

MINUTE BOOK**Organizational Board**

Minutes of the Board Meeting of the Trustees of the Edmonton School Division of the Province of Alberta held in McCauley Chambers in the Centre for Education on Tuesday, October 26, 2021 at 2 p.m.

Present:**Trustees**

Trisha Estabrooks
Dawn Hancock
Marcia Hole

Nathan Ip
Julie Kusiek
Marsha Nelson

Sherri O'Keefe
Jan Sawyer
Saadiq Sumar

Officials

Angela Anderson
Grace Cooke
Todd Burnstad
Ron MacNeil

Karen Mills
Leona Morrison
Kathy Muhlethaler
Nancy Petersen

Kent Pharis
Darrel Robertson
Carrie Rosa
Liz Yule

Board Chair: Trisha Estabrooks

Recording Secretary: Karen Mills

The Board Chair called the meeting to order with recognition that we are on Treaty 6 Territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

The Board Chair advised that the fire alarm system at the Centre for Education is a two-stage alarm system. Stage One is a single repeating alarm tone indicating a warning only and that evacuation is not required. Stage Two is a triple repeating alarm tone indicating that evacuation is required.

A. Roll Call: (2 p.m.)

The Superintendent advised that all Trustees were present.

B. Approval of the Agenda

MOVED BY Trustee Ip:

"That the agenda for the October 26, 2021, Organization Board meeting be approved as printed." (UNANIMOUSLY CARRIED)

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C. Communications from the Board Chair (Pro Tem)

The Board Chair welcomed everyone to the Edmonton Public Schools October 26, 2021, Organizational Board meeting. She welcomed back Trustee Ip and welcomed the seven Trustees elect.

D. Communications from the Superintendent of Schools

The Superintendent offered his congratulations to the returning Trustees and new Trustees.

The Superintendent advised that he and the Assistant Superintendents were currently participating in catchment reviews and extended an invitation to the Board of Trustees to attend at their convenience. He said that there is a busy time ahead for everyone and that he looks forward to working with the Board over the next four years.

E. Reading of the Declaration of Municipal Election Results

1. Declaration of Election Results

Ms Mills, Corporate Secretary, reported that the following Trustees had been elected for the ensuing four years (2021-2025):

Ward A – Sherri O’Keefe
Ward B – Marsha Nelson
Ward C – Marcia Hole
Ward D – Trisha Estabrooks
Ward E – Dawn Hancock
Ward F – Julie Kusiek
Ward G – Saadiq Sumar
Ward H – Nathan Ip
Ward I – Jan Sawyer

F. Receipt of Oaths of Office

All Oaths of Office were received.

G. Minutes

1. Special Board Meeting #20 – October 5, 2021

MOVED BY Trustee Ip:

“That the minutes of Special Board Meeting #20 held October 5, 2021, be approved as printed.” (UNANIMOUSLY CARRIED)

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I. Reports

2. Actions Taken Under Delegation of Authority – 2021 Municipal Election Board Recess

The Superintendent reported that no actions were taken under the delegation of authority during the 2021 municipal election Board recess.

3. Confirmation of Committees, Board Representation and Regular Meetings

MOVED BY Trustee Ip:

“1. That the following standing committees of the whole be confirmed:

**Caucus Committee
Audit Committee**

2. That the following Board committees be confirmed:

- a) Governance and Evaluation Committee**
- b) Infrastructure**
- c) Policy Review**

3. That Board representation on the following District staff negotiating committees as required be confirmed:

- a) Custodial Staff – CUPE Local 474**
- b) Maintenance Staff – CUPE Local 784**
- c) Support Staff – CUPE Local 3550**
- d) Teaching Staff – Edmonton Public Teachers’ Local 37**

4. That Board membership and representation of the Public School Boards’ Association of Alberta (PSBAA) be confirmed:

- Provincial Executive**
- Provincial Executive - Alternate**

5. That Board membership and representation of the Alberta School Boards Association (ASBA) be confirmed:

- Provincial Executive**
- Provincial Executive – Alternate**
- Zone 2/3 Executive**
- Zone 2/3 Executive - Alternate**

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6. That the Board's ASBA Issues and Resolutions Committee be comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative be confirmed.
7. That the following Ad Hoc Committee and Board representative assignment be confirmed:
 - Ad Hoc Advocacy Committee
 - Edmonton Public Schools Foundation Board of Governors
8. That the following dates and times of regular meetings be confirmed:
 - a) Board: The Board will hold its regular meetings at 2 p.m. the first and third Tuesday of each month when possible, unless otherwise directed by special motion or by the Board Chair.
 - b) Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
9. That the Board reappoint or review the following positions and committees."

The Board Chair called the question on Recommendations 1 to 9.
(UNANIMOUSLY CARRIED)

1. Standing Committees of the Whole

a) Board Chair

The Board Chair (Pro Tem) called for nominations for the position of Board Chair.

Trustee Sawyer nominated Trustee Estabrooks.

The Board Chair (Pro Tem), seeing no further nominations, declared the nominations closed.

The Board Chair (Pro Tem) declared herself, Trustee Estabrooks, elected by acclamation as Board Chair for the coming year.

b) Board Vice-Chair

The Board Chair called for nominations for Board Vice-Chair.

Trustee Nelson nominated Trustee Ip.

The Board Chair, seeing no further nominations, declared the nominations closed.

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The Board Chair declared Trustee Ip, elected by acclamation as Board Vice-Chair for the coming year.

c) Audit Chair

The Board Chair called for nominations.

Trustee Hancock nominated Trustee Ip.

The Board Chair, seeing that there were no further nominations, declared Trustee Ip elected by acclamation as Audit Chair for the coming year.

2. Board Committees

a) Governance and Evaluation Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Governance and Evaluation Committee.

Trustee Kusiek nominated Trustees Hole, Ip and O'Keefe.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Hole, Ip and O'Keefe as the Board's representatives on the Governance and Evaluation Committee for the coming year.

b) Infrastructure Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Infrastructure Committee.

Trustee O'Keefe nominated Trustees Ip, Kusiek and Sumar.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Ip, Kusiek and Sumar as the Board's representatives on the Infrastructure Committee for the coming year.

c) Policy Review Committee

The Board Chair called for nominations for three Trustee representatives to serve on the Policy Review Committee.

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Trustee Ip nominated Trustees Nelson, Sawyer and Sumar.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Nelson, Sawyer and Sumar as the Board's representatives on the Policy Review Committee for the coming year.

3. Negotiations

a) Custodial Staff (CUPE Local 474)

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the Division's custodial staff.

Trustee Estabrooks nominated Trustees Hancock and O'Keefe.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Hancock and O'Keefe as the two Trustee representatives to serve on the negotiations committee with the Division's custodial staff for the coming year.

b) Maintenance Staff (CUPE Local 784)

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the Division's maintenance staff.

Trustee Sumar nominated Trustees Hole and Nelson.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Hole and Nelson as the two Trustee representatives to serve on the negotiations committee with the Division's maintenance staff for the coming year.

c) Support Staff (CUPE Local 3550)

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the Division's support staff.

Trustee Nelson nominated Trustees Estabrooks and Sawyer.

The Board Chair, seeing no further nominations, declared the nominations closed.

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The Board Chair declared herself and Trustee Sawyer as the two Trustee representatives to serve on the negotiations committee with the Division's support staff for the coming year.

d) Teaching Staff – Edmonton Public Teachers' Local 37

The Board Chair called for nominations for two Trustee representatives to serve on the negotiations committee with the Division's teaching staff.

Trustee Hole nominated Trustees Kusiek and Sawyer.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Kusiek and Sawyer as the two Trustee representatives to serve on the negotiations committee with the Division's teaching staff for the coming year. She advised that Trustee Sawyer will be the representative for the Teachers' Employer Bargaining Association (TEBA).

4. Public School Boards' Association of Alberta (PSBAA)

The Board Chair called for nominations for two Trustee representatives to serve on the PSBAA Provincial Executive.

Trustee Kusiek nominated Trustees Ip and Nelson.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Ip and Nelson as the Board's representatives on the PSBAA Provincial Executive.

5. Alberta School Boards Association of Alberta (ASBA)

a) ASBA Provincial Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Provincial Executive.

Trustee Sawyer nominated Trustees Estabrooks.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Estabrooks as the Board's representative on the ASBA Provincial Executive.

MINUTE BOOKb) ASBA Provincial Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as an alternate on the ASBA Provincial Executive.

Trustee Hancock nominated Trustees O'Keefe.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee O'Keefe as the Board's alternate representative on the ASBA Provincial Executive.

c) ASBA Zone 2/3 Executive

The Board Chair called for nominations for a Trustee representative to serve on the ASBA Zone 2/3 Executive.

Trustee Ip nominated Trustee Hancock.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Hancock as the Board's representative on the ASBA Zone 2/3 Executive.

d) ASBA Zone 2/3 Executive - Alternate

The Board Chair called for nominations for a Trustee representative to serve as an alternate on the ASBA Zone 2/3 Executive.

Trustee O'Keefe nominated Trustee Sumar.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Sumar as the Board's alternate representative on the ASBA Zone 2/3 Executive.

6. ASBA Issues and Resolutions Committee

The Board Chair advised that Trustees Estabrooks, Hancock and Ip will serve as the Board's representatives on the ASBA Issues and Resolutions Committee.

MINUTE BOOK5. Ad Hoc Committee and Board Representative Assignmentsa) Ad Hoc Advocacy Committee

The Board Chair called for nominations for Trustee representatives to serve on the Ad Hoc Advocacy Committee.

Trustee Sumar nominated Trustees Hancock, Hole and Kusiek.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustees Hancock, Hole and Kusiek as the Board's representatives on the Ad Hoc Advocacy Committee for the coming year.

b) Edmonton Public Schools Foundation Board of Governors

The Board Chair called for nominations for a Trustee representative to serve on the Edmonton Public Schools Foundation Board of Governors.

Trustee Hole nominated Trustee Nelson.

The Board Chair, seeing no further nominations, declared the nominations closed.

The Board Chair declared Trustee Nelson as the Board's representative on the Edmonton Public Schools Founds Board of Governors.

I. **Next Board Meeting: Tuesday, November 9, 2021, at 2 p.m.**J. **Adjournment: 2:52 p.m.**

The Board Chair adjourned the meeting.

Trisha Estabrooks, Board Chair

Karen Mills, Director of Board and
Superintendent Relations