

**KENT PHARIS**  
**ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES**  
**FOR THE PERIOD: SEPTEMBER 2018 - NOVEMBER 2018**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2) (3) (4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
20-Sep-18	DST Offsite Meeting -Hotel Accommodation and Meal (D.Robertson with T.Burnstad;K.Pharis;L.Parker;N.Petersen;A.Anderson;L.Austin;G.Cooke;L.Morrison; K.Muhlethaler;M.Suderman;L.Yule;R.MacNeil, 1 EPSB Employee and 1 Guest)(See D.Robertson for receipt)	Accommodations/ Meal	\$ 288.26	
<b>Sub-Total: Business Travel</b>			<b>\$ 288.26</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Conferences</b>			<b>\$ -</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
<b>Sub-Total: Hospitality</b>			<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
14-Nov-18	Catchment conversations (K.Pharis with 7 EPSB employees and Guests)	Meal	\$ 27.62	<a href="#">Attachment 1</a>
23-Nov-18	Catchment conversations (K.Pharis with 7 EPSB employees and Guests)	Meal	\$ 70.90	<a href="#">Attachment 2</a>
7-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
19-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
2-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
16-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
<b>Sub-Total: Working Sessions</b>			<b>\$ 1,457.29</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,745.55</b>	

Notes: (1) Invoice date may not coincide with the expense reporting period  
(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)  
(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount  
(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

# A Cappella Catering

12105-120 Avenue

Edmonton, Alberta T5L 4K4

Phone: 780.454.2642 Fax: 780.454.2748

Emergency Pager: 780.901.5053

GST Registration #R133907790

## INVOICE

Event Date: 11/02/18

Invoice #: E126770

Sold To: Edmonton Public School Board

Contact Name:

Phone Number:

Email Address:

### DELIVERY ADDRESS

Site Name: Amiskwaciy Academy

Site Address: One Airport Road, Edmonton, Alberta

### DESCRIPTION

Guest Count: 15

Type: Breakfast Cont.

1	Coffee 30 Cup @ \$28.55	\$28.55
15	Continental Breakfast Package A for 12+ guests @ \$5.45	\$81.75
15	Fruit 3oz @ \$1.75	\$26.25
15	Assorted Juice AM @ \$1.75	\$26.25
15	Bottled Water @ \$1.75	\$26.25
35	Disposable Cup Coffee @ \$0.12	\$4.20
15	Continental Disposable Setting. @ \$0.28	\$4.20
1	Edmonton Core Delivery/Retrieval @ \$20.00	\$20.00
	Subtotal	\$217.45
	Gratuity	\$0.00
5%	Taxes	\$10.87
	Total	\$228.32
	Paid	\$0.00
	Balance	\$228.32

Payment Terms: 30 Days

Payment Due Date: 12/02/18

P.O. Number:

Meeting Organizer:

Expenditure Type:

11/01/18 - 12:57:38 PM

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GST Registration #R133907790

## INVOICE

Event Date: 10/29/18  
Invoice #: E126750

Sold To: [REDACTED]  
Contact Name: [REDACTED]  
Phone Number: [REDACTED]  
Email Address: [REDACTED]

### DELIVERY ADDRESS

Site Name: Winterburn School  
Site Address: 9527 Winterburn Road, Edmonton, Alberta

### DESCRIPTION

Guest Count: 35  
Type: Cold Lunch

35	Solo Minestrone Soup @ \$2.65	\$92.75
32	Signature Sandwiches & Finger Foods C for 34+ guests @ \$10.50	\$336.00
35	Fresh Vegetables and Dip @ \$1.50	\$52.50
2	Gluten Friendly Roast Beef Bunwich @ \$9.25	\$18.50
1	Gluten Friendly Turkey Bunwich @ \$9.25	\$9.25
35	Cold Lunch w/ Soup Disposable Setting @ \$0.55	\$19.25
1	Edmonton Extended Delivery/Retrieval @ \$30.00	\$30.00
	Subtotal	\$558.25
	Gratuity	\$0.00
5%	Taxes	\$27.91
	Total	\$586.16
	Paid	\$0.00
	Balance	\$586.16

Payment Terms: 30 Days  
Payment Due Date: 11/29/18

P.O. Number:  
Meeting Organizer:  
Expenditure Type: