

DATE: September 7, 2021

TO: Board of Trustees

FROM: Darrel Robertson, Superintendent of Schools

SUBJECT: Delegation of Authority – 2021 Municipal Election Board Recess

ORIGINATOR: Karen Mills, Director of Board and Superintendent Relations

REFERENCE: [Board Procedures Regulation](#)
[Education Act](#)

ISSUE

At the conclusion of the September 7, 2021, Board meeting, the Board of Trustees will recess until the October 26, 2021, organizational Board meeting. The Board delegates authority to the Superintendent of Schools to make decisions on behalf of the Board during this special recess.

BACKGROUND

The first recommendation provides for the calling of special Board meetings during the 2021 municipal election Board recess in the event that special meetings are necessary for Trustees to address critical matters.

The second recommendation is intended to cover other matters which normally would come to the Board but which the Board is authorized to delegate under Section 52(1) of the *Education Act*.

RELATED FACTS

- The delegation of authority is effective immediately following the September 7, 2021, Board meeting.
- The next scheduled public Board meeting is October 26, 2021.

RECOMMENDATION

1. That in accordance with Section 3 of the Board Procedures Regulation, any special Board meetings during the 2021 municipal election Board recess be at the call of the Board Chair or, in her absence, the Board Vice-Chair.
2. That in accordance with Section 52(1) of the *Education Act*, effective immediately following the September 7, 2021, Board meeting, delegation of authority to the Superintendent of Schools to make decisions during the 2021 municipal election Board recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the October 26, 2021, public Board meeting.

CONSIDERATIONS and ANALYSIS

Should a special Board meeting be required, the Superintendent of Schools will contact the Board Chair or, in her absence, the Board Vice-Chair.