

**DARWIN MARTIN**  
**MANAGING DIRECTOR - DISTRICT TECHNOLOGY**  
**FOR THE PERIOD: JUNE 2017 to AUGUST 2017**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
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**1) BUSINESS TRAVEL**

*meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.*

Nothing to report this period		\$	-	
<b>Sub-Total: Business Travel</b>		<b>\$</b>	<b>-</b>	

**2) CONFERENCES**

*costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.*

Nothing to report this period		\$	-	
<b>Sub-Total: Conferences</b>		<b>\$</b>	<b>-</b>	

**3) HOSPITALITY (Hosting)**

*cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB*

Nothing to report this period		\$	-	
<b>Sub-Total: Hospitality</b>		<b>\$</b>	<b>-</b>	

**4) WORKING SESSIONS**

*cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business*

2-Jun-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
16-Jun-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
30-Jun-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
14-Jul-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
28-Jul-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
11-Aug-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
25-Aug-17	Bi-Weekly Car Allowance	Other Costs	\$	129.39	
<b>Sub-Total: Working Sessions</b>			<b>\$</b>	<b>905.73</b>	

<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>	<b>\$ 905.73</b>
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**Notes:**

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.