

NANCY PETERSEN
MANAGING DIRECTOR - STRATEGIC DISTRICT SUPPORTS
FOR THE PERIOD: DECEMBER 2017 to FEBRUARY 2018

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
8-Jan-18	District Support Team Off Site Meeting - Lunch (T. Burnstad, D. Robertson, K. Muhlethaler, N. Petersen, K. Pharis, L. Yule and 1 EPSB employee) (See T. Burnstad For Receipt)	Meals	\$ 27.92	
8-Jan-18	District Support Team Off Site Meeting - Mileage	Transportation	\$ 92.46	
8-Jan-18	District Support Team Off Site Meeting - Hotel	Accommodation	\$ 136.93	Attachment 1
Sub-Total: Business Travel			\$ 257.31	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
8-Dec-17	Leaning Into The Challenge PD - Lunch (T. Burnstad, N. Petersen, M. Suderman And 1 EPSB Employee) (See T. Burnstad For Receipt)	Meals	\$ 11.12	
8-Jan-18	CASS Fall Conference	Registration Fees	\$ 409.02	Attachment 2
8-Jan-18	CASS Fall Conference - Transportation	Mileage	\$ 308.84	
8-Jan-18	CASS Fall Conference - Hotel	Accommodation	\$ 336.74	Attachment 3
8-Jan-18	CASS Fall Conference - Dinner (N. Petersen, R. Macneil, K. Muhlethaler, A. Anderson, L. Morrison, L. Yule, D. Robertson, L. Austin and K. Pharis)	Meals	\$ 22.35	Attachment 4
Sub-Total: Conferences			\$ 1,088.07	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
1-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
15-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
29-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
12-Jan-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
26-Jan-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
9-Feb-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
23-Feb-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,358.77	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,704.15	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

15 Village Drive, RR2
Westerose, AB T0C 2V0
Ph1(877)688-0006 Fax1(780)586-3520
info@villagecreekcountryinn.com

TAX ID: 850794207

Nancy Peterson

Room	Folio	CheckIn	CheckOut	Balance
219	108568	16/08/2017	17/08/2017	0.00
Master Folio		Rack		

Direct Bill: EDMONTON PUBLIC SCHOOLS

Date	Room	Description / Voucher	Charges	Credits	Balance
16/08/2017	219	Room Taxable	129.00	0.00	129.00
16/08/2017	219	GST - 5%	6.45	0.00	135.45
16/08/2017	219	Tourism Levy - 4%	5.16	0.00	140.61
17/08/2017	219	Mastercard - Thank You Nancy	0.00	140.61	0.00

VILLAGE CREEK COUNTRY
INN
15 VILLAGE DR
WESTEROSE AB

CARD TYPE MASTERCARD
DATE 2017/08/17
TIME 5554 12:47:07
RECEIPT NUMBER
C84153967-001-299-006-0

PURCHASE
TOTAL

\$140.61

APPROVED

AUTH# 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

AC
17/08/2017

*ou for staying with us
we appreciate your business*

Payer: Nancy Petersen

Primary Phone:

Registrant Name: Nancy Petersen

Payment Method:

School: Center for Education / Strategic District Supports

Jurisdiction: Edmonton School District No. 7



10127 - 120 Avenue
Grand Prairie AB, T8V 8H8
Phone (780) 882-7988
Fax

Conference	Registrants	Per Registrant	Total
CASS / Alberta Education Annual Learning Conference Only	1	\$420.00	\$420.00
GRAND TOTAL			\$420.00

Paid At: Feb 08, 2018	\$420.00
Balance Due	\$0.00

Payment Method:	Credit
Card Number:	
Order ID:	
Registration Date:	Feb 08, 2018

Conference Information	
CASS / Alberta Education Annual Learning Conference Only	March 21, 2018 7:00pm - 11:00pm March 22, 2018 7:15am - 4:00pm March 23, 2018 7:15am - 12:45pm
Location:	

Session Information	

Notes:	<p>Delegates are asked to pre-pay registration fees whenever possible. If you prefer to be invoiced for the registration fees, please choose "cheque" during registration and your invoice will be attached to your confirmation email. This may be combined with other organizations for one cheque to be sent to NRLC (include a copy of each invoice).</p> <p>Cancellations and Refunds:</p> <p><i>This CASS Cancellation Policy supercedes the standard NRLC Cancellation Policy.</i></p> <p>Subject to the following administrative and/or expenses charges:</p> <ul style="list-style-type: none">• Less than 14 Days: 15%• Less than 7 Days: 50%• No Notification: No Refund.
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**INNS
& SUITES**

3503 114th Avenue S.E.
Calgary, AB T2Z 3X2
Phone: (403) 256-5352
Fax: (403) 256-5321

GUEST
ACCOUNT

PETERSEN NANCY

9925 109 STREET

SUITE 1200

EDMONTON, AB

T5K 2J8

CASS COLLEGE AB SCHOOL SUPERIN

Arrive 11/01/17 Depart 11/03/17

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
11/01/17	EN	2-Accommodat		154.00
11/01/17	EN	3-Tourism Le	On Accommodation	6.16
11/01/17	EN	28-DMF		4.62
11/01/17	EN	3-Tourism Le	On DMF	0.18
11/02/17	AM	2-Accommodat		154.00
11/02/17	AM	3-Tourism Le	On Accommodation	6.16
11/02/17	AM	28-DMF		4.62
11/02/17	AM	3-Tourism Le	On DMF	0.18
			GST On Accommodatio	15.40
			GST On DMF	0.46
			Tax Reg. # 858136013RT0001	

BILLING INSTRUCTIONS

BALANCE DUE

345.78

COMPANY

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

ATTENTION

X



3503 114th Avenue S.E.
Calgary, AB T2Z 3X2
Phone: (403) 256-5352
Fax: (403) 256-5321

www.serviceplusinns.com
Toll Free: 1-888-875-INNS (4667)

Deerfoot Inn & Casino
1000, 11500-35 Street S.E
Calgary, Alberta
(403) 236-7529

11/02/2017

Table 38/1

7:17 PM

Guests: 2

40091

TERIYAKI SALMON	21.95
FISH N' CHIPS	17.95
DEERFOOT BISON BURGER	14.25
SUB YAM FRIES	1.99
WH SIDE MUSHROOMS	3.00
DEERFOOT BISON BURGER	14.25
STEAK SANDWICH (4 @ 17.25)	69.00
STEAK SANDWICH	17.25
SUB YAM FRIES	1.99
PURK SCHNITZEL	17.25

Subtotal 178.88

Tax 8.94

Total 187.82

Balance Du \$ 187.82

Not Applicable

Print Name _____

Not Applicable

= Total: _____

X _____

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bands every weekend!
G# 878256213RT0001

WILD HORSE PUB
1000-11500 35 STREET SE
CALGARY,AB T2Z3W4
4033464545

SALE

MID: 5739933

TID: 013

Batch #: 222

11/02/17

APPR CODE: 212118

/

AMOUNT	\$187.82
TIP	\$18.78
TOTAL	\$206.60

APPROVED

TVR: 00 00 00 80 00

TSI: E8 00

BY ENTERING A VERIFIED PIN. CARDHOLDER AGREES
TO PAY ISSUER SUCH TOTAL IN ACCORDANCE WITH
ISSUERS AGREEMENT WITH CARDHOLDER
ACCORDANCE WITH ISSUER'S
AGREEMENT
WITH CARDHOLDER

THANK YOU
PLEASE COME AGAIN

CUSTOMER COPY