

MICHELLE DRAPER
CHAIR - BOARD OF TRUSTEES - WARD B
FOR THE PERIOD: JUNE 2017 to AUGUST 2017

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Conferences		\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
15-May-17	Editorial Board Lunch (L. Austin, D. Robertson, L. Parker, M. Draper and 1 EPSB Employee) (See L. Austin for Receipt)	Meals	\$ 22.62	
17-Jul-17	Senior Leadership Recruitment Lunch (A. Anderson, M. Draper, K. Muhlethaler, L. Parker and K Pharis) (See A. Anderson for Receipt)	Meals	\$ 28.53	
2-Jun-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
16-Jun-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
30-Jun-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
14-Jul-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
28-Jul-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
11-Aug-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
25-Aug-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 956.88	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 956.88	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.