

**LIZ YULE**  
**ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES**  
**FOR THE PERIOD: SEPTEMBER 2017 to NOVEMBER 2017**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
1-Sep-17	District Support Team Off Site Meeting - Hotel (D. Robertson, A. Anderson, L. Austin, T. Burnstad, G. Cooke, R. MacNeil, L. Morrison, K. Muhlethaler, L. Parker, N. Petersen, K. Pharis, M. Suderman, L. Yule and 1 EPSB employee) (See D. Robertson for receipt)	Accommodations	\$ 188.85	
<b>Sub-Total: Business Travel</b>			<b>\$ 188.85</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
21-Sep-17	2017 United Way Campaign Kickoff Luncheon (D. Robertson, N. Petersen, G. Cooke, M. Suderman, L. Yule, K. Pharis, T. Burnstad, M. Proulx and 2 EPSB Employees) (See D. Robertson for receipt)	Registration Fees	\$ 75.00	
<b>Sub-Total: Conferences</b>			<b>\$ 75.00</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
Nothing to report for this period				
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
25-Aug-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
8-Sep-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
22-Sep-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
6-Oct-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
20-Oct-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
3-Nov-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
17-Nov-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
<b>Sub-Total: Working Sessions</b>			<b>\$ 1,358.77</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,622.62</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.