

**HEATHER RAYMOND**  
**MANAGING DIRECTOR - INCLUSIVE LEARNING**  
**FOR THE PERIOD: SEPTEMBER to NOVEMBER 2014**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
29-Aug-14	REFUND Implementation Science Goes to School: Sustaining What Works!	Conference Fees	\$ (225.00)	<a href="#">Attachment 1</a>
	<b>Sub-Total: Conferences</b>		<b>\$ (225.00)</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
11-Sep-14	RCSD Partner Meeting (H. Raymond & 25 other guests)	Hosting	\$ 40.60	<a href="#">Attachment 2</a>
	<b>Sub-Total: Hospitality</b>		<b>\$ 40.60</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting</i>				
12-Sep-14	Bi-Weekly Car Allowance	Other Costs	\$ 194.12	
26-Sep-14	Bi-Weekly Car Allowance	Other Costs	\$ 194.12	
30-Sep-14	Meeting to Prepare for Presentation to Parent Advisory Committee (H. Raymond, J. Davis & 2 EPSB Employees)	Meals	\$ 13.23	<a href="#">Attachment 3</a>
10-Oct-14	Bi-Weekly Car Allowance	Other Costs	\$ 194.12	
24-Oct-14	Bi-Weekly Car Allowance	Other Costs	\$ 194.12	
7-Nov-14	Bi-Weekly Car Allowance	Other Costs	\$ 194.12	
21-Nov-14	Bi-Weekly Car Allowance	Other Costs	\$ 194.12	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 1,177.95</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 993.55</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

*"Partners in adult learning for students' sake"*

Visit us online at [www.erlc.ca](http://www.erlc.ca)

**To View ERLC PD Resources, Click Here**

**From:** ERLC Administration [mailto:info@erlc.ca]

**Sent:** Friday, August 29, 2014 5:25 PM

**To:** registration

**Subject:** Registration Confirmation

Date: August 29, 2014

Thank you for your registration in the following Learning Opportunity.

This is your REFUND CONFIRMATION and RECEIPT.

Details	Date	Time	Session #	Refund
<b>Implementation Science Goes to School: Sustaining What Works!</b> ATA Barnett House 11010 - 142 Street NW Edmonton	September 22, 2014 September 23, 2014	9:00 am to 3:30 pm 9:00 am to 3:30 pm	15-CR-094	-225.00

## Registrant(s)

ID	First Name	Last Name	Email Address
██████	Heather	Raymond	████████████████████

**Please come to the work shop with an evidence-based or evidence-informed program/practice that you would like to sustain in your school, district or region. For leadership teams we would like to invite you to bring or review your school/district or improvement plans. This will help with identifying current strengths and building implementation action plans.**

To support your professional learning, PD resources are available at: <http://www.inclusiveeducationpdresources.ca/> and [www.erlc.ca/resources/](http://www.erlc.ca/resources/)


Questions? Please contact us at:

Edmonton Regional Learning Consortium

# VISA RECEIPTS

(Use this form to mount receipts – SINGLE SIDED ONLY)

- Cardholders are reminded that **BOTH** cash register and Visa receipts are required
- Please mount receipts onto this form and submit to Accounts Receivable person
- **YOU** are responsible for your own receipts and will be required to obtain (at your cost) copies of any receipts you have misplace. The office must be notified immediately if this should occur

Name (Printed) Heather Raymond Signature 


Purpose RCSI PARTNER meeting

25 in

attending

13220  
TAX INVOICE  
COBS BREAD BAKERY  
CRESTWOOD  
9680-142nd Street  
Edmonton, AB T5N 4B2  
780-447-9995  
GST: 882627904

TYPE: PURCHASE

ACCT: VISA \$40.60  
CARD:   
DATE-TIME: SEP-11-14 07:23:10  
REFERENCE#: 66207202 0010015890 C  
AUTH#: 092570  
VISA CREDIT  
A0000000031010  
0000008000

VERIFIED BY PIN

01 APPROVED - THANK YOU 027


43666 13220  
TAX INVOICE  
COBS BREAD BAKERY  
CRESTWOOD  
9680-142nd Street  
Edmonton, AB T5N 4B2  
780-447-9995  
GST: 882627904

6 Scone Combo  
5 Berry & Choc Sc \$8.45  
Berry & Choc Sc \$1.70  
6 Scone Combo  
2 Berry & Choc Sc \$3.38  
Berry & Choc Sc \$1.70  
3 Lemon Blue Scone \$5.07  
6 Scone Combo  
5 Lemon Blue Scone \$8.45  
Lemon Blue Scone \$1.70  
6 Scone Combo  
Lemon Blue Scone \$1.69  
Dble Choc Scon \$1.69  
Dble Choc Scon \$1.70  
2 ChocBanana Scone \$3.38  
Cinnamon Scone \$1.69

Total \$40.60

Balance C0010015890 VISA  
Auth # 0925-7013220546  
Moneris \$40.60

Change \$0.00

SERVED BY:   
DATE: SEP-11-2014 7:23AM  
RECEIPT No. 43666  
TERMINAL 13220

Thank you for your visit.

Note: At COBS Bread we bake from scratch.

SEP-11-2014 7:23AM  
RECEIPT No.  
TERMINAL 13220

Thank you for your visit.

Note: At COBS Bread we bake from scratch. Customers should be aware that all of our products contain gluten and may contain traces of soy, milk, eggs, nut, sesame seeds and products derived from these sources.

CUSTOMER COPY/COPIE DU CLIENT

IMPORTANT - retain this copy for your records  
IMPORTANT - conserver cette copie pour vos dossiers

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Name (Printed) Heather Raymond Signature [Signature]

Purpose Meeting to prepare for evening presentation to Inclusive Learning Parent Advisory Committee

Sapporo Sushi  
10923 - 101 Street  
Ph# 780-758-8819  
sapporosushi.net  
GST# 823764121RT

Table #12  
Trans#: 70349 Serv: [Redacted] # Cust: 4  
9/30/2014 5:38 PM

Quan	Descript	Cost
4	Japanese Tea	\$4.00
2	Hibachi Shrimp	\$21.00
1	Salmon Teriyaki	\$10.50
1	Beef Teriyaki	\$9.50
Net Total:		\$45.00
GST		\$2.25
<b>TOTAL:</b>		<b>\$47.25</b>
<b>Amount Due:</b>		<b>\$47.25</b>
Food: \$41.00		
Beverage: \$4.00		
Thank You!! Domo Arigato!!		

SAPPORO SUSHI LTD  
10923 101 ST T5H2S7  
EDMONTON AB  
22710657  
GH2271065701

\*\*\*\* PURCHASE \*\*\*\*

09-30-2014 17:51:15  
Acct # [Redacted] C  
Exp Date \*\*/\*\* Card Type VI  
Name: RAYMOND/HEATHER  
A0000000031010 VISA CREDIT

Trace # [Redacted]  
Inv. # [Redacted]  
Auth # 034407 RRN 001332024

Purchase	\$47.25
Tip	\$7.08
<b>Total</b>	<b>\$54.33</b>

( 00 ) APPROVED-THANK YOU

Retain this copy for your records  
Customer copy

*4 in attendance*