

**ANGELA ANDERSON**  
**MANAGING DIRECTOR - HUMAN RESOURCES**  
**FOR THE PERIOD: JUNE to AUGUST 2015**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
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### 1) BUSINESS TRAVEL

*meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.*

29-May-15	Off-Site Meeting Room Deposit ( <i>Credit was applied to final invoice for this deposit</i> )(D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)(see D. Robertson for receipt)	Facility Rental	\$ 34.13	
19-Aug-15	Off-Site Meeting - Lunch (D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)(see S. Stoddard for receipt)	Meals	\$ 20.07	
19-Aug-15	Off-Site Meeting - Dinner (D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)(see S. Stoddard for receipt)	Meals	\$ 23.27	
20-Aug-15	Off-Site Meeting - Lunch	Meals	\$ 18.72	<a href="#">Attachment 1</a>
20-Aug-15	Off-Site Meeting - 1 Night Stay at Village Creek Country Inn (Aug. 19 - 20, 2015)	Accommodations	\$ 129.71	<a href="#">Attachment 2</a>
20-Aug-15	Off-Site Meeting at Village Creek Country Inn (D. Robertson, S. Stoddard, R. MacNeil, K. Muhlethaler, J. Lempogo, A. Anderson, H. Raymond, L. Austin, J. Davies, L. Parker and 2 other EPSB Employees)(see D. Robertson for receipt)	Facility Rental	\$ 67.87	

**Sub-Total: Business Travel**

**\$ 293.76**

### 2) CONFERENCES

*costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.*

Nothing to Report this Period

\$ -

**Sub-Total: Conferences**

**\$ -**

### 3) HOSPITALITY (Hosting)

*cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB*

12-May-15	CUPE 474 Negotiations	Meals/Facility Rentals	\$ 625.00	<a href="#">Attachment 3</a>
20-May-15	CUPE 784 Negotiations	Meals/Facility Rentals	\$ 699.41	<a href="#">Attachment 4</a>
26-May-15	CUPE 474 Negotiations	Meals/Facility Rentals	\$ 678.58	<a href="#">Attachment 5</a>
8-Jun-15	CUPE 784 Negotiations	Meals/Facility Rentals	\$ 692.30	<a href="#">Attachment 6</a>

15-Jun-15	CUPE 474 Negotiations	Meals/Facility Rentals	\$	905.12	<a href="#">Attachment 7</a>
20-Jul-15	CUPE 784 Negotiations	Facility Rentals	\$	203.17	<a href="#">Attachment 8</a>
<b>Sub-Total: Hospitality</b>			<b>\$</b>	<b>3,803.58</b>	

#### 4) WORKING SESSIONS

*cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business*

5-Jun-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
19-Jun-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
22-Jun-15	Exempt Liaison Year End Meeting (A. Anderson, D. Robertson, and 10 EPSB Employees)	Meals	\$	20.56	<a href="#">Attachment 9</a>
24-Jun-15	HR Year End Lunch Meeting (A. Anderson and 103 EPSB Employees)	Meals	\$	27.81	<a href="#">Attachment 10</a>
26-Jun-15	Bargaining Exchange Luncheon CUPE 3550 (A. Anderson, D. Robertson, S. Adams, and 7 EPSB Employees)	Meals	\$	20.15	<a href="#">Attachment 11</a>
3-Jul-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
9-Jul-15	HR Directors Planning Meeting (A. Anderson and 4 EPSB Employees)	Meals	\$	24.94	<a href="#">Attachment 12</a>
17-Jul-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
31-Jul-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
14-Aug-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
28-Aug-15	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
<b>Sub-Total: Working Sessions</b>			<b>\$</b>	<b>999.19</b>	

<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>	<b>\$</b>	<b>5,096.53</b>
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Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

GST #R890543549

Check: 1968  
Table: P1-4  
20-08-2015 10:29AM

20-08-2015 10:30:59AM

e-mail- \_\_\_\_\_

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2015/08/20  
TIME 5124 14:27:57  
CLERK ID 18  
RECEIPT NUMBER  
C84060901-001-001-581-0

PURCHASE	
AMOUNT	\$ 16.28
TIP	\$ 2.44
TOTAL	\$ 18.72

VISA CREDIT  
A0000000031010  
E1048EC874372D  
0080008000-E80  
8C2D553AE9EC20  
0080008000-F80

APPROVED

AUTH# 027429 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

15 Village Drive, RR2  
 Westrose, AB T0C 2V0  
 Ph1(877)688-0006 Fax1(780)586-3520  
 info@villagecreekcountryinn.com

TAX ID: 850794207

Angela Anderson

Room	Folio	CheckIn	CheckOut	Balance
111	99864	19/08/2015	20/08/2015	-129.71
Master Folio				

Direct Bill: EDMONTON PUBLIC SCHOOLS

Date	Room	Description / Voucher	Charges	Credits	Balance
19/08/2015	111	Visa	0.00	129.71	-129.71

VILLAGE CREEK COUNTRY INN  
 15 VILLAGE DR  
 WESTROSE, AB

Term ID: 28446145

## Purchase

VISA

Entry Method: C

Total: \$ 129.71

2015/08/19 17:17:13

Seq #: [REDACTED]

Appr Code: [REDACTED]

Resp Code: 01/027

VISA CREDIT  
 A0000000031010  
 44 FF CB F6 30 97 C0 B9  
 00 60 00 00 00  
 F8 00  
 C8 C1 60 97 51 4E 92 13

APPROV

Thank Y

Customer Copy

- IMPORTANT -  
 retain this copy for your records

CV

19/08/2015 05:17 PM

*Thank you for staying with us  
 We appreciate your business*



# The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1  
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

CUPE Local 474 Negotiations - May 7, 2015  
EPSB - 8 people. Local 474 - 9 people


## Bill To:

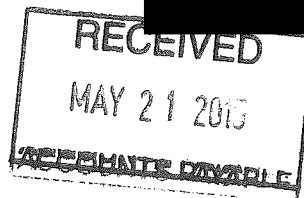
Edmonton School District No 7  
Human Resources  
One Kingsway Avenue  
Edmonton AB T5H 4G9

Invoice	INV000016453
Date	2015-05-12
Page	1

## Work Description

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
	0	\$0.00	\$0.00
Room Rental 2015 05 07EPSB (Room 140)	1	\$150.00	\$150.00
Catering: muffins, beverages (include V8 juice)	11	\$8.50	\$93.50
Catering: order and charge	6	\$14.50	\$87.00
Catering: cookies, assorted soft drinks, V8 juice	11	\$4.75	\$52.25
Room Rental 2015 05 07 CIPE 474 (Room 226)	1	\$100.00	\$100.00
Catering: muffins, beverages (include V8 juice)	10	\$8.50	\$85.00
Catering: cookies, assorted soft drinks, V8 juice	10	\$4.75	\$47.50
6435 = 365.25 6525 = 250.00			
1928192			



Subtotal	\$615.25
Tax	\$30.77
Total	\$646.02



# The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1  
780-447-9400 ext 664 or 1-800-232-7208 ext 664

Local 784 Negotiations - May 13, 2015  
EPSB 9 people, Local 784 - 8 people

G.S.T.# R106694425 RT


## Bill To:

Edmonton School District No 7  
Human Resources  
One Kingsway Avenue  
Edmonton AB T5H 4G9

Invoice	INV000016485
Date	2015-05-20
Page	1

Work Description
------------------

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
	0	\$0.00	\$0.00
Room Rental 2015 05 13 EPSB (Room 140)	1	\$150.00	\$150.00
Catering: muffins, beverages	21	\$8.50	\$178.50
Catering: order and charge	7	\$14.50	\$101.50
Catering: cookies, assorted soft drinks	11	\$3.50	\$38.50
Room Rental 2015 05 13 CUPE 784 (Room 302)	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, assorted soft drinks	10	\$3.50	\$35.00
<div>6435 = 438.50 6525 = 250.00  1928/93</div>			

Subtotal	\$688.50
Tax	\$34.44
Total	\$722.94



# The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1  
780-447-9400 ext 664 or 1-800-232-7208 ext 664

Local 474 Negotiations - May 20, 2015  
EPSB - 11 people, Local 474 9 people

G.S.T.# R106694425 RT

**Bill To:**

Edmonton School District No 7  
Human Resources  
One Kingsway Avenue  
Edmonton AB T5H 4G9

Invoice	INV000016522
Date	2015-05-26
Page	1

Work Description
------------------

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: [REDACTED]	0	\$0.00	\$0.00
Room Rental 2015 05 20 CUPE 474 (Room 226)	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, beverages	10	\$4.50	\$45.00
Room Rental 2015 05 20 EPSB (Room 218)	1	\$150.00	\$150.00
Catering: muffins, beverages	11	\$8.50	\$93.50
Catering: order and charge	10	\$14.50	\$145.00
Catering: cookies, beverages	11	\$4.50	\$49.50

6435 = \$418.00  
6525 = 250.00

1928452

EPSB

Doreen Anderson (p.m.)

Quotie Up  
Quotie Master

474

Subtotal	\$668.00
Tax	\$33.41
Total	\$701.41



# The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1  
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

Local 784 Negotiations - June 5, 2015  
EPSB 9 people, Local 784 - 11 people

RECEIVED  
JUN 15 2015

## Bill To:

Edmonton School District No 7  
Human Resources  
Centre for Education  
One Kingsway Avenue NW  
Edmonton AB T5H 4G9

Invoice	INV000016583
Date	2015-06-08
Page	1

Work Description
------------------

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n: [REDACTED] <i>EPSB</i>	0	\$0.00	\$0.00
Room Rental 2015 06 05 EPSB (Room 140) <i>Ken + Pharis</i>	1	\$150.00	\$150.00
Catering: muffins, beverages with V8 juices <i>Angela Anderson</i>	11	\$8.50	\$93.50
Catering: order and charge <i>Ken Erickson</i>	6	\$14.50	\$87.00
Catering: cookies, soft drinks, V8 juices <i>Cristee Chubb</i>	11	\$7.50	\$82.50
Room Rental 2015 06 05 CUPE 784 (Room 202)	1	\$100.00	\$100.00
Catering: muffins, beverages with V8 juices	11	\$8.50	\$93.50
Catering: cookies, soft drinks, V8 juices	10	\$7.50	\$75.00

*6435 = 5431.50*  
*6525 = 250.00*

*784*

*1932408*

Subtotal	\$681.50
Tax	\$34.09
Total	\$715.59





# The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1  
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

RECEIVED

JUN 22 2015

6525 - 250  
6435 - 641.00

## Bill To:

Edmonton School District No 7  
Human Resources  
Centre for Education  
One Kingsway Avenue NW  
Edmonton AB T5H 4G9

Invoice	INV000016634
Date	2015-06-15
Page	1

Work Description
------------------

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantitv	Unit Price	Ext. Price
Att'n [REDACTED]	0	\$0.00	\$0.00
Room Rental 2015 06 12 EPSB (Room 140)	1	\$150.00	\$150.00
Catering: muffins, beverages	21	\$8.50	\$178.50
Catering: order and charge	10	\$14.50	\$145.00
Catering: cookies, beverages	21	\$7.50	\$157.50
Room Rental 2015 06 12 CUPE 474 (Room 226)	1	\$100.00	\$100.00
Catering: muffins, beverages	10	\$8.50	\$85.00
Catering: cookies, beverages	10	\$7.50	\$75.00
[REDACTED]			
Subtotal			\$891.00
Tax			\$44.56
Total			\$935.56



# The Alberta Teachers' Association

11010 142 Street NW Edmonton AB T5N 2R1  
780-447-9400 ext 664 or 1-800-232-7208 ext 664

G.S.T.# R106694425 RT

6525

## Bill To:

Edmonton School District No 7  
Human Resources  
Centre for Education  
One Kingsway Avenue NW  
Edmonton AB T5H 4G9

Invoice	INV000016717
Date	2015-07-20
Page	1

## Work Description

Purchase Order No.	Customer ID	Payment Terms
	E0086000	NET 30

Description	Quantity	Unit Price	Ext. Price
Att'n [REDACTED]	0	\$0.00	\$0.00
Room Rental 2015 07 16 CUPE 784 (Room 202)	1	\$100.00	\$100.00
Room Rental 2015 07 16 EPSB (Boardroom)	1	\$100.00	\$100.00
<u>EPSB</u> [REDACTED] Angela Anderson [REDACTED] Ken Erickson Mistee Jang Mistee Chubb.	784 [REDACTED]		

Subtotal	\$200.00
Tax	\$10.00
Total	\$210.00

# A Cappella Catering

12105-120 Avenue

Edmonton, Alberta T5L 4K4

Phone: 780.454.2642 Fax: 780.454.2748

Emergency Pager: 780.901.5053

GST Registration #R133907790

## INVOICE

Event Date: 6/22/2015

Invoice #: E88512

Sold To: Edmonton Public School Board

Contact Name:

Phone Number:

Email Address:

### DELIVERY ADDRESS

Site Name: Amiskwaciy Academy

Site Address: 159 Airport Road, Edmonton, Alberta

### DESCRIPTION

Guest Count: 13

Type: Cold Lunch

#### Cold Lunch - 6/22/2015 - 11:30 am

13	Solo Chicken Noodle Soup @ 2.53	32.89
13	Cold Lunch Package B for 10-12 guests @ 10.28	133.64
13	Assorted Squares Lunch @ 1.46	18.98
13	Assorted Pop, Juice and Bottled Water @ 1.63	21.19
13	Cold Lunch w/ Soup Disposable Setting @ 0.54	7.02
1	Cold Edmonton Tier 1 Delivery Charge @ 13.81	13.81
1	Edmonton Tier 1 Retrieval Charge @ 7.46	7.46

Subtotal 234.99

Gratuity 0.00

5% Taxes 11.75

Total 246.74

*Exempt liaison*

*year end meeting.*

Paid 0.00

Balance 246.74

P.O. Number:

Meeting Organizer:

Expenditure Type:

Payment Terms: 30 Days

Payment Due Date: 7/22/2015

*Angela Anderson*  
*Daniel Robertson*



HR Year End Lunch Meeting  
All staff - June 24/15 - 104 staff

Edmonton Public Schools  
Human Resources

One Kingsway  
Edmonton, AB T5H4G9  
CA

Business Block Name: Edmonton Public Schools - Block ID 1683201

Arrival: Wednesday, 24 June 2015

Departure: Wednesday, 24 June 2015

Chateau Louis Hotel & Conference Centre  
11727 Kingsway  
Edmonton AB T5G 3A1

Tel: 780.452.7770  
Fax: 780.454.3436

JUL 09 2015

Human Resources

RECEIVED

JUL 08 2015

\*Banquet Invoice (Event Level)

	Qty	Curr.	Unit Price	Total
Wednesday, 24 June 2015				
Luncheon - Event ID 2560024 - St. Michael				
Lunch Buffet #2 (Min 30 people)	104	CAD	22.95	2,386.80
Soft Drink Pitcher	4	CAD	16.95	67.80
Summary by Revenue Type				
Food		CAD		2,454.60
		CAD		2,454.60
Service Charge to be added at 16%				392.74
GST to be added at 5 %				142.37
Total Incl. Tax				2,989.71
		CAD		2,989.71

Thank you for choosing Chateau Louis Hotel & Conference Centre GST#1030  
you.

Angela Anderson's share  
 $1/104 \text{ of } \$2,989.71 = \$28.75$

GRAZE RESTAURANT  
RAMADA CONFERENCE CENTRE  
GST#842763781RT0001  
FOR RESERVATIONS  
CALL (780) 453-7337

111 Susana B

-----  
Chk 1636 ASPEN 10 Gst 10  
Jun26'15 12:31PM  
-----

\*\*\*\* SEAT 1 \*\*\*\*  
10 LUNCH BUFFET AD  
@ 16.95 169.50  
17 %  
Gratuity 28.82  
Subtotal 169.50  
Service Chrg 28.82  
198.32 GST 9.92  
12:36PM Amount Du208.24  
\*\*\*\*\* All \*\*\*\*\*

Subtotal 169.50  
Service Chrg 28.82  
198.32 GST 9.92  
12:36PM Amount Du208.24

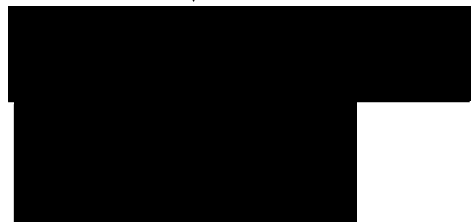
TIP: CURP 3550

TOTAL: Bargaining Exchange  
lunch

ROOM NUMBER: \_\_\_\_\_

NAME: \_\_\_\_\_

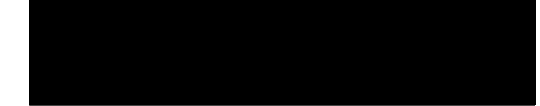
SIGNATURE: \_\_\_\_\_  
PLEASE PAY YOUR SERVER



Anaela Arsenau



David Robertson  
Investor Advisor



RAMADA HOTEL EDMONTON  
11834 KINGSWAY NW  
EDMONTON AB T5G 3J5  
(780) 454-5454

SALE

Clerk #: 000130  
MID: 5646946 GST: 842763781RT0001  
TID: B5646946 REF#: 00000004  
Batch #: 300 SEQ: 300001001004  
06/26/15 13:09:44  
CVC: Y

APPR CODE: 071943  
VISA

\*\*\*\*\*0457C

\*/\*\*

AMOUNT \$208.24

00 - APPROVED - 001

VISA CREDIT  
AID: A0000000031010  
TVR: 00 80 00 80 00  
TSE: F8 00

THANK YOU

CHAS. L. BROWN

10909-86 Ave  
Edmonton T6G 0W8

Invoice No.: 114868  
Date: 09 Jul, 2015  
Ship Date:  
Page: 1  
Re: Order No.

**Sold to:**

Edmonton Public Schools

**Ship to:**

Edmonton Public Schools  
Victoria School  
Room 1405 \* office will direct

**Business No.:** 10546 1701

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
40	Each	5	Breakfast Baking	G	3.50	17.50
28	Each	5	Fruit	G	2.75	13.75
03	Each	5	Boardroom Lunch - Sandwiches, spinach salad & veg	G	11.00	55.00
91	Each	10	Paper Goods - \$0.50pp	G	0.50	5.00
50	Each	10	Beverages-5 Juice & 5 Water - \$1.65 pp	G	1.65	16.50
			Freight	G		15.00
			G - GST 5%			
			GST			6.15
Edmonton Public Schools						
JUL 08 2015						
Human Resources						
Shipped By: Tracking Number:						
Comment: DELiver for 1000					Total Amount	128.90
Sold By:						