

DATE: April 18, 2023

TO: Board of Trustees

FROM: Vice-Chair Trustee Ip, Caucus Committee Chair

SUBJECT: Report #09 of the Special Caucus Committee
(From the meeting held on March 21, 2023)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the March 21, 2023, Caucus Committee meeting:

1. Parkdale School Surplus Declaration

That the Board of Trustees declare the north portion of the Parkdale School site surplus to Division needs to accommodate a stormwater management facility (dry pond) and retain the remaining site and building, be approved.

BACKGROUND

On April 13, 2010, the Board of Trustees approved the closure of Parkdale School, effective at the end of the 2009–2010 school year. The closure was part of the City Centre Education Partnership (CCEP) sector, which included seven schools located north of the downtown area. The sector-based planning approach was developed to provide long-term stability and to enhance educational programming opportunities for CCEP students.

The portion of the site north of the existing building has been identified as suitable for installation of a stormwater management facility (dry pond) by EPCOR. EPCOR has engaged the Division and community members to discuss the stormwater management improvements in the area, including a potential dry pond development on the site. EPCOR would begin the construction of the dry pond in 2024, subject to availability.

2. Code of Conduct

That Section 3.2.1 Code of Conduct of the Trustees' Handbook be deleted and replaced with Attachment I – Draft Trustee Code of Conduct.

That \$25,000 from the Board Initiative Fund be reserved annually toward the cost of the complaint review process.

That Jamie Pytel of Kingsgate Legal be engaged as the third-party complaint reviewer.

BACKGROUND

The previous Board of Trustees identified gaps and sections requiring greater clarity with the current Code of Conduct (Code). The Governance and Evaluation Committee reviewed the Code and agreed that it required greater clarity in several areas, a more robust section on remedial actions, and a defined complaints process. An updated Trustees' Handbook, which includes the revised Code, will be posted to epsb.ca.

KM:ca