



AGENDA

BOARD OF TRUSTEES

Trisha Estabrooks
Board Chair
(Pro Tem)

Nathan Ip
Board Vice-Chair
(Pro Tem)

Sherri O'Keefe
Marsha Nelson
Marcia Hole
Dawn Hancock
Julie Kusiek
Saadiq Sumar
Jan Sawyer

The Board of Trustees of Edmonton School Division
One Kingsway
Edmonton, Alberta

Organizational Board Meeting

McCauley Chambers
Tuesday, October 26, 2021
2:00 p.m.

- A. Roll Call
- B. Approval of the Agenda
- C. Communications from the Board Chair
- D. Communications from the Superintendent of Schools
- E. Declaration of the 2021 Municipal Election Results
No Enclosure
- F. Receipt of Oaths of Office
No Enclosure
- G. Minutes:
 - 1. DRAFT – Special Boarding Meeting #20 – October 5, 2021
- H. Reports:
 - 2. Actions Taken Under the Delegation of Authority – Election Recess (Information)
 - 3. Confirmation of Committees, Board Representation and Regular Meetings (Recommendation)
- I. Next Meeting
- J. Adjournment

MINUTE BOOK**Special Board Meeting #20**

Minutes of the Board Meeting of the Board of Trustees of Edmonton School Division of the Province of Alberta held via Zoom on Tuesday, October 5, 2021, at 9:00 a.m.

Present:**Trustees**

Sherry Adams
Shelagh Dunn
Michelle Draper

Trisha Estabrooks
Ken Gibson
Nathan Ip

Michael Janz
Bridget Stirling

Officials

Angela Anderson
Todd Burnstad
Grace Cooke
Ron McNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Kent Pharis

Nancy Petersen
Darrel Robertson
Carrie Rosa
Liz Yule

Board Chair: Trisha Estabrooks

Recording Secretary: Shirley Juneau

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis and Inuit whose footsteps have marked these lands for centuries.

A. Roll Call: (9:00 a.m.)

The Superintendent advised that Trustee Gibson was absent. All other Trustees were present.

B. Approval of the Agenda

MOVED BY Vice-Chair Ip:

“That the agenda for the October 5, 2021, Special Board meeting be approved as printed.”
(UNANIMOUSLY CARRIED)

C. Communications from the Board Chair

The Board Chair began by saying that calling a special Board meeting is not something that she, as Chair, takes lightly.

MINUTE BOOK

She thanked her colleagues who spoke to her about calling this meeting and for pushing it to happen. The Board Chair thanked them for their continued service to kids, to families and to the Division during this incredibly challenging time. The Board Chair explained that she called this meeting because, as much as the Board has advocated for more support and for clear information about COVID in Division schools from the provincial government, it has not yet happened. She said the communities we serve are asking us to do more, to continue to speak out. And that's why a special Board meeting was called.

D. Reports

1. Update on COVID-19 Impact on the Division

The Superintendent provided the number of COVID-19 cases in schools as of 4:30 p.m. on October 4, gave an update on the number of schools with outbreaks, and summarized the mandatory vaccination policy for staff, contractors and volunteers he announced on October 4.

Trustee Ip left the meeting at 9:15 a.m. and returned at 9:31 a.m.

There was a short break in the meeting.

The Board stood at ease at 10:02 a.m. to confirm waivers of notice of motion were required for the next report and reconvened at 10:18 a.m.

2. Proposed Advocacy Initiatives Regarding COVID-19 Mitigation Measures

MOVED BY Trustee Stirling:

**"1. That waiver of notice motion be approved."
(UNANIMOUSLY CARRIED)**

MOVED BY Trustee Stirling:

"1. Whereas the provincial government has yet to reinstate positive notification of cases in schools, contract tracing and mandatory quarantine for close contacts of positive cases; and whereas the number of COVID-19 cases among Alberta children has hit record highs, particularly among school-aged children age 5-11; and whereas the number of self-reported positive cases in our schools continues to increase; and whereas we are concerned the increase in cases in our schools is leading to an increase of household spread and therefore adding to the burden on our health care system; and whereas the Canadian Medical Association is advocating for a firebreak using any and all measures to control the fourth wave of this pandemic and curb the rate of mortality, including the closure of schools; that the Board of Trustees ask the Government of Alberta to implement a "firebreak" including the shutdown of all schools and non-essential services to control community transmission of COVID-19, including:

- a) A shutdown of in-person learning for a minimum of two weeks and until community transmission has substantially reduced**

MINUTE BOOK

- b) A continuation of in-person learning for students who need specialized supports and require in-person supports
- c) A staged return that prioritizes schools as an essential service that will re-open well before non-essential services such as entertainment and hospitality industries
- d) Financial supports for families to offset the impact of disruption to work and any childcare needs
- e) Provision of childcare and learning supports for the children of frontline healthcare workers
- f) Clear notice to families and teachers of impending school closures and a transition period to allow for an orderly transition to online learning
- g) The use of the time during closure to implement measures such as contact tracing, mandatory quarantine, and other public health measures to ensure safer operation of schools
- h) The establishment of a clear and transparent metric for school closures and school re-opening, including single school, regional, and provincial closure thresholds."

IN FAVOUR: Trustees Draper, Dunn, Estabrooks, Ip, Janz and Stirling

OPPOSED: Trustee Adams

(CARRIED)

MOVED BY Trustee Stirling:

"2. That waiver of notice motion be approved."

(UNANIMOUSLY CARRIED)

MOVED BY Trustee Stirling:

"2. Given that providing clear, transparent data to parents, families and staff about COVID-19 cases in our schools remains a priority for our Division, and given that the provincial government is currently not sharing data about COVID-19 positive cases in our schools, be it moved that the Board of Trustees advocate to the Provincial Government for the real-time release of this critical information. Furthermore, be it moved that we will continue to advocate for the reinstatement of Alberta Health Services contact tracing and the mandatory quarantining of close contacts of positive cases in our schools."

(UNANIMOUSLY CARRIED)

There was a short break in the meeting.

MOVED BY Trustee Stirling:

"3. That waiver of notice motion be approved."

(UNANIMOUSLY CARRIED)

MINUTE BOOK

MOVED BY Trustee Stirling:

"3. Given the determination by the WHO, the CDC, and Public Health Canada that ventilation is important in addressing transmission of SARS-COV-2, be it moved that the Board of Trustees request provincial ventilation standards and resources to include:

- a) Clear provincial ventilation and air filtration standards for the management of airborne viruses, developed in partnership with APEGA.**
- b) The provincial purchasing and provision of HEPA units suitable for classroom air filtration, to be approved by qualified APEGA engineers.**
- c) Resources for building ventilation assessments, including room-level assessment of all student and staff spaces by qualified APEGA engineers."**

(UNANIMOUSLY CARRIED)

Trustee Janz was not present for the vote.

MOVED BY Trustee Stirling:

"4. That waiver of notice motion be approved."

(UNANIMOUSLY CARRIED)

Trustee Janz was not present for the vote.

"4. That the Board of Trustees advocates on behalf of families to the provincial government to make at-home rapid testing kits approved by AHS available to families at no cost."

IN FAVOUR: Trustees Adams, Dunn, Estabrooks, Ip, and Stirling

(UNANIMOUSLY CARRIED)

Trustees Draper and Janz were not present for the vote.

E. Adjournment: 12:40 p.m.

The Board Chair adjourned the meeting.

Trisha Estabrooks, Board Chair

Karen Mills, Director of Board and
Superintendent Relations

DATE: October 26, 2021

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Actions Taken Under Delegation of Authority – 2021 Municipal Election Recess

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Board Policy CHA.BP – Board Delegation of Authority](#)
[Board Policy EA.BP – Infrastructure Planning Principles](#)
[Education Act – Section 52\(1\)](#)

ISSUE

The Superintendent reports to the Board on any decisions he made under the Delegation of Authority during the summer recess on matters that would normally be brought to the Board.

BACKGROUND

The Board passed the following motion at the September 7, 2021, Board meeting:

1. That in accordance with Section 3 of the *Education Act* Board Procedure Regulation, any special Board meetings during the 2021 municipal Board recess be at the call of the Board Chair or, in her absence, the Board Vice-Chair.
2. That, in accordance with Section 52(1) of the *Education Act*, immediately following the September 7, 2021, Board meeting, delegation of authority to the Superintendent of Schools to make decisions during the 2021 municipal election Board recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the October 26, 2021, public Board meeting.

CURRENT SITUATION

The Board Chair called a special Board meeting for October 5, 2021, to facilitate a Board discussion of a proposed advocacy initiatives regarding COVID-19 mitigation measures.

The Superintendent reports that he took no actions on behalf of the Board during the municipal election recess.

KM:km

DATE: October 26, 2021

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Confirmation of Committees, Board Representation and Regular Meetings

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: *Education Act* [Board Procedures Regulation](#) (Section 1)
[Trustees' Handbook](#), sections 4-7

ISSUE

In accordance with Section 1 of the *Education Act* Board Procedures Regulation: *The organizational meeting of a board shall be held annually; and, in any year in which a general election takes place, shall be held within 4 weeks following the date of that election.*

BACKGROUND

A list of the Board positions and committees, along with the names of the Trustees who held these positions in 2020-2021, is provided in Recommendation 9. In accordance with Board policy, these positions are all subject to reappointment or review each year (Attachment I).

RECOMMENDATIONS

That the following actions be taken for the 2021-2022 school year:

1. That the following standing committees of the whole be confirmed:
Caucus Committee
Audit Committee
2. That the following Board committees be confirmed:
 - a) Governance and Evaluation
 - b) Infrastructure
 - c) Policy Review
3. That Board representation on the following Division staff negotiating committees as required be confirmed:
 - a) Custodial Staff (CUPE Local 474)
 - b) Maintenance Staff (CUPE Local 784)
 - c) Support Staff (CUPE Local 3550)
 - d) Teaching Staff (Edmonton Public Teachers' Local 37)
4. That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate

5. That Board membership and representation on the Alberta School Boards Association of Alberta (ASBA) be confirmed:
 - Provincial Executive
 - Provincial Executive – Alternate
 - Zone 2/3 Executive
 - Zone 2/3 Executive - Alternate
6. That the Board's ASBA Issues and Resolutions Committee, comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.
7. That the following Ad Hoc Committee and Board representative assignment be confirmed:
 - Ad Hoc Advocacy Committee
 - Edmonton Public Schools Foundation Board of Governors
8. That the following dates and times of regular meetings be confirmed:
 - a) Board: The Board will hold its regular meetings at 2 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
 - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
9. That the Board reappoint or review the following positions and committees:

1.	Standing Committee of the Whole:	2020-2021	2021-2022
	a) Board Chair	Trisha Estabrooks	
	b) Board Vice-Chair	Nathan Ip	
	c) Audit Chair	Nathan Ip	
2.	Board Committees:		
	a) Governance and Evaluation (3 members)	Michelle Draper Shelagh Dunn Ken Gibson	
	b) Infrastructure Committee (3 members)	Not activated	
	c) Policy Review (3 members)	Sherry Adams Michael Janz Bridget Stirling	

3.	Negotiations:	2020-2021	2021-2022
	a) Custodial Staff (CUPE Local 474)	Michelle Draper Shelagh Dunn	<i>Two Trustee representatives are required for the 2021-2022 school year.</i>
	b) Maintenance Staff (CUPE Local 784)	Shery Adams Michelle Draper	<i>Two Trustee representatives are required for the 2021-2022 school year.</i>
	c) Support Staff (CUPE Local 3550)	Trisha Estabrooks Bridget Stirling	<i>Two Trustee representatives are required for the 2021-2022 school year.</i>
	d) Teaching Staff – Edmonton Public Teachers’ Local 37	Michelle Draper Michael Janz (TEBA Representative)	<i>Two Trustee representatives are required for the 2021-2022 school year.</i>
4.	Representatives for the Public School Boards’ Association of Alberta (PSBAA) (2 Provincial Executives)	Michael Janz Nathan Ip	
5.	Representatives for the Alberta Schools Board Association (ASBA)		
	a) Provincial Executive <i>*Provincial Board of Directors – Director terms will commence every November of even-numbered years for one Director and one Alternate Director and will be eligible for re-election for one successive term of two years.</i>	Trisha Estabrooks	
	b) Provincial Executive – Alternate	Michelle Draper	
	c) ASBA Zone 2/3 Executive	Sherry Adams	
	d) ASBA Zone 2/3 Executive - Alternate	Shelagh Dunn	

		2020-2021	2021-2022
6.	ASBA Issues and Resolutions Committee <i>(1-year term – 3 positions)</i> <ul style="list-style-type: none"> ¹Board Chair or Vice-Chair ²ASBA Zone 2/3 Executive representative ³ASBA Provincial Executive Board of Directors representative 	¹ Trisha Estabrooks ² Sherry Adams ³ Trisha Estabrooks	¹ _____ ² _____ ³ _____
7.	Ad Hoc Committee and Board Representative Assignment: Ad Hoc Advocacy Committee (up to 9 members) Representative Assignment <ul style="list-style-type: none"> Edmonton Public Schools Foundation 	Trisha Estabrooks Nathan Ip Bridget Stirling Michelle Draper	

KM:km