

TRISHA ESTABROOKS
BOARD OF TRUSTEES - WARD D
FOR THE PERIOD: DECEMBER 2017 to FEBRUARY 2018

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Business Travel		\$ -	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
7-Dec-18	PSBAA Fall Event Conference	Registration Fees	\$ 217.71	Attachment 1
	Sub-Total: Conferences		\$ 217.71	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	Sub-Total: Hospitality		\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
24-Jan-18	Trustees Retreat Dinner (M. Draper, B. Stirling, S. Adams, M. Janz, K. Gibson, T. Estabrooks & S. Dunn) (See M. Draper for receipt)	Meals	\$ 32.34	
1-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 375.23	
15-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
29-Dec-17	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
12-Jan-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
26-Jan-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
9-Feb-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
23-Feb-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Sub-Total: Working Sessions		\$ 1,183.91	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,401.62	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



PUBLIC SCHOOL BOARDS'
ASSOCIATION OF ALBERTA

Invoice

Date	Invoice #
2017-11-23	2017-164

Invoice To
Edmonton Public Schools One Kingsway Edmonton, AB T5H 4G9

Fall Events
November 15 - 17, 2017
Double Tree by Hilton, West Edmonton

Registrants	Amount
<div></div> Trisha Estabrooks GST	728.57 728.57 214.28 83.58

GST # 122508617RT0001

Total Amount Due \$1,755.00
Account: 700104
Cost Centre: 6121

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