

**MINUTE BOOK****Board Meeting #16**

Minutes of the Organizational Board meeting of the Board of Trustees of Edmonton School Division of Alberta held in Centre for Education McCauley Chambers on Tuesday, June 21, 2022.

**Present:****Trustees**

Trisha Estabrooks  
Dawn Hancock  
Marcia Hole

Nathan Ip  
Julie Kusiek  
Marsha Nelson

Sherri O'Keefe  
Jan Sawyer  
Saadiq Sumar

**Officials**

Angela Anderson  
Todd Burnstad  
Karen Mills

Leona Morrison  
Kathy Muhlethaler  
Kent Pharis

Nancy Petersen  
Darrel Robertson  
Liz Yule

**Board Chair:** Trisha Estabrooks

**Recording Secretary:** Catherine Angeles

**A. Roll Call: 3:55 p.m.**

The Superintendent advised that all Trustees were present.

**B. Approval of the Agenda**

**MOVED BY Trustee Hole:**

**"That the agenda for the June 21, 2022, Organizational Board meeting be approved as printed."**

**(UNANIMOUSLY CARRIED)**

**C. Reports**

**1. Confirmation of Committees, Board Representation and Regular Meetings**

**MOVED BY Trustee Ip:**

**"That recommendations 1 to 10 be approved."**

**(UNANIMOUSLY APPROVED)**

**MINUTE BOOK****RECOMMENDATIONS**

That the following actions be taken for the 2022-2023 school year:

1. That the following standing committees of the whole be confirmed:  
Caucus Committee  
Audit Committee
2. That the following Board committees be confirmed:
  - a) Governance and Evaluation
  - b) Infrastructure
  - c) Policy Review
3. That Board representation on the following Division staff negotiating committees as required be confirmed:
  - a) Custodial Staff (CUPE Local 474)
  - b) Maintenance Staff (CUPE Local 784)
  - c) Support Staff (CUPE Local 3550)
  - d) Teaching Staff (Edmonton Public Teachers' Local 37)
4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:
  - Provincial Executive
  - Provincial Executive – Alternate
5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
  - Provincial Executive
  - Provincial Executive – Alternate
  - Zone 2/3 Executive
  - Zone 2/3 Executive - Alternate
6. That the Board's ASBA Issues and Resolutions Committee, comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.
7. That the following Ad Hoc Committee and Board representative assignment be confirmed:
  - Ad Hoc Advocacy Committee
  - Edmonton Public Schools Foundation Board of Governors
8. That Board representation on the following Division committees be confirmed:
  - a) Equity Advisory Committee
  - b) School Renaming Criteria Advisory Committee

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**9. That the following dates and times of regular meetings be confirmed:**

- a) **Board:** The Board will hold its regular meetings at 2 p.m. on the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
- b) **Caucus Committee:** Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.

**10. That the Board reappoint or review the following positions and committees:**

<b>1.</b>	<b>Standing Committee of the Whole:</b>	<b>2021-2022</b>	<b>2022-2023</b>
	a) Board Chair	Trisha Estabrooks	Trisha Estabrooks
	b) Board Vice-Chair	Nathan Ip	Nathan Ip
	c) Audit Chair	Nathan Ip	Dawn Hancock
<b>2.</b>	<b>Board Committees:</b>		
	a) Governance and Evaluation (3 members)	Marcia Hole Nathan Ip Sherri O'Keefe (C)	Dawn Hancock Marcia Hole Sherri O'Keefe
	b) Infrastructure Committee (3 members)	Nathan Ip Julie Kusiek (C) Saadiq Sumar	Julie Kusiek Sherri O'Keefe Saadiq Sumar
	c) Policy Review (3 members)	Marsha Nelson Jan Sawyer (C) Saadiq Sumar	Marcia Hole Jan Sawyer Saadiq Sumar
<b>3.</b>	<b>Negotiations:</b>		
	a) Custodial Staff (CUPE Local 474)	Dawn Hancock Sherri O'Keefe	Dawn Hancock Sherri O'Keefe
	b) Maintenance Staff (CUPE Local 784)	Marcia Hole Marsha Nelson	Marcia Hole Marsha Nelson
	c) Support Staff (CUPE Local 3550)	Trisha Estabrooks Jan Sawyer	Trisha Estabrooks Jan Sawyer
	d) Teaching Staff – Edmonton Public Teachers' Local 37	Julie Kusiek Jan Sawyer (TEBA Representative)	Julie Kusiek Jan Sawyer (TEBA Representative)

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		2021-2022	2022-2023
4.	<b>Representatives for the Public School Boards' Association of Alberta (PSBAA)</b> (2 Provincial Executives)	Marsha Nelson Marcia Hole - Alternate	Marsha Nelson Jan Sawyer – Alternate
5.	<b>Representatives for the Alberta Schools Board Association (ASBA)</b> a) Provincial Executive <i>*Provincial Board of Directors – Director terms will commence every November of even-numbered years for one Director and one Alternate Director and will be eligible for re-election for one successive term of two years.</i> b) Provincial Executive – Alternate c) ASBA Zone 2/3 Executive d) ASBA Zone 2/3 Executive – Alternate	Trisha Estabrooks  Sherri O'Keefe  Dawn Hancock  Saadiq Sumar	Trisha Estabrooks  Julie Kusiek  Dawn Hancock  Sherri O'Keefe
6.	<b>ASBA Issues and Resolutions Committee (1-year term – 3 positions)</b> • <sup>1</sup> Board Chair or Vice-Chair • <sup>2</sup> ASBA Zone 2/3 Executive representative • <sup>3</sup> ASBA Provincial Executive Board of Directors representative	<sup>1</sup> Trisha Estabrooks or Nathan Ip  <sup>2</sup> Dawn Hancock  <sup>3</sup> Trisha Estabrooks	<sup>1</sup> Trisha Estabrooks or Nathan Ip  <sup>2</sup> Dawn Hancock  <sup>3</sup> Trisha Estabrooks
7.	<b>Ad Hoc Committee and Board Representative Assignment:</b>  <b>Ad Hoc Advocacy Committee (up to 9 members)</b>  <b>Board Representative Assignment</b> • <b>Edmonton Public Schools Foundation Board of Governors</b>	Dawn Hancock Marcia Hole Julie Kusiek  Marsha Nelson	Nathan Ip Julie Kusiek Marsha Nelson  Sherri O'Keefe

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		2021-2022	2022-2023
8.	<b>Board Representatives on Division Committees:</b>		
	<b>Equity Advisory Committee (2 members)</b>	N/A	Marcia Hole Saadiq Sumar
	<b>School Renaming Criteria Advisory Committee (2 members)</b>	N/A	Trisha Estabrooks Jan Sawyer

D. **Next Board Meeting: Tuesday, September 20, 2022, at 2 p.m.**

E. **Adjournment: 4:18 p.m.**

**The Board Chair adjourned the meeting.**

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 Trisha Estabrooks, Board Chair

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 Karen Mills, Director of Board and  
Superintendent Relations