



# EDMONTON PUBLIC SCHOOLS

**TRISHA ESTABROOKS**  
**CHAIR - BOARD OF TRUSTEES - WARD D**  
**FOR THE PERIOD: JUNE 2022 to AUGUST 2022**

DATE <sup>(1)</sup>	DESCRIPTION OF EVENT	EXPENSE TYPE	NET AMOUNT <sup>(2)(3)(4)</sup>	ATTACHMENTS
<b>1) BUSINESS TRAVEL</b>				
<i>meetings outside the District and associated costs including transportation, accommodations, meals, incidentals, parking, etc.</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Business Travel</b>		<b>\$ -</b>	
<b>2) CONFERENCES</b>				
<i>costs of attending conferences, seminars or events including registration fees, transportation, accommodations, meals, etc.</i>				
27-Jun-22	PSBAA Spring General Assembly (Trustee. T. Estabrooks attended with Trustee Sawyer)	Registration fees	\$ 711.20	<a href="#">Attachment 1</a>
11-Jul-22	ASBA Spring General Meeting (Trustee Estabrooks attended with Trustees Hancock and Sawyer)	Registration fees	\$ 685.80	<a href="#">Attachment 2</a>
12-Jul-22	PSBAA Spring General Assembly	Accommodation	\$ 204.64	<a href="#">Attachment 3</a>
12-Jul-22	PSBAA Spring General Assembly	Mileage	\$ 86.07	
12-Jul-22	ASBA Spring General Meeting	Accommodation	\$ 204.64	<a href="#">Attachment 3</a>
12-Jul-22	ASBA Spring General Meeting	Mileage	\$ 86.07	
	<b>Sub-Total: Conferences</b>		<b>\$ 1,978.42</b>	
<b>3) HOSPITALITY (Hosting)</b>				
<i>cost of food, beverage, transportation and other amenities on behalf of the guests of EPSB</i>				
	Nothing to report for this period		\$ -	
	<b>Sub-Total: Hospitality</b>		<b>\$ -</b>	
<b>4) WORKING SESSIONS</b>				
<i>cost of meals, facility rental, travel in Edmonton, parking, or car allowance and other incidentals, while in the course of conducting district business</i>				
10-Jun-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
24-Jun-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
8-Jul-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
22-Jul-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
5-Aug-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
19-Aug-22	Bi-Weekly Car Allowance	Other Costs	\$ 129.39	
	<b>Sub-Total: Working Sessions</b>		<b>\$ 776.34</b>	
<b>TOTAL EXPENSES REPORTED FOR THE PERIOD</b>			<b>\$ 2,754.76</b>	

Notes:

(1) Invoice date may not coincide with the expense reporting period

(2) A receipt is not required for expenses for which an allowance is paid (i.e. car allowance, per diems)

(3) Edmonton Public Schools receives a partial GST rebate for District expenses (1.6% of GST rate is paid). Amounts reported above include the net GST amount

(4) The net amount is the amount expensed to an EPSB Official. Net Amount does not reflect a portion of the receipt that is attributed to another EPSB official's expense report.

# Invoice



Date	Invoice #
2022-06-22	2022-064

Invoice To
The Edmonton School Division One Kingsway Edmonton, AB T5H 4G9

**Spring General Assembly  
June 2 - 4, 2022  
Cambridge Hotel & Conference Centre, Red Deer**

Registrants	Amount
Jan Sawyer, Trisha Estabrooks GST	1,400.00 70.00

GST # 122508617RT0001

**Total Amount Due** \$1,470.00

#12, 10227 118 Street, Edmonton, Alberta T5K 2V4  
businessmanager@public-schools.ab.ca  
780-479-8080



Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8  
 Phone: 780.482.7311 Fax: 780.482.5659  
 www.asba.ab.ca email: finance@asba.ab.ca

# Invoice

Date	Invoice #
6/24/2022	2021236

## INVOICE TO

Edmonton School District No.7  
 Centre for Education  
 One Kingsway Avenue  
 Edmonton, AB T5H 4G9

Terms - Net 30 days

Business No. 10669 4268 RT0001

Quantity	Item	Description	Net	Amount
3	000-51000-30	Registration as attached - ASBA Spring General Meeting GST on sales	675.00 5.00%	2,025.00 101.25
<p>Split bewteen 3:</p> <p>Chair Estabrooks Program 78004</p> <p>Trustee Hancock Program 78005</p> <p>Trustee Sawyer Program 78009</p>				
<b>Electronic Funds Transfer (EFT) Option:</b> Bank of Nova Scotia Beneficiary: Alberta School Boards Association Transit #: 12989 Bank #: 002 Account #: 0386014 Send payment notifications to finance@asba.ab.ca			<b>Subtotal</b>	CAD 2,025.00
			<b>GST 5%</b>	CAD 101.25
			<b>Total</b>	CAD 2,126.25

Alberta School Boards Association  
Spring General Meeting  
June 5-7, 2022

Board/Company	First Name	Last Name	Title	Reg Type	Reg Fee	GST	Total
Edmonton Public	Trisha	Estabrooks	Chair	In person	\$675.00	\$33.75	\$708.75
Edmonton Public	Dawn	Hancock	Trustee	Virtual	\$675.00	\$33.75	\$708.75
Edmonton Public	Jan	Sawyer	Trustee	In person	\$675.00	\$33.75	\$708.75
<b>Edmonton Public Total</b>					<b>\$2,025.00</b>	<b>\$101.25</b>	<b>\$2,126.25</b>

**CAMBRIDGE**  
HOTEL & CONFERENCE CENTRE  
\* red deer

Ms. Trisha Estabrooks  
[REDACTED]  
Canada

Room No. [REDACTED]  
Arrival : 06-02-22  
Departure : 06-03-22  
Folio No. :  
Conf. No. : 117780  
Cashier No. [REDACTED]

Company Name: Alberta School Boards Association  
Group Name: Alberta School Boards Association Confer

**INVOICE**

Date	Description	Charges	Credits
06-02-22	Room Charge	189.00	
06-02-22	Destination Marketing Fee	3.78	
06-02-22	Tourism Levy	7.71	
06-02-22	Room GST 5% 71125-2676 RT0001	9.64	
06-02-22	Visa [REDACTED]		210.13

<b>Total Charges</b>	210.13	
<b>Total Credits</b>		210.13

Tax Total: \$ 0.00

**Balance 0.00**

# CAMBRIDGE

HOTEL & CONFERENCE CENTRE  
\*red deer

Ms. Trisha Estabrooks  
[REDACTED]

Canada

Company Name: Alberta School Boards Association  
Group Name: Alberta School Boards Association Confer

Room No. [REDACTED]  
Arrival : 06-05-22  
Departure : 06-06-22  
Folio No. : 47576  
Conf. No. : 105671  
Cashier No. [REDACTED]

## INVOICE

Date	Description	Charges	Credits
06-05-22	Room Charge	189.00	
06-05-22	Destination Marketing Fee	3.78	
06-05-22	Tourism Levy	7.71	
06-05-22	Room GST 5% 71125-2676 RT0001	9.64	
06-06-22	Visa [REDACTED]		210.13
		<b>Total Charges</b>	210.13
		<b>Total Credits</b>	210.13
<b>Tax Total:</b>	<b>\$ 0.00</b>	<b>Balance</b>	<b>0.00</b>

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