EDMONTON PUBLIC SCHOOLS

MADONNA PROULX
MANAGING DIRECTOR - FINANCIAL SERVICES
FOR THE PERIOD: SEPTEMBER 2016 to NOVEMBER 2016

DATE [1]	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT [2] [3] [4]	ATTACHMENTS
1) BUSINESS TRAVEL				
meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.				
11-Sep-16	Meeting with Oracle & The Calgary Board of Education	Transportation	$ 195.43	Attachment 1
13-Sep-16	Meeting with Oracle & The Calgary Board of Education	Transportation	$ 62.71	Attachment 2
13-Sep-16	Meeting with Oracle & The Calgary Board of Education	Meals	$ 17.16	Attachment 3
13-Sep-16	Meeting with Oracle & The Calgary Board of Education	Meals	$ 25.58	Attachment 4
14-Sep-16	Meeting with Oracle & The Calgary Board of Education	Accommodation	$ 217.40	Attachment 5
14-Sep-16	Meeting with Oracle & The Calgary Board of Education	Meals	$ 6.55	Attachment 6
14-Sep-16	Meeting with Oracle & The Calgary Board of Education	Transportation	$ 9.35	Attachment 7
14-Sep-16	Meeting with Oracle & The Calgary Board of Education	Meals	$ 10.02	Attachment 8
	Sub-Total: Business Travel		**$ 544.20**	
2) CONFERENCES				
costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.				
28-Oct-16	ASBOA Issues Forum	Registration	$ 177.80	Attachment 9
	Sub-Total: Conferences		**$ 177.80**	
3) HOSPITALITY (Hosting)				
cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB				
	Nothing to report this period		$ -	
	Sub-Total: Hospitality		**$ -**	
4) WORKING SESSIONS				
cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business				
29-Aug-16	Infrastructure Leadership Team Retreat Lunch (C. Wright, D. Martin, L. Parker, M. Proulx, Todd Burnstad, & 17 EPSB employees)*(See C. Wright for receipt)*	Meals	$ 21.86	
30-Aug-16	Infrastructure Leadership Team Retreat - Breakfast & Lunch (C. Wright, D. Martin, L. Parker, M. Proulx, Todd Burnstad, & 17 EPSB employees)*(See C. Wright for receipt)*	Meals	$ 50.41	
9-Sep-16	Bi-Weekly Car Allowance	Other Costs	$ 129.39	
23-Sep-16	Bi-Weekly Car Allowance	Other Costs	$ 129.39	
7-Oct-16	Bi-Weekly Car Allowance	Other Costs	$ 129.39	
21-Oct-16	Bi-Weekly Car Allowance	Other Costs	$ 129.39	
4-Nov-16	Bi-Weekly Car Allowance	Other Costs	$ 129.39	
18-Nov-16	Bi-Weekly Car Allowance	Other Costs	$ 129.40	
	Sub-Total: Working Sessions		**$ 848.62**	
	TOTAL EXPENSES REPORTED FOR THE PERIOD		**$ 1,570.62**	

Notes:
(1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.5843% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

eTicket Receipt

Prepared For
PROULX/MADONNA MS

Madonna Proulx
Flight to Calgary
September 13, 2016

RESERVATION CODE	NYPCYP
ISSUE DATE	11Sep16
TICKET NUMBER	8382119233350
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/SDX
FREQUENT FLYER NUMBER	WS114895093

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
13Sep16	WESTJET WS 160	EDMONTON INTL AB, CANADA Time 11:30am	CALGARY INTL AB, CANADA Time 12:20pm	Seat Number CHECK-IN REQUIRED Baggage Allowance 1PC Booking Status USED TO FLY Fare Basis QATL Not Valid Before 13SEP16 Not Valid After 13SEP16

Allowances

Baggage Allowance

YEG to YYC - 1 Piece WESTJET , each piece up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

Prices of additional baggage pieces:

1. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS /E.G.

FREQUENT FLYER STATUS/MILITARY/ CREDIT CARDFORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YEG to YYC - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YYC - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	██████████████████
Fare Calculation Line	YEA WS YYC142.00CAD142.00END
Fare	**CAD 142.00**
Taxes/Fees/Carrier-Imposed Charges	**CAD 7.12 CA1 (AIR TRAVELLERS SECURITY CHARGE)**

	CAD 9.56 XG (GOODS AND SERVICES TAX (GST))
	CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
Total Fare	CAD 200.68

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001   GST # 866112535

For details about flying with WestJet, print the important flight information package or browse our travel info:

- Baggage fees ($25-$118 per bag; additional $75-$88.50 per bag for overweight or oversize)
- Baggage allowances (Carry-on, checked, sporting goods, restricted items)
- Children, infants and expectant mothers
- Fare families (Econo, Flex, and Plus)
- Guests with special needs
- ID requirements
- Inflight services (Inflight entertainment and buy-on-board menu)
- Seat selection (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our check-in and baggage cut-off times. Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can manage your booking online or call 1-888-937-8538 (1-888-WESTJET).

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our airline partners page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the purchase of carbon offsets.

Important Legal Notices
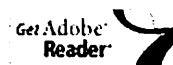
Get Adobe Reader®

Madonna Proulx
Cab to airport for meeting with Oracle & Calgary
Board of Education Sept 13-14, 2016

```
        AIRPORT TAXI SERVICE
             4608 101 ST.
            (7808907070)
          EDMONTON        AB

     CARD   ▬▬▬▬▬▬▬▬▬▬▬▬▬▬▬
     CARD TYPE            VISA
     DATE           2016/09/13
     TIME        1851 10:04:19
     INVOICE #            388
     RECEIPT NUMBER
      C85018761-001-063-016-0
        -----------------

     PURCHASE
     AMOUNT          $56.00
     TIP             $8.40
     TOTAL

          $64.40
        ---------------
```

APPROVED

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     AUTH# 095539        01-027
     THANK YOU

          CARDHOLDER COPY

     IMPORTANT - RETAIN THIS
        COPY FOR YOUR RECORDS

     GST#893946244
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Madonna Proulx
Lunch before flight for meeting with
Oracle & Calgary Board of
Education - September 13-14, 2016

OPERATED BY
HMS
H O S T

STARBUCKS SOUTH
EDMONTON INTERNATIONAL AIRPORT

CHK 3621   GST 1
          SEP13'16 10:42AM

          TO GO

  1 TRAY VEGGIE   7.99
  1 SND TURK BACON   4.79
    Turkey Bacon Sandwich
  1 WTR FIJI S   4.01
    ECO DEPT

    SUBTOTAL   16.79
    TAX   0.83
    AMOUNT PAID   1 7 . 6 2

    VISA   17.62
--337900 Closed SEP13 10:43AM---

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM

STOREID: YEGSTA05

GST #137512901

Madonna Proulx
Dinner September 13, 2016 for
Meeting with Oracle and CBE
(Calgary Board of Education)

milestones
GRILL + BAR

Milestones
107-8th Ave S.E.
Calgary, AB, T2G 0K4
---------- TRANSACTION RECORD ----------
Trans# 1152
Card #:
Card Entry:CHIP   Account:VISA
Trans:PURCHASE   Amount:$22.84
Tip:$3.43   Total:$26.27
Auth #:058150   Sequence #:000020
Term ID: 007
Server:Jeff   Table:601
Date:16/09/13   Time:18:56:26

APPROVED

BY ENTERING A VERIFIED PIN, CARDHOLDER
AGREES TO PAY ISSUER SUCH TOTAL IN
ACCORDANCE WITH ISSUERS AGREEMENT WITH
CARDHOLDER

Application Label: VISA CREDIT
IVR: 0080008000
AID: A0000000031010   TSI: F800
TC: 5CF9AF119F4B0F7D

xxx CUSTOMER COPY xxx

107 8th Av SE
Calgary, AB, T2G 0K4
403.410.9521
REG: 10080 3717 RT0001

Tbl 601/1   Chk 1152   Gst 1
                Sep13'16 06:45PM
              *** Memo Check ***

Takeout
                    Seat:1
1 Seafd Salad   21.75
  Subtotal   21.75
  GST   1.09
  Total Due   22.84

Rounded if Paying Cash $22.85

Tell Us How We Did to Receive
  * 50% OFF AN APPETIZER *
with the purchase of an entree.
  Complete our Guest survey at:
   www.milestonesfeedback.com
     or call 1-866-239-3895.
        Access Code: 522421
Expiry in 21 days; 1 per table;
max value $11.99; not valid with
  other offers; at participating
locations only; must show survey
validation code and this receipt

Calgary Marriott Downtown Hotel • 110 9th Avenue SE, Calgary, Alberta T2G 5A6 Canada
T 403.266.7331 • www.calgarymarriott.com • G.S.T. # 86271796 RT0001

MARRIOTT

1719 PROULX/MADONNA				09/14/16 12:00	17274	
Room	Name			Rate	Depart	Time	ACCT#

CTK
Type

12
Rate

09/13/16 14:00
Depart Time

17274
ACCT#

Room
Clerk

Arrive   Time

RWD#: XXXXX7005

Address   Payment

DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
09/13 ROOM	1719, 1	199.00		
09/13 ROOM GST	1719, 1	10.25		CB
09/13 3% DMFEE	1719, 1	5.89		A
09/13 T LEVY	1719, 1	8.08		I

223.22

------------------------- SUMMARY OF TAXES -------------------------

	DESCRIPTION	TAXED AMOUNT	TAX
A	DESTINATION MKT FEE	.00	5.89
B	5% GST ROOM	.00	10.11
C	5% GST OTHER	.00	.14
D	5% GST INCLUSIVE	.00	.00
I	4% TOURISM LEVY	.00	8.08
J	5% GST PARKING	.00	.00
L	5% GST OTHER	.00	.00

NET CHARGES	TAX	CREDITS	FOLIO
199.00	24.22	.00	223.22

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:

SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

Madonna Proulx
Accommodations for September 13, 2016
meeting with Oracle and Calgary Board of
Education.

Signature X _____

To secure your next stay, go to marriott.com

Madonna Proulx
Breakfast - Meeting with Oracle
Calgary Board of Education
September 13-14, 2016

& & & 405 & & &

**** STARBUCKS ****

███████████

           CHK 6671
        14 SEP'16 9:59 AM
----
1 TALL HOT TEA   2.05

  Subtotal: $2.05
  Tax: $0.10
Total: $2.15
Change Due $0.00
                                $2.15

----------- Check Closed -----------
        14 SEP'16 9:59 AM

& & & 405 & & &

**** STARBUCKS ****

███████████

           CHK 6672
        14 SEP'16 10:00 AM
----
1 TURKEY BACON   4.35

  Subtotal: $4.35
  Tax: $0.22
10:01 AM
       TOTAL DUE: $4.57

    PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY_____

TOTAL_____

ROOM NUMBER_____

PRINT LAST NAME_____

SIGNATURE_____

Madonna Proulx
Cab to Calgary Board of
Education (for meeting with
Oracle & Calgary Board of
Education Sept. 13-14, 2016

```
                    316 MERIDIAN ROAD SE
                    CALGARY, AB T2A 1X2


         TERMINAL ID:              314-651-719
         MERCHANT ID:                 432765SV
         VEHICLE ID :                     8681
         DRIVER ID  :                     4085
         GST ACCOUNT #:               881575526
         TRIP NUMBER:                  8766251
         PASSENGERS:                         1

         09/14/2016
         START:  11:43             END: 11:47
         DISTANCE: 20.00            RATE:    1

         FARE AMOUNT.               $    6.29


         TAX AMOUNT:                $    0.31
         TIP AMOUNT:                $    3.00

            TOTAL  :        $       9.60
```

█████████████████████████████████████

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         APPROVAL NUMBER  :             022529

         ***PASSENGER COPY***


                    THANK YOU
                  (403)299-9999
              WWW.THECHECKERGROUP.COM
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CHECKER *YELLOW* CABS

Madonna Proulx
Lunch
Meeting with Oracle & CBE
September 13-14, 2016

```
*DUPLICATE*

    GOOD EARTH CAFE #34
       908 13 AVE SW
      CALGARY      AB

*DUPLICATE*
███████████████████████

  CARD TYPE          VISA
  DATE        2016/09/14
  TIME      3582 12:32:45
  RECEIPT NUMBER
  C84076645-001-337-049-0
  ---------------
  PURCHASE
  TOTAL

        $10.29
  ---------------

  VISA CREDIT
  A0000000031010
  3CD0F851A156EC74
  0080008000-E800
  0344FA7E09763F91
  0080008000-F800

APPROVED
  AUTH# 085432      01-027
  THANK YOU

     CARDHOLDER COPY

  IMPORTANT - RETAIN THIS
   COPY FOR YOUR RECORDS

*DUPLICATE*
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Good Earth
COFFEEHOUSE

=-0127  #Party 1
E        SvrCk:117 12:31 09/14/16

TUSCAN TUNA SALAD           7.25
WATER                      2.55

             Sub Total:    9.80
          GST      :      0.49
)9/14 12:33 TOTAL:        10.29

      GST # 82951 3001

   Good Earth Coffeehouse
  CALGARY BOARD OF EDUCATION
       403-455-6255

   In love with great coffee
  www.goodearthcoffeehouse.com

        AMT-TEND  CHANGE  TALLY
'ISA      10.29            10.29
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                          10.29

)9/14/16 12:33

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Association of School Business Officials of Alberta (ASBOA)

Invoice

Date	Invoice #
28/10/2016	200001075

Bill To

Madonna Proulx
Edmonton Public Schools
One Kingsway
Centre for Education
Edmonton, AB T5H 4G9
Canada

Ship To

Madonna Proulx
Edmonton Public Schools
One Kingsway
Centre for Education
Edmonton, AB T5H 4G9
Canada

PO Number	Terms	Due Date
	Due on receipt	28/10/2016

Qty	Description	Price	Totals
1	2016 Annual Issues Forum - Madonna Proulx NOTE: This item was taxed at 5%.	$175.00	$175.00
		Sub-Total	$175.00
		GST	$8.75
		Total	$183.75
		Balance Due	$183.75

GST Registration Number. 77448 0891 RT0001

Please make cheques payable to: Association of School Business Officials of Alberta

1200, 9925 - 109 Street
Edmonton, AB T5K 2J8
Ph: 780-451-7103 Email: info@asboa.ab.ca