

TODD BURNSTAD
CHIEF FINANCIAL OFFICER
FOR THE PERIOD: SEPTEMBER 2021 to NOVEMBER 2021

| DATE ⁽¹⁾ | DESCRIPTION OF EVENT | EXPENSE TYPE | NET AMOUNT ^{(2) (3) (4)} | ATTACHMENTS |
|---|------------------------------------|--------------|-----------------------------------|-------------|
| 1) BUSINESS TRAVEL | | | | |
| <i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Business Travel | | \$ - | |
| 2) CONFERENCES | | | | |
| <i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Conferences | | \$ - | |
| 3) HOSPITALITY (Hosting) | | | | |
| <i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i> | | | | |
| | Nothing to report for this period | | \$ - | |
| | Sub-Total: Hospitality | | \$ - | |
| 4) WORKING SESSIONS | | | | |
| <i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i> | | | | |
| 3-Sep-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 17-Sep-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 1-Oct-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 15-Oct-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 29-Oct-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 12-Nov-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| 26-Nov-21 | Bi-Weekly Car Allowance | Other Costs | \$ 129.39 | |
| | Sub-Total: Working Sessions | | \$ 905.73 | |
| TOTAL EXPENSES REPORTED FOR THE PERIOD | | | \$ 905.73 | |

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.