EDMONTON PUBLIC SCHOOLS

DARREL ROBERTSON

SUPERINTENDENT OF SCHOOLS

FOR THE PERIOD: MARCH 2018 to MAY 2018

DATE [1]	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT [2] [3] [4]	ATTACHMENTS
1) BUSINESS TRAVEL				
meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.				
	Nothing to report for this period		$ -	
	Sub-Total: Business Travel		**$ -**	
2) CONFERENCES				
costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.				
	Nothing to report for this period		$ -	
	Sub-Total: Conferences		**$ -**	
3) HOSPITALITY (Hosting)				
cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB				
	Nothing to report for this period		$ -	
	Sub-Total: Hospitality		**$ -**	
4) WORKING SESSIONS				
cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business				
6-Mar-18	Teacher Collaboration Committee (K. Pharis, R.MacNeil, L.Yule, M.Suderman, D.Robertson, L. Morrison, N.Petersen and 103 EPSB employees) *(see K.Pharis for receipt)*	Meals	$ 12.84	
9-Mar-18	Bi-Weekly Car Allowance	Other Costs	$ 576.92	
23-Mar-18	Bi-Weekly Car Allowance	Other Costs	$ 576.92	
6-Apr-18	Bi-Weekly Car Allowance	Other Costs	$ 576.92	
20-Apr-18	Bi-Weekly Car Allowance	Other Costs	$ 576.92	
4-May-18	Bi-Weekly Car Allowance	Other Costs	$ 576.92	
18-May-18	Bi-Weekly Car Allowance	Other Costs	$ 576.92	
	Sub-Total: Working Sessions		**$ 3,474.36**	
		TOTAL EXPENSES REPORTED FOR THE PERIOD	**$ 3,474.36**	

Notes:

(1) Invoice date may not coincide with the expense reporting period
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.