

**CHRISTOPHER WRIGHT**  
**MANAGING DIRECTOR - INFRASTRUCTURE**  
**FOR THE PERIOD: MARCH 2019 to MAY 2019**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
31-May-19	UDI-ER June 2019 Luncheon	Registration Fees	\$ 53.54	<a href="#">Attachment 1</a>
	<b>Sub-Total: Conferences</b>		<b>\$ 53.54</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
3-Apr-19	MacEwan Discussion - Catering (C.Wright with D.Martin; T.Burnstad; 7 EPSB Employees & 11 Guests)	Meals	\$ 17.13	<a href="#">Attachment 2</a>
12-Apr-19	Edmonton Inn - Catering (C.Wright with T.Burnstad and 348 EPSB employees)	Meals	\$ 8.23	<a href="#">Attachment 3</a>
31-May-19	Infrastructure Team Meeting - Catering (C.Wright and 4 EPSB Staff)	Meals	\$ 23.21	<a href="#">Attachment 4</a>
8-Mar-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
22-Mar-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
5-Apr-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
18-Apr-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
3-May-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
17-May-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
31-May-19	Bi-Weekly Car Allowance	Other Costs	\$ 194.11	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 1,407.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 1,460.88</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

**Fwd: Registration Confirmation for UDI-ER June 20, 2019 Luncheon**

1 message

Mon, May 27, 2019 at 3:57 PM

I just booked Chris for this.

- Chris Wright

----- Forwarded message -----

From: **Eventbrite** <orders@eventbrite.com>

Date: Mon, May 27, 2019 at 3:55 PM

Subject: Registration Confirmation for UDI-ER June 20, 2019 Luncheon

To: <karen.krochak@epsb.ca>



**you're good to go**



Get the app

UDI-ER June 20, 2019 Luncheon

☐ 1 x Registration  
Order total: CA\$54.97

☐ Thursday, June 20, 2019 from 11:30 AM to 1:30 PM  
Add to Google · Outlook · iCal · Yahoo

☐ **Royal Glenora Club**  
11160 River Valley Rd NW  
Edmonton, AB T5K 0H2  
Canada  
(View on map)

[View event details](#)

UDI-Edmonton Region

[Follow](#)

**Questions about this event?**

[Contact the organizer](#)

## Order Summary

**[REDACTED]** May 27, 2019

Christopher Wright	1 x <b>Luncheon Registration</b>	CA\$52.35
GST/HST		CA\$2.62

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**CA\$54.97**

**View and manage your order online**

**[REDACTED]**  
Appears on your card statement as "EB \*UDI-ER June 20 201"

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service, Privacy Policy, and Cookie Policy.



**Mercer's Catering 12514**  
124th Street Edmonton  
AB T5L 0N5 (780)  
431-0972  
lu@mercercatering.com  
mercercatering.com

Attendees:  
Chris Wright  
Darwin Martin  
Todd Burnstad  
7 EPSB Staff  
11 Guests

**INVOICE TO**  
**EPSB**

**INVOICE 26182 -1**

**DATE 22-03-2019    TERMS Net 30**

**DUE DATE 21-04-2019**

**CONTACT**

**EVENT**

16622

ACTIVITY	QTY	RATE	TAX	AMOUNT
Mercer's Power Bowl	20	12.95	G	259.00
Non Alcoholic Beverages	32	1.75	G	56.00
Regular Delivery Fee	1	27.50	G	27.50

SUBTOTAL 342.50

GST/HST @ 5% 17.13

TOTAL 359.63

**TOTAL DUE \$359.63**

**McEwan discussion**

**PMO**

GST # 862494630



**EDMONTON INN**  
& CONFERENCE CENTRE

**Invoice Number : 10010173**

Accounts, Payable  
Edmonton Public Schools  
One Kingsway Avenue  
Edmonton AB T5H 4G9  
Canada

Invoice Date	Account Number	Due Date	Amount Due
04/02/2019	10256337	05/02/2019	4,966.14

Confirmation Number	Property	Check In	Room Number	P.O./Reference
Guest Name	Third Party Confirmation No.	Check Out		Tax Invoice Number
1778948	Edmonton Inn	03/28/2019		
EPSB March 14				

Charge Description	Quantity	Amount	Total
Banquet Charges	1	1,939.88	1,939.88
Banquet Charges	1	3,026.26	3,026.26
		<b>Total</b>	<b>4,966.14</b>

Equipment Rental - \$1,847.50  
GST - \$ 92.38  
Catering - \$2,882.15  
GST - \$ 144.11  
TOTAL \$4,966.14

Catering -  $\$2882.15/350 = \$8.23$  each

- Chris Wright \$8.23

pmo



**Mercer's Catering**  
12514 124th Street  
Edmonton AB T5L 0N5  
(780) 431-0972  
lu@mercercatering.com  
mercercatering.com

Attending:  
Chris Wright  
4 EPSB Staff

**INVOICE TO  
EPSB**

**INVOICE 26497**

**DATE 22-05-2019 TERMS Net 30**

**DUE DATE 21-06-2019**

**CONTACT**  
[REDACTED]

**EVENT**  
17151

ACTIVITY	QTY	RATE	TAX	AMOUNT
Mercer's Power Bowl	5	12.95	G	64.75
Bottled Water	5	1.75	G	8.75
Delivery below minimum of 12	1	40.00	G	40.00

**SUBTOTAL 113.50**  
**GST/HST @ 5% 5.68**  
**TOTAL 119.18**  
**PAYMENT 119.18**  
**TOTAL DUE \$0.00**

Infrastructure Retreat prep

GST # 862494630