EDMONTON PUBLIC SCHOOLS

RON MACNEIL
ASSISTANT SUPERINTENDENT - SCHOOLS
FOR THE PERIOD: JUNE 2016 TO AUGUST 2016

DATE [1]	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT [2] [3] [4]		ATTACHMENTS
1) BUSINESS TRAVEL *meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.*					
19-Aug-16	Leadership Team Off-Site Meeting	Mileage	$	94.32	
	Sub-Total: Business Travel		**$**	**94.32**	
2) CONFERENCES *costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.*					
	Nothing to report this period		$	-	
	Sub-Total: Conferences		**$**	**-**	
3) HOSPITALITY (Hosting) *cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB*					
	Nothing to report this period		$	-	
	Sub-Total: Hospitality		**$**	**-**	
4) WORKING SESSIONS *cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business*					
3-Jun-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
17-Jun-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
30-Jun-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
15-Jul-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
29-Jul-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
12-Aug-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
22-Aug-16	1st Year Principal Meeting (K. Muhlethaler, R. MacNeil, K. Pharis, M. Suderman & 28 EPSB employees) (See K. Muhlethaler for receipt)	Meals	$	8.47	
26-Aug-16	Bi-Weekly Car Allowance	Other Costs	$	194.11	
	Sub-Total: Working Sessions		**$**	**1,367.24**	
	TOTAL EXPENSES REPORTED FOR THE PERIOD		**$**	**1,461.56**	

Notes:
(1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.