



EDMONTON PUBLIC SCHOOLS

Organizational Board Meeting Agenda

Board of Trustees

Nickela Anderson
Sarah Doll
Melanie Hoffman
Julie Kusiek
Linda Lindsay

Holly Nichol
Sherri O'Keefe
Jan Sawyer
Saadiq Sumar

Friday, October 31, 2025

2 p.m.

McCauley Chambers, Centre for Education
1 Kingsway NW, Edmonton AB T5H 4G9

A. Land Acknowledgement

B. O Canada

C. Roll Call

D. Approval of the Agenda

E. Communications from the Board Chair (Pro Tem)

F. Communications from the Superintendent of Schools

G. Declaration of the 2025 Municipal Election Results *(No Enclosure)*

H. Receipt of Oaths of Office *(No Enclosure)*

I. Reports

1. Actions Taken Under the Delegation of Authority - 2025 Municipal Election Recess (Information)
2. Confirmation of Committees, Board Representatives and Regular Meetings (Recommendation)

J. Meeting Dates

K. Adjournment

Date	October 31, 2025
To	Board of Trustees
From	Ron Thompson, Superintendent of Schools
Subject	Actions Taken Under Delegation of Authority - 2025 Municipal Election Recess
Originator	Kelsey Duebel, Director Board and Superintendent Relations
Reference	Education Act – Sections 52(1) and 62(1) Education Act Board Procedures Regulation - Section 3 Board Policy CHA.BP – Board Delegation of Authority September 9, 2025, Board Report - Delegation of Authority

ISSUE

The Superintendent reports to the Board on any decisions he made under the Delegation of Authority during the 2025 municipal election recess on matters that would normally be brought to the Board.

BACKGROUND

The Board passed the following motion at the September 9, 2025, Board meeting:

1. That, in accordance with Section 3 of the *Education Act* Board Procedures Regulation, any special Board meetings during the 2025 municipal election Board recess be at the call of the Board Chair or, in her absence, the Board Vice-Chair.
2. That, in accordance with Section 52(1) of the *Education Act*, effective immediately following the September 9, 2025, Board meeting, delegation of authority to the Superintendent of Schools to make decisions during the 2025 municipal election Board recess on behalf of the Board be approved.
3. That a report of all such decisions be brought to the October 31, 2025, public Board meeting.

CURRENT SITUATION

The Superintendent reports that he took no actions on behalf of the Board during the municipal election recess.

KD:ca

Date	October 31, 2025
To	Board of Trustees
From	Ron Thompson, Superintendent of Schools
Subject	Confirmation of Committees, Board Representation and Regular Meetings
Originator	Kelsey Duebel, Director, Board and Superintendent Relations
Reference	Education Act Board Procedures Regulation (Section 1) Trustees' Handbook (Section 5.1.2 Organizational Board Meeting Process in Election Year)

ISSUE

In accordance with Section 1 of the *Education Act* Board Procedures Regulation: *The organizational meeting of a board shall be held annually; and, in any year in which a general election takes place, must be held within 4 weeks following the date the statement of the results of that election is announced or posted.*

RECOMMENDATION

That the following actions be taken for the 2025-26 school year:

- 1. That the following standing committees of the whole be confirmed:**
 - a. Caucus Committee
 - b. Audit Committee
- 2. That the following Board committees be confirmed:**
 - a. Governance and Evaluation
 - b. Policy Review
- 3. That Board representation on the following Division staff negotiating committees, as required, be confirmed:**
 - a. Custodial Staff (CUPE Local 474)
 - b. Maintenance Staff (CUPE Local 784)
 - c. Support Staff (CUPE Local 3550)
 - d. Specialized Learning Supports Employees (CUPE Local 3550)
 - e. Teaching Staff (Edmonton Public Teachers' Local 37)

4. **That Board membership and representation on the Public School Boards' Association of Alberta (PSBAA) be confirmed:**
 - a. Provincial Executive - Director
 - b. Public School Boards Council (PSBC) Representative
 - c. Public School Boards Council (PSBC) Alternative Representative
5. **That Board membership and representation on the Alberta School Boards Association (ASBA) be confirmed:**
 - a. Provincial Executive - Director
 - b. Zone 2/3 Executive
 - c. Zone 2/3 Executive - Alternate
6. **That the Board's ASBA Issues and Resolutions Committee, comprised of the Board Chair or Board Vice-Chair, the ASBA Provincial Executive Board of Directors representative and the ASBA Zone 2/3 representative, be confirmed.**
7. **That the following Ad Hoc committee and Board representative assignments be confirmed:**
 - a. Ad Hoc Advocacy Committee
 - b. Edmonton Public Schools Foundation Board of Governors
8. **That the following dates and times of the regular meetings be confirmed:**
 - a. Board: The Board will hold its regular meetings at 2 p.m. on the first and third Tuesday of each month, when possible, unless otherwise directed by a special motion or by the Board Chair.
 - b. Caucus Committee: Caucus Committee meetings will be held on an as-needed basis at the call of the Caucus Committee Chair. The first Tuesday morning of each month will be reserved for such meetings.
9. **That the Board reappoint or review the following positions and committees:**

		2024-25	2025-26
	Board Member Positions:		
	a. Board Chair	Julie Kusiek	
	b. Board Vice-Chair	Jan Sawyer	

		2024-25	2025-26
1.	Standing Committees of the Whole:		
	a. Caucus Committee Chair <i>(Rules of Order state: The Vice-Chair of the Board will serve as the Caucus Committee Chair.)</i>	Jan Sawyer	
	b. Audit Committee Chair	Dawn Hancock	
2.	Board Committees:		
	a. Governance and Evaluation (one less than the majority of Trustees)	Dawn Hancock Marsha Nelson Sherri O'Keefe (Chair)	
	b. Policy Review (one less than the majority of Trustees)	Marsha Nelson Sherri O'Keefe Saadiq Sumar (Chair)	
3.	Negotiations:		
	a. Custodial Staff (CUPE Local 474)	Dawn Hancock Sherri O'Keefe	
	b. Maintenance Staff (CUPE Local 784)	Dawn Hancock Marsha Nelson	
	c. Support Staff (CUPE Local 3550)	Sherri O'Keefe Jan Sawyer	
	d. Specialized Learning Supports Employees (CUPE Local 3550)	Dawn Hancock Sherri O'Keefe	
	e. Teaching Staff (Edmonton Public Teachers' Local 37) <i>[The two confirmed representatives decide between themselves who will be the TEBA representative.]</i>	Marsha Nelson Saadiq Sumar (TEBA Rep)	
4.	Representatives for the Public School Boards' Association of Alberta (PSBAA):		
	a. Provincial Executive - Director	Jan Sawyer	

		2024-25	2025-26
	b. Public School Boards' Council (PSBC) Representative	Sherri O'Keefe	
	c. PSBC Alternate Representative	Marsha Nelson	
5.	Representatives for the Alberta School Boards Association (ASBA):		
	a. Provincial Executive	Dawn Hancock	
	b. ASBA Zone 2/3 Executive	Saadiq Sumar	
	c. ASBA Zone 2/3 Executive - Alternate	Jan Sawyer	
6.	ASBA Issues and Resolutions Committee		
	Board Chair or Vice-Chair	Julie Kusiek	
	ASBA Provincial Executive Board of Directors Representative	Dawn Hancock	
	ASBA Zone 2/3 Executive Representative	Saadiq Sumar	
7.	Ad Hoc Committee and Board Representative Assignment:		
	a. Ad Hoc Advocacy Committee	Committee of the whole, as affirmed Sep. 24, 2024.	
	b. Representative - Edmonton Public Schools Foundation	Marsha Nelson	

BACKGROUND

A list of the Board positions and committees, along with the names of the Trustees who held these positions in 2024-25, is provided in Recommendation 9. In accordance with the Trustees' Handbook, these positions are subject to reappointment or review each year.

KD: ca