

MIKE SUDERMAN
ASSISTANT SUPERINTENDENT OF SCHOOLS AND LEARNING SERVICES
FOR THE PERIOD: SEPTEMBER 2018 to NOVEMBER 2018

DATE ⁽¹⁾	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT ^{(2) (3) (4)}	ATTACHMENTS
1) BUSINESS TRAVEL				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
20-Sep-18	DST Offsite Meeting -Hotel Accommodation and Meal (D.Robertson with T.Burnstad;K.Pharis;L.Parker;N.Petersen;A.Anderson;L.Austin;G.Cooke;L.Morrison;K.M uhlethaler;M.Suderman;L.Yule;R.MacNeil, 1 EPSB Employee and 1 Guest)(See D.Robertson for receipt)	Accommodations/ Meal	\$ 288.26	
Sub-Total: Business Travel			\$ 288.26	
2) CONFERENCES				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
31-Oct-18	CPN Conference - Parking	Transportation	\$ 30.80	Attachment 1
31-Oct-18	CPN Conference - Hotel	Accommodation	\$ 661.49	Attachment 2
Sub-Total: Conferences			\$ 692.29	
3) HOSPITALITY (Hosting)				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
Sub-Total: Hospitality			\$ -	
4) WORKING SESSIONS				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
10-Oct-18	United Way Kickoff Luncheon - (N. Petersen; L.Morrison; M. Suderman; L.Yule; G.Cooke and 5 EPSB employees) (See N.Petersen for receipt)	Meal	\$ 73.04	
11-Sep-18	Catchment conversations (M.Suderman with 7 EPSB employees)	Meal	\$ 15.49	Attachment 3
11-Sep-18	Catchment conversations (M.Suderman with 7 EPSB employees)	Meal	\$ 25.00	Attachment 4
12-Nov-18	Catchment conversations (M.Suderman with 7 EPSB employees and Guests)	Meal	\$ 27.62	Attachment 5
14-Nov-18	Catchment conversations (M.Suderman with 7 EPSB employees and Guests)	Meal	\$ 27.62	Attachment 6
7-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
21-Sep-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
19-Oct-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
2-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
16-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
30-Nov-18	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
Sub-Total: Working Sessions			\$ 1,527.54	
TOTAL EXPENSES REPORTED FOR THE PERIOD			\$ 2,508.09	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

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Booking reference no.	ST329
Car park	Jetset Youpark
Arrive	Wednesday 26 September 2018 06:30
Depart	Saturday 29 September 2018 21:30
Price	\$30.80



OTTAWA MARRIOTT HOTEL

GUEST FOLIO

2320 ROOM NKNC TYPE 18 ROOM CLERK	ZZ/SUDERMAN/MIKE NAME EDMONTON PUBLIC SCHO 1 KINGSWAY NW T5H4G9 ADDRESS	289.00 RATE	09/29/18 DEPART 09/26/18 ARRIVE	10:17 TIME 14:51 TIME	8271 ACCT#	8727 GROUP
						RWD#:
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE		
09/26	ROOM 2320, 1	289.00				
09/26	ROOM HST 2320, 1	37.57	A			
09/26	MAT 2320, 1	11.56	J			
09/26	MAT HST 2320, 1	1.50	L			
09/27	ROOM 2320, 1	289.00				
09/27	ROOM HST 2320, 1	37.57	A			
09/27	MAT 2320, 1	11.56	J			
09/27	MAT HST 2320, 1	1.50	L			
09/29	CCARD-MC			679.26		
	PAYMENT RECEIVED BY: [REDACTED]					
						.00
===== HST #860549062RT0110 =====						
HST	DESCRIPTION		TAXED AMOUNT	TAX		
	(ALMNOP)			78.14		
	NET CHARGES	TAX	CREDITS	FOLIO		
	601.12	78.14	679.26	.00		

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OTTAWA, ON K1P 5R7Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount, if you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

A Cappella Catering

12105-120 Avenue

Edmonton, Alberta T5L 4K4

Phone: 780.454.2642 Fax: 780.454.2748

Emergency Pager: 780.901.5053

GST Registration #R133907790

INVOICE

Event Date: 8/21/18

Invoice #: E123275

Sold To: Edmonton Public School Board

Contact Name:

Phone Number:

Email Address:

DELIVERY ADDRESS

Site Name: Strathcona High School

Site Address: 10450 - 72 Avenue, Edmonton, Alberta

DESCRIPTION

Guest Count: 8

Type: Breakfast Cont.

1	Coffee 30 Cup @ \$28.55	\$28.55
6	Asst. Teas with Kettle @ \$1.30	\$7.80
8	Continental Breakfast Package B for 12+ guests @ \$5.45	\$43.60
8	Fruit 4oz @ \$2.35	\$18.80
8	Continental Disposable Setting @ \$0.28	\$2.24
8	Disposable Cup Coffee @ \$0.12	\$0.96
1	Edmonton Core Delivery/Retrieval @ \$20.00	\$20.00
	Subtotal	\$121.95
	Gratuity	\$0.00
5%	Taxes	\$6.10
	Total	\$128.05
	Paid	\$0.00
	Balance	\$128.05

Payment Terms: 30 Days

Payment Due Date: 9/21/2018

P.O. Number:

Meeting Organizer:

Expenditure Type:

8/20/18 - 12:44:26 PM

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A Cappella Catering

12105-120 Avenue

Edmonton, Alberta T5L 4K4

Phone: 780.454.2642 Fax: 780.454.2748

Emergency Pager: 780.901.5053

GST Registration #R133907790

INVOICE

Event Date: 8/21/18

Invoice #: E123416

Sold To: Edmonton Public School Board

Contact Name:

Phone Number:

Email Address:

DELIVERY ADDRESS

Site Name: Strathcona High School

Site Address: 10450 - 72 Avenue, Edmonton, Alberta

DESCRIPTION

Guest Count: 8

Type: Cold Lunch

7	Solo Beef Barley Soup @ \$2.65	\$18.55
8	Greek Salad Solo @ \$3.80	\$30.40
7	Signature Sandwiches & Finger Foods C for 4-12 guests @ \$10.50	\$73.50
8	Fresh Vegetables and Dip @ \$1.50	\$12.00
1	Gluten Friendly Turkey Bunwich @ \$9.25	\$9.25
7	Dessert Selection Lunch @ \$1.55	\$10.85
2	Gluten Friendly Raspberry Bombs @ \$1.30	\$2.60
6	Bottled Water @ \$1.75	\$10.50
2	Assorted Juice Lunch or PM @ \$1.75	\$3.50
8	Cold Lunch Soup & Salad Disposable Setting @ \$0.71	\$5.68
1	Edmonton Core Delivery/Retrieval @ \$20.00	\$20.00
Subtotal		\$196.83
Gratuity		\$0.00
5%	Taxes	\$9.84
Total		\$206.67
Paid		\$0.00
Balance		\$206.67

Payment Terms: 30 Days

Payment Due Date: 9/21/2018

P.O. Number:

Meeting Organizer:

Expenditure Type:

8/20/18 - 12:45:03 PM

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A Cappella Catering

12105-120 Avenue

Edmonton, Alberta T5L 4K4

Phone: 780.454.2642 Fax: 780.454.2748

Emergency Pager: 780.901.5053

GST Registration #R133907790

INVOICE

Event Date: 10/29/18

Invoice #: E126763

Sold To: Edmonton Public School Board

Contact Name:

Phone Number:

Email Address:

DELIVERY ADDRESS

Site Name: Amiskwaciy Academy

Site Address: One Airport Road, Edmonton, Alberta

DESCRIPTION

Guest Count: 15

Type: Breakfast Cont.

1	Coffee 30 Cup @ \$28.55	\$28.55
15	Continental Breakfast Package B for 12+ guests @ \$5.45	\$81.75
15	Fruit 3oz @ \$1.75	\$26.25
15	Assorted Juice AM @ \$1.75	\$26.25
15	Bottled Water @ \$1.75	\$26.25
35	Disposable Cup Coffee @ \$0.12	\$4.20
15	Continental Disposable Setting. @ \$0.28	\$4.20
1	Edmonton Core Delivery/Retrieval @ \$20.00	\$20.00
	Subtotal	\$217.45
	Gratuity	\$0.00
5%	Taxes	\$10.87
	Total	\$228.32
	Paid	\$0.00
	Balance	\$228.32

Payment Terms: 30 Days

Payment Due Date: 11/29/18

P.O. Number:

Meeting Organizer:

Expenditure Type:

A Cappella Catering

12105-120 Avenue

Edmonton, Alberta T5L 4K4

Phone: 780.454.2642 Fax: 780.454.2748

Emergency Pager: 780.901.5053

GST Registration #R133907790

INVOICE

Event Date: 11/01/18

Invoice #: E126766

Sold To: Edmonton Public School Board

Contact Name:

Phone Number:

Email Address:

DELIVERY ADDRESS

Site Name: Amiskwaciy Academy

Site Address: One Airport Road, Edmonton, Alberta

DESCRIPTION

Guest Count: 15

Type: Breakfast Cont.

1	Coffee 30 Cup @ \$28.55	\$28.55
15	Continental Breakfast Package B for 12+ guests @ \$5.45	\$81.75
15	Fruit 3oz @ \$1.75	\$26.25
15	Assorted Juice AM @ \$1.75	\$26.25
15	Bottled Water @ \$1.75	\$26.25
35	Disposable Cup Coffee @ \$0.12	\$4.20
15	Continental Disposable Setting. @ \$0.28	\$4.20
1	Edmonton Core Delivery/Retrieval @ \$20.00	\$20.00
	Subtotal	\$217.45
	Gratuity	\$0.00
5%	Taxes	\$10.87
	Total	\$228.32
	Paid	\$0.00
	Balance	\$228.32

Payment Terms: 30 Days

Payment Due Date: 12/01/18

P.O. Number:

Meeting Organizer:

Expenditure Type:

10/31/18 - 12:49:31 PM

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