

**NANCY PETERSEN**  
**MANAGING DIRECTOR - STRATEGIC DISTRICT SUPPORTS**  
**FOR THE PERIOD: SEPTEMBER 2018 to NOVEMBER 2018**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
11-Sep-18	DST Off-site Meeting	Meal	\$ 29.06	<a href="#">Attachment 1</a>
11-Sep-18	DST Offsite Strategic Planning Meeting - Mileage Per Diem	Transportation	\$ 93.59	
20-Sep-18	DST Offsite Meeting -Hotel Accommodation and Meal (D.Robertson with T.Burnstad;K.Pharis;L.Parker;N.Petersen;A.Anderson;L.Austin;G.Cooke;L.Morriso n;K.Muhlethaler;M.Suderman;L.Yule;R.MacNeil, 1 EPSB Employee and 1 Guest)(See D.Robertson for receipt)	Accommodation/ Meal	\$ 288.26	
<b>Sub-Total: Business Travel</b>			<b>\$ 410.91</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
7-Nov-18	CASS Fall Conference 2018	Cancellation fee	\$ 67.20	<a href="#">Attachment 2</a>
<b>Sub-Total: Conferences</b>			<b>\$ 67.20</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
11-Sep-18	Team building event ( C.Wright; M.Proulx; N.Petersen and 18 EPSB Employees) (See C.Wright for receipt)	Facility rental	\$ 38.76	
10-Oct-18	United Way Kickoff Luncheon - (N. Petersen; L.Morrison; M. Suderman; L.Yule; G.Cooke and 5 EPSB employees)	Meal	\$ 73.04	<a href="#">Attachment 3</a>
10-Oct-18	Working dinner (N.Petersen and 1 EPSB employee)	Meal	\$ 23.85	<a href="#">Attachment 4</a>
10-Oct-18	Staff start-up luncheon (N. Petersen and 5 EPSB employee)	Meal	\$ 19.27	<a href="#">Attachment 5</a>
7-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
19-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
2-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
16-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
<b>Sub-Total: Working Sessions</b>			<b>\$ 1,513.69</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,991.80</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

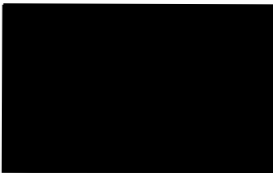
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.



CHEF N PIGEON LAKE  
21 VILLAGE DR  
WESTEROSE AB

CARD [REDACTED]  
CARD TYPE [REDACTED]  
DATE 2018/08/15  
TIME 0410 20:55:33  
CLERK ID [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$25.20  
TIP \$3.78  
TOTAL  
**\$28.98**



**APPROVED**  
AUTH# [REDACTED] 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

DST Off-site Meeting  
Supper for Nancy Petersen

\*\*\*\*\*  
CHECK # [REDACTED] DATE 8/15/18  
TABLE # 13 TIME 8:47PM  
\*\*\*\*\*

-- DINING : [REDACTED] --  
SEAT# ITEMS ORDERED AMOUNT  
5 PANKO SALMON 24.00  
SUBTOTAL 24.00  
GST 1.20  
-----  
25.20  
TOTAL 25.20

\*\*\*\*\*  
SUBTOTAL 24.00  
GST 1.20  
-----  
TOTAL DUE 25.20  
-----

# OF GUESTS 1

Thank you for dining at  
Chef N Pigeon Lake!

Now accepting reservatio..  
and catering upon re est

GST#  
860601324RT0001

**Payer:** Nancy Petersen  
 Primary Phone: [REDACTED]  
 Registrant Name: Nancy Petersen  
 Payment Method: [REDACTED]  
 School: Edmonton School District No 7 Central Office  
 Jurisdiction: Edmonton School District No 7



**Receipt # C00001137**

#B313, 1701 5th Ave S  
 Lethbridge AB, T1J 0W4  
**Phone** (403) 381 5580  
**Fax** (403) 381 5709

Conference	Registrants	Per Registrant	Total
CASS Fall Conference 2018: Alberta Stories of Practice: Building Personal and System Capacity	1	\$460.00	\$460.00
Cancellations:	1		- \$391.00
<b>GRAND TOTAL</b>			\$69.00

Paid At: Oct 25, 2018	\$460.00
Refunded At: Nov 01, 2018	\$391.00
Balance Due	\$0.00

**CANCELLED**

Payment Method:	[REDACTED]
Card Number:	[REDACTED]
Order ID:	[REDACTED]
Registration Date:	Oct 25, 2018

Conference Information	
CASS Fall Conference 2018: Alberta Stories of Practice: Building Personal and System Capacity	November 07, 2018 6:00pm - 8:00pm November 08, 2018 9:00am - 4:00pm November 09, 2018 9:00am - 1:30pm
<b>Location:</b> Deerfoot Inn & Casino 1000, 11500 - 35 Street SE, Calgary, AB	

Session Information	
Accountable Leadership	
Date: November 08, 2018	Time: 9:30 AM - 12:15 PM
Building a Culture of Connections: Positive Mental Health Initiatives	
Date: November 08, 2018	Time: 2:45 PM - 3:45 PM
First Nations, Métis and Inuit Education	
Date: November 09, 2018	Time: 8:40 AM - 9:40 AM

Inclusive Education	
Date: November 09, 2018	Time: 9:45 AM - 10:45 AM
Reason for Refund:	Conflict
Notes:	<p><b>Cancellation Policy</b></p> <p>If cancellation notice has been received: More than 14 days before - full refund 7-14 days - 85% refund Less than 7 days - 50% No notice - no refund</p>

CANCELLED



## Your payment to United Way of the Alberta Capital Region

1 message

service@intl.paypal.com <service@intl.paypal.com>  
To: Nancy Petersen [REDACTED]

Wed, Aug 29, 2018 at 12:26 PM



United Way Kickoff Luncheon - Nancy Petersen, Leona Morrison,  
Mike Suderman, Liz Yule, Grace Cooke and 5 EPSB staff.

**You sent a payment of \$750.00 CAD to  
United Way of the Alberta Capital Region.**

29-Aug-2018 14:26:18 GMT-04:00  
Receipt No:2619-3638-9439-8057

Hello Nancy Petersen,

This charge will appear on your credit card statement as payment to PAYPAL \*UNITEDWAYAL.

### Save time with a PayPal account

Create a PayPal account and save your payment information. You won't need to enter your payment information every time you shop online.

[Sign Up Now](#)

### Shop with confidence

We keep your financial information secure.

### Transactions monitored 24/7

Our fraud specialists help protect your account.

### You're protected

Zero fraud liability for eligible unauthorized purchases. [See eligibility](#)

### Merchant information:

United Way of the Alberta Capital Region  
[events@myunitedway.ca](mailto:events@myunitedway.ca)  
<http://www.myunitedway.ca>  
7809901000

### Instructions to merchant:

None provided

### Shipping information:

### Shipping method:

Not specified

Description	Unit price	Qty	Amount
2018 Campaign Kickoff Table of 10 - 2018 United Way Campaign Kickoff Luncheon Item #: 47718016873-815531478-1015786350	\$750.00 CAD	1	\$750.00 CAD

Discount: -\$0.00 CAD

Insurance: ----

**Total:** \$750.00 CAD

**Receipt No: 2619-3638-9439-8057**

Please keep this receipt number for future reference. You'll need it if you contact customer

9/10/2018

EPS Mail - Your payment to United Way of the Alberta Capital Region

service at United Way of the Alberta Capital Region or PayPal.

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[Help](#) | [Security Centre](#)

This email was sent to [REDACTED] for the ongoing support and maintenance of your account. To manage your communication preferences, please visit our [Preference Centre](#).

Please do not reply to this email. We are unable to respond to inquiries sent to this address. For immediate answers to your questions, visit our Help Centre by clicking "Help" located on any PayPal page or email.

PayPal is committed to your privacy, learn more about our [privacy policy](#).

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PayPal Email ID PP1469 - 22058954de7



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**Fwd: Viphalay Laos and Thai Restarant - Order #35228161 confirmed**

1 message

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**Nancy Petersen, Managing Director Strategic District Supports**  
<Nancy.Petersen@epsb.ca>

Sun, Sep 23, 2018 at 7:55 PM

To: [REDACTED]

And I left a paper receipt on your desk as well.  
Nancy

*Nancy Petersen*

Managing Director  
Strategic District Supports  
Edmonton Public Schools

Email: [nancy.petersen@epsb.ca](mailto:nancy.petersen@epsb.ca)  
Phone:

*"Alone we can do so little, together we can do so much."  
-Helen Keller*

----- Forwarded message -----

From: **Viphalay Laos and Thai Restarant** <[ordering@gloriafood.com](mailto:ordering@gloriafood.com)>  
Date: Fri, Sep 21, 2018 at 1:13 PM  
Subject: Viphalay Laos and Thai Restarant - Order #35228161 confirmed  
To: Nancy Petersen <[nancy.petersen@epsb.ca](mailto:nancy.petersen@epsb.ca)>

**VIPHALAY LAOS AND THAI RESTARANT**

Delivery order confirmed for  
**Friday, Sep 21, 2018, 6:00 PM**

*Dear Nancy,**Viphalay Laos and Thai Restarant sent you this message regarding your order:*

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Thank you for your order, Nancy!  
We gladly confirm your online order for delivery.

**Your delivery address:**

**1 Kingsway NW** (Centre for Education), In front of building on left side of driveway,  
T5H 4G9, Edmonton

**[Click to  
show address on map](#)**

**Admin Reg working supper for Nancy Petersen and one staff member**

**Your order details:**

**1 x Pad Thai** **\$17.95**

**1 x Kwah Puk Ba Som (Vegetable Stirfry)** **\$19.45**

Side of rice **Coconut rice** (+3.50)

Soup meats **Tofu**

Sub-Total: **\$37.40**

Delivery Fee: **\$5.00**

GST (5%): **\$1.87**

Delivery fee tax (5%): **\$0.25**

Tip: **\$4.45**

**Total: \$48.97**

Payment method: Online payment

If you need help with anything else, do not hesitate to contact us at 7807568188 immediately.

Enjoy Nancy!

Kind regards,

Viphalay Laos and Thai Restarant

<https://viphalay.com>

[Viphalayrestaurant@gmail.com](mailto:Viphalayrestaurant@gmail.com)

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*If you are a first time customer at Viphalay Laos and Thai Restarant you may receive a phone call to verify your details.*

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This ordering experience is brought to you by:  
GloriaFood | [www.gloriafood.com](http://www.gloriafood.com) | [order@glorialfood.com](mailto:order@glorialfood.com)

# Staff start-up luncheon - Nancy Petersen and 5 EPSB employees

Viphalay Laos & Thai Restaurant  
10523 99 Ave  
Edmonton, Alberta  
Canada, T5K0E7  
Tel: 1(780)7568188

Printed September 4, 2018 at 12:55 PM

September 4, 2018 at 12:55 PM

Order #:  
20227

Table: 25, , 6 guests

Party Name: 4

Waiter: [REDACTED]

GST #:

GST#844456921RT0001

4 x Diet Coke	\$12.00
Curry Combo	\$15.95
2 x Salad Rolls	\$20.00
2 x Pad Thai Lunch	\$31.90
Curry Combo	\$15.95
Green Tea	\$2.50

Food Total	\$86.30
Drinks Total	\$12.00

Sub Total	\$98.30
GST	\$4.92

<b>Total</b>	<b>\$103.22</b>
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Thank You  
Please Come Again!

Printed from iPad using TouchBistro Pro

VIPHALAY LAOS AND THAI  
RESTAUR  
10523 99 AVE NW  
EDMONTON AB

PURCHASE

AMOUNT

\$103.22

TIP

\$15.48

TOTAL

**\$118.70**

**APPROVED**

AUTH# [REDACTED]  
THANK YOU

01-027

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