



EDMONTON PUBLIC SCHOOLS

ANGELA ANDERSON
MANAGING DIRECTOR - HUMAN RESOURCES
FOR THE PERIOD: MARCH to MAY 2015

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
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1) BUSINESS TRAVEL

meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.

Nothing to report this period \$ -

Sub-Total: Business Travel **\$ -**

2) CONFERENCES

costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.

Nothing to report this period \$ -

Sub-Total: Conferences **\$ -**

3) HOSPITALITY (Hosting)

cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB

30-Jan-15	CUPE 474/CUPE 784 Negotiations	Facility	\$	792.35	Attachment 1
		Rental/Meals			
30-Jan-15	CUPE 474 Negotiations	Facility	\$	236.18	Attachment 2
		Rental/Meals			
30-Jan-15	CUPE 784 Negotiations	Facility	\$	236.18	Attachment 3
		Rental/Meals			
30-Jan-15	CUPE 474 Negotiations	CREDIT NOTE	\$	(152.25)	Attachment 4
26-Feb-15	CUPE 474 Negotiations	Facility	\$	236.18	Attachment 5
		Rental/Meals			
28-Feb-15	CUPE 474/CUPE 784 Negotiations	Facility	\$	1,299.77	Attachment 6
		Rental/Meals			
24-Mar-15	CUPE 474/CUPE 784 Negotiations	Facility	\$	1,912.83	Attachment 7
		Rental/Meals			
27-Mar-15	CUPE 784 Negotiations	Facility	\$	627.79	Attachment 8
		Rental/Meals			
21-Apr-15	CUPE 784 Negotiations	Facility	\$	613.06	Attachment 9
		Rental/Meals			
28-Apr-15	CUPE 474 Negotiations	Facility	\$	613.06	Attachment 10
		Rental/Meals			
1-May-15	CUPE 784 Negotiations	Facility	\$	1,129.16	Attachment 11
		Rental/Meals			

Sub-Total: Hospitality **\$ 7,544.31**

4) WORKING SESSIONS

cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business

13-Mar-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
27-Mar-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
10-Apr-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
24-Apr-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
8-May-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
22-May-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
29-Apr-15	Lunch for Interview Committee (<i>Anderson, Janz, Bolan and Parker</i>)	Meals	\$	16.63	Attachment 12
29-Apr-15	Coffee and Snacks for Asst. Superintendent Interviews	Incidentals	\$	35.25	Attachment 13
8-May-15	HR Support Planning Meeting (<i>Anderson and 4 EPSB Employees</i>)	Meals	\$	22.15	Attachment 14

Sub-Total: Working Sessions

\$ 850.37

TOTAL EXPENSES REPORTED FOR THE PERIOD \$ 8,394.68

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

Negotiations with Custodial Union Local 474
Jan. 26/15 (9 people) & with Maintenance Union
Local 784 Jan. 28/15 (10 people) - room rental,
coffee, lunch, for district negotiations team.

RECEIVED
FEB 03 2015

Bill To:

Edmonton School District No 7
Human Resources
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016034
Date	2015-01-30
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 01 26	1	\$150.00	\$150.00
Beverages, muffins	11	\$8.50	\$93.50
Lunch: order and charge (474)	9	\$14.50	\$130.50
Beverage replenishment, cookies	11	\$4.75	\$52.25
Room Rental 2015 01 28	1	\$150.00	\$150.00
Beverages, muffins	11	\$8.50	\$93.50
Lunch: order and charge	4	\$14.50	\$58.00
Beverage replenishment, cookies	11	\$4.75	\$52.25

Trustee Martin

Angela Anderson

Trustee Janz
Trustee Chubb

Ken Erickson

1905014

6525 - 300.00

6435 - 480.00

Subtotal	\$780.00
Tax	\$39.01
Total	\$819.01



G.S.T.# R106694425 RT

RECEIVED
FEB 09 2005

Edmonton School District No 7
Human Resources
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016035
Date	2015-01-30
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 01 26: <u>CUPE 474</u>	1	\$100.00	\$100.00
Beverages, muffins	10	\$8.50	\$85.00
Beverage replenishment, cookies	10	\$4.75	\$47.50
1905015			

1905015

6525- 100.⁰⁰
6435- 132.⁵⁰

Subtotal	\$232.50
Tax	\$11.63
Total	\$244.13



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G.S.T.# R106694425 RT

RECEIVED

FEB 09 2015

Coffee, room rental for union negotiators for
Maintenance Negotiations Jan. 28/15 (10 people)
Local 784

Bill To:

Edmonton School District No 7
Human Resources
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016036
Date	2015-01-30
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 01 28: CUPE 784	1	\$100.00	\$100.00
Beverages, muffins	10	\$8.50	\$85.00
Beverage replenishment, cookies	10	\$4.75	\$47.50

192.50

6525 - 100.00
6435 - 132.50

Subtotal	\$232.50
Tax	\$11.63
Total	\$244.13




The Alberta Teachers' Association
11010-142 Street NW
Edmonton AB T5N 2R1

Credit Notes	CREDIT0000531
Date	2015-01-30

Credit for overcharge on Custodial Union
Local 474 lunch Nov. 6/14 on Inv. #000015714.
Union was not present at lunch that day.

Customer :

**Edmonton School District No 7
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9**

Purchase Order	Customer ID	Salesperson ID	Shipping Method	Payment Terms ID
Description: Credit				Amount \$145.00
	474 Negotiations -  			
	1/9/2010			

Subtotal	\$145.00
Misc	\$0.00
Tax	\$7.25
Freight	\$0.00
Trade Discount	\$0.00
Pavment	\$0.00
Total	\$152.25

Subtotal	\$232.50
Tax	\$1.00
Total	\$244.13



The Alberta Teachers' Association

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780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

Bill To:

Edmonton School District No 7
Human Resources
One Kingsway Avenue
Edmonton AB T5H 4G9

Negotiations Feb. 18/15 with Custodial Union Local 474 (9 people)- room rental, lunch, coffee for district negotiators. Room rental, lunch, coffee for Local 474 Negotiators Feb. 18/15 (10 people) - lunch to be credited.

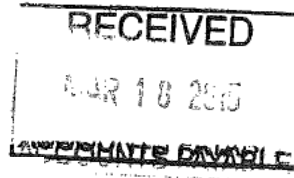
Negotiations with Maintenance Union Local 784 Feb. 20/15- room rental, lunch, coffee for district team (9 people), and room rental, coffee for union negotiators (9 people)

Invoice	INV000016150
Date	2015-02-28
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 02 18: EPSB	1	\$150.00	\$150.00
Catering: beverages	11	\$8.50	\$93.50
Lunch: order & charge	9	\$14.50	\$130.50
Catering: cookies, soft drinks	11	\$3.50	\$38.50
Room Rental 2015 02 18: CUPE 474	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Lunch: order & charge	10	\$14.50	\$145.00
Catering: cookies, soft drinks	10	\$3.50	\$35.00
Room Rental 2015 02 20: CUPE 784	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, soft drinks	10	\$3.50	\$35.00
Room Rental 2015 02 20: EPSB	1	\$150.00	\$150.00
Catering: beverages, muffins	11	\$8.50	\$93.50
Catering: cookies, soft drinks	11	\$3.50	\$38.50



Subtotal	\$1,279.50
Tax	\$64.00
Total	\$1,343.50

1910447



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G.S.T.# R106694425 RT

Custodial Negotiations March 5/15 Local 474

(10 people-EPSB) (9 people Local 474)

Maintenance negotiations Mar. 9/15 Local 784

(8 people EPSB) (9 people Local 784)

Custodial Negotiations Mar. 12/15 (Local 474)

(10 people EPSB) (10 people Local 474)

coffee, lunch, room rental for EPSB staff

coffee, room rental for union negotiators.

Bill To:

Edmonton School District No 7
Human Resources
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016228
Date	2015-03-24
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 03 05 (EPSB)	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50
Catering: order and charge	9	\$14.50	\$130.50
Catering: cookies, assorted soft drinks	11	\$3.50	\$38.50
Room Rental 2015 03 05 (CUPE 474)	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, assorted soft drinks	10	\$3.50	\$35.00
Room Rental 2015 03 09 (EPSB)	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50
Catering: order and charge	8	\$14.50	\$116.00
Catering: cookies, assorted soft drink:	11	\$3.50	\$38.50
Room Rental 2015 03 09 (CUPE 784)	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, assorted soft drinks	10	\$3.50	\$35.00
Room Rental 2015 03 12 (EPSB)	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50



The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1
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G.S.T.# R106694425 RT

Bill To:

Edmonton School District No 7
Human Resources
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016228
Date	2015-03-24
Page	2

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Catering: order and charge	9	\$14.50	\$130.50
Catering: cookies, assorted soft drinks	11	\$3.50	\$38.50
Room Rental 2015 03 12 (CUPE 474)	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, assroted soft drinks	10	\$3.50	\$35.00
Subtotal			\$1,883.00
Tax			\$94.19
Total			\$1,977.19



The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1
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March 27/15 Negotiations with Maintenance
Local 784 - coffee/lunch/room rental EPSB
staff (9 people), coffee & room rental 9 people
Local 784

G.S.T.# R106694425 RT

Bill To:

Edmonton School District No 7

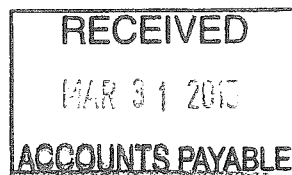
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016259
Date	2015-03-27
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
		NET 30

Description	Quantity	Unit Price	Ext. Price
Booked by Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 03 16 EPSB	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50
Catering: order and charge	8	\$14.50	\$116.00
Catering: cookies, soft drinks	11	\$3.50	\$38.50
Room Rental 2015 03 16 CUPE 784	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, soft drinks	10	\$3.50	\$35.00



Subtotal	\$618.00
Tax	\$30.91
Total	\$648.91



The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

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APR 24 2015

Bill To:

Edmonton School District No 7
Human Resources
One Kingsway Avenue
Edmonton AB T5H 4G9

Invoice	INV000016358
Date	2015-04-21
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 04 16 CUPE 784	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, beverages	10	\$3.50	\$35.00
Room Rental 2015 04 16 EPSB	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50
Catering: order and charge	7	\$14.50	\$101.50
Catering: cookies, beverages	11	\$3.50	\$38.50

Subtotal	\$603.50
Tax	\$30.19
Total	\$633.69

The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

Bill To:

Edmonton School District No 7
Human Resources
Centre for Education
One Kingsway Avenue NW
Edmonton AB T5H 4G9

Invoice	INV000016397
Date	2015-04-28
Page	1

Work Description

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: Cindy Maksymuik	0	\$0.00	\$0.00
Room Rental 2015 04 22 EPSB	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50
Catering: order and charge	7	\$14.50	\$101.50
Catering: cookies, assorted soft drinks	11	\$3.50	\$38.50
Room Rental 2015 04 22 CUPE 474	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, assorted soft drinks	10	\$3.50	\$35.00
Subtotal			\$603.50
Tax			\$30.19
Total			\$633.69



Chateau Nova Yellowhead
13920 Yellowhead Trail
Edmonton, Alberta
T5L 3C2
Phone: 780-454-5441
Email: edmontonyellowhead@novahotels.ca



Guest Folio

May 1, 2015 CUPE Local 784

Arrival Date: 04 May 2015
Departure Date: 29 May 2015

Room Type: Banquet Account

CUPE 784 Negotiations May 4/15
Room rental & coffee service
9 EPSB employees, 10 CUPE 784 Reps

Folio: 21485-0

Room: 5001

CC Number: *****

Date	Folio	Reference	Amount	Tax	Total
4 May 2015	1	Banquet Room Charge	\$150.00	\$0.00	\$150.00
4 May 2015	1	Kodiak	\$350.00	\$0.00	\$350.00
4 May 2015	1	4 Assorted Dozen of Muffins/Cookies @\$19.5	\$78.00	\$3.90	\$81.90
4 May 2015	1	8 carafes of coffee&tea @\$17.5	\$140.00	\$7.00	\$147.00
4 May 2015	1	31 bottles of pop and juices consumed @\$2.50	\$77.50	\$3.88	\$81.38
4 May 2015	1	Banquet Gratuities	\$143.10	\$7.16	\$150.26
5 May 2015	2	Trnsf. from 21358/1 Restaurant Room Charge 7958	\$172.95	\$0.00	\$172.95
Room Charges			\$0.00	\$0.00	\$0.00
Other Charges			\$1111.55	\$21.94	\$1133.49
Credits			\$0.00	\$0.00	\$0.00
Balance					\$1133.49

GST (805267945RT0001) \$5.00 % \$438.60 \$21.94

Signature _____

Thank you for staying with us! We hope to see you in the near future.

Invoice: 565



The Chopped Leaf (1575670 Alberta Ltd)

#55, 9535 217 St NW

Edmonton, Alberta T5T 4P5

Canada

Tel: 780-757-5323

Bill to:
Edmonton Public Schools
fmcloughlin@conroyross.com

Invoice number: 565
Invoice date: April 29, 2015
Due date: May 29, 2015
Amount due (CAD): \$68.78

PRODUCT	QTY	PRICE	AMOUNT
Full salad	4	\$8.75	\$35.00
Add protein - chicken	2	\$3.00	\$6.00
Juice/Nestea	2	\$2.50	\$5.00
Pop	2	\$2.25	\$4.50
Delivery Fee	1	\$5.00	\$5.00
Cookie	4	\$2.50	\$10.00

Please pay upon receipt.

GST# 82360 3113 RT0001

Thank you for your business. We appreciate the opportunity.

Subtotal (CAD): \$65.50
GST (82360 3113 RT0001): \$3.28
Total (CAD): \$68.78

Amount Due

\$68.78

Angela Anderson
Trishia Jany
Lorne Parker
Diana Baker

Edmonton Public Schools

APR 30 2015

Human Resources

FACTURE
INVOICE

751273

DATE	April 29 2015
N° DE TAXE TAX REG. NO.	

VENDU À SOLD TO	Edmonton Public Schools	EXPÉDIER À SHIP TO	Manulife second cup
ADRESSE ADDRESS		ADRESSE ADDRESS	780 4236659

COMMANDE DU CLIENT CUSTOMER'S ORDER	VENDU PAR SOLD BY	CONDITIONS TERMS	FAB FOB	VIA
--	----------------------	---------------------	------------	-----

QUANTITÉ QUANTITY	DESCRIPTION	PRIX PRICE	UNITÉ UNIT	MONTANT AMOUNT
1	pot of coffee	14.00		14.00
1	Hot water			
4	muffins	2.50		10.00
4	Orange juice	2.50		10.00
Angela Anderson Edmonton Public Schools				
Tristia Jansz APR 30 2015				
Lana Parker				
Diana Bisan Human Resources				
TPS/GST TVH/HST				31.76
TVP/PST				
TOTAL				35.76

STAPLES 51B

**CAFE & CATERERS**

10909-86 AVENUE,
EDMONTON, ALBERTA
T6G 0W8
PHONE: (780) 433-0810
FAX: (780) 436-8942
www.cafeuppercrust.ca

HR Support All-Day Planning
Meeting: Angela Anderson and 4
other EPSB Employees

INVOICE
113088

GST #10546 1701 RT

MAY 08 2015

CATERING OFFICE
Monday to Friday
8:00 a.m. - 5:00 p.m.
CAFE HOURS
Monday to Thursday
11:00 a.m. - 9:00 p.m.
Friday
11:00 a.m. - 9:00 p.m.
Saturday
9:00 a.m. - 9:00 p.m.
Closed Sunday

Sold to: Edmonton Public Schools

Delivered to: Edmonton Public Schools
HUMAN Resources
Victoria High School 10210 108 ave
Room 1405
Caroline 780 392 3552

QTY	DESCRIPTION	AMOUNT
5	Breakfast Baking*	
5	Boardroom Lunch - Sandwiches, spinach salad & fruit	
10	Paper Goods - \$0.50pp	
10	Beverage - Juice & Water	
	Subtotal	94.00
	Notes: Deliver for 1000	
	GST	5.46
	Delivery	15.00
	Total Amount	114.46

PLEASE RETAIN ALL SERVING EQUIPMENT INCLUDING BLACK PLASTIC TRAYS AND BOWLS FOR
PICKUP / RETURN BY CUSTOMER.
IF LOST A REASONABLE REPLACEMENT COST WILL BE CHARGED.