

**TODD BURNSTAD**  
**CHIEF FINANCIAL OFFICER**  
**FOR THE PERIOD: MARCH 2017 to MAY 2017**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
7-Apr-17	Metro Meeting-Calgary (T.Burnstad, M.Proulx & 2 EPSB Employees)	Car Rental	\$ 32.87	<a href="#">Attachment 1</a>
7-Apr-17	Metro Meeting-Calgary (T.Burnstad, M.Proulx & 2 EPSB Employees)	Fuel	\$ 15.23	<a href="#">Attachment 2</a>
<b>Sub-Total: Business Travel</b>			<b>\$ 48.10</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
18-May-17	Oracle Open World	Registration fee	\$ 2,184.06	<a href="#">Attachment 3</a>
10-Feb-17	Cancellation of CPA's CFO Leadership Program (See November 2016 for original registration)	Registration fee	\$ (8,078.05)	<a href="#">Attachment 4</a>
<b>Sub-Total: Conferences</b>			<b>\$ (5,893.99)</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
Nothing to report for this period				
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
3-Mar-17	Finance Managers lunch meeting ( T.Burnstad, M.Proulx, 3 EPSB employees & 1 guest)	Meals	\$ 17.01	<a href="#">Attachment 5</a>
3-May-17	Staff Professional Development Day (L. Parker, C. Wright, D. Martin, T. Burnstad, M. Proulx, G. Cooke and 50 EPSB Employees) (See L. Parker for Receipt)	Meals	\$ 61.68	
10-Mar-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Mar-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
7-Apr-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
21-Apr-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-May-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-May-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
<b>Sub-Total: Working Sessions</b>			<b>\$ 776.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ (5,069.55)</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

ENTERPRISE RENT A CAR, 10645 101 STREET, EDMONTON, AB (780) 429-4883

RENTAL AGREEMENT REF#  
76239 7GVSP4

**SUMMARY OF CHARGES**

**RENTER**

BURNSTAD, TODD

**DATE & TIME OUT**

06/04/2017 04:52 PM

**DATE & TIME IN**

07/04/2017 05:18 PM

**BILLING CYCLE**

24-HOUR

**CAR CLASS CHARGED**

MVAR

**VEH #1 2016 DODG GCAR SXT**

VIN# 2C4RDGBG3GR367604

LIC# L66105

KM DRIVEN 418

CAR CLASS: MVAR

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	06/04 - 07/04	1	DAY	\$99.99	\$99.99
DW	06/04 - 07/04	1	DAY	\$27.99	\$27.99
REFUELING CHARGE	06/04 - 07/04				\$0.00
<b>Subtotal:</b>					<b>\$127.98</b>
<b>Taxes &amp; Surcharges</b>					
GOODS AND SERVICES TAX	06/04 - 07/04			5%	\$6.43
VEHICLE LICENSE FEE	06/04 - 07/04	1	DAY	\$0.60	\$0.60
RECOVERY					
<b>Total Charges:</b>					<b>\$135.01</b>
<b>Total Estimated Amount Due</b>					<b>\$135.01</b>

**PAYMENT INFORMATION**

**AMOUNT PAID**

\$135.01

**TYPE**

Mastercard

**CREDIT CARD NUMBER**

[REDACTED]

Car Rental for travel to Metro  
Meeting in Calgary on April 7, 2017  
hosted by CBE. Attendees: T.  
Burnstad, M. Proulx + 2 EPSB staff  
members

10110 KINGSWAY AVE  
EDMONTON AB T5A3U8

ESSO EXPRES

7 ELEVEN STORE 11  
00302291  
10110 KINGSWAY  
EDMONTON, AB 30  
URN:R11933545  
04/07/2017 27:06  
05:06:01 PM

PUMP# 7  
REG 17L  
PRICE/L 94  
FUEL TOTAL \$ 56

GST in fuel 98  
CREDIT \$ 56

TYPE: PURCHASE  
ACCOUNT: MCARDFLEET 2.56  
AUTH: 190343-F INVOICE:  
CARD NUMBER: C \*\*\*\* \*  
VERIFIED BY PIN  
A- MasterCard  
B- 80000000041010  
01 Approved - Thank V  
LOYALTY: NO  
IMPORTANT - retain this co. if  
records

THANK YOU

Receipt for gas for rental car for trip  
to Metro Meeting in Calgary April 7,  
2017 Hosted by CBE. Attendees: T.  
Burnstad, M. Proulx + 2 more EPSB  
employees



OCTOBER 1–5, 2017  
SAN FRANCISCO

# INVOICE

**Event** Oracle OpenWorld and JavaOne  
**Order Date** 2017  
**Invoice #** 05/04/2017  
2386

Edmonton Public Schools  
1 Kingsway NW  
Edmonton, AB T5H 4G9  
CA

Item	Unit Cost	Quantity	Total
Oracle OpenWorld - Government Rate	\$1550	1	\$1550
<b>Total</b>			\$1550
<b>Balance Due</b>			\$0

Thank you for your payment. On behalf of Oracle, credit card payments are processed by RainFocus, Inc. (support@rainfocus.com). You will see a charge from "RAINFOC\*Oracle OOW17" on your credit card statement. Registration questions should be directed to OpenWorldReg@gpj.com or JavaOneReg@gpj.com.



Todd Burnstad &lt;burnstadt@gmail.com&gt;

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**Course Cancellation Notice for CFO Leadership Program**

1 message

**CPA Mailer (Do not reply)** <cpamailer@cpaalberta.ca>

Fri, Feb 10, 2017 at 1:57 PM

To: "burnstadt@gmail.com" &lt;burnstadt@gmail.com&gt;

**Continuing Professional Development**

February 10, 2017

Mr. Todd [REDACTED] Burnstad, CPA, CMA

**CPA ALBERTA HAS CANCELLED THE FOLLOWING OFFERING:****SEMINAR TITLE:** CFO LEADERSHIP PROGRAM**DATE:** May 6, 2017 to May 13, 2017**PRESENTER:** INSTRUCTOR TBA**TIME:** 8:30 AM to 4:30 PM**LOCATION:**

**MEETING ROOM:**

Please email Professional Development at [pdregistration@cpaalberta.ca](mailto:pdregistration@cpaalberta.ca) to transfer to another seminar.

Yours truly,



CPA Alberta

Professional Development



Todd Burnstad, Chief Financial Officer &lt;todd.burnstad@epsb.ca&gt;

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**Fwd: CPA Alberta Notice: CFO Leadership Program**

1 message

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**Todd Burnstad** <burnstadt@gmail.com>  
To: Todd Burnstad <todd.burnstad@epsb.ca>

Tue, Feb 21, 2017 at 9:02 AM

----- Forwarded message -----

From: **PD registration** <pdregistration@cpaalberta.ca>  
Date: Fri, Feb 10, 2017 at 1:50 PM  
Subject: CPA Alberta Notice: CFO Leadership Program  
To: "burnstadt@gmail.com" <burnstadt@gmail.com>

Hello Todd [REDACTED] Burnstad CPA, CMA:

As a participant registered for CPA Alberta's May CFO we must inform you that regrettably we did not meet our minimum participant requirement. We were confident the numbers required would materialize but on Thursday February 9, 2017 it was confirmed to us that we would not meet our minimum quota. As a result the May 2017 program has been cancelled.

Refunds have been issued for the full amount of the program. We will move as quickly as we can to have these processed. You will receive a formal cancellation notice from CPA Alberta system within the next 2 business days.

This decision was not made lightly or easily. We apologize for the inconvenience this has caused you. If you have questions, please reach out to Mary Phillips-Rickey FPCA, FCA Director Professional Development.

Sincerely,

**Mary Phillips-Rickey FCPA, FCA**

Director, Professional Development Department

[mphillipsrickey@cpaalberta.ca](mailto:mphillipsrickey@cpaalberta.ca)**Chartered Professional Accountants of Alberta**

580 Manulife Place, 10180 – 101 Street Edmonton AB Canada T5J 4R2

T. 780.424.7391 F. 780.425.8766

[cpaalberta.ca](http://cpaalberta.ca)

NHA TRANG VIETNAMESE R  
10120 111 AVE NW  
EDMONTON, AB T5Z 0B3

Merchant ID: 000000005321539  
Term ID: 09193449  
82396880015

## Purchase

Visa Credit

XXXXXXXXXXXX0069

AID: A0000000031010

Entry Method: Chip

Batch#: 000140

03/03/17

12:47:12

Ref#:000077893391

Inv #: 005619 Appr Code: 057151

Amount: \$ 85.05

Tip: \$ 17.01

Total: \$ 102.06

Customer Copy

9

Date _____				
M _____				
SOLD BY VENDU PAR	COD C.R.	CHARGE DÉBITER	ON ACCT. ACOMPTÉ	ACCT. FWD. REPORTÉ
1				
2	44	less sugar		14
3				
4	27			13
5				
6	34	x 2		13
7				13
8				
9	30	white		14
10				
11				
12		Special		14
13				
39				81
14				
15				

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Finance Management Lunch Meeting - Todd  
Burnstad + 4 EPSB staff + 1 Guest

Todds: \$13.00 + .65 (GST) + \$2.84 (tip) = \$16.49