

MADONNA PROULX
MANAGING DIRECTOR - FINANCIAL SERVICES
FOR THE PERIOD: JUNE 2018 to AUGUST 2018

| DATE ⁽¹⁾ | DESCRIPTION OF EVENT | EXPENSE TYPE | NET AMOUNT ^{(2) (3) (4)} | ATTACHMENTS |
|---|--|------------------|-----------------------------------|------------------------------|
| 1) BUSINESS TRAVEL | | | | |
| <i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i> | | | | |
| 4-Jun-18 | Zone 2/3 meeting - Air fare | Transportation | \$ 446.08 | Attachment 1 |
| 18-Jul-18 | ASBOA meeting (M.Proulx with 2 EPSB employees and 1 Guest) | Meal | \$ 9.53 | Attachment 2 |
| Sub-Total: Business Travel | | | \$ 455.61 | |
| 2) CONFERENCES | | | | |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i> | | | | |
| 20-Jul-18 | Oracle Openworld 2018 conference - Air fare (see T.Burnstad for receipt) | Transportation | \$ 417.32 | |
| 24-Jul-18 | ASBOA Annual Conference | Registration fee | \$ 812.80 | Attachment 3 |
| 31-Jul-18 | RIMS Conference 2018 | Registration fee | \$ 862.50 | Attachment 4 |
| 31-Jul-18 | RIMS Conference 2018 - Air fare | Transportation | \$ 819.24 | Attachment 5 |
| Sub-Total: Conferences | | | \$ 2,911.86 | |
| 3) HOSPITALITY (Hosting) | | | | |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i> | | | | |
| Nothing to report for this period | | | \$ - | |
| Sub-Total: Hospitality | | | \$ - | |
| 4) WORKING SESSIONS | | | | |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i> | | | | |
| 10-Aug-18 | Finance Luncheon Meeting (T. Burnstad with M. Proulx, 1 EPSB employee and Guest) | Meal | \$ 24.55 | |
| <i>(See T.Burnstad for receipt)</i> | | | | |
| 1-Jun-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 15-Jun-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 29-Jun-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 13-Jul-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 27-Jul-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 10-Aug-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 24-Aug-18 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| Sub-Total: Working Sessions | | | \$ 930.28 | |
| TOTAL EXPENSES REPORTED FOR THE PERIOD | | | \$ 4,297.75 | |

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



eTicket Receipt

Prepared For
PROULX/MADONNA MS

| | |
|------------------------|--------------------------|
| RESERVATION CODE | ██████████ |
| ISSUE DATE | 29May18 |
| TICKET NUMBER | ████████████████████ |
| ISSUING AIRLINE | WEST JET |
| ISSUING AGENT | WestJet/SDX |
| ISSUING AGENT LOCATION | CAMBRIDGE BAY NU, CANADA |
| FREQUENT FLYER NUMBER | ████████████████ |

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL | OTHER NOTES |
|-------------|--|---|---|--|
| 11Jun18 | WESTJET WS 3165 Operated by: WESTJET ENCORE | EDMONTON INTL AB, CANADA Time 6:00am | FORT MCMURRAYAB, CANADA Time 7:04am Terminal MAIN TERMINAL | Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis PA10L Not Valid Before 11JUN18 Not Valid After 11JUN18 |
| 11Jun18 | WESTJET WS 3362 Operated by: WESTJET ENCORE | FORT MCMURRAYAB, CANADA Time 4:10pm Terminal MAIN TERMINAL | EDMONTON INTL AB, CANADA Time 5:15pm | Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis PA10L Not Valid Before 11JUN18 Not Valid After 11JUN18 |

Allowances

Baggage Allowance

YEG to YMM - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YMM to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 25.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 35.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YEG to YMM , YMM to YEG - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YMM , YMM to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

| | |
|------------------------------------|--|
| Form of Payment | ██████████ ██████████ ██████████ ██████████ |
| Fare Calculation | YEA WS YMM164.00WS YEA164.00CAD328.00END |
| Fare | CAD 328.00 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |
| | CAD 18.31 XG8 (XG8) |
| | CAD 14.25 CA4 (CA4) |
| | CAD 70.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 3.50 XG9 (XG9) |
| Total Fare | CAD 458.06 |

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-

8538 (1-888-WESTJET).

Westjet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used Westjet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [Westjet Rewards account](#).

Carbonzero and Westjet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)

Tim Hortons

9701 Hardin Street, Fort McMurray, AB, T9H 1L2
(780)-743-1240

Take Out

| | |
|---------------------|--------|
| 1 BELT Combo | \$6.99 |
| 1 Bacon - BELT | |
| 1 Bgl-12 Grain | |
| 1 Hashbrown | |
| 1 MD Original Blend | |
| 1 Double Double | |
| 1 BELT Combo | \$6.99 |
| 1 Bacon - BELT | |
| 1 Bgl-12 Grain | |
| 1 Hashbrown | |
| 1 MD Specialty Tea | |
| 1 Earl Grey | |
| 2 Cream | |
| 1 BELT Combo | \$6.99 |
| 1 Bacon - BELT | |
| 1 Bgl-12 Grain | |
| 1 Hashbrown | |
| 1 MD Original Blend | |
| 1 Milk | |
| 1 BELT Combo | \$6.99 |
| 1 Bacon - BELT | |
| 1 Bgl-12 Grain | |
| 1 Hashbrown | |
| 1 MD Orgn Steep Tea | |
| 1 Milk | |
| 1 Guest: madonna | |

Subtotal: \$27.96

GST: \$1.40

Total Tax: \$1.40

Grand Total: \$29.36

Change Due: \$0.00

Cashier: [REDACTED]

Thank you for stopping by!

Tell us how we did at

www.telltimhortons.com 1-888-601-1616

GST/HST #:

06-11-2018 07:44:30 AM

Receipt #: 320557303

Order ID: 321166103

Card Entry:CHIP

Trans Type:Purchase

Term #:

REF #:

Application Label:

AID #:

FUR #:

ISI #:

Auth #:094422

\$29.36

Approved

ASBOA meeting June 11, 2018

ASBOA meeting Fort McMurray

Madonna Proulx + 2 EPSB

employees + 1 Guest from Alberta
Education



ASBOA

#1200, 9925 - 109 Street
Edmonton, Alberta T5K 2J8
Canada

INVOICE

Invoice No.: 420017
Date: 04/19/2018
Ship Date:
Page: 1
Re: Order No.

Sold to:

Edmonton S.D. #7
Accounts Payable
Centre for Educ., One Kingsway
Edmonton, Alberta T5H 4G9

Ship to:

Edmonton S.D. #7
Accounts Payable
Centre for Educ., One Kingsway
Edmonton, Alberta T5H 4G9

Business No.: 774480891RT0001

| Quantity | Description | Tax | Unit Price | Amount |
|---|--|-----|---------------|--------|
| | Annual Conference - Madonna Proulx - 200001611 | G | | 800.00 |
| | G - GST 5% | | | |
| | GST | | | 40.00 |
| ASBOA GST: #10673 3124 RT0001 | | | | |
| Shipped By: Tracking Number: | | | Total Amount | 840.00 |
| Comment: Payment is due upon receipt of Invoice | | | Amount Paid | 0.00 |
| Sold By: | | | Amount Owning | 840.00 |



Madonna Proulx, Managing Director Financial Services <madonna.proulx@epsb.ca>

RIMS 2018 Canada Conference Attendee Registration Confirmation

1 message

rims_registration@goeshow.com <rims_registration@goeshow.com>
To: madonna.proulx@epsb.ca

Tue, Jun 19, 2018 at 1:18 PM




Dear Madonna Proulx,



Thank you for registering for RIMS 2018 Canada Conference, September 23-26,
at the St. John's Convention Centre in St. John's, Newfoundland & Labrador.

As a registered attendee, you are eligible to receive discounted hotel rates.

Please note, you must make your reservation by August 23, 2018 in order to receive the discounted rate.

| Scan at the Express Check-In | Registration Information |
|--|---|
|  | Madonna Proulx Managing Director, Finance Edmonton Public Schools Centre for Education Edmonton, AB T5H 4G9 Canada Cell: [REDACTED] E-mail: madonna.proulx@epsb.ca |
| If you are having trouble viewing the above barcode image, click here to print your barcode. | |

Housing Information

As a registered attendee, you are eligible to book through RIMS Canada Conference hotel block. Click on the Book Housing icon to make your hotel reservation. If you prefer to call for reservation, you will need your badge number 946319. Please call Connections Housing at +1 (844) 212-RIMS [7467] / +1 (404) 378-6024 (Canada / International), 9:00 am – 7:00 pm EST, Monday thru Friday or email RIMS@Connectionshousing.com.



If you have any questions or need assistance regarding your room reservation, please email RIMS@connectionshousing.com or call at +1 844-212-7467 or +1 404-378-3024.

For questions regarding your registration, please contact the registration call center at rims_registration@goeshow.com or call at +1-847-620-4473 or +1-866-538-3858.

Conference Badge WILL NOT be mailed in advance.

You will receive an email with a unique bar code one week prior to the show. Please bring this bar code email with you to retrieve your badge, badge holder, ribbons and tickets, program books and meeting bag at the Badge Pick-Up counter located in the Main Lobby of St. John's Convention Centre. Please be sure that you have provided the correct email address in order to receive the unique barcode confirmation.

Attendee Service Center

To make any edits to your sessions/events selected, or to add additional registration items, please visit the Attendee Service Center at www.rims.org/ASCCanada. Please enter your RIMS account login and password.

In the Attendee Service Center you can:

- Edit and/or upgrade registration
- Print/Pay invoice
- Resend registration confirmation
- Purchase Welcome Party Tickets
- Build Conference Agenda
- Download Session Handouts (available 1 week before the event)

AIR TRAVEL: St John's, New Foundland & Labrador is served by the St. John's International Airport (YYT) and is less than 10 km from downtown. Check out our [Hotel/Travel](#) page to browse discounted airfares to maximize your transportation savings.

LOCAL INFORMATION: Please visit [New Foundland and Labrador Travel Page](#) for information on restaurants, nightlife and attractions.

CONNECT WITH EXHIBITORS: The RIMS Canada 2018 Exhibit Hall will provide you with the products, solutions and technologies you need to advance your risk strategy. Not only will you discover the latest technologies and tools available, but you will have the opportunity to meet one-on-one with representatives who can offer you an array of services and expertise. Pre-book appointments with exhibitors on your must-see list before you arrive at the conference. Exhibitors are listed by product category or name in our [Virtual Exhibit Hall](#).

Please note: The RIMS Canada 2018 Exhibit Hall is located at the Mile One Centre.

Mile One Centre
[50 New Gower St.](#)
St. John's, NL A1C 1J3

SOCIAL MEDIA: Follow the latest updates on Twitter at @RIMSCanada, Facebook at www.facebook.com/RIMSorg, and Instagram at @RIMSorg. Don't forget to use the #RIMSCanada2018 hashtag to be part of the conversation!

MOBILE APP: Available in early June 2018, download the RIMS Canada 2018 Mobile App to enhance your conference experience. Visit the App Store or Google Play on your device and search for "RIMS Events".

CANCELLATIONS/SUBSTITUTIONS/REFUNDS: Requests for a registration upgrade may be done online by editing your registration at www.rims.org/ASCCanada.

Requests for any changes to your registration must be submitted in writing by August 17, 2018, by emailing rims_registration@goeshow.com. All requests are subject to a CAD \$75 administrative fee. Refunds are not given after August 17, 2018 and RIMS will not reimburse you if you do not attend.

All refund requests made before August 17 will be issued, minus a CAD \$75 administrative fee, within 30 business days after confirmation of receiving the request.

Cancellation refund requests made after August 17 will be reviewed for approval after the conference.

Please note: All administrative fees, additional registration items (such as the opening ticket fee[s]) and onsite registration fees are non-refundable.

RIMS reserves the right to cancel this Conference if force majeure conditions warrant. In the event of such a cancellation, registration fees will be refunded. However, RIMS is not responsible for any travel or lodging expenses incurred due to cancellation of the Conference. If for any reason you must cancel your Conference registration, please remember to cancel your housing arrangements separately. RIMS is not responsible for hotel no-show fees or any travel or lodging expenses you might incur.

Substitutions: Requests to substitute or transfer your registration must be submitted in writing by emailing rims_registration@goeshow.com. No substitution fee until July 31, 2018. After July 31, 2018 all requests are subject to a CAD \$75 administrative fee. After September 20, 2018, requests to substitute or transfer your registration must be presented onsite at the St. John's Convention Centre and are subject to a CAD \$100 onsite administrative fee.

All substitutions are subject to an administrative fee, **plus** any additional fees as a result of differences in the member type (e.g., transferring a member registration to a non-member registration). The individual submitting the substitution request is responsible for all financial obligations (any balance due) associated with that substitution.

BADGE ETHICS, COUNTERFEITING AND THEFT: Only persons registered for this conference and wearing the proper badge will be admitted to education sessions, RIMS meal functions and receptions. For security and safety, badges must be worn in the Center at all times.

Anyone found to be counterfeiting, copying or sharing conference name badges, or using a guest badge when s/he is not eligible for a guest badge, may be subject to sanctions up to and including removal from the conference and revocation of RIMS membership.

INFORMATION: If you need further assistance, please email the RIMS Registration Call Center at RIMS_Registration@goeshow.com or call at +1-847-620-4473 or +1-866-538-3858.

Thank you for your interest and support of this event.

We look forward to welcoming you to RIMS 2018 Canada Conference on September 23-26.

St. John's Convention Centre
50 New Gower St
St. John's, NL A1C 1J3

Sincerely,

RIMS

You're registered for:

Badge ID#: [REDACTED]

| Sales Date | Description | Unit Price | Qty | Gross Amount |
|--------------------|---------------------------------------|------------|-----|-----------------|
| 06/19/18 | Full Conference Organizational Member | \$750.00 | 1 | \$750.00 |
| 06/19/18 | HST Sales Tax | \$112.50 | 1 | \$112.50 |
| Total Sales | | | | \$862.50 |
| 06/19/18 | Payment By [REDACTED] | | | (\$862.50) |
| Balance Due | | | | \$0.00 |

Click below to download your invoice to print and keep for your records:



Click to View

Attendee Service Center: http://events.rims.org/canada/2018/register_update.cfm

****Use your RIMS Login and Password to enter the Attendee Service Center.****

©2018 RIMS - All Rights Reserved.



PLEASE NOTE DIFFERENCE OF COST ON
RECEIPT, FLIGHT WAS CHANGED RESULTING
IN A CREDIT OF \$58.80 IN WESTJET DOLLARS.
CANCELLED TICKET IS ATTACHED

eTicket Receipt

M. Proulx - Flight to RIMS Conference St. Johns,
NF September 23 - 26, 2018

Prepared For
PROULX/MADONNA D MS


| | |
|-----------------------|-------------|
| RESERVATION CODE | |
| ISSUE DATE | 25Jun18 |
| TICKET NUMBER | |
| ISSUING AIRLINE | WEST JET |
| ISSUING AGENT | WestJet/SDX |
| FREQUENT FLYER NUMBER | |

Itinerary Details

| TRAVEL DATE | AIRLINE | DEPARTURE | ARRIVAL | OTHER NOTES |
|-------------|-------------------|--|--|--|
| 21Sep18 | WESTJET WS 426 | EDMONTON INTL AB, CANADA T me 12:05am | TORONTO ON, CANADA T me 5:43am Term na TERMINAL 3 | Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DC21LK Not Valid Before 21SEP18 Not Valid After 21SEP18 |
| 21Sep18 | WESTJET WS 324 | TORONTO ON, CANADA T me 7:00am Term na TERMINAL 3 | ST JOHNS NF, CANADA T me 11:27am | Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DC21LK Not Valid Before 21SEP18 Not Valid After 21SEP18 |
| 29Sep18 | WESTJET WS 549 | ST JOHNS NF, CANADA T me 5:00pm | TORONTO ON, CANADA T me 7:02pm Term na TERMINAL 3 | Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DC21ULK Not Valid Before 29SEP18 Not Valid After 29SEP18 |
| 29Sep18 | WESTJET WS 443 | TORONTO ON, CANADA T me 8:00pm Term na TERMINAL 3 | EDMONTON INTL AB, CANADA T me 10:10pm | Seat Number CHECK-IN REQUIRED Baggage Allowance NIL Booking Status OK TO FLY Fare Basis DC21ULK Not Valid Before 29SEP18 Not Valid After 29SEP18 |

Payment/Fare Details

| | |
|-----------------------|--------------------------------------|
| Fare Calculation Line | YEA WS X/YTO WS YYT319.00WS X/YTO WS |
|-----------------------|--------------------------------------|

| | |
|------------------------------------|--|
| | YEA289.00CAD608.00END |
| Exchanged Ticket |  |
| Fare | CAD 608.00 |
| Change Fee | CAD 25.00 |
| Tax on change fee | CAD 1.25 |
| Taxes/Fees/Carrier-Imposed Charges | CAD 46.00 YQI (OTHER AIR TRANSPORTATION CHARGES) |
| | CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE) |
| | CAD 73.00 SQ (AIRPORT IMPROVEMENT FEE (AIF)) |
| | CAD 6.29 RC2 (HARMONIZED SALES TAX (HST)) |
| | CAD 33.41 XG8 (GOODS AND SERVICES TAX (GST)) |
| | CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST)) |
| Total Fare | CAD 782.45 |

Positive identification required for airport check in

Notice:

Travel info

QST # 1202807956TQ0001 GST # 866112535

For details about flying with WestJet, print [the important flight information package](#) or browse our travel info:

- [Baggage fees](#) (\$25-\$118 per bag; additional \$75-\$88.50 per bag for overweight or oversize)
- [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
- [Children, infants and expectant mothers](#)
- [Fare options](#) (Econo, Flex, Plus, and Member Exclusive)
- [Guests with special needs](#)
- [ID requirements](#)
- [Inflight services](#) (Inflight entertainment and buy-on-board menu)
- [Seat selection](#) (Seat maps, seats in Plus)

At WestJet, getting you to your destination safely and on time are top priorities for us. To help ensure an on-time departure, we adhere to our [check-in and baggage cut-off times](#). Please make sure you're familiar with these rules, and give yourself enough time to get through security and arrive at your departure gate on time or we will deny boarding.

If you fail to show for the first flight segment of a round trip or multi-segment reservation, all remaining flights segments, including return flights, will automatically be cancelled and the total fare paid will be forfeited without compensation. To change or cancel your reservation, you can [manage your booking online](#) or call 1-888-937-

8538 (1-888-WESTJET).

WestJet and the Canadian Transportation Agency want to make you aware of your rights as a traveller. Visit [Flight and service disruptions](#) for an in-depth explanation.

Travelling with one of our airline partners? Be sure to familiarize yourself with the fees for your journey by visiting our [airline partners](#) page. Fees are collected on a one-way basis by the airline operating the first flight for each direction of your journey.

If you have used WestJet dollars as a form of payment for this itinerary you can see the amount redeemed by signing into your [WestJet Rewards account](#).

Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

[Important Legal Notices](#)