaw 10: General Meetings

General Meetings

- 10.1 Two General Meetings of the Association shall be held each year.
- 10.2 Unless otherwise directed by the Board of Directors:
 - 10.2.1 The Spring General Meeting shall be held during the first full week of June; and
 - 10.2.2 The Fall General Meeting shall be held during the third full week in November.
- 10.3 The location of the General Meeting shall be determined by the Board of Directors.
- 10.4 At least thirty days Written Notice of any General Meeting shall be provided to each Full Member and Associate Member.
- 10.5 A quorum for any General Meeting shall consist of a majority of the Full Member Boards. The business of a General Meeting will not proceed if a quorum is not present throughout the meeting.

Attachments

N/A

Proposed Bylaw Amendments – Bylaw 14.1

Sponsored by Calgary Catholic School Division

Proposed Resolution

BE IT RESOLVED THAT, ASBA Bylaw 14.1 be amended as follows:

- 14.1 Amendments to these Bylaws shall be made at a General Meeting, normally preferably at the Spring General Meeting ~~unless otherwise permitted by the Board of Directors~~.

Background

The amendment is being proposed because the bylaw, as it currently exists, may inadvertently give the appearance that the Board of Directors are making bylaw decisions. We suggest removing, ‘unless otherwise permitted by the Board of Directors’.

CLEAN VERSION WITH PROPOSED AMENDMENT

Bylaw 14: Amendments to the Bylaws

14. Amendments to the Bylaws

- 14.1 Amendments to these Bylaws shall be made at a General Meeting, preferably at the Spring General Meeting.
- 14.2 An amendment to these Bylaws shall take effect on the day following the conclusion of the Spring General Meeting at which such amendment is made, unless an effective date other than the close of the Spring General Meeting is specified in the resolution.
- 14.3 At least sixty days Written Notice of any Bylaw amendment shall be provided to each Full Member.

Attachments

N/A

Policy Position Approved by the Board of Directors – Trustee Elections

Sponsored by ASBA Board of Directors

Proposed Resolution

BE IT RESOLVED THAT, ASBA work with the Ministry of Municipal Affairs, the Alberta Urban Municipalities Association, the Rural Municipalities of Alberta, and local municipalities, to ensure that Trustee nominees on the ballot and that the process and eligibility of voting for Public, Separate, and Francophone Trustees are clearly identified.

Background

At the March 11 meeting of the Board of Directors, the above policy position was adopted in accordance with Bylaw 8.2.7. Policy positions adopted between general meetings shall be submitted for ratification at the next general meeting.

Attachments

N/A

Emergent Position Statement

Emergent Position Statement – K-6 Curriculum Delay

Sponsored by Evergreen Catholic Schools and Edmonton Public School Board seconded by Holy Spirit Catholic School Division

Proposed Resolution

BE IT RESOLVED THAT, The ASBA shall formally and actively lobby the provincial government to delay the proposed K-6 curriculum to allow for further review and a rewrite to address the shortfalls that have been identified:

1. Having sufficient and meaningful consultation with primary stakeholder groups.
2. For the government to work with school boards and educational partners to create a first-class curriculum with suitable implementation dates for students and teachers.

Background

The content of the draft K-6 curriculum requires further reviewing and feedback by additional stakeholders, including teachers, to ensure it reflects best practices and evidence-based 21st century learner outcomes. These outcomes should include a balance of critical thinking and knowledge-based learning opportunities. Perspectives of Francophone, Black, Indigenous and peoples of colour must also be included throughout the grade levels. All students must be able to see themselves reflected in this curriculum. Future curriculum must be culturally responsive to reflect the increasing diversity of students, staff, and families in Alberta. Scope and sequence and learner outcomes must also be developmentally appropriate.

There have been too many issues identified with the draft K-6 curriculum to meet the government's proposed time frame for the pilot and implementation. There are also many concerns regarding the effects that the pandemic has had on the students of Alberta, more time and focus is needed to address any learning gaps and social and emotional impacts that have not yet been identified prior to the new curriculum implementation.

Alberta has a well-developed educational system and is known for having one of the best education systems in Canada, and the world. It has historically performed well on international ranking tests and diploma examinations. Alberta's discovery/inquiry-based curriculum was adopted in the 2008-2009 school year and has been heavily criticized in large part due to declining PISA (Program for International Student Assessment) scores. The United Conservative Party's platform commits to 'end the focus on so-called "discovery" or "inquiry" learning and to 'reset the curriculum rewrite, restore fundamentals to math and affirm the primary role of parents in choosing how their children are taught. It's time to bring common sense to education.' The platform further promises that education will be a 'key advantage for Alberta, and that their government would work with parents, teachers, and principals to once again make Alberta's schools the choice-based, excellent classrooms that all Albertans desire and deserve'. (citing UCP platform)

Since the release of the new K- 6 Draft Curriculum, it has been heavily criticized by educational stakeholders, Indigenous leaders including the Metis Nation of Alberta and Treaty 6 Chiefs, regarding concerns in social studies, mathematics, language arts, religion, and Indigenous history sections to name a few. There are concerns about the shift back to memorization-based studies and away from critical thinking and that this is moving the system and the students backwards.

Other key educational partners such as the Alberta School Council Association, passed an Advocacy

Resolution at their 2021 April AGM asking for a delay, more engagement and to correct the many serious flaws. The Alberta Teachers Association has also issued a statement asking for more meaningful consultations to take place. Furthermore, social studies professors from all 10 of Alberta's faculties of education have voiced the need for more work to be done on areas that are not age appropriate, possible plagiarism as well as inaccurate information. The aforementioned (groups) are speaking out against supporting the UCP K-6 Draft Curriculum as it does not serve in the best interests of students.

The development of the K- 6 Draft Curriculum breaches current ASBA position statements on curriculum (highlighted below), in the areas of curriculum implementation, development process, development roles. If we do not hold ourselves accountable to our own adopted position statements, then we are jeopardizing our value and credibility as an organization. ASBA will have failed in its vision of inspiring exceptional public, separate and francophone school board governance, as well as, in its mission to serve member boards in supporting student success. The K-6 Draft Curriculum falls short of excellence, it-is-so-far off the mark. Alberta's students deserve better.

Attachments

- 1) ASCA Resource (Attachment A)
- 2) ATA Resource (Attachment B)
- 3) ASBA Existing Position Statements on Curriculum (Attachment C)

ASCA

Passed Resolution April 25/2021

P21-05 (Revised by Sponsor April 20, 2021)

Renewal of Alberta Curriculum

Sponsored by: St. Michael's School Council

Contact: Christy Gustavison, Chair via email at stmikesschoolcouncil.chair@gmail.com



DRAFT 2021 ASCA AGM PROPOSED ADVOCACY RESOLUTIONS

Page 57 of 75

Background / Overview:

Alberta Education is renewing the provincial curriculum. It is unclear how parents and education professionals will be engaged, what the new curriculum will reflect, and when it will be implemented.

Alberta Education presented the draft provincial curriculum for Kindergarten to Grade 6 on March 29, 2021 for public feedback. As of this revision (April 20, 2021), 29 out of 61 school boards, the ATA, the Association of Deans of Alberta Education, the Confederacy of Treaty 6 First Nation Chiefs, the Métis Nation of Alberta, and many other professional groups are expressing concern or opposition to the draft.

Because more engagement with parents and input from educational professionals is needed to ensure the that any renewed new curriculum meets the needs of students today and the adults of tomorrow in Alberta.

Because the draft curriculum as presented for public feedback is seriously flawed and should not be piloted nor implemented in its current form.

because now Fall 2021 is not the time to ask teachers to find, develop and implement anything new in the classroom for students, teacher, and administrators. curriculum as proposed for Fall 2021, the time frame for roll out should be delayed due to ongoing effects of the pandemic.

Because Alberta students deserve a renewed curriculum that will reflect the needs of 21st century learners. The curriculum must one that is collaborative, inclusive and emphasizes innovation, and critical thinking, collaboration, and citizenship. Including the Truth and Reconciliation Commission of Canada Calls to Action 62, 63 and 64. The curriculum should further be evidence-based, based on evidence and developed by nationally recognized curriculum development experts in curriculum development and education professionals, including the teachers in today's classrooms who know our students best.

We request that the Minister of Education ensure that the creation, piloting, and implementation of all any renewed or new curriculum has opportunities for meaningful parental, teacher, and other education professional engagement free of influence from elected officials and allow for adequate time to plan implementation. This includes sourcing teaching resources, and staging pilots and implementation either by grade level or subject matter rather than the entire curriculum across all grade levels.

We further request all new curriculum should reflect the needs of 21st century learners: emphasize innovation and critical thinking, diversity, and inclusion, including the recommendations of the Truth and Reconciliation Commission of Canada: Calls to Action 62, 63, and 64, it should be evidence-based, developed by experts in curriculum and education, and better reflect the 2018 curriculum that has been in development since at least 2008, and in collaboration with teachers, parents, provincial education professional and other curriculum experts.

We further request that the Minister of Education delay implementation of pilot planned for fall 2021 any draft curriculum until it has broad support from education professionals, teachers, parents, and citizens as all attention is on the pandemic at this time.

Resources:

https://www.alberta.ca/curriculum.aspx?utm_source=google&utm_medium=sem&utm_campaign=K6curriculum&utm_term=curriculum&utm_content=v1

ASCA 2021 AGM
DRAFT Advocacy Resolutions
Page 7 of 24

ATA

Excerpt from the RED DEER ADVOCATE Apr. 8,
2021 11:10 am

“Teachers identify fatal flaws in draft curriculum 91 per cent unhappy with draft”

Ninety-one per cent of teachers are unhappy with the new draft of the kindergarten to Grade 6 curriculum, according to an Alberta Teachers’ Association survey.

The association said preliminary results show that 90 per cent of elementary school teachers are uncomfortable teaching the new K–6 curriculum, and 95 per cent of principals are uncomfortable supporting the curriculum in their school and community.

Over 3,500 teachers, including school and central office leaders, completed the survey between March 29 and April 7.

Feedback also showed that teachers strongly believe the new curriculum is both age and developmentally inappropriate and has not been logically sequenced.

Quote from ATA president Jason Schilling

“We wanted to give teachers time to review the documents and provide their feedback to us since the government failed to engage teachers in the curriculum process. But the preliminary data is overwhelming: this draft curriculum is fatally flawed. Teachers are the experts.

Teachers know what will work in a classroom and what will not, and they are overwhelmingly telling us that this curriculum won’t work for Alberta’s elementary students. Teachers’ analysis included assessing the curriculum in terms of the government’s own preset measures for success, including whether it was logical and developmentally appropriate, and reflected diverse perspectives, lifestyles and beliefs. It is clear that the problem with this curriculum is that teachers were not sufficiently engaged in its development and their concerns were not addressed. The feedback shows that the government has failed its own mission. If the government is serious about producing a strong curriculum, it needs to listen to what teachers are telling them. He said the ATA is prepared to make a positive contribution to addressing the curriculum’s flaws in an effort to develop a curriculum that is appropriate and coherent and enjoys broad public support among Albertans. The ATA will provide updates and a final report to the government and the public throughout the process.”

ASBA

Current Position Statements on Curriculum.

4.4. Curriculum Implementation

Courses should be implemented at the school level once Alberta Education has met the following criteria:

- Collaboration and consultation with educational partners.
- A pilot has been conducted to identify needed resource materials, staff in-service requirements, new course impact on existing program offerings, impact on existing courses (e.g. math impacting chemistry and physics), new course impact on prior grade levels, impact for high school diploma requirements, and implications to prerequisite standings for post-secondary entrance.
- Teachers have been in-serviced to ensure high levels of student performance and quality teaching.
- Textbooks and resource materials are available at least one semester prior to mandated course implementation dates.

4.5. Curriculum development process

The curriculum development process should consist of all of the following stages:

- Planning - which focuses on issues such as why the change is needed, what results are anticipated from the change, and what the major structural changes in courses and course sequences will be.
- Development - which focuses on the specific changes required to effect the plan, and specifically includes provision for classroom piloting as a phase of the development process
- Implementation - which focuses on tasks required of all involved, resource requirements, including in-servicing, and timelines which include provision for one year of optional implementation,
- Evaluation or impact assessment - which focuses on determining both intended and unintended outcomes of the change.

The ASBA should be provided opportunity, within appropriate timelines, for input to all the stages of any curriculum development or revision, particularly at the planning stage.

4.6. Curriculum development roles (See also Government Relations (9.2))

The ASBA will seek and accept opportunities to consult and advise on curriculum issues with both school boards and the provincial government.

The appropriate role relationship between the province and school boards includes:

- the province should determine curriculum outcomes and standards and should leave methods of curriculum delivery to local discretion under the general direction of school boards.
- statements of philosophy and rationale in provincial programs of study should provide context for the outcomes that follow and should avoid being prescriptive regarding methodology.
- instructional resources authorized by the Minister should be adequately varied in their underlying methodological approaches to support local choices.
- it is an appropriate role for the province to develop and/or identify teaching resources which provide ideas regarding the implementation and delivery of curriculum, but that the province should clearly communicate that such resources are suggestive only, and are not prescriptive.
- local boards should retain the right to set locally developed curriculum.