

LORNE PARKER
ASSISTANT SUPERINTENDENT - INFRASTRUCTURE
FOR THE PERIOD: SEPTEMBER 2018 to NOVEMBER 2018

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ⁽²⁾⁽³⁾⁽⁴⁾	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
20-Sep-18	DST Offsite Meeting -Hotel Accommodation and Meal (D.Robertson with T.Burnstad;K.Pharis;L.Parker;N.Petersen;A.Anderson;L.Austin;G.Cooke;L.Morri son;K.Muhlethaler;M.Suderman;L.Yule;R.MacNeil, 1 EPSB Employee and 1 Guest)(See D.Robertson for receipt)	Accommodation/ Meal	\$ 288.26	
Sub-Total: Business Travel			\$ 288.26	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Conferences			\$ -	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
10-Sep-18	Lunch Meeting - C.Wright and L.Parker (see C.Wright for receipt)	Meal	\$ 23.21	
26-Sep-18	Breakfast meeting (C.Wright, L.Parker and 1 EPSB Employee (see C.Wright for receipt)	Meal	\$ 13.59	
7-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
19-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
2-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
16-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,395.57	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 1,683.83	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expended to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.