

CHRISTOPHER WRIGHT
MANAGING DIRECTOR (ACTING) - PLANNING & STUDENT TRANSPORTATION
FOR THE PERIOD: NOVEMBER 06 to 30, 2014

| DATE ⁽¹⁾ | DESCRIPTION OF EVENT | EXPENSE TYPE | NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾ | ATTACHMENTS |
|---|---|-------------------|---------------------------------|------------------------------|
| 1) BUSINESS TRAVEL | | | | |
| <i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i> | | | | |
| | Nothing to report this period | | \$ - | |
| | Sub-Total: Business Travel | | \$ - | |
| 2) CONFERENCES | | | | |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i> | | | | |
| 20-Nov-14 | UDI Luncheon Meeting (C. Wright & 2 other EPSB employees) | Registration Fees | \$ 46.94 | Attachment 1 |
| | Sub-Total: Conferences | | \$ 46.94 | |
| 3) HOSPITALITY (Hosting) | | | | |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i> | | | | |
| | Nothing to report this period | | \$ - | |
| | Sub-Total: Hospitality | | \$ - | |
| 4) WORKING SESSIONS | | | | |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i> | | | | |
| 6-Nov-14 | Planning Department Retreat (C. Wright & 11 EPSB staff) | Meals | \$ 22.46 | Attachment 2 |
| 7-Nov-14 | Bi-Weekly Car Allowance | Other Costs | \$ 194.11 | |
| 21-Nov-14 | Bi-Weekly Car Allowance | Other Costs | \$ 194.11 | |
| | Sub-Total: Working Sessions | | \$ 410.68 | |
| TOTAL EXPENSES REPORTED FOR THE PERIOD | | | \$ 457.63 | |

Notes:

- (1) Invoice date may not coincide with the expense reporting period
- (2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
- (3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount
- (4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Order #: 373511275

| Name | Type | Quantity | Price |
|--|-----------------------|----------|-----------|
| Christopher Wright Managing Director (Acting) | Luncheon Registration | 1 | CA\$46.21 |
| [REDACTED] | Luncheon Registration | 1 | CA\$46.21 |
| [REDACTED] | Luncheon Registration | 1 | CA\$46.21 |

Plus 2 additional EPSB employees

GST/HST CA\$6.42

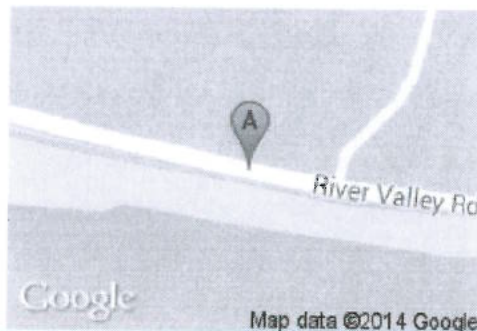
TOTAL CA\$145.05

Charged to [REDACTED]

This charge will appear on your credit card statement as EB *November 2014 Lunc

About this event

🕒 Thursday, November 20, 2014
from 11:30 AM to 1:30 PM
📍 Royal Glenora Club
11160 River Valley Rd NW
Edmonton, AB T5K 0H2
Canada

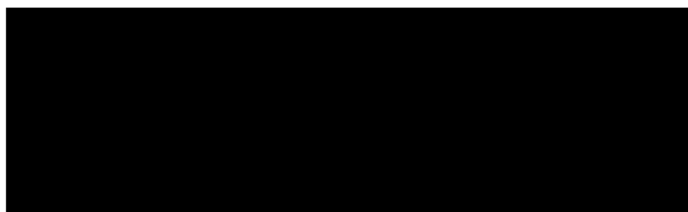


📅 Add to my calendar:

Google · Outlook · iCal ·
Yahoo

*C. Wright VISA
UDI Business Luncheon
November 20/14*

01-6435-000-0337-0405-0000



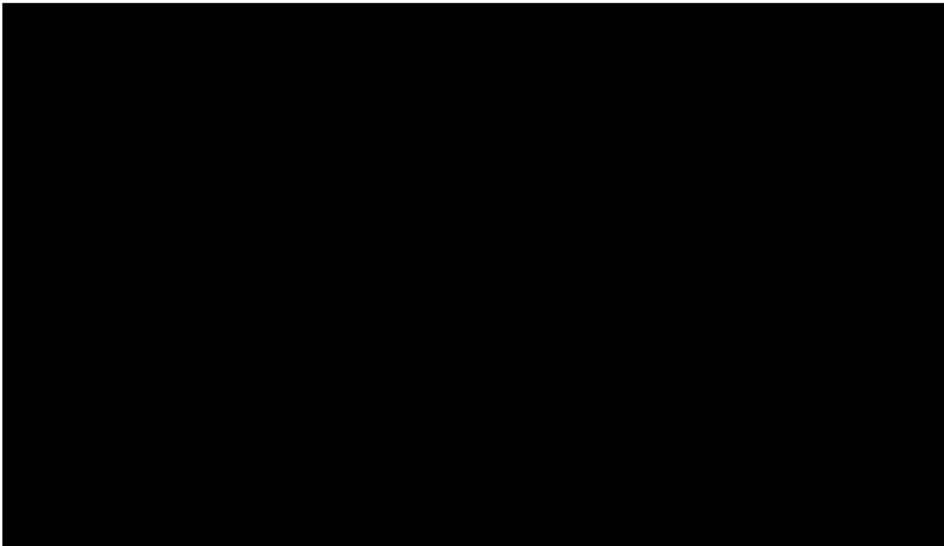


Fwd: Registration Confirmation for November 2014 Luncheon

1 message



Thu, Nov 13, 2014 at 10:34 AM



[Find events](#) [My Tickets](#)

Hi Christopher, this is your registration confirmation for November 2014 Luncheon

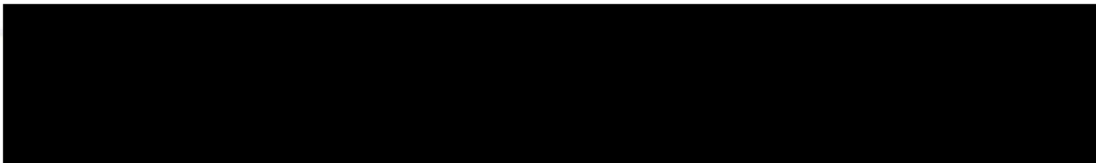
Organized by UDI-Edmonton Region

Message from UDI-Edmonton Region

Your reservation for the UDI-ER November 20, 2014 Luncheon is confirmed.

Please keep this notice as your receipt.

Please note GST registration # 800430639RT0001



Order Summary

November 13, 2014



A Cappella Catering

12105-120 Avenue
Edmonton, Alberta T5L 4K4
Phone: 780.454.2642 Fax: 780.454.2748
Emergency Pager: 780.901.5053
GST Registration #R133907790

INVOICE

Event Date: 11/6/2014
Invoice #: E83634

Sold To: Edmonton Public School Board
Contact Name: [REDACTED]
Phone Number: [REDACTED]
Email Address: [REDACTED]

Planning Retreat
C. Wright and 11 EPSB Staff

DELIVERY ADDRESS

Site Name: McKay Avenue School
Site Address: 10425 99 Avenue, Edmonton, Alberta

DESCRIPTION

Guest Count: 16

Type: Hot Lunch

| | | |
|----|--|--------|
| 16 | Beef On A Bun Luncheon @ 11.85 | 189.60 |
| 6 | Assorted Pop @ 1.63 | 9.78 |
| 5 | Assorted Juice Lunch or PM @ 1.63 | 8.15 |
| 5 | Bottled Water @ 1.63 | 8.15 |
| 16 | Hot Meal Disposable Setting (uses lunch plates) @ 0.38 | 6.08 |
| 1 | Chafing Dish @ 8.80 | 8.80 |
| 1 | Hot Edmonton Tier 1 Delivery Charge @ 19.86 | 19.86 |
| 1 | Chafer/Salad Set Up Additional Charge @ 7.46 | 7.46 |
| 1 | Edmonton Tier 1 Retrieval Charge @ 7.46 | 7.46 |

| | | |
|----|----------|--------|
| | Subtotal | 265.34 |
| | Gratuity | 0.00 |
| 5% | Taxes | 13.26 |
| | Total | 278.60 |
| | Paid | 0.00 |
| | Balance | 278.60 |

P.O. Number:
Project Code:
Expenditure Type:
Meeting Organizer:

Payment Terms: 30 Days
Payment Due Date: 12/6/2014

Original invoice ; no other will be submitted. Ku

01-006435-000-0358-0078-0000