

SANDRA STODDARD
EXECUTIVE DIRECTOR - GOVERNANCE & STRATEGIC SUPPORT SERVICES
FOR THE PERIOD: JUNE 2016 to AUGUST 2016

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
10-Jul-16	Leadership Team Off-Site Meeting	Accommodations	\$ 295.09	Attachment 1
28-Jul-16	Leadership Team Off-Site Meeting	Meals-Per Diem	\$ 36.04	
28-Jul-16	Leadership Team Off-Site Meeting	Mileage	\$ 110.16	
Sub-Total: Business Travel			\$ 441.29	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
24-Apr-16	uLead 2016 - Council for School Leadership - Park Pass	Other Costs	\$ 136.40	Attachment 2
24-Apr-16	uLead 2016 - Council for School Leadership	Meals	\$ 32.67	Attachment 3
27-Apr-16	uLead 2016 - Council for School Leadership	Parking	\$ 73.04	Attachment 4
13-Jul-16	uLead 2016 - Council for School Leadership	Meals-Per Diem	\$ 113.86	
13-Jul-16	uLead 2016 - Council for School Leadership	Mileage	\$ 447.53	
Sub-Total: Conferences			\$ 803.50	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
Nothing to report this period			\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
16-May-16	Staff Meeting (S. Stoddard & 5 EPSB Staff)	Meals	\$ 1.67	Attachment 5
3-Jun-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
17-Jun-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Jun-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
15-Jul-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
29-Jul-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
12-Aug-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
26-Aug-16	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,360.44	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,605.23	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Sandra

VILLAGE CREEK COUNTRY INN
15 VILLAGE CR
WESTEROS, AB

Term ID: 28446145

Purchase

[REDACTED]
Entry Method: C

Total: \$ 303.02

2016/07/10 14:56:08

Seq #: 001-633015-0

Appr Code: 026165

Resp Code: 01/027

[REDACTED]
F7 18 64 19 04 5A 20 56
00 00 00 00 00
F8 00
E9 1D A5 90 F5 B3 34 DE

APPROVED
Thank You



parkscanada.gc.ca
parcsCanada.gc.ca

Banff East Gate
12149 1807 RT
Alberta
#10040

Sales Receipt

Transaction #: 1826802
Date: 4/24/2016 2:38:14 PM
Cashier/Caissier: 20 Register/Caisse #: 20

Item	Description	Amt/Mnt
20233	Disco.Pass FG/Carte Déco.FG 1 @ \$136.40 77246	\$136.40

Sub Total/Sous-Total \$129.90
GST/TPS \$6.60

Total \$136.40

Visa Tendered \$136.40
Change Due/Argent Remis \$0.00

Thank you for visiting

BANFF EAST GATE
101 MOUNTAIN AVENUE
BANFF AB

CARD TYPE VISA
DATE 2016/04/24
TIME 4240 14:38:01
RECEIPT NUMBER
C84126362-001-017-046-0

PURCHASE
TOTAL

\$136.40

VISA CREDIT
A0000000031010
920EE907A5F0538C
0000008000-E800
06F4EEB758250486
0000008000-F800

APPROVED

AUTH# 032447 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

IN ROOM DINING		
TBL 387/1	CHK 2215	GST 2
STODDARD		
Apr24'16 04:58PM		
-----TEAM MEMBERS-----		
[REDACTED]		

1 Delivery Charge		5.00
1 Bento Tuna		18.00
1 TURKEY CLUB		22.00
SWEET FRIES		
0 IRD AUTO GRAT		7.20
1 VISA		54.81
[REDACTED]		XX/XX
9505/Micros		
Subttl		45.00
Tax		2.61
Total		47.61
-----CLOSED Apr24'16 05:36PM-----		
-----POSTED Apr25'16 03:09AM-----		

Reimburse personal expense for guest $18.00 + 18\% \text{ gratuity} = \21.24
 $+ 5\% \text{ tax } \$0.90$
Total \$22.14

THE *Fairmont*
BANFF SPRINGS

405 SPRAY AVENUE
P.O. BOX 960
BANFF, ALBERTA CANADA T1L 1J4
T 403 762 2211 F 403 762 5755
G.S.T. Registration # 84968 1721 RT000


Room : 
Folio # : 
Cashier # : 351706
Page # : 1 of 1

Group Name : uLead 2016-Council for School Leaders

Alberta Teacher's Association (The)

Arrival : 04-24-16
Departure : 04-27-16

INFORMATION INVOICE

Date	Description	Additional Information	Charges	Credits
04-24-16	Rundle Lounge	Line# 387 : CHECK# 0196832	12.00	Reimbursed by Employee
04-24-16	Self Parking		25.00	
04-25-16	Self Parking		25.00	
04-26-16	Self Parking		25.00	
04-27-16	Visa			87.00
Total			87.00	87.00
Balance Due				0.00

GST Summary

Room 0.00
F&B 0.50
Other 3.57
Total 4.07

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact David Roberts, General Manager, at David.Robertsgm@fairmont.com.
We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
United States or Canada 1 800 441 1414
Pour information et réservations visitez notre web au
www.fairmont.com ou téléphoner au Hôtels Fairmont de:
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)
I have accepted delivery of The Global and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18.00% par année)
J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts
Merci d'avoir choisi les Hôtels Fairmont

Fort Road
13504 Fort Road
Edmonton AB T5A 1C5
Store#: 7734 Tel#: 780-411-8316

Fort Road McDonald's
GST # 120907092

SALE #11nbjc407x

KS# 5 05/16/2016 07:55:19 AM

Order 91

QTY ITEM	TOTAL
3 Strwbry CmChs Danish	4.77
3 Bluebry CmChs Danish	4.77
Subtotal	9.54
GST	0.48
Take-Out Total	10.02
CREDIT CARD	10.02
Change	0.00

BUILD YOUR OWN BURGER
AND WE'LL MAKE IT A MEAL
FOR FREE!

===== TRANSACTION RECORD =====

TYPE: PURCHASE

ACCT: VISA \$ 10.02

DATE/TIME: 16-May-2016 07:56:21
REFERENCE #: 66166841 0018360450 C
AUTHOR. #: 037411
ORDER #: 11nbjc407x

APP: VISA CREDIT
AID: A0000000031010
ARQC TVR: 0000008000F800
ARQC: 977876296FABDF3D
TC/AAC: FAE375A24E060DBD
VERIFIED BY PIN

01 APPROVED - THANK YOU 027

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your records

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Staff meeting