

DATE: June 21, 2022

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: *Education Act* [Board Procedures Regulation](#) (Section 1)
[Trustees' Handbook](#) (Sections 4-7)

ISSUE

In accordance with Section 1 of the *Education Act* Board Procedures Regulation: *The organizational meeting of a board shall be held annually; and, in any year in which a general election takes place, shall be held within four weeks following the date of that election.*

BACKGROUND

A list of the Board positions and committees, along with the names of the Trustees who held these positions in 2021-2022, is provided in Recommendation 10. In accordance with Board policy, these positions are all subject to reappointment or review each year.

RECOMMENDATIONS

That the following actions be taken for the 2022-2023 school year:

- 1. That the following standing committees of the whole be confirmed:**
 - Caucus Committee
 - Audit Committee
- 2. That the following Board committees be confirmed:**
 - a) Governance and Evaluation
 - b) Infrastructure
 - c) Policy Review
- 3. That Board representation on the following Division staff negotiating committees as required be confirmed:**
 - a) Custodial Staff (CUPE Local 474)
 - b) Maintenance Staff (CUPE Local 784)
 - c) Support Staff (CUPE Local 3550)
 - d) Teaching Staff (Edmonton Public Teachers' Local 37)
- 4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:**
 - Provincial Executive
 - Provincial Executive – Alternate

5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate
 - Zone 2/3 Executive
 - Zone 2/3 Executive - Alternate
6. That the Board's ASBA Issues and Resolutions Committee, comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.
7. That the following Ad Hoc Committee and Board representative assignment be confirmed:
 - Ad Hoc Advocacy Committee
 - Edmonton Public Schools Foundation Board of Governors
8. That Board representation on the following Division committees be confirmed:
 - a) Equity Advisory Committee
 - b) School Renaming Criteria Advisory Committee
9. That the following dates and times of regular meetings be confirmed:
 - a) Board: The Board will hold its regular meetings at 2 p.m. on the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
 - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
10. That the Board reappoint or review the following positions and committees:

1.	Standing Committee of the Whole:	2021-2022	2022-2023
	a) Board Chair	Trisha Estabrooks	
	b) Board Vice-Chair	Nathan Ip	
	c) Audit Chair	Nathan Ip	
2.	Board Committees:		
	a) Governance and Evaluation (3 members)	Marcia Hole Nathan Ip Sherri O'Keefe (C)	
	b) Infrastructure Committee (3 members)	Nathan Ip Julie Kusiek (C) Saadiq Sumar	
	c) Policy Review (3 members)	Marsha Nelson Jan Sawyer (C) Saadiq Sumar	

		2021-2022	2022-2023
3.	Negotiations:		
	a) Custodial Staff (CUPE Local 474)	Dawn Hancock Sherri O'Keefe	<i>Two Trustee representatives are required for the 2022-2023 school year.</i>
	b) Maintenance Staff (CUPE Local 784)	Marcia Hole Marsha Nelson	<i>Two Trustee representatives are required for the 2022-2023 school year.</i>
	c) Support Staff (CUPE Local 3550)	Trisha Estabrooks Jan Sawyer	<i>Two Trustee representatives are required for the 2022-2023 school year.</i>
	d) Teaching Staff – Edmonton Public Teachers' Local 37	Julie Kusiek Jan Sawyer (TEBA Representative)	<i>Two Trustee representatives are required for the 2022-2023 school year.</i>
4.	Representatives for the Public School Boards' Association of Alberta (PSBAA) (2 Provincial Executives)	Marsha Nelson Marcia Hole - Alternate	
5.	Representatives for the Alberta Schools Board Association (ASBA)		
	a) Provincial Executive <i>*Provincial Board of Directors – Director terms will commence every November of even-numbered years for one Director and one Alternate Director and will be eligible for re-election for one successive term of two years.</i>	Trisha Estabrooks	
	b) Provincial Executive – Alternate	Sherri O'Keefe	
	c) ASBA Zone 2/3 Executive	Dawn Hancock	
	d) ASBA Zone 2/3 Executive – Alternate	Saadiq Sumar	

		2021-2022	2022-2023
6.	ASBA Issues and Resolutions Committee (1-year term – 3 positions) ¹Board Chair or Vice-Chair ²ASBA Zone 2/3 Executive representative ³ASBA Provincial Executive Board of Directors representative	¹ Trisha Estabrooks or Nathan Ip ² Dawn Hancock ³ Trisha Estabrooks	
7.	Ad Hoc Committee and Board Representative Assignment: Ad Hoc Advocacy Committee (up to 9 members) Board Representative Assignment Edmonton Public Schools Foundation	Dawn Hancock Marcia Hole Julie Kusiek Marsha Nelson	
8.	Board Representatives on Division Committees: Equity Advisory Committee (2 members) School Renaming Criteria Advisory Committee (2 members)	N/A N/A	

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