

**MICHAEL JANZ**  
**BOARD OF TRUSTEES - WARD F**  
**FOR THE PERIOD: MARCH 2018 to MAY 2018**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
25-Apr-18	Civic Governance Forum Conference - Air fare	Transportation	\$ 484.17	<a href="#">Attachment 1</a>
25-Apr-18	Civic Governance Forum Conference - Hotel	Accommodation	\$ 331.82	<a href="#">Attachment 2</a>
19-Apr-18	Public School Boards Association Meeting	Registration fees	\$ 667.66	<a href="#">Attachment 3</a>
28-May-18	SocialWest 2018 Conference	Registration fees	\$ 448.89	<a href="#">Attachment 4</a>
29-May-18	Social School Conference	Registration fees	\$ 101.23	<a href="#">Attachment 5</a>
	<b>Sub-Total: Conferences</b>		<b>\$ 2,033.77</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
23-May-18	Meeting with Constituents	Meal	\$ 16.33	<a href="#">Missing receipt</a>
	<b>Sub-Total: Hospitality</b>		<b>\$ 16.33</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
19-Apr-18	Labour Appreciation Night (S.Dunn, T.Estabrooks, M.Janz and B. Stirling)(See M.Janz for receipt)	Meals	\$ 87.64	<a href="#">Attachment 6</a>
9-Mar-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
23-Mar-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
6-Apr-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
20-Apr-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
4-May-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
18-May-18	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 993.37</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 3,043.47</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



## eTicket Receipt

### Prepared For

JANZ/MICHAEL C MR [ADT]

RESERVATION CODE	
ISSUE DATE	01Mar18
TICKET NUMBER	
ISSUING AIRLINE	WEST JET
ISSUING AGENT	

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
23Mar18	WESTJET WS 141	EDMONTON INTL AB, CANADA  Time 5:15pm	VANCOUVER BC, CANADA  Time 5:52pm Terminal MAIN TERMINAL	Seat Number 10D (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis QAH Not Valid Before 23MAR18 Not Valid After 23MAR18
27Mar18	WESTJET WS 180	VANCOUVER BC, CANADA  Time 2:00pm Terminal MAIN TERMINAL	EDMONTON INTL AB, CANADA  Time 4:26pm	Seat Number 04D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis IA14SK Not Valid Before 27MAR18 Not Valid After 27MAR18

## Allowances

### Baggage Allowance

YEG to YVR - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YVR to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

Carry On Allowances

YEG to YVR , YVR to YEG - 1 Piece (WS - WESTJET)

### Carry On Charges

YEG to YVR , YVR to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - [REDACTED]
Fare Calculation Line	YEA WS YVR Q42.30 282.00WS YEA57.00CAD381.30END
Fare	CAD 381.30
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 20.98 XG8 (XG8)
	CAD 14.25 CA4 (CA4)
	CAD 50.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 2.50 XG9 (XG9)
Total Fare	CAD 493.03

## Other Charges

SEAT ASSIGNMENT # [REDACTED] (YVR-YEG / QTY 1)	CAD 10.00
Taxes	CAD 0.50
Form of Payment	CREDIT CARD - [REDACTED]
Total	CAD 10.50
Total Fare and Other Charges	CAD 503.53

### Positive identification required for airport check in

#### Notice:

#### Travel info

**QST # 1202807956TQ0001 GST # 866112535**

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)

- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [WestJet Rewards account](#).

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

[Important Legal Notices](#)



1180 West Hastings Street  
Vancouver, BC V6E 4R5  
Tel: (604) 697-0202 Fax: (604) 697-0123

**Mr Michael Janz**  
1 Kingsway NW  
Edmonton AB T5H 4G9

## Receipt

Invoice date 3/27/2018  
Our reference [REDACTED]

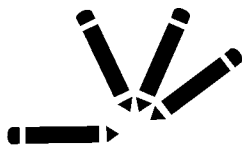
Guest	Mr Michael Janz	Arrival	3/23/2018	Departure	3/25/2018	Room	1110
Date	Description	Quantity	Unit Price	Total (CAD)			
3/23/2018	Room Charge	1	145.00	145.00			
3/23/2018	DMF @1.293% Plus Taxes	1	1.87	1.87			
3/23/2018	Federal Tax GST	2	0.00	7.34			
3/23/2018	Provincial Room Tax	2	0.00	11.75			
3/23/2018	Municipal Room Tax	2	0.00	4.41			
3/24/2018	Room Charge	1	145.00	145.00			
3/24/2018	DMF @1.293% Plus Taxes	1	1.87	1.87			
3/24/2018	Federal Tax GST	2	0.00	7.34			
3/24/2018	Provincial Room Tax	2	0.00	11.75			
3/24/2018	Municipal Room Tax	2	0.00	4.41			
			Total invoice		340.74		
3/25/2018						-340.74	
			Total Paid		-340.74		
			Total Due		0.00		

Total GST 14.68

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X \_\_\_\_\_

For reservations: [www.coasthotels.com](http://www.coasthotels.com) or 1-800-663-1144



PUBLIC SCHOOL BOARDS'  
ASSOCIATION OF ALBERTA

## Invoice

Date	Invoice #
2018-04-19	2018-063

Invoice To
Edmonton Public Schools One Kingsway Edmonton, AB T5H 4G9

**Public School Boards Council Meeting**  
**April 12-14, 2018**  
**Double Tree West Edmonton**

Registrants	Amount
Michael Janz	547.62
Michael Janz - Late Registration Fee	109.53
GST	32.85

GST # 122508617RT0001

**Total Amount Due** \$690.00

#12, 10227 118 Street, Edmonton, Alberta T5K 2V4  
businessmanager@public-schools.ab.ca  
780-479-8080



## Fwd: Order complete: SocialWest 2018

1 message

**Michael Janz, Trustee** <michael.janz@epsb.ca>

Sat, May 5, 2018 at 4:01 PM

To: [REDACTED]

I'll also need to put this down for my reimbursement! Thank you!

Begin forwarded message:

**From:** SocialWest <[socialwest@buytickets.at](mailto:socialwest@buytickets.at)>

**Subject:** Order complete: SocialWest 2018

**Date:** May 5, 2018 at 4:01:06 PM MDT

**To:** [REDACTED]

**Reply-To:** SocialWest <[info@socialwest.ca](mailto:info@socialwest.ca)>

## Thank you for your order

Dear Micahel Janz,

Thank you for the order you recently placed for tickets to SocialWest 2018. The largest Social Media and Digital Marketing Conference on the Prairies.

## Your e-ticket



Please bring this e-ticket with you to the event. This single e-ticket is valid for your whole order. Personal details such as your address may be used for verification on entry.

## Order Summary

Item	Price	Fee	Quantity	Subtotal
Full SocialWest Ticket (inc. Michael Janz)	424.00	15.00	1	439.00
GST (78165 9297 RT0001) (5%)				21.95
<b>Total</b>				<b>CAD460.95</b>

## Event Details

**Event name:** SocialWest 2018

**Event date:** Wed 13 June 2018 5:00 pm - Fri 15 June 2018 6:00 pm

**Venue:** Eau Claire Market Cinemas ([200 Barclay Parade SW #202, Calgary, AB T2P 4R5](#))

## Hotel Discount



SocialWest attendees are invited to book room at the [Sheraton Suites Eau Claire](#), which is just steps from our conference. (Like maybe 20 steps) Our allotted rooms for Wednesday and Thursday night have all been booked. We do still have some rooms available on Friday night. . Our conference rate is \$189/night. To book, simply contact [reservations@sheratonsuites.com](mailto:reservations@sheratonsuites.com) or call (403) 517-6600, reference the code SF13AA or SocialWest.

## Transportation Discount

[WestJet](#) is offering SocialWest attendees 10% off Econo and 15% off Plus base fares for travel between Calgary and anywhere WestJet flies in North America. Travel from: June 6 – 23, 2018. Coupon code: L4RLDW7

[Red Arrow](#) is offering SocialWest attendees 10% off regular fares - use discount code SOCIALW18.

If you have any questions, please send an email to [info@socialwest.ca](mailto:info@socialwest.ca).

Thanks again!

Yours truly,  
Mike Morrison  
SocialWest

*As a friendly reminder, with your ticket purchase you agreed to the following terms and conditions:*

### Refunds



**Fwd: Order receipt from The Social School**

2 messages

Michael Janz

Tue, May 1, 2018 at 1:55 PM



----- Forwarded message -----  
From: <[hello@thesocialschool.ca](mailto:hello@thesocialschool.ca)>  
Date: Thu, Feb 8, 2018 at 1:34 PM  
Subject: Order receipt from The Social School




Thank you for your order with The Social School! We can hardly wait to work with you.

Your order details are as follows:

Order# 2322

## Order Summary

Name	Price	Qty	Total
 Social School Edmonton – Phase 1 Ticket	\$99.00	1	\$99.00
Tax			\$4.95
Order Total			\$103.95

### Billing Information



Billing Address: Michael Janz Edmonton Public Schools 1 Kingsway Edmonton, Alberta T6E 2G5 Canada

P: 

### Payment Summary

Today \$103.95



**Fw: Transaction Receipt - Do Not Reply**

1 message

Thu, Apr 12, 2018 at 1:52 PM

To: [REDACTED]

Here you go, have a great weekend.  
perri

**From:** UNITED WAY OF THE ALBERTA <esp\_receipt@moneris.com>**Sent:** April 12, 2018 9:21 AM**To:** [REDACTED]**Subject:** Transaction Receipt - Do Not Reply

Labour Appreciation Night with Trustees S. Dunn (\$87.65), T. Estabrooks (\$87.65), M. Janz (\$87.64) and B. Stirling (\$87.64).

UNITED WAY OF THE ALBERTA  
[15132 Stony Plain Road](#)  
Edmonton AB  
T5P 3Y3  
T: 780-990-1000  
F: 780-990-0203

All Funds are in Canadian Currency

## TRANSACTION RECORD

-----  
APPROVED  
-----

## TYPE PURCHASE

ORDER ID Labour EPSB [REDACTED]

CUSTOMER ID Labour EPSB [REDACTED]

AMOUNT (CAD) \$360.00

CARD NUM [REDACTED]  
ACCOUNT [REDACTED]

DATE Apr 12 2018 09:19AM

REF NUM [REDACTED]

AUTH CODE [REDACTED]

-----  
APPROVED - THANK YOU 027  
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## REFUND POLICY

Refunds/Exchanges will be honored up to 30 days