

DATE: June 20, 2023

TO: Board of Trustees

FROM: Board Chair Trustee Estabrooks, Acting Caucus Committee Chair

SUBJECT: Report #12 of the Caucus Committee (From the meeting held on May 2, 2023)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the May 2, 2023, Caucus Committee meeting:

1. Audit Committee External Member – Extension of Term

That Vivian Chu's term as external audit committee member be extended for a four-year term from June 1, 2023, to June 30, 2027, be approved.

BACKGROUND

Ms. Chu was appointed as an external audit committee member on April 16, 2019, for a four-year term starting June 1, 2019.

Qualifications of an external audit committee member include:

- Designated professional accountant
- Experience with leadership and advisory roles
- Experience and knowledge with audit standards, governance, and managing complex systems
- Detailed knowledge of Public Sector Accounting Standards (PSAS)

2. Kensington Boiler Replacement

That authorization to direct \$2,300,000 of the Division's anticipated 2022-23 operating surplus to replace the boiler system at Kensington School be approved.

BACKGROUND

The existing boilers at Kensington are a combination of hot water and steam. This project was required due to imminent failure, and included the replacement of the inefficient steam boilers with hot water.

This project has been on the Division's IMR/CMR plans for at least three years due to:

- constant need to repair frozen univents in classrooms
- a large number of work requests related to boiler or univent repairs
- inconsistent heat

- issues with the steam traps on the steam system

3. Sherwood School Surplus Declaration

That the Board of Trustees declare the Sherwood School site as surplus to Division need be approved.

BACKGROUND

Sherwood School was opened in 1957 and closed in 2021 with the consolidation of programming into two new schools, Aleda Patterson and Alex Janvier schools. Any proceeds from the sale of the site would be directed to the Division's Capital Reserve.

4. ASBA Bylaws Voting Recommendations

That EPSB support the proposed ASBA budget.

That EPSB support the approval of ASBA Resolutions 1, 2, 3, 4, 6, 7, 8 and 9.

That EPSB support the approval of ASBA Resolution 5, amendments to Bylaw 13.

BACKGROUND

The ASBA SGM will be held on Monday, June 5. At that meeting, several resolutions will be presented for discussion. In keeping with past practice, the Issues and Resolutions Committee is bringing forth suggested voting positions on all proposed resolutions for the Board's consideration.

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