

**GRACE COOKE  
LEGAL COUNSEL  
FOR THE PERIOD: SEPTEMBER 2017 to NOVEMBER 2017**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
1-Sep-17	District Support Team Off Site Meeting - Hotel (D. Robertson, A. Anderson, L. Austin, T. Burnstad, G. Cooke, R. MacNeil, L. Morrison, K. Muhlethaler, L. Parker, N. Petersen, K. Pharis, M. Suderman, L. Yule and 1 EPSB employee) (See D. Robertson for receipt)	Accommodations	\$ 188.85	
<b>Sub-Total: Business Travel</b>			<b>\$ 188.85</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
21-Sep-17	2017 United Way Campaign Kickoff Luncheon (D. Robertson, N. Petersen, G. Cooke, M. Suderman, L. Yule, K. Pharis, T. Burnstad, M. Proulx and 2 EPSB Employees) (See D. Robertson for receipt)	Registration Fees	\$ 75.00	
3-Oct-17	CBA Alberta North - Labour and Employment Seminar	Registration Fees	\$ 24.35	<a href="#">Attachment 1</a>
3-Oct-17	Emerging Trends in Education Law	Registration Fees	\$ 278.88	<a href="#">Attachment 2</a>
<b>Sub-Total: Conferences</b>			<b>\$ 378.23</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
22-Sep-17	Business Lunch (G. Cooke and 1 Guest)	Meals	\$ 51.31	<a href="#">Attachment 3</a>
<b>Sub-Total: Hospitality</b>			<b>\$ 51.31</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
8-Sep-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Sep-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
6-Oct-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Oct-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
3-Nov-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
17-Nov-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
<b>Sub-Total: Working Sessions</b>			<b>\$ 776.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,394.73</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



THE CANADIAN  
BAR ASSOCIATION

Order Number: [REDACTED]

## Receipt

### Labour & Employment-North

Monday, October 23, 2017

NOTE LOCATION - WE HAVE MOVED!!

#1501 Scotia Place, Tower 2

10060 Jasper Avenue

Edmonton, AB

T5J 3R8

Topic: Recent Changes to Alberta's Employment Standards Code.

Edmonton Public School Board

Ms. M. Grace G. Cooke

Centre for Education One Kingsway

Edmonton AB T5H 4G9

Description	Qty	Total
<b>Yes, I will attend!</b>	1	\$23.81
Sub-total:		\$23.81
GST:		\$1.19
Payment Type: Visa	Payment Amount:	\$25.00

Should you need to cancel your registration, or, if you have any general questions or concerns regarding this meeting, please contact the CBA office at [northconfirm@cba-alberta.org](mailto:northconfirm@cba-alberta.org) or call 780-428-1230. *Section memberships are individual memberships and are not transferable nor are substitutions permitted at meetings.*

### Attn: Materials Only & Non-Section Members:

Cancellations *must* be received within 24 hours prior to the meeting in order to receive a refund. If your cancellation is not received within this time frame you will still be invoiced. Cheques can be made payable to the 'Canadian Bar Association', and may be collected at the door or mailed to the following address within 30 days (GST R#100760487):

Canadian Bar Association  
#1501 Scotia Place, Tower 2  
10060 Jasper Avenue  
Edmonton AB T5J 3R8

### Additional Information:

Primary Badge Information:  
M. Grace Cooke

[Print](#)  
[Add to your Outlook Calendar](#)

[Register another User](#)



Grace Cooke, General Counsel <grace.cooke@epsb.ca>

## Your Tickets for Emerging Trends in Education Law

1 message

**Eventbrite** <orders@eventbrite.com>  
Reply-To: marketing@brownleelaw.com  
To: grace.cooke@epsb.ca

Thu, Oct 19, 2017 at 10:00 AM

**Eventbrite**

[Find events](#) [My Tickets](#)

Hi Grace, this is your order confirmation for  
**Emerging Trends in Education Law**

Organized by Brownlee LLP

Here are your tickets



**Mobile Tickets**



or



**Paper Tickets**

Open the email attachment  
or [download here](#)

Questions about this event?

[Contact the organizer](#)

Order Summary

19 October 2017

Order #: 686527608

Name	Type	Quantity	Price
Grace Cooke	Individual Registration	1	\$265.60
GST/HST			\$13.28
TOTAL			\$278.88

Charged to: MasterCard - XXXX-XXXXXX [REDACTED]

This charge will appear on your card statement as EB \*Emerging Trends in

This order is subject to Eventbrite [Terms of Service](#), [Privacy Policy](#), and [Cookie Policy](#)

## About this event

Thursday, 16 November 2017 from 8:00 AM to 4:00 PM (MST)

Top of the Inn, Edmonton Delta South  
4404 Gateway Boulevard Northwest  
Edmonton, AB T6H 5C2  
Canada



Add to my calendar:

[Google](#) [Outlook](#) [iCal](#) [Yahoo](#)

## Ticket Information

Ticket #1 — Individual Registration

Name:  
Grace Cooke

Email:  
[grace.cooke@epsb.ca](mailto:grace.cooke@epsb.ca)

Please let us know if you have any food sensitivities.  
no



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-ticket.pdf

VIPHALAY LAOS AND THAI  
RESTAUR  
10724 95 ST NW  
EDMONTON AB

CARD \*\*\*\*\*  
CARD TYPE MASTERCARD  
DATE 2017/09/22  
TIME 3578 13:00:48  
RECEIPT NUMBER  
C84148205-001-340-011-0

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PURCHASE  
AMOUNT \$44.62  
TIP \$6.69  
TOTAL

**\$51.31**  
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MasterCard

**APPROVED**

AUTH# 150048 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT RETAIN THIS  
CC

VIPHALAY RESTAURANT  
10724 95ST, EDMONTON, AB  
(780)423-3213  
STADIUM LOCATION

SALAD ROLLS T1 10.00  
2X @15.00  
LUNCH NOODLE T1 30.00  
TEA T1 2.50  
SUB-TTL 42.50  
ITEM CT 4  
TXBL-1 42.50  
TXBL-TTL 42.50  
TAX 2.12  
**CASH 44.62**  
09-22-2017 11:39  
0001 CLERK25 00022908

Grace Cook and 1 non EPSB  
employee