

KATHY MUHLETHALER
ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES
FOR THE PERIOD: DECEMBER 2017 to FEBRUARY 2018

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
8-Jan-18	District Support Team Off Site Meeting - Lunch (T. Burnstad, D. Robertson, K. Muhlethaler, N. Petersen, K. Pharis, L. Yule and 1 EPSB employee) (See T. Burnstad For Receipt)	Meals	\$ 27.92	
Sub-Total: Business Travel			\$ 27.92	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
8-Jan-18	CASS Fall Conference - Dinner (N. Petersen, R. Macneil, K. Muhlethaler, A. Anderson, L. Morrison, L. Yule, D. Robertson, L. Austin and K. Pharis) (See N. Petersen For Receipt)	Meals	\$ 22.35	
Sub-Total: Conferences			\$ 22.35	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
4-Dec-17	Lunch Meeting (K. Muhlethaler and 1 EPSB Employee)	Meals	\$ 21.94	Attachment 1
4-Dec-17	Lunch Meeting (K. Muhlethaler and 1 EPSB Employee)	Meals	\$ 18.15	Attachment 2
1-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
15-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
29-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
12-Jan-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
26-Jan-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
9-Feb-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
23-Feb-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,398.86	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,449.13	

Notes: (1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

K. Muhlethaler and one
EPSB employee

SORRENTINO'S ON 95TH
10844 95 STREET

EDMONTON, AB T5H 2E4
TEL (780) 425-0960

[REDACTED]

Sale

[REDACTED]

Amount: \$ 38.27
Tip: \$ 6.89

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Total: CAD\$ 45.16

APPROVED 03654S
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NO SIGNATURE REQUIRED

28-Nov -17 13:41:23

MERCHANT COPY
THANK YOU

SORRENTINO'S
LITTLE ITALY

[REDACTED]

8 ED

TBL 1/1

GST 2

NOV28'17 12:02PM

1 BENEDETTO SPARK	6.95
1 1/2 ARRABBIATE	11.00
1 PM/TORTELLONI	10.00
2 CAPPUCCINO	8.50

SUBTOTAL	36.45
G.S.T	1.82
TOTAL DUE	38.27

APRIL IS GARLIC FESTIVAL
SEPT IS MUSHROOM FEST
JOIN THE SORRENTINO FAMILY
VISIT CAFFESORRENTINO.COM
THANK YOU
PLEASE PAY SERVER

SAIGON PARADISE

Edmonton, Alberta T5E 4E2
Tel: (780) 475-8282

Date	Table No.	Persons	No
		2	

REQUIREMENT: Sharing/Personal

S P

Combo B (Gia) 15.00

(1/2 CG + Ran)

Combo C (Ran) 15.00

13

Sub Total

G.S.T.

Total

Thank You

GUEST

DATE

AMOUNT

SAIGON PARADISE

Edmonton, Alberta T5E 4E2
Tel: (780) 475-8282

G.S.T. #

No

Thank You

SAIGON PARADISE RESTAURA

EDMONTON, AB. T5E 4E2
780-475-8282

SALE

Server #:

Batch #:

11/21/17

APPR CODE:

Trace: 2

MASTERCARD

*****8669

12:46:02

Chip
/

AMOUNT

\$31.50

TIP

\$5.67

TOTAL

\$37.17

APPROVED

THANK YOU / MERCI

CUSTOMER COPY

K. Muhlethaler and one EPSB
employee

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