

LORNE PARKER
EXECUTIVE DIRECTOR - INFRASTRUCTURE
FOR THE PERIOD: MARCH 2017 to MAY 2017

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
11-May-17	Infrastructure Leadership Retreat (C. Wright, L. Parker and 8 EPSB Employees) <i>(See C. Wright for Receipt)</i>	Meals	\$ 27.00	
11-May-17	Infrastructure Leadership Retreat (C. Wright, L. Parker and 8 EPSB Employees)	Accommodations	\$ 174.80	Attachment 1
12-May-17	Infrastructure Leadership Retreat (C. Wright, L. Parker and 8 EPSB Employees) <i>(See C. Wright for Receipt)</i>	Meals	\$ 20.23	
12-May-17	Infrastructure Leadership Retreat (C. Wright, L. Parker, L. Austin and 10 EPSB Employees) <i>(See C. Wright for Receipt)</i>	Meals	\$ 20.53	
17-May-17	Travel to Banff for Joint Use Meeting - Mileage	Transportation	\$ 449.50	
19-May-17	Hotel in Banff for Joint Use Meeting	Accommodations	\$ 408.06	
Sub-Total: Business Travel			\$ 1,100.11	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
12-May-17	Travel to Jasper for ASBOA Conference - Mileage	Transportation	\$ 359.01	
12-May-17	Per Diem Meals in Jasper	Meals	\$ 49.19	
Sub-Total: Conferences			\$ 408.20	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
3-Apr-17	ESTA Planning Meeting (L. Parker, C. Wright, 1 EPSB Employee and 2 Guests)		\$ 93.52	Attachment 2
6-Apr-17	Alberta Education Lunch Meeting (L. Parker, 1 EPSB Employee and 1 Guest)		\$ 67.03	Attachment 3
Sub-Total: Hospitality			\$ 160.55	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
8-Mar-17	Lunch Meeting (C. Wright, L. Parker and 28 EPSB Employees) <i>(See C. Wright for Receipt)</i>	Meals	\$ 18.15	
13-Mar-17	Leadership Planning Lunch (L. Parker, G. Cooke and 1 Guest)	Meals	\$ 24.30	Attachment 4
3-May-17	Staff Professional Development Day (L. Parker, C. Wright, D. Martin, T. Burnstad, M. Proulx, G. Cooke and 50 EPSB Employees)	Meals	\$ 61.68	Attachment 5
10-Mar-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
24-Mar-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
7-Apr-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Apr-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-May-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
19-May-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,250.64	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,919.50	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems;

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

Printed: 05/05/2017 02:05 PM

Audit Date: 05/05/2017

Advance Deposit Detail

Village Creek Country Inn

Page 1 of 1

<u>Conf #</u>	<u>Guest Name</u>	<u>Audit Date</u>	<u>Act</u>	<u>Description</u>	<u>Voucher</u>	<u>Debit</u>	<u>Credit</u>	<u>MadeBy</u>	<u>Room</u>	<u>CheckIn</u>
94814	Edm. Public Schools, Meeting	05/05/2017	204	Mastercard	Dep. EPS CFE Infra Mtg May	0.00	307.13	FS		05/11/2017
** Totals:						0.00	307.13			

VILLAGE CREEK COUNTRY
INN
15 VILLAGE DR
WESTEROSE AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/05/05
TIME 9749 14:03:53
RECEIPT NUMBER
M84153967-001-199-003-0

PURCHASE
TOTAL

\$307.13

APPROVED

AUTH# 160354 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

15 Village Drive, RR2
 Westeros, AB T0C 2V0
 Ph1(877)688-0006 Fax1(780)586-3520
 info@villagecreekcountryinn.com

TAX ID: 850794207

Meeting Edm. Public Schools

Room	Folio	CheckIn	CheckOut	Balance
FSAM	107201	05/11/2017	05/13/2017	0.00
Master Folio				

Direct Bill: EDMONTON PUBLIC SCHOOLS

Date	Room	Description / Voucher	Charges	Credits	Balance
05/11/2017	FSAM	Deposit Transfer - Conf: 94814 to Folio: 107201	0.00	307.13	-307.13
05/11/2017	FSAM	Meeting Room - Rental - Fireside	195.00	0.00	-112.13
05/11/2017	FSAM	GST - 5%	9.75	0.00	-102.38
05/11/2017	FSAM	Meeting Room - Audio Visual - Flip Chart	20.00	0.00	-82.38
05/11/2017	FSAM	GST - 5%	1.00	0.00	-81.38
05/11/2017	FSAM	Meeting Room - Refreshment - Bottled Water	25.00	0.00	-56.38
05/11/2017	FSAM	GST - 5%	1.25	0.00	-55.13
05/11/2017	114	Room Taxable - C Wright	139.00	0.00	83.87
05/11/2017	114	GST - 5%	6.95	0.00	90.82
05/11/2017	114	Tourism Levy - 4%	5.56	0.00	96.38
05/11/2017	116	Room Taxable - L. Parker	139.00	0.00	235.38
05/11/2017	116	GST - 5%	6.95	0.00	242.33
05/11/2017	116	Tourism Levy - 4%	5.56	0.00	247.89
05/11/2017	212	Room Taxable - [REDACTED]	119.00	0.00	366.89
05/11/2017	212	GST - 5%	5.95	0.00	372.84
05/11/2017	212	Tourism Levy - 4%	4.76	0.00	377.60
05/11/2017	214	Room Taxable - [REDACTED]	119.00	0.00	496.60
05/11/2017	214	GST - 5%	5.95	0.00	502.55
05/11/2017	214	Tourism Levy - 4%	4.76	0.00	507.31
05/11/2017	216	Room Taxable - [REDACTED]	119.00	0.00	626.31
05/11/2017	216	GST - 5%	5.95	0.00	632.26
05/11/2017	216	Tourism Levy - 4%	4.76	0.00	637.02
05/11/2017	218	Room Taxable - [REDACTED]	119.00	0.00	756.02
05/11/2017	218	GST - 5%	5.95	0.00	761.97
05/11/2017	218	Tourism Levy - 4%	4.76	0.00	766.73
05/11/2017	219	Room Taxable - [REDACTED]	119.00	0.00	885.73
05/11/2017	219	GST - 5%	5.95	0.00	891.68
05/11/2017	219	Tourism Levy - 4%	4.76	0.00	896.44
05/11/2017	220	Room Taxable - [REDACTED]	139.00	0.00	1,035.44
05/11/2017	220	GST - 5%	6.95	0.00	1,042.39
05/11/2017	220	Tourism Levy - 4%	5.56	0.00	1,047.95
05/11/2017	221	Room Taxable - [REDACTED]	119.00	0.00	1,166.95
05/11/2017	221	GST - 5%	5.95	0.00	1,172.90
05/11/2017	221	Tourism Levy - 4%	4.76	0.00	1,177.66
05/11/2017	222	Room Taxable - [REDACTED]	139.00	0.00	1,316.66
05/11/2017	222	GST - 5%	6.95	0.00	1,323.61
05/11/2017	222	Tourism Levy - 4%	5.56	0.00	1,329.17
05/12/2017	FSAM	Meeting Room - Rental - Fireside	97.50	0.00	1,426.67

15 Village Drive, RR2
 Westeros, AB T0C 2V0
 Ph1(877)688-0006 Fax1(780)586-3520
 info@villagecreekcountryinn.com

TAX ID: 850794207

Meeting Edm. Public Schools

Room	Folio	CheckIn	CheckOut	Balance
FSAM	107201	05/11/2017	05/13/2017	0.00
Master Folio				

Direct Bill: EDMONTON PUBLIC SCHOOLS

Date	Room	Description / Voucher	Charges	Credits	Balance
05/12/2017	FSAM	GST - 5%	4.88	0.00	1,431.55
05/12/2017	FSAM	Meeting Room - Audio Visual - Flip Chart	20.00	0.00	1,451.55
05/12/2017	FSAM	GST - 5%	1.00	0.00	1,452.55
05/12/2017	FSAM	Meeting Room - Refreshment - Bottled Water	25.00	0.00	1,477.55
05/12/2017	FSAM	GST - 5%	1.25	0.00	1,478.80
05/12/2017	FSAM	Meal Gratuity - Thank You	9.00	0.00	1,487.80
05/12/2017	FSAM	Mastercard - Payment Received Thank You	0.00	1,487.80	0.00

VILLAGE CREEK COUNTRY
INN
15 VILLAGE DR
WESTEROSE AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2017/05/12
TIME 0673 10:01:36
RECEIPT NUMBER
M84153967-001-206-001-0

PURCHASE
TOTAL

\$1,487.80

APPROVED

AUTH# 120136 01-027
THANK YOU

CARDHOLDER WILL PAY
CARD ISSUER ABOVE AMOUNT
PURSUANT TO CARDHOLDER
AGREEMENT.

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

L Parker, C Wright, 1 EPSB Employee and
2 Guests

THE FREE PRESS
#80 10014-104 street Edmonton
PHONE# 497-7784

04/03/2017 000000 BILL#7458
#8838 11:57AM MOLLY0002

***PBAL TBL#14
HAM & SWISS \$0.00
SUB SOUP \$15.00
SUB SOUP \$1.50
2 @ \$15.00
ROAST VEG/PRESS \$30.00
SUB SOUP \$1.50
SUB SOUP \$1.50
SOUP & SANDWICH \$12.00
"THE SOUP!" \$7.00
2 @ \$3.00
POP \$6.00
COFFEE/TEA \$3.00
BAL FWD \$77.50
MDSE ST \$77.50
TTL TAX \$3.88 ***TOTAL \$81.38

PLEASE PAY SERVER
GST# 869854109 RT
HAVE A NICE DAY!!!!

THE FREE PRESS BISTRO
LTD
10014 104TH STREET UNIT
8
EDMONTON AB

2017/04/03
0653 12:33:38
CLERK ID 2
RECEIPT NUMBER
C82043965-001-199-007-0

PURCHASE
AMOUNT \$81.38
TIP \$14.65
TOTAL

\$96.03

APPROVED

AUTH# 143339 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

6-Apr-17
Meeting with Alberta Education

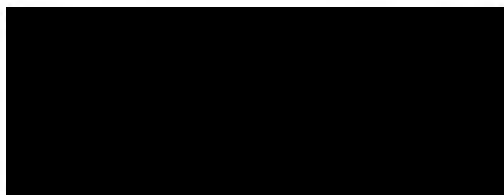
Attendees:

	Alberta Education
Dr. Lorne Parker	EPSB
	EPSB

CHECK # 140000 DATE 4/06/17
TABLE # 3 TIME 12:53PM

-- DINING : [REDACTED] --

ITEMS ORDERED AMOUNT



SUBTOTAL 57.00
GST 2.85

TOTAL DUE 59.85

Bodega Tapas Bar open daily from 5 p.m.
for authentic Spanish tapas & sangria.

Two private rooms to suit any occasion.
Weddings, presentations, Christmas...
Call 780-757-1114 or email info@sabor.ca
for more information on booking with us.

Thank-you for your patronage!
GST# 839736816RT0001

SABOR DIVINO
10220-103 STREET N T5J0Y8
EDMONTON AB
22721399
GN2272139904

**** PURCHASE ****

04-06-2017 12:57:34
Acct # [REDACTED] C
Exp Date **/** Card Type [REDACTED]
Name: [REDACTED]
A0000000041010 [REDACTED]

Operator: 065
Trace # 11495
Inv. # 12438
Auth # 145734 RRN 001082005

Purchase \$59.85
Tip \$8.98
Total \$68.83

(001) APPROVED-THANK YOU

Retain this copy for your
records
Customer copy

Grace Cooke, Legal Counsel
Lorne Parker, Executive Director
EPSB Leadership Saturday Planning

CHECK # 88570 DATE 13/03/17
TABLE # 1 TIME 12:26PM

[Handwritten signature]

DINING : Kirsty
ITEMS ORDERED AMOUNT
2 TODAY SAMBUCA ROSE SHORT 20.00
1 SAUTEED CALAMARI 16.00
1 EXTRA BREAD BASKET 3.00
1 Add Baby Shrimp 8.00
1 Add Baby Clams 7.00
1 LG MILK 4.50
1 DIET PEPSI 3.50

SUBTOTAL 62.00
GST 3.10

TOTAL DUE 65.10

OF GUESTS 4

CAFE AMORE BISTRO
10807 106th AVE
EDMONTON, AB
(780) 477-7896
www.cafeamorebistro.com

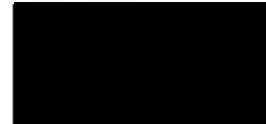
GRAZIE #828210245RT0001

AMORE BISTRO
10807 106 AVE NW
EDMONTON, AB T5H 4A7

Merchant ID: 000000004877249
Term ID: 08234078
25314610015

Purchase

VISA CREDIT



Batch#: 000326
03/13/17 12:31:40

Ref#: 000059736273
Inv #: 011385 Appr Code: 012910

Amount: \$ 65.10
Tip: \$ 9.76

Total: \$ 74.86

Customer Copy

EPSB LEADERSHIP
SATURDAY PLANNING
LUNCH
LORNE PARKER
GRACE COOKE
AND A GUEST FROM THE U of A

Chateau Louis

HOTEL & CONFERENCE CENTRE

**EPSB
Canada**

Date : 04.03.17
Time : 02:52 PM
Conf. No. :
Receipt No. :

ADVANCE DEPOSIT

Date	Description	Exp Date	Amount
04.03.17		XX/XX	300.00CAD
	Arrival	Departure	Group ID / Room Type
	04.28.17	04.29.17	

Guest Signature

Cashier 101

11727 Kingsway NW, Edmonton, Alberta T5G 3A1

Phone: 780.452.7770
chateaulouis.com

Fax: 780.454.3436
info@chateaulouis.com

Toll Free Reservations: 1.800.661.9843
GST 103021499



EPSB

1 Kingsway Avenue
Edmonton, AB T5H 4G9
CA

Business Block Name: EPSB -

Arrival: Friday, 28 April 2017

Departure: Saturday, 29 April 2017

Chateau Louis Hotel & Conference Centre
11727 Kingsway
Edmonton AB T5G 3A1
Tel: 780.452.7770
Fax: 780.454.3436

***Banquet Invoice (BB Level)**

	Qty	Curr.	Unit Price	Total
Friday, 28 April 2017				
Break Off Room - Event ID 3628022 - Leland				
Leland	1	CAD	150.00	150.00
Power Speakers (Anchor System)	1	CAD	55.00	55.00
Hand Held Corded Microphone & Stand	1	CAD	75.00	75.00
Break Off Room - Event ID 3628023 - Executive				
Executive	1	CAD	150.00	150.00
Power Speakers (Anchor System)	1	CAD	55.00	55.00
Hand Held Corded Microphone & Stand	1	CAD	75.00	75.00
Screen 6ft	1	CAD	35.00	35.00
Meeting - Event ID 3628021 - St. Michael				
St. Michael	1	CAD	300.00	300.00
Screen 10ft	1	CAD	65.00	65.00
Breakfast - Event ID 3628024 - St. Michael				
Continental Breakfast	56	CAD	12.95	725.20
AM Break - Event ID 3636271 - St. Michael				
100 Cup Carafe (Includes Regular & Herbal Teas)	1	CAD	155.95	155.95
Large - Cheese & Assorted Crackers:	2	CAD	99.00	198.00
Domestic Cheeses served with an Assortment of Crackers				
Luncheon - Event ID 3628025 - St. Michael				
Deli Sandwiches	56	CAD	17.95	1,005.20
Summary by Revenue Type				
Audio Visual		CAD		360.00
Food		CAD		2,084.35
Rental		CAD		600.00
Estimated Total		CAD		3,044.35
Service Charge to be added at 16%				333.49
GST to be added at 5 %				168.89
Total Incl. Tax				3,546.73
Deposits Paid				300.00
				CAD 3,246.73

Deposit	%	Deposit Req.	Due Date	Paid Deposit	Due Amount Description
				300.00	

Total


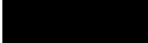
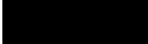
Thank you for choosing Chateau Louis Hotel & Conference Centre GST#103021499. If payment has been made, please disregard this invoice. Thank you.

Signature

Chateau Louis

HOTEL & CONFERENCE CENTRE

**EPSB
Canada
Tax ID**

Date : 05.03.17
Time : 02:08 PM
Room No. : 
Conf. No. : 
Receipt No. : 

PAYMENT RECEIPT

Date	Description	App. Code	Amount
05.03.17			3,246.73CAD

Professional Development attended by:

Lorne Parker

Chris Wright

Darwin Martin

Todd Burnstad

Madonna Proulx

Grace Cooke

plus 50 other staff members

Guest Signature


Cashier

157

11727 Kingsway NW, Edmonton, Alberta T5G 3A1

Phone: 780.452.7770
chateaulouis.com

Fax: 780.454.3436
info@chateaulouis.com

Toll Free Reservations: 1.800.661.9843
GST 103021499