

DATE: March 4, 2025

TO: Board of Trustees

FROM: Trustee Sawyer, Caucus Committee Chair

SUBJECT: Special Caucus Committee Report (From the meeting held on February 18, 2025)

ORIGINATOR: Karen Mills, Director Board and Superintendent Relations

REFERENCE: [Trustees' Handbook](#) – Caucus Committee - Section 5.4

ISSUE

The Board approved the following recommendation at the March 3, 2015, Board meeting: That Section 5.4 of the Trustees' Handbook be revised to give the Caucus Committee final decision-making power on certain types of matters, and yet constrain that power so it is used only when absolutely necessary.

The following recommendations were approved at the February 18, 2025, Special Caucus Committee meeting:

1. Trustee Coverage for Wards C and D and other related Trustee Duties

That the Board suspend until October 20, 2025, the requirement for the Governance and Evaluation Committee and the Policy Review Committee to consist of four Trustees.

That the Board approve one Trustee stepping down from the Governance and Evaluation Committee, bringing the total number of Trustees to three.

BACKGROUND

Trustee Hole went on medical leave on January 20; her return date has not been set. In her absence, schools in Ward C will be covered by Trustees Hancock and O'Keefe. Trustee Estabrooks submitted her resignation from the Board of Trustees with an effective date of January 23. Trustee Kusiek will be the contact for Ward D for the remainder of this term (i.e., until October 20, 2025). The absence of Trustee Hole and resignation of Trustee Estabrooks left the Policy Review Committee with only two active members. It was also agreed that best practice would be to ensure total Trustee membership on a committee is less than a majority of all Trustees. Trustee Nelson will serve on the Policy Review Committee until Trustee Hole resumes her Trustee duties. Trustee Sawyer has stepped down from the Governance and Evaluation Committee.

KM:ca